



# APPLICATION FOR APPEAL

Page 1

**TO: Board of Equalization**

**306 Cedar Road, 4<sup>th</sup> Floor  
Chesapeake, VA 23322**

The undersigned taxpayer respectfully makes application for the equalization of the assessment on the following described property:

**APPLICATIONS MUST BE FILED BY APRIL 1**

**TAX MAP & PARCEL NUMBER** \_\_\_\_\_

**COMMERCIAL**  
 **RESIDENTIAL**

**All supporting documentation must be submitted with this application.** The Real Estate Assessor reserves the right to refuse review of new or supplemental supporting documentation submitted **after** the application has been filed but before the Board of Equalization hearing.

Answer all questions on both pages.

The Board of Equalization has the discretion to accept or refuse new and/or supplemental supporting documentation offered at the time of the appeal hearing.

If the application for appeal is not timely and completely filed, the application will be deemed incomplete and no hearing will be set.

If you intend to have an agent or representative present your appeal on your behalf, the City **must** receive an original copy of a power of attorney designating that individual.

The City of Chesapeake and the Board of Equalization hereby reserve the statutory right to object to the introduction of delinquent income and expense information in any judicial proceeding.

Has there been an appraisal of the property within the last twelve months? **YES**  **NO**

Is an appraisal being submitted? **YES**  **NO**

If property is income producing, please attach income and expense statements.

I certify that the information which I have entered in this application and all submitted attachments are true to the best of my knowledge and belief.

**OWNER/AGENT** \_\_\_\_\_ **DATE** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

**OWNER/AGENT** \_\_\_\_\_ **DATE** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

-----  
**FOR BOARD OF EQUALIZATION USE ONLY**

**TO THE CITY REAL ESTATE ASSESSOR OF THE CITY OF CHESAPEAKE, VIRGINIA:**

At a meeting of the Board of Equalization of the City of Chesapeake held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, it was ordered that the assessment on the above property be **(affirmed)** \_\_\_\_\_ **(decreased)** \_\_\_\_\_ **(increased)** \_\_\_\_\_ to read as follows:

**LAND** \_\_\_\_\_ **BUILDINGS** \_\_\_\_\_ **TOTAL** \_\_\_\_\_

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**BOARD OF EQUALIZATION OF THE CITY OF CHESAPEAKE**

By \_\_\_\_\_

**CHAIRMAN**



# APPLICATION FOR APPEAL

Page 2

**TO: Board of Equalization**

**306 Cedar Road, 4<sup>th</sup> Floor  
Chesapeake, VA 23322**

**APPLICATIONS MUST BE FILED BY APRIL 1**

**COMMERCIAL**  
 **RESIDENTIAL**

**TAX MAP & PARCEL NUMBER** \_\_\_\_\_

**NAME OF OWNER:** \_\_\_\_\_

**NAME OF PERSON/FIRM REPRESENTING OWNER:** \_\_\_\_\_

**MAILING ADDRESS WHERE RESPONSE IS TO BE MAILED:** \_\_\_\_\_

Number & Street

City & State

Zip

**E-MAIL ADDRESS:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**ADDRESS OF PROPERTY:** \_\_\_\_\_

**LEGAL DESCRIPTION:** \_\_\_\_\_

**PRESENT ASSESSMENT: LAND** \_\_\_\_\_ **BUILDINGS** \_\_\_\_\_ **TOTAL** \_\_\_\_\_

**FORMER ASSESSMENT: LAND** \_\_\_\_\_ **BUILDINGS** \_\_\_\_\_ **TOTAL** \_\_\_\_\_

**PURCHASE PRICE: \$** \_\_\_\_\_ **DATE** \_\_\_\_\_

**AMOUNT OF FIRST MORTGAGE: \$** \_\_\_\_\_ **DATE** \_\_\_\_\_

**OTHER FINANCING: \$** \_\_\_\_\_ **DATE** \_\_\_\_\_

What improvements have been made to this property since purchased? \_\_\_\_\_

Date or dates such improvements were made: \_\_\_\_\_

Actual cost of these improvements: \_\_\_\_\_

What is the applicant's opinion of the current market value of the herein property?

**LAND** \_\_\_\_\_ **BUILDINGS** \_\_\_\_\_ **TOTAL** \_\_\_\_\_

Enter facts pertinent to support that there is an inequity due to a lack of uniformity. (If more space is needed, please make an attachment):

Enter below the names and addresses of at least three (3) properties which you believe to be of equal value to yours:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_