



CITY OF CHESAPEAKE, VIRGINIA
Commissioner of the Revenue

Return To: Commissioner of Revenue Business Tax Dept.
P.O. Box 15285
Chesapeake, VA 23328-5285
757-382-6738; 757-382-6739; 757-382-8822 fax
email: bustax@cityofchesapeake.net

EXCAVATION TAX REPORT

ACCOUNT #:	MONTH/YEAR	DUE DATE

Trade Address:

	1. CUBIC YARDS	
Mailing Address:	2. EXEMPT YARDS EXCAVATED	
APPLICANT	3. CUBIC YARDS SUBJECT TO TAX	
C/O if indicated	4. TAX: .25 PER CUBIC YARD	
TRADE NAME	5. PENALTY (10%) 1 MONTH	
STREET	6. TOTAL TAX DUE	
CITY, STATE, ZIP CODE		

_____ CERTIFIED SIGNATURE

_____ DATE

Return Due and Payable On or Before 20th Day of Reporting Month
MAKE CHECKS PAYABLE TO "CITY OF CHESAPEAKE" (YOUR CHECK IS YOUR RECEIPT)

Complete and Return Upper Portion with Payment - Retain Lower Portion for Your Records

CALCULATING CUBIC YARDS SUBJECT TO TAX:

- 1. GROSS CUBIC YARDS EXCAVATED []
- 2. Deduct any exempt sales (Certificates on file) []
- 3. NET CUBIC YARDS SUBJECT TO CITY EXCAVATION TAX []
- 4. Multiply line 3 by .25 = Tax Amount Due []

If remitting late payment after the 20th of the month deadline:

- 5. Multiply the tax amount due (line 4) by .10 (10%) penalty []
- 6. Add line 5 to line 4 and remit Total Tax due []

If you have any questions, please contact the Commissioner of the Revenue's Office
757-382-6738; 757-382-6739; bustax@cityofchesapeake.net