

City of Chesapeake

**Consolidated Plan
Annual Action Plan
For
Fiscal Year 2015-2016
Program Year 41**



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

INTRODUCTION

Localities who receive community planning and development (CPD) formula block grant funds from the U.S. Department of Housing and Urban Development (HUD) for housing and community development programs are required to develop a Consolidated Strategic Plan (CSP) and an Annual Action Plan (AAP) per HUD regulation CFR 24, Part 91. In response, the City of Chesapeake convened a citywide strategic planning process that resulted in the City's Five (5) Year 2014/2015 - 2018/2019 CSP. The 2015/2016 AAP for Program Year (PY) 41 is a concise summary of proposed actions, activities, and resources to be used to address priority needs and specific goals identified in the CSP Plan. Each Plan is based on three (3) CPD program objectives: to (1) provide decent housing; (2) a suitable living environment; and (3) expand economic opportunities for low and moderate-income people.

Chesapeake receives Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) entitlement funds. The City's PY 41 CDBG program allocation (\$1,019,917) and the HOME program allocation (\$361,113) for the 2015/2016 AAP program year cycle represent a 3.0% increase in the CDBG and an 8.3% decrease in the HOME PY 40 (2014/2015) AAP allocations.

GOALS, OBJECTIVES AND ANTICIPATED OUTCOMES

The AAP continues the projects and activities necessary to achieve the CSP strategic goals that were developed based on the City's CSP Needs Assessment Survey, Market Analysis, Census Bureau, American Community Survey, Housing Virginia, and HUD data. This data and input from citizens and Consolidated Planning Partners provide the foundation for the objectives outlined below:

STRATEGIC GOAL	OBJECTIVE	OUTCOME
1. To Preserve Existing Housing	1. Improve living conditions in substandard housing occupied by low income households (Decent Housing)	1. Quality, code compliant housing stock (Sustainability)
2. To Improve Public Welfare, Health & Safety	2. Remove conditions that threaten public health and safety (Suitable Living Environment)	2. Revitalized Neighborhoods (Sustainability)
3. To Increase Affordable Housing	3. Expand affordable rental and owner-occupied housing (Decent Housing)	3. Increased affordable housing (Affordability)
4. To Expand Economic Development	4. Increase training, mentorship, and self-improvement opportunities (Economic Opportunity)	4. Improved employability and self-sufficiency (Sustainability)
5. To Reduce Homelessness	5. Increase shelter and homeless services (Decent Housing)	5. Improved housing stability (Sustainability)
6. To Enhance Youth Development	6. Increase youth enrichment programming (Suitable Living Environment)	6. Positive youth development (Sustainability)

Table 1 - Goals

EVALUATION OF PAST PERFORMANCE

The PY 39 (2013/2014) needs targeted, the activities convened, the entitlement funds expended, and the anticipated and actual outcomes are outlined below and listed in **Table 1**.

- **Housing Needs:** (1) Residential Rehabilitation; (2) Homeowner Rehabilitation Assistance; (3) Community Housing Development Organizations; (4) City Projects; and (5) Habitat for Humanity.
- **Homeless Needs:** (1) Chesapeake Homeless Response/ForKids and (2) Tenant Based Rental Assistance (TBRA).
- **Non-Housing Community Development Needs:** (1) Children’s Harbor Infants & Toddlers Program (Public Service); (2) Children’s Harbor (Public Improvements); (3) Tidewater Builders Academy; and (4) City Projects.
- **Neighborhood Revitalization Needs:** (1) Code Enforcement and (2) Smoke Detector

Specific Goal (SG)/ Objective PROJECT	Funding Source & Allocation	Service Area/ Census Tract(s)	Performance Indicators	Expected Number	Actual Number	Outcome / Objective
Owner Housing						
SG2 Smoke Detector Program	CDBG \$5,333	City Wide	Carbon Monoxide & Smoke Detectors & Batteries Installed	50 Residences	42 Residences served & 84 individuals	SL-3
SG3 Homeowner Rehabilitation Assistance	HOME \$197,351	City Wide	Rehabbed Units	6 Units	7 Units Completed	DH-1
SG3 Residential Rehabilitation	CDBG \$210,187	City Wide	Rehabbed Units	4 Units	12 Units Completed	DH-3
SG 6 Community Housing Development Organizations	HOME \$55,500	City Wide	Reconstructed Units	2 Units	1 Unit transferred/1 Unit developed	DH-2
SG 6 Habitat for Humanity	CDBG \$153,000	City Wide	Reconstructed Units	3 Units	1 Unit developed	DH-2
SG 3 Heart of Compassion	CDBG \$0 Balance from previous year's allocation	City Wide	Rehabbed Units	30 Units	22 Units Completed	DH-3
SG 6	HOME \$0	City Wide	First-time	Contingent	2 new	DH-2

Homeowner Development	Balance from previous year's allocation		Homeowners	Upon funding availability	homeowners assisted	
SG 6 City Projects	HOME \$80,149	City Wide	Reconstructed Unit	1 Unit	0	DH-3
SG 4 Tenant Based Rental Assistance/ Chesapeake Families Program Homeless Initiative	HOME \$0 balance from previous year's allocation	City Wide	Rental Payments	7 New/Current Rental Vouchers	8 Current Rental Vouchers	DH-1
SG 4 ForKids Chesapeake Homeless Response	CDBG \$54,312	City Wide	Families Served	Case management (CM) services for 18 families	38 families received CM, 51 families were rehoused	SL-1
Community Development						
SG 1 Code Enforcement	CDBG \$42,625	200,202, 203,204, 205.01, 205.02, 206,207 & 215.01	Code Violations resolved	1,000 violations resolved	2,111 violations resolved	SL-3
SG 2 South Norfolk Community Center Renovations	CDBG \$0 (reprogrammed funds)	206	Facility Improvements	Center Renovations	Renovations underway	SL-3
SG 2 Children's Harbor Public Improvements	CDBG \$49,174	202	Physical Needs Assessment Facility Improvements	Facility Improvements	Replacement of HVAC, parking lot resurfaced, windows, fencing, & age appropriate walking trail installed	SL-3
Public Services						
SG 5 Children's Harbor Broadlawn Enrichment	CDBG \$37,911	City Wide	Affordable licensed childcare for Infants/toddlers	5 infants/toddlers	8 infants/toddlers	SL-1
SG 7 Tidewater	CDBG \$37,800	201,202, 203,204,	Program Certification	Issue 9 Certificates	5 Certificates Issued	EO-3

Builder's Academy		205,206, 207, 208.04, 215.01				
Neighborhood Revitalization						
SG 1 Campostella Square Renewal Project	CDBG \$0	201	Architectural/ engineering services	Complete Site Improvements	Site monitoring and main- tenance	SL-3
SG 1 South Norfolk Revitalization	CDBG \$0	201,202, 203,204, 205,206 & 207	Units Acquired	Acquire 1 property	0	SL-3
SG 2 City Projects	CDBG \$154,902	206	Lighting, curbs & gutter improvements	Infrastructure Improvements	Franklin Field Lighting Systems complete	SL-3
OUTCOME →		Availability/Accessibility		Affordability		Sustainability
OBJECTIVE ↓						
<i>Decent Housing</i>		<i>DH - 1</i>		<i>DH - 2</i>		<i>DH - 3</i>
<i>Suitable Living Environmental</i>		<i>SL - 1</i>		<i>SL - 2</i>		<i>SL - 3</i>
<i>Economic Opportunity</i>		<i>EO - 1</i>		<i>EO - 2</i>		<i>EO - 3</i>

Table 2 – FY 2013/2014 Entitlement Funds Expended and Accomplishments

To implement, monitor, and manage these activities, the City of Chesapeake provided administrative funding for the following projects: General Administration-Planning (CDBG) and Administration-CRHA (CDBG and HOME). Chesapeake will submit a Consolidated Annual Performance Report (CAPER) which details the status of the community development goals and objectives outlined in the 2014/2015 AAP as required by HUD in September 2015.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

AAP citizen participation was facilitated by the City's Planning Department in accordance with the City's approved Citizen Participation Plan. City departments, Consolidated Planning partners and all interested parties were informed, via electronic and printed media, and provided opportunities to participate in and provide input on the City's community development needs and how those needs should be addressed, especially the needs of low to moderate-income Chesapeake residents.

Consolidated Planning partners include Chesapeake Redevelopment and Housing Authority, Chesapeake Integrated Behavioral Healthcare (formerly the Community Services Board) and City departments of Public Works, Public Utilities, Planning, Police, Human Services (and Interagency Consortium); and Development and Permits. The following organizations were also consulted: the Southeastern Virginia Homeless Coalition (SVHC); Virginia Supportive Housing (VSH); the

Independence Center; Southeastern Virginia Housing Corporation: the Planning Council; ForKids, Inc.; and Children's Harbor Places & Programs for Children, Inc.

SUMMARY OF PUBLIC COMMENTS

The City of Chesapeake held public hearing for comments on December 1 and 4, 2014 at the South Norfolk Memorial Library, Gateway at SoNo Building, 801 Poindexter Street, Chesapeake, VA 23324 and Major Hillard Library, 824 Old George Washington Highway, Chesapeake, VA 23323.

A public hearing to receive citizen comments on the draft 2015/2016 AAP was held on May 5, 2015 at the Indian River Branch Library. Information about the City's Consolidated Planning process was disseminated and explained by staff. A participant asked, "When would awards be available if the AAP is approved?" Staff provided the following steps in the process: "The Final Statement of Objectives, a "Finding of No Significant Impact", and a "Notice of Intent to Request the Release of Funding" are published and approved Chesapeake City Council before the AAP and the Request for the Release of Funds are submitted to U.S. Department of Housing and Urban Development (HUD). The final step is the City's execution and submission of the HUD funding agreements. Once HUD releases the funds, execution of the Sub-recipient agreements can take place. The goal is to have the agreements available in late July or early August". The City of Chesapeake responds to all comments received throughout the consolidated planning process. No comments have been received to date.

AAP SUMMARY

The AAP outlines the proposed specific CSP activities to be convened, the partners who will convene the proposed activities; the anticipated resources to be used, and the anticipated outcomes during the program period beginning July 1, 2015 and ending June 30, 2016.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CHESAPEAKE	Planning Department
HOME Administrator	CHESAPEAKE	Planning Department

Narrative

The City receives funds from two of HUD’s formula grant programs - 1) the Community Development Block Grant (CDBG) and 2) HOME Investment Partnerships (HOME) program. The City’s Planning Department is the lead agency for the development of the Consolidated Strategic Plan and administers the CDBG and HOME programs.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Chesapeake's 2015-2016 Annual Action Plan was developed through a unified collaboration and partnership of governmental agencies, City departments, nonprofit agencies, private entities, and citizens. The purpose was to ensure that funding for the current year (PY 41) met the goals of the CSP and the City's community development needs and the establishment of "need-based" goals and objectives based on current and anticipated resources. Goals and objectives set are consistent with the City's continuing commitment to create decent, safe and sanitary living environments; increase affordable housing; and expand economic opportunities especially for low to moderate-income citizens.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City works to ensure that coordination of community development activities involves all relevant City, non-City agencies, organizations, and service providers. As stated in other sections of this document, the development of this document and the strategic goals outlined involved a plethora of partners who will be integrally involved in program implementation.

The Chesapeake Health Department is the City's public health agency, which offers a range of medical services from free to full fee, based on the service provided and family's financial eligibility. The Department's Community Health Center provides quality medical for chronically ill, medically indigent, uninsured residents. The Health Department also collaborates with the Peninsula Institute for Community Health to provide family medicine, OB/GYN services, health education, case management, pharmacy assistance, and referral services to Chesapeake residents.

The Community Services Board, renamed Chesapeake Integrated Behavioral Healthcare on February 1, 2014, supports the City's existing public mental health, retardation, and substance abuse services and provides housing related services to Chesapeake's mentally disabled residents by working to address their unique and often chronic transitional housing needs.

Chesapeake Redevelopment and Housing Authority, a political subdivision of the Commonwealth of Virginia governed by a nine member City Council appointed Board of Commissioners, provides affordable housing; works to revitalize communities; and promotes self-sufficiency and upward mobility through public-private partnerships.

Chesapeake's Human Services Department convenes services and programs that help residents experiencing economic hardships achieve self-sufficiency and a good quality of life.

Additional information pertaining to 2013-2014 results and projections for the 2015-2016 plan period are shown at Appendix C.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Chesapeake Coalition for the Homeless was formed in February 1999 due to growing concern among City officials and grassroots organizations to holistically address the issues and needs of homeless persons in Chesapeake. As of July 2011, the Norfolk, Chesapeake and Western Tidewater Continuum of Care received approval from the U.S. Department of Housing and Urban Development (HUD) to merge to include the

jurisdictions of Norfolk, Chesapeake, Suffolk, Franklin, Isle of Wight County and Southampton County. Collectively, the 113 organizations and individuals working to end homelessness across the region are now known as the Southeastern Virginia Homeless Coalition (SVHC). On April 10, 2013, the Chesapeake Coalition for the Homeless elected to change its name to SVHC Chesapeake in order to identify itself as part of the regional Coalition that works to end homelessness. SVHC Chesapeake utilizes the Continuum of Care Model developed by the HUD.

SVHC and SVHC Chesapeake have developed the following mission statement: To reduce homelessness and enhance the quality of life of homeless persons in Chesapeake by increasing their level of independence with housing and supportive resources through a collaborative and continuing community effort. There are various committees involved in SVHC that impact the goal to end homelessness in Chesapeake.

They are:

- Chesapeake Coalition for the Homeless (CCH)
- Chesapeake Operations Committee
- Regional Central Intake Committee
- Homeless Management Information System (HMIS)
- Services Coordination Committee

To accomplish the mission, CCH will focus on these goals:

- Participate in the Regional Chronic Homeless Committee
- Create a centralized, coordinated community resources intake and access process
- Expand safe, low income permanent housing options
- Enhance outreach/intake efforts aimed at chronically homeless persons
- Identify the homeless in Chesapeake
- Address the inadequacy or lack of housing for homeless persons
- Enhance the availability of supportive services for homeless persons
- Enhance the availability of education/training for homeless persons
- Implement HMIS (Homeless Management Information System)

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Chesapeake does not receive ESG funds.

VA-501 Continuum of Care (CoC) consisting of Norfolk, Chesapeake, Suffolk, Isle of Wight, and Southampton Counties were awarded a total of \$4,055,120 in Fiscal Year 2014 to various forms of housing and related services to operate the Continuum of Care. Of this amount, \$3,545,881 was in the form of renewal grants and \$463,093 was awarded as a new project award.

In addition to the HUD CoC award, The Planning Council, the lead agency for the Continuum has applied for \$1,428,289 in Virginia Homeless Solutions Program Funds for 2014-2016 on behalf of the Continuum. The Department of Housing and Community Development on behalf of the Commonwealth of Virginia control these funds with funds appropriated by the Virginia General Assembly. At this time, the award is pending.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 1 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Chesapeake Human Services
	Agency/Group/Organization Type	Child Welfare Agency Publicly Funded Institution/System of Care Other government - State
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesapeake's Human Services Department is a long time consolidated planning partner that works to help vulnerable residents find permanent solutions to challenges they may be facing by connecting them to available resources.
2	Agency/Group/Organization	Chesapeake Community Services Board
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesapeake Community Services Board, which officially became Chesapeake Integrated Behavioral Healthcare on February 1, 2014, is the City's local provider of mental health, substance abuse and intellectual disability services, including services for infants with developmental delays.
3	Agency/Group/Organization	Chesapeake Redevelopment & Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesapeake Redevelopment and Housing Authority, governed by the City Council appointed Board of Commissioners, provides affordable safe, sanitary, and decent housing to Chesapeake's residents and works to redevelop, revitalize and conserve decaying neighborhoods by acquiring/redeveloping housing, managing affordable housing communities, convening housing stabilization programing, conducting housing stabilization programming, conducting housing stock examinations, and investing funds to acquire property for public or private development.
4	Agency/Group/Organization	FORKIDS, INC.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ForKids, Inc. partners with the City to break the cycle of homelessness and poverty for families and children through the provision of housing, education and clinical services.
5	Agency/Group/Organization	The Planning Council
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Human Services Planning
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Council cooperates with the United Way of South Hampton Roads, federal, state and local governments, and numerous public and private sector organizations to meet human services needs through a variety of planning, management and development of human service programming.
6	Agency/Group/Organization	Hampton Roads Planning District Commission
	Agency/Group/Organization Type	Other government - State Other government - Local Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment State/Local government corporation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Hampton Roads Planning District Commission encourages and facilitates local government cooperation and state-local cooperation by providing leadership and offering strategies and support services to public and private, local and regional agencies, in their efforts to improve the region's quality of life.
7	Agency/Group/Organization	Endeppence Center, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Needs of persons with disabilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Endeppence Center, Inc. (ECI) is a community-based, non-profit Center for Independent Living operated by & for individuals with disabilities. ECI works to prepare individuals and the community for full the integration of persons with disabilities throughout Chesapeake by providing consultation and services that lead to greater independence and integration/functioning and through advocacy that leads to greater awareness of disability issues, physical/programmatic accessibility and systems change.
8	Agency/Group/Organization	Help and Emergency Response, Inc.
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The H.E.R. Shelter is a 30-day emergency shelter for domestic violence victims and homeless individuals as well as their children that provides leadership, advocacy, and resources to survivors and communities affected by domestic violence and homelessness.
9	Agency/Group/Organization	YWCA OF SOUTH HAMPTON ROADS
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA of South Hampton Roads' Women in Crisis Emergency Shelter and Domestic Violence Program tracks needs and provides emergency shelter, crisis intervention and transitional housing services to women and children.

Table 3 – Planning Partners

Identify any Agency Types not consulted and provide rationale for not consulting

As a member jurisdiction, the City of Chesapeake has a close working relationship with the Hampton Roads Planning District Commission (HRPDC). A City Council Member and the City Manager are members of the Board of Commissioners. At the City's request, HRPDC staff conducted a number of studies related to housing, transportation, land use, environment, economics, bicycle/pedestrian paths, and general demographic trends over the years. The City has also participated in various subject related HRPDC conducted regional studies. The information, recommendations, guidelines, and other elements of these studies are typically incorporated into the Comprehensive Plan. City staff periodically submits portions of the Comprehensive Plan policy language to HRPDC staff for review and comment. From time to time, HRPDC also reviews certain projects and activities in Chesapeake and other regional localities for consistency with regional plans and priorities, particularly major capital improvement projects.

Regarding interactions with other public entities for development of the Comprehensive Plan, the City is required to submit the transportation planning components of the Plan to the Virginia Department of Transportation (VDOT) for review as to consistency with statewide transportation planning priorities. This is pursuant to State Code Sections 15.2-2222 and 15.2-2223. In addition, the City is required to notify federal military installations of significant changes to its Comprehensive Plan, as well as providing notice of current development proposals, such as rezoning applications. Furthermore, Chesapeake and its neighboring localities in South Hampton Roads have reciprocal arrangements for providing review and comment opportunities as the Comprehensive Plan is updated or amended. Finally, the City's Planning Department works closely with other City departments and agencies in reviewing and updating the Comprehensive Plan or parts thereof. These local public agency partners include the Chesapeake Redevelopment and Housing Authority, Chesapeake Health Department, and Chesapeake Integrated Behavioral Healthcare.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	The Planning Council	The CoC works to preserve critical resources to ensure the effective coordination of homeless services in Chesapeake, the Greater Virginia Peninsula and Western Tidewater.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Analysis of Impediments to Fair Housing	HRCHURB	The Hampton Roads Community Housing Resource Board promotes fair housing regionally.

Table 4 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

In addition to consultation with public, private and non-profit collaborators, the consolidated planning process also involves participation and input from Chesapeake citizens. In accordance with 24 CFR 91.105, the City has adopted a Citizen Participation Plan (CPP) that sets forth policies and procedures to facilitate meaningful citizen participation under the Consolidated Strategic and Annual Action Plan. The CPP addresses citizen participation, input, and complaints; public meetings, public meeting notices and access to public meetings; publication of the Consolidated and Annual Action Plans and Plan amendments; Plan performance reports; and technical assistance. Citizen participation, especially of minorities, non-English speaking residents, and persons with mobility, visual or hearing impairments, is encouraged throughout the consolidated planning development and review processes. When appropriate, a sign interpreter service is provided with an advance 3 working days' notice. Citizens are notified of anticipated Consolidated Planning resources and/or the lack thereof; the proposed range of programs and activities based on assessed needs; provided adequate advance notice of any related public hearings and public comment periods; provided access to copies of the draft Plans; provided technical assistance in developing proposals for funding under the Plans; and are provided timely responses to all complaints related to the Plans. Public comment and public hearing notices are advertised in local newspapers, on the City's cable television access Channel 48, and the City's website - <http://www.cityofchesapeake.net>. All citizen comments are valued and considered during the preparation of and included the final draft Plans. See the 2014/2015-2018/2019 Citizen Participation Plan in Appendix A.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	See Public Hearing Heading	All comments received were accepted	None	
2	Public Hearing	Non-targeted/broad community	Public Hearings convened - total attendance for both hearings was 12/1 & 12/4/2014 and 5/5/2015		All comments received were accepted	
3	Internet Outreach	Non-targeted/broad community	See Public Hearing Heading		All comments received were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Mailings and Flyers	Persons with disabilities Residents of Public and Assisted Housing	See Public Hearing	See Public Hearing Heading	All comments received were accepted	

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Below is a list of the anticipated resources that will be used for the City's proposed CDBG, HOME, CoC and Public Housing Capital funded community development projects. All activities outlined in the Plan will primarily benefit very low, low, and low to moderate income persons.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,019,917	0	0	1,019,917	0	CDBG funds will be used to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. The CDBG funding actually increased to \$1,019,917 or 3.0% over the previous year. 20% of the CDBG allocation will be used to help cover CDBG program administration costs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	361,113	0	0	361,113	0	The HOME Investment Partnerships Program (HOME) provides funding to create affordable housing for low income persons via building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance activities. HOME funding decreased by 8.3% for PY 2015-2016. 10% of the allocation will be used to help cover HOME program administration. There will be an allocation of 15% for CHDO set-aside.
Continuum of Care	public - federal	Housing Other	0	0	0	0	0	VA-501 Continuum of Care received \$4,055,120 from HUD in 2014. The 2015 allocations have not been received.
Public Housing Capital Fund	public - federal	Housing Multifamily rental rehab	0	0	0	0	0	Broadlawn Park - Bathroom renovations/upgrades - 12 units; Kitchen cabinet and countertop/sink replacements 12 units; Stoves and refrigerators 100 units; hot water heaters 30 units.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will leverage non-federal funds to meet the 25% HOME allocation match requirements each year HOME funding is received during the 2014/2015 through 2018/2019 Consolidated Plan program period. The anticipated HOME Program match requirement for the July 1, 2015 through June 30, 2016 program period is \$ 81,250.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Chesapeake has donated two vacant lots to the Chesapeake Redevelopment and Housing Authority to develop for-sale, owner-occupied housing in these newly constructed houses. Construction on the two houses is expected to begin in early September 2015. These two lots are located in the Dunedin Neighborhood in the Western Branch area. The houses will be marketed as affordable housing for low-to-moderate income households in the City of Chesapeake.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preserve Existing Housing	2014	2018	Affordable Housing	CITYWIDE GREATER CAMPOSTELLA SQUARE COMMUNITY SOUTH NORFOLK	Preserve Existing Housing	CDBG: \$28,687	Homeowner Housing Rehabilitated: 1 Household Housing Unit
2	Improve Public Welfare, Health, & Safety	2014	2018	Non-Housing Community Development	CITY WIDE GREATER CAMPOSTELLA SQUARE COMMUNITY AND SOUTH NORFOLK	Improve Public Welfare, Health, and Safety	CDBG: \$383,810	Public service activities other than Low/Moderate Income Housing Benefit: 1 Persons Assisted Housing Code Enforcement/Foreclosed Property Care: 1000 Household Housing Unit Other: 100 Other
3	Increase Affordable Housing	2014	2018	Affordable Housing	CITYWIDE, GREATER CAMPOSTELLA SQUARE COMMUNITY SOUTH NORFOLK	Affordable Housing	HOME: \$54,167	Rental units rehabilitated: 1 Household Housing Unit
4	Reduce Homelessness	2014	2018	Homeless	CITY WIDE GREATER CAMPOSTELLA SQUARE COMMUNITY AND SOUTH NORFOLK	Reduce Homelessness	CDBG: \$121,868 HOME: \$270,833	Tenant-based rental assistance / Rapid Rehousing: 60 Households Assisted Housing for Homeless added: 50 Household Housing Unit Other: 60 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Enhance Youth Development	2014	2018	Non-Housing Community Development	CITY WIDE GREATER CAMPOSTELLA SQUARE COMMUNITY AND SOUTH NORFOLK	Youth Development	CDBG: \$283,353	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 70 Persons Assisted

Table 7 – Goals Summary

Goal Descriptions

1	Goal Name	Preserve Existing Housing
	Goal Description	Preserving existing housing stock occupied by very low, low, and low-to-moderate income persons via homeowner rehabilitation activities during the next 12 months through the following projects: CDBG Residential Rehabilitation.
2	Goal Name	Improve Public Welfare, Health, & Safety
	Goal Description	Improve public welfare, health and safety by convening code enforcement, fire prevention, and public facility improvement activities during the next 12 months through the following projects: Smoke and Fire Prevention Project; Environmental Code Enforcement; Children's Harbor Public Improvement.
3	Goal Name	Increase Affordable Housing
	Goal Description	Increase affordable housing and opportunities for affordable home ownership by acquiring, redeveloping, and transferring affordable housing and/or providing closing costs/downpayment assistance to eligible 1st time homebuyers over the next 12 months through the following projects: Community Housing and Development Organization.
4	Goal Name	Reduce Homelessness
	Goal Description	Reduce homelessness by providing shelter, emergency shelter, transitional shelter, and comprehensive case management services over the next 12 months through the following projects: ForKids/Chesapeake Homeless Response, Supportive Housing Services; Permanent Supportive Housing for Veterans
5	Goal Name	Enhance Youth Development
	Goal Description	Provide development all appropriate, i.e. cognitive, social, emotional and physical programming for infants and toddlers enhanced by a parent-child component to teach positive, effective parenting skills during the next 12 months through the Infant and Toddlers project convened at Children's Harbor-Chesapeake and through a youth development and delinquency prevention Mentor Program Rope's Initiative Course.

Table 8 – Goal Descriptions

AP-35 Projects – 91.220(d)

Introduction

Following are the projects proposed for the 2015-2016 Annual Action Plan program period.

#	Project Name
1	CDBG Administration (City) - PY 41
2	CDBG Administration (CRHA) - PY 41
3	Residential Rehabilitation - PY 41
4	Children's Harbor Chesapeake Public Improvements - PY 41
5	Code Enforcement - PY 41
6	Smoke Detector and Fire Protector Program - PY 41
7	Rope Initiative Training Course - PY 41
8	Community Housing & Development Organization (CHDO) PY 41
9	Permanent Supportive Housing for Veterans - PY 41
10	Children's Harbor Chesapeake Broadlawn Infants & Toddlers Program - PY 41
11	Chesapeake Homeless Response Program/ForKids, Inc. - PY 41
12	Pre-Apprenticeship Program - PY 41
13	Summer Reading Camp - PY 41
14	City Projects - PY 41
15	HOME (CRHA) Administration - PY 41
16	Supportive Services for Formerly Homeless Persons PY - 41

Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City will allocate funding that will primarily benefit low to moderate-income persons who earn 80% or less of the Area Median Family Income annually published by HUD for Chesapeake, citywide and in targeted areas. The allocation priorities were based on input received from citizens and the Consolidated Planning partners; data from the City Needs Assessment, the U.S. Census, Housing Virginia, and the American Housing Survey; and the level of current and anticipated resources. Funds provide the following benefits to those underserved: improved living conditions; affordable housing opportunities; homeless reduction and prevention; youth development; preserved affordable housing stock; and sustained employability and economic development. The most significant obstacle to addressing these needs is the current trend of federal funding reductions.

Projects

AP-38 Projects Summary

Project Summary Information

1	Project Name	CDBG Administration (City) - PY 41
	Location Description	City Wide
	Goals Supported	Preserve Existing Housing Improve Public Welfare, Health, & Safety Increase Affordable Housing Reduce Homelessness Enhance Youth Development

	Needs Addressed	Preserve Existing Housing Improve Public Welfare, Health, and Safety Affordable Housing Economic Development Reduce Homelessness Youth Development
	Funding	CDBG: \$65,322
	Description	Funds will be used for administrative cost associated with general management, oversight, and coordination of the City's CDBG funded activities.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Low/moderate income families city-wide
	Planned Activities	Community Development Program (CDBG & HOME) oversight and monitoring
2	Project Name	CDBG Administration (CRHA) - PY 41
	Location Description	City Wide
	Goals Supported	Preserve Existing Housing Increase Affordable Housing
	Needs Addressed	Preserve Existing Housing Affordable Housing
	Funding	CDBG: \$136,877
	Description	Funds will cover partial staffing cost for program implementation, fiscal management, and compliance monitoring of Residential Rehabilitation and Children's Harbor Public Improvements.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Low/moderate income families city-wide
	Planned Activities	Administer the CDBG funded Residential Rehabilitation and Children's Harbor Public Improvements projects; prepare the Annual Action Plan and CAPER; and CRHA CDBG funded activity IDIS tracking and reporting.
3	Project Name	Residential Rehabilitation - PY 41
	Location Description	City Wide
	Goals Supported	Preserve Existing Housing
	Needs Addressed	Preserve Existing Housing
	Funding	CDBG: \$28,687
	Description	Eligible homeowners will receive financial assistance to make code compliant repairs to their single-family residences to eliminate issues that impact their health and safety.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	9 eligible homeowners with incomes 80% or below
	Planned Activities	Proposed activities include intake and income eligibility determination; initial, progress and final inspections; lead based paint assessments; Tier II environmental reviews; contract procurement; compliance tracking; and loan closings.
4	Project Name	Children's Harbor Chesapeake Public Improvements - PY 41
	Location Description	2400 Strawberry Lane -- Chesapeake, VA 23324
	Goals Supported	Improve Public Welfare, Health, & Safety
	Needs Addressed	Improve Public Welfare, Health, and Safety
	Funding	CDBG: \$30,000
	Description	Funds will be used to make improvements to the Children's Harbor Chesapeake licensed child care facility that were cited in a physical needs assessment
	Target Date	6/30/2015
	Estimate the number and type of families that will benefit from the proposed activities	Children and their families who participate in Children's Harbor early childhood development/enrichment & childcare programs.
	Planned Activities	Proposed improvements include replacement of commercial kitchen equipment, a hydraulic heating system, windows, and a gas water heater
5	Project Name	Code Enforcement - PY 41
	Location Description	Focus will be on the Poindexter Road corridor in the South Norfolk Target Area.
	Goals Supported	Improve Public Welfare, Health, & Safety
	Needs Addressed	Improve Public Welfare, Health, and Safety
	Funding	CDBG: \$181,953
	Description	City Code Inspectors will enforce Property Maintenance provisions of the State Building Code; weeds and debris accumulation; the city's Zoning Ordinance; graffiti; removal of unsafe structures; vacant lot security; and abandoned structures using the Rental Housing Inspection, Neighborhood Preservation, and Red Tag programs.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	1000 Households will be impacted by this project
	Planned Activities	City Code Compliance Inspectors will inspect target areas to locate and cite code violations and regularly meet with and disseminate to Civic League presidents, residents, and area organizations brochures about code enforcement and maintenance standards
6	Project Name	Smoke Detector and Fire Protector Program - PY 41
	Location Description	City Wide
	Goals Supported	Improve Public Welfare, Health, & Safety
	Needs Addressed	Improve Public Welfare, Health, and Safety

	Funding	CDBG: \$10,334
	Description	Funding will be used to provide fire safety programming for high risk households , i.e. low income, disabled, elderly, special needs, and foreign language households
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	At least 100 low/moderate income households will be helped by fire prevention/education
	Planned Activities	Proposed activities include courtesy home safety inspections; the installation of smoke/carbon monoxide detectors and battery replacements; and educational seminars
7	Project Name	Rope Initiative Training Course - PY 41
	Location Description	2409 Shipyard Road – Chesapeake, VA 23323
	Goals Supported	Enhance Youth Development
	Needs Addressed	Youth Development
	Funding	CDBG: \$170,760
	Description	Funds will be used to build a ropes initiative course that will be used for adventure-based, hands-on training and mentoring programming
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Funds will used to complete the course improvements began last year. At risk youth are the targeted participants.
	Planned Activities	Proposed activities include building of all components of the Ropes Course including a basic challenge course tower, an “initiative” wall, and a circuit course
8	Project Name	Community Housing & Development Organization (CHDO) PY 41
	Location Description	City Wide
	Goals Supported	Increase Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$54,167
	Description	HUD mandates 15% of annual HOME funding allocations are designated to certified private, non-profit Community Housing and Development Organizations to develop affordable housing
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This provides funding for one housing unit to be acquired, rehabilitated, and transferred to an eligible first time homebuyer.
	Planned Activities	Funds will be allocated to certified CHDO's to develop affordable housing in Chesapeake
9	Project Name	Permanent Supportive Housing for Veterans (Cypress Landing) - PY 41
	Location Description	Knells Ridge Parkway – parcel # 0360000001931
	Goals Supported	Reduce Homelessness
	Needs Addressed	Homelessness

	Funding	HOME: \$270,833
	Description	Funds will be used to develop 50 new housing units for homeless veterans.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This building will house 50 units of housing for homeless veterans.
	Planned Activities	This project will be the development of new affordable housing units for veterans.
10	Project Name	Children's Harbor Chesapeake Broadlawn Infants & Toddlers Program - PY 41
	Location Description	City Wide
	Goals Supported	Enhance Youth Development
	Needs Addressed	Youth Development
	Funding	CDBG: \$37,911
	Description	Funds will be used to provide full day, year round, developmentally appropriate care for infants and/or toddlers
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	5 infant and toddlers and their families will receive year round licensed childcare
	Planned Activities	Proposed activities include semi-annual Denver Developmental Screening Inventory and/or Ages and Stages Assessments; daily social, emotional, cognitive, and physical development activities; nutritional meals; and parent-child support to teach/enhance effective, positive parenting skills and ensure parental involvement
11	Project Name	Chesapeake Homeless Response Program/ForkKids, Inc. - PY 41
	Location Description	City Wide
	Goals Supported	Reduce Homelessness
	Needs Addressed	Reduce Homelessness
	Funding	CDBG: \$110,550
	Description	Funds will be used to provide case housing stabilization management for homeless families during the next 12 months
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	60 families to be assisted with rental assistance and 1,080 bed nights of hotel vouchers will be provided.
	Planned Activities	Emergency Shelter and homeless prevention services will be provided to homeless families city wide
12	Project Name	Pre-Apprenticeship Program
	Location Description	City Wide
	Goals Supported	Economic Development
	Needs Addressed	Improve sustained employability through training and /or mentorship

	Funding	CDBG: \$63,000
	Description	Provides staff, supply client service costs to train low-moderate individuals for training in the building trades.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Funding will provide funds to train 15 students at the Building Trades Academy.
	Planned Activities	15 students will receive at the Building Trades Academy
13	Project Name	Summer Reading Camp
	Location Description	City Wide
	Goals Supported	Enhance Youth Development
	Needs Addressed	Youth Development
	Funding	CDBG: \$11,682
	Description	Provides for resources for staff, curriculum materials and operational supplies for a camp for children to enhance their reading skills.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	50 children will be assisted during the reading camp program
	Planned Activities	Reading enrichment services for at-risk children.
14	Project Name	City Projects
	Location Description	City Wide
	Goals Supported	Improve Public Welfare, Health, & Safety
	Needs Addressed	Improve Public Welfare, Health, and Safety
	Funding	CDBG: \$161,523
	Description	Provides assistance that eliminate blight and conditions detrimental to public welfare, health, and safety.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Individuals and families city wide
	Planned Activities	Address deteriorating or blighted housing and needed public facility and infrastructure improvements to include street lighting, curbs and sidewalk installation, walking trails, fencing and ADA accessibility modifications.
15	Project Name	HOME (CRHA) Administration
	Location Description	City Wide
	Goals Supported	Preserve Existing Housing Increase Affordable Housing Reduce Homelessness

	Needs Addressed	Preserve Existing Housing Affordable Housing Reduce Homelessness
	Funding	HOME: \$36,113
	Description	Provides funds to administer HOME programs
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Low/moderate income families city-wide
	Planned Activities	Administer the HOME Homeowner, HOME Homeownership Development, Tenant Based Rental Assistance, and CHDO activities; prepare the Annual Action Plan and CAPER; and CRHA convened HOME activity IDIS tracking and reporting.
16	Project Name	Supportive Services for Formerly Homeless Persons
	Location Description	City Wide
	Goals Supported	Reduce Homelessness
	Needs Addressed	Reduce Homelessness
	Funding	CDBG: \$11,318
	Description	Provides funds to support case management support in assisting formerly homeless (chronic) persons in adapting to their new environment at Heron's Landing Apartments
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 60 persons will be assisted during the course of the year at Heron's Landing through their supportive services.
	Planned Activities	Assists with case management and housing specialists' salary costs to provide supportive services to Heron's Landing Apartments for formerly homeless persons.

Table 10 - Projects

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Chesapeake will continue to undertake consolidated plan activities citywide during the year. All activities will benefit low to moderate-income persons who earn less than 80% of the City's area median income as published by HUD annually.

Geographic Distribution

Target Area	Percentage of Funds
CITYWIDE	70
GREATER CAMPOSTELLA SQUARE COMMUNITY	15
SOUTH NORFOLK	15

Table 11 – Target Areas

Rationale for the priorities for allocating investments geographically

The geographic areas of community development and revitalization are inclusive of the entire boundaries of the City. The remaining seventy percent (70%) of the funding will address the needs of Low to Moderate Income Clientele throughout the entire city.

Discussion

The City will allocate CDBG and HOME funding based on prioritized needs and the goals and objectives outlined in this plan to the extent funding will allow.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

During program year 2015-2016, Chesapeake will use CDBG and HOME funding for projects consistent with the strategic goals to preserve existing housing and to increase affordable housing. Proposed activities to preserve existing housing and create additional affordable housing during the next 12 months include Residential Rehabilitation; Homeowner Rehabilitation; Code Enforcement; Smoke Detection/Fire Prevention; Community Housing and Development Organizations; and Tenant Based Rental Assistance. The percentage allowable in CDBG and HOME administrative funding will be used to partially fund administrative costs and personnel responsible for program management, implementation, and monitoring.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 12 – One-Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	16
The Production of New Units	51
Rehab of Existing Units	2
Acquisition of Existing Units	1
Total	70

Table 13 - One Year Goals for Affordable Housing by Support Type

Discussion

The goals and activities outlined in this plan are consistent with the housing and community development goals outlined in the City's 2035 Comprehensive Plan that outlines a multi-prong, comprehensive approach to meeting the growing and changing needs of Chesapeake residents.

AP-60 Public Housing – 91.220(h)

Introduction

The most pressing public housing need is the preservation, maintenance, and modernization of the City's 467 units of public housing in order to provide safe, decent, sanitary and affordable housing for families of very low, low and moderate income. Chesapeake Redevelopment and Housing Authority utilizes federal subsidies from the Department of Housing and Urban Development (HUD) Public Housing Operating Fund combined with tenant rental payments to maintain the City's public housing developments. In addition, CRHA utilizes Capital Fund Program (CFP) funds from the Department of Housing and Urban Development for capital improvements necessary to ensure the long-term physical and social viability of CRHA's five (5) public housing developments.

The chronic underfunding of CRHA by the Department of Housing and Urban Development's Public Housing Operating and Capital Fund programs are the biggest barriers. The accrued modernization needs and those projected in PY 2015 are estimated to cost in excess of over \$3.29 million. The anticipated \$1.9 million in combined subsidies from HUD's annual operating and capital fund are a far cry from what is needed and jeopardizes the preservation, maintenance, and modernization of CRHA's public housing communities.

Actions planned during the next year to address the needs to public housing

CRHA's application under the Rental Assistance Demonstration (RAD) for the conversion of assistance of 24 units at the Schooner Cove development was approved by HUD. RAD seeks to preserve public, and other HUD-assisted housing, by providing owners and Public Housing Agencies (PHAs) with access to additional funding to make needed physical improvements to properties. RAD allows a public housing authority to convert their form of assistance to a long-term Section 8 Housing Assistance Payment (HAP) contracts. CRHA plans to convert the substantially renovated Schooner Cove units to the Section 8 Project Based Rental Assistance Program (PBRA). Once converted, the units will be removed from HUD's Public Housing portfolio and will fall under HUD's Multi-Family program. Program guidelines will change, but the residents currently living in Schooner Cove will maintain their residences. CRHA continues to evaluate the feasibility of converting other public housing developments to RAD.

The Department of Housing and Community Development (DHCD) approved CRHA's application for an allocation of private activity bond authority for the Catalina Crossings project. The proceeds of the bonds will be used to provide financing for the acquisition, construction and equipping of the rental housing development. One hundred percent (100%) of the 124-unit development will be rented or held for rent for individuals or families earning 60% of the Area Median Income (AMI) or less.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

CRHA was selected to receive the Resident Opportunities and Self-Sufficiency (ROSS) Service Coordinators grant to assist the Owens Village public housing community. The purpose of the ROSS Service Coordinator program is to provide funding to hire and maintain a Service Coordinator who will assess the needs of residents of public housing and coordinate available resources in the community to meet those needs. The program works to promote the development of local strategies to coordinate the use of assistance under the Public Housing program with public and private resources for supportive services and resident empowerment. These services should enable participating families to increase earned income, reduce or eliminate the need for welfare assistance, make progress toward achieving economic independence and housing self-sufficiency including home ownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Chesapeake Redevelopment Housing Authority is NOT a "troubled" housing authority.

Discussion

Because nearly all of CRHA's public housing funding is federal, the impact of federal funding reductions has an organization-wide impact. Among those most threatened by funding reductions who are served by CRHA are those who are least able to survive without CRHA housing and program assistance.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Listed are homeless and special needs activities projected to take place during the next 12 months.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

The City of Chesapeake is part of the VA-501 Continuum of Care. Their goals and objectives have been discussed previously.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Chesapeake will continue to partner with the Southeastern Virginia Homeless Coalition to end homelessness through a coordinate system of prevention, intervention and supportive services. A central intake point of contact process and centralized case management will help the City efficiency in identifying, assessing, screening, and assisting homeless individuals, families and those re-entering the community post incarceration or institutionalization.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Chesapeake Area Shelter Team will work to expand the number of individuals and families served during the annual December through March sheltering program.

ForKids, Inc. will streamline and enhance the Central Intake System to increase efficiencies and increase the response rate in providing emergency and transitional housing services. The goal is to create a service continuum that prevents homelessness and/or provide case specific homelessness services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Permanent Supportive Housing for Veterans proposes to construct and provide 50 affordable housing units for homeless and /or disabled veterans who earn 50% or less of the area median family income (AMFI) with one-half of the units dedicated to veterans at or below 40% of the AMFI. Forty-four (44) units will have one (1) bedroom and six (6) units will have two (2) bedrooms. Half will be fully ADA compliant and set aside for veterans with a disability. The other half will be universally designed. Supportive services will be provided to ensure tenants are able to maintain housing stability by accessing services available to them to meet their needs. Chesapeake veterans will have priority with veterans from neighboring Cities. These veterans will be served only if/when vacancies occur and if no Chesapeake veterans meet residency qualifications. The project will be located on land donated by the City of Chesapeake.

Virginia Supportive Housing proposes to provide supportive onsite case management and supportive housing services to the 60 residents of Heron's Landing that will include mental health support, connecting to and obtaining benefits, obtaining employment, and community building relationships. The anticipated outcome is 95% of the participants will not return to homelessness.

Virginia Supportive Housing (VSH) will provide Housing First options that is a scattered sight program that gives participants a choice in the selection of housing and treatment services. VSH's Housing Stabilization Team will provide homeless program services from outreach to housing stabilization.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Chesapeake Re-Entry Executive Council and Re-Entry Resource Council will work to eliminate barriers and provide case management services to this population, assisting them with accessing food, clothing, shelter, identification cards, social service benefits, employment, public transportation and other "life stabilization" services.

Discussion

Chesapeake's Ten Year Plan to End Homelessness continues to serve as the blue print for furthering the city's work to end homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The barriers listed in the most recent Analysis of Impediments to Fair Housing are listed under sections MA 40 and SP 55 in the 5-Year CSP. Below are action strategies outlined in the City's 2035 Comprehensive Plan to address barriers to the expansion of affordable housing in Chesapeake.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- Explore waiving certain development-related fees for 501(c)(3) non-profit organizations that construct affordable housing
- Continue considering reductions in recommended cash proffer amounts under the City's Proffer Policy when affordable housing units are proffered
- Consideration policies that ensure long term or permanent affordable housing status of deed-restricted owner-occupied housing, non-profit rental units, and publicly owned rental housing.
- Amend the Zoning Ordinance and other applicable ordinances to address unit design for senior housing such as wheel chair accessibility, lighting in public areas, and fire suppression and notification systems.

Discussion

The City will continue to strive to provide a variety of affordable housing options to meet the needs of low-income residents, our aging population and those with special needs.

AP-85 Other Actions – 91.220(k)

Introduction

As resources continue to shrink, Chesapeake will continue augment and maximize existing resources and increase efficiencies by nurturing current and developing new partnerships with nonprofit and service agencies to address the needs of low-income residents and their families.

Actions planned to address obstacles to meeting underserved needs

The comments for meeting underserved needs are provided by the various city agencies. These comments are located in Appendix C.

Actions planned to foster and maintain affordable housing

The 2035 Comprehensive Plan states in part that a vital element in maintaining the City's vibrancy is to prevent the decline of the existing housing stock that can lead to an increase in blight due to poorly maintained and unsafe structures and lower property values. During the next 12 months, CDBG and HOME funding will be used to provide financial assistance extremely, low, and low to moderate income homeowners to make repairs and improvements to their homes that will eliminate conditions that pose a threat to their and safety and to correct housing code violations.

Actions planned to reduce lead-based paint hazards

Chesapeake will continue its efforts to evaluate and reduce lead based paint hazards to increase the inventory of lead-safe housing occupied by low income families throughout the City, complying with HUD lead based paint regulations and provisions outlined in SP 65 of this report. Chesapeake Health Department will provide free lead based paint testing and reports hazards uncovered to the Virginia Health Department and appropriate City departments and agencies.

Actions planned to reduce the number of poverty-level families

The Chesapeake Redevelopment and Housing Authority Resident Services Department's Family Self Sufficiency Program (FSS) helps families develop and practice strategies that lead to economic independence and self-sufficiency. FSS will target 100% of zero renters to improve employability through job fairs, employment workshops and referrals to community partners providing employment programming. In addition, Resident Services will offer career counseling, GED preparation, personal financial management, job readiness, and computer training programming. Tidewater Builders Association will offer on the job training to public housing residents and Opportunity Inc. of Hampton Roads will offer the Workforce Development Program to TANF and SSI recipients who need employment training to the extent funding will allow.

Actions planned to develop institutional structure

The institutional structure for convening the City's housing and community development programs and activities include a variety of public agencies, nonprofit organizations, the private sector, and faith based organizations. The City's Planning Department serves as lead agency responsible for coordinating the Consolidated Planning process from development, program design, timely implementation and evaluation. On a broad level, Planning will continue to working to achieve a mutually supportive and integrated relationship between the City's Comprehensive Plan, the Consolidated Plan, and Chesapeake Redevelopment and Housing Authority's Annual Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's Consolidated Plan process is convened through a coordinated collaboration of public, private, and

non-profit organizations some of whom receive CDBG and HOME funding to convene activities proposed in this Plan. The City engages participation in each stage of the planning process from the needs assessment, plan development, approval, implementation, and performance evaluation. During the next 12 months, the City will promote and encourage program and service coordination through diversified means of communication to ensure an effective delivery of services. Several City departments and non-profit partner agencies and organizations will administer CDBG, HOME, and other funded Plan activities for Chesapeake individuals and families with identified needs.

Comments from the various agencies are located in Appendix C.

Discussion

The City of Chesapeake is committed to strengthen its economic vitality, manage growth responsibly, and focus on the preservation and development of its communities in order to meet the current and future needs of its citizens, business and industry, and workforce.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100% |

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
The HOME rules allow the use up to 10 percent (10%) of each year's HOME allocation for reasonable administrative and planning costs. In addition, up to 10% of program income deposited in the City's local HOME account during a program year may be used for administrative and planning costs. As allowed, 10% of the HOME allocation and program income generated during the next 12 months will be used for administrative and planning costs.
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:
See Appendix D for the Recapture/Resale Guidelines
3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:
See Appendix D for the Recapture/Resale Guidelines
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
Not Applicable

APPENDIX A – CITIZEN PARTICIPATION PLAN

City of Chesapeake



2015 –2019 CITIZEN PARTICIPATION PLAN

Chesapeake
VIRGINIA

Citizen Participation Plan

OVERVIEW

The Consolidated Action plan is a comprehensive planning document that establishes a unified vision for community development that will facilitate the goals enacted by the United States Congress to:

1. Provide decent housing.
2. Provide activities that will benefit low and moderate-income persons.
3. Provide a suitable living environment.
4. Activities that aid in the prevention or elimination of slums or blight.
5. Expand economic opportunities.

The City of Chesapeake is a participating entitlement jurisdiction with the U. S. Department of Housing & Urban Development (HUD). Federal grants are awarded to the City based on a formula that considers the number of households in poverty, age of housing stock, population, economic growth, etc. The United States Congress appropriates federal grants annually so grant awards may vary from year to year.

The Citizen Participation Plan (CPP) describes the framework and process to be used to develop and implement the City's housing and community development program through the Consolidated Plan process. All citizens, including low and moderate income, persons living in slum or blighted areas, minorities, non-English speaking persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons/agencies and residents of public assisted housing developments are encouraged to participate in the development and review process. The CPP contains provisions designed to facilitate meaningful citizen participation.

INTRODUCTION

In accordance with the requirements of (HUD), under federal regulation 24 CFR 91.105, the City of Chesapeake (City) is required to adopt a Citizen Participation Plan (CPP) that sets forth the City's policies and procedures for citizen participation under the Five-Year Consolidated Housing & Community Development Plan and subsequent Annual Action Plans. The following is the City's CPP for the 2014/2015 – 2018/2019 Five-Year Consolidated Housing & Community Development Plan (Consolidated Plan), which the Chesapeake Planning Department will coordinate. The CPP will address the following elements: participation; access to meetings; access to information; access to records; publication of the plan; public hearings; notice of hearings; citizen comments; amendments; performance report, technical assistance and the complaint procedure.

The CPP will apply to City departments and other subrecipients who receive funding or are involved in the Consolidated Plan development, selection, and administration processes. The City has received annual monetary assistance from HUD under the Community Development Block Grant Program (CDBG) and HOME Investment Partnership Program (HOME).

OVERALL ENCOURAGEMENT OF PARTICIPATION

The community involvement process has the following objectives:

1. To obtain citizen views and/or answer citizen questions regarding housing and community

development needs especially those living in public and assisted housing and low and moderate-income persons where CDBG and HOME funds might be spent.

2. To determine what other types of resources and services are needed in the future.
3. To help develop priorities.
4. To increase understanding of issues and determine possible options.
5. To generate new ideas.
6. To discover and explore possible compromises.
7. To comment on program performance.
8. To determine the public's support for various solutions.

The City will encourage citizen participation with reasonable opportunity to comment on the Annual Action Plan, Consolidated Plan, the CPP, and Consolidated Annual Performance and Evaluation Report (CAPER) as well as substantial amendments to the Annual Action Plan, Consolidated Plan, or CPP. Every effort will be made to minimize displacement and provide assistance to those displaced because of Consolidated Plan program activities; particularly citizens who are extremely low, very low, low, to moderate-income residents of public and assisted housing and/or residents of existing or future community development target areas.

NOTICE OF PUBLIC HEARINGS/MEETINGS & PUBLIC COMMENT

The following identifies the specific procedures the City will follow to assure opportunities for public comment on housing and community development programs. The City will encourage the participation of minorities, non-English speaking residents, and persons with mobility, visual or hearing impairments during all stages of the citizen participation process. The City will provide reasonable accommodation and services access for sensory-impaired and disabled persons with notice of at least three (3) working days in advance of the meeting date. The City will also provide translator or other appropriate services at a public hearing/meeting if it is expected that a significant number of non-English speaking residents are expected to participate with notice of at least (3) working days in advance of the meeting date. These policies will help ensure that all citizens have input into the Consolidated Plan planning and monitoring processes.

Public Notice

- There will be advanced public notices once a federally required document is available throughout the community development cycle such as:
 1. Proposed Annual Action Plan, Needs Assessment, and Final Statement of Objectives;
 2. Five-Year Consolidated Housing & Community Development Plan;
 3. Proposed Substantial Amendment to the Annual Action Plan or Consolidated Plan; and
 4. Consolidated Annual Performance and Evaluation Report (CAPER).
- Notice of opportunity for the public to comment will, at a minimum, be published in local newspapers of general circulation (the *Virginian-Pilot* always and when feasible the *New Journal & Guide*) at least ten (10) calendar days prior to the citizen input meetings and will be dependent on availability and publication deadlines. The content of the notice will include the

date, time, location and purpose of the meeting or hearing or a summary of the content of the newly available document. Citizen input notices will also be made available on the City's website home page (<http://www.cityofchesapeake.net>) or the Planning Department's web site as appropriate.

- Persons desiring to provide input into the annual planning process for the subsequent year's planning process will be kept in a file and notified of future meetings at the appropriate times. Persons who cannot attend the meetings will be given the opportunity to meet with a City representative during working hours and/or requested to send a letter outlining their comments. The City will continue its open door policy for citizens to visit City offices during working hours to inquire about present and/or past Consolidated Plan program activities.
- The proposed Consolidated Plan will be published and made available in public locations for citizen review and comment. Complete copies of the proposed Consolidated Plan and Annual Action plans will be placed in all branch libraries of the Chesapeake Public Libraries, Planning Department, and the Chesapeake Redevelopment and Housing Authority. Citizens will have a period of **not less than thirty (30) calendar days** to comment on the proposed Plan prior to submission to HUD. The City will consider all comments received, and a summary of citizen comments accepted and those not accepted with the reason for nonacceptance will be attached to the final plan submission to HUD. Consolidated Plan program records will be available for public review for a period of three years after the end of a Consolidated Plan program year.
- The City will provide citizens with reasonable and timely access to local meetings, information, and records relating to the City's proposed use of HUD funds. Meeting dates, times, and locations will be announced **a minimum of ten (10) calendar days** in advance of the meeting through the mechanisms described above. Complete copies of the proposed Consolidated Plan will be made available to the public for onsite review.
- Upon request, the City will provide technical assistance to all persons developing Consolidated Plan funding proposals or seeking to provide input on Consolidated Plan activities, particularly extremely low, very low, and low to moderate-income citizens who request or need assistance.

Public Hearings/Meetings

The City will conduct at least one public hearing/meeting or as determined by HUD during the plan needs assessment and proposed activities of each program year cycle before the final Annual Action Plan is published for notice. The hearing/meeting seeks to:

- obtain citizen views and/or answer citizen questions on housing and community development needs;
- respond to questions about the proposed activities. Citizens will be encouraged to provide input on the housing and community development needs statement and proposed activities during the stage of each ; to review the current and prior years performance; to review the amount of assistance the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated

amount that will benefit persons particularly citizens who are extremely low, very low, low, to moderate-income residents of public and assisted housing and/or residents of existing or future community development target areas.

Public hearing/meeting notices will be published at least ten (10) calendar days or as determined by HUD in advance through the mechanisms described above, and will be held at a reasonable time and at a convenient, disabled persons accessible location.

Citizens will be encouraged to provide input on the proposed activities on the housing and community development needs statement; to review all proposed activities; to review the current and prior years performance; to review the amount of assistance the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate income; and to review the City's plan to minimize displacement of persons and to assist any persons displaced. Public hearing/meeting notices will be published at least ten (10) calendar days or as determined by HUD in advance through the mechanisms described above, and will be held at a reasonable time and at a convenient, disabled persons accessible location.

Public Comment Period

The City of Chesapeake will consider the views of citizens, public agencies and other parties in preparing the final consolidated plan submission and will attach a summary of such comments to the final submission. The summary of citizen comments will include a written explanation of comments not directly acted on and the reasons why these comments were not directly addressed.

PHASES OF THE PUBLIC INVOLVEMENT PROCESS

Needs Assessment (Housing & Community Development Needs)	Comment Period: 15 Calendar Days Public Hearing: Scheduled: August or as appropriate
Once a year, a public hearing/meeting will be held on general housing and community development needs within Chesapeake. The hearing/meeting will be held prior to the start of the annual funding process. The results of the Needs Assessment will be included in the Annual Action Plan. In addition, the City may periodically seek citizen input on housing and community development needs via other methods, including but not limited to surveys, outreach meetings, special study groups, and community reports and plans.	
Proposal Review Process (Review of Annual Funding Process)	Scheduled:
The CDBG/HOME Selection Committee will engage in an annual proposal review process which provides the ranking order for funding recommendations to the City Manager and City Council.	
Annual Action Plan (Funding Recommendations)	Comment Period: 30 Calendar Days Public Hearing: Scheduled:
A draft of the Annual Action Plan, which includes for example: the amount of federal funds, program income, matching funds, range of activities that may be undertaken including the estimated amount that will benefit persons of low to moderate income. The plan will be placed in all branch libraries of the Chesapeake Public Libraries, Planning Department, (City Hall Building -2nd Floor -306 Cedar Road, Chesapeake, VA 23322), and the Chesapeake Redevelopment and Housing Authority (1468 South Military Highway, Chesapeake, VA 23320) during regular business hours throughout the comment period. The public notice will include a brief description of the proposed activities, date, time, and location of the public hearing/meeting, the deadline by which written comments must be received, and where to get further information. Citizens may provide verbal comments at the public hearing/meeting and/or written comments during the comment period.	
Consolidated Annual Performance Report (CAPER) (Reporting on Funded Activities)	Comment Period: 15 Calendar Days Public Hearing:
An annual report on the performance of funded activities is prepared. Citizens may provide written comments during the comment period. A draft of the Annual Performance Report will be placed in all branch libraries of the Chesapeake Public Libraries, Planning Department, (City Hall Building -2nd Floor -306 Cedar Road, Chesapeake, VA 23322), and the Chesapeake Redevelopment and Housing Authority (1468 South Military Highway, Chesapeake, VA 23320) during regular business hours throughout the comment period.	
Five-Year Consolidated Plan (Housing and Community Development)	Comment Period: 30 Calendar Days Public Hearing: Scheduled:
Every five years, the U.S. Department of Housing and Urban Development (HUD) requires the City to re-evaluate its policies and strategies for addressing housing and community development needs in the community. The Consolidated Plan includes information on population and housing conditions, as well as City strategies for Safe Neighborhoods, Infrastructure and Facilities, Housing Choices, Economic Opportunities, and Healthy Families. In addition, the Continuum of Care contributes information on homeless issues. Following the completion of the draft Consolidated Plan, a public notice will be published in a local newspaper of general circulation. The notice will include an outline of the Consolidated Plan, the date, time and location of the public hearing/meeting, and the deadline by which written comments must be received. Citizens may provide verbal comments at the public hearing/meeting and/or written comments during the comment period. A draft of the Consolidated Plan will be available for public review in all branch libraries of the Chesapeake Public Libraries, Planning Department, (City Hall Building -2nd Floor -306 Cedar Road, Chesapeake, VA 23322), and the Chesapeake Redevelopment and Housing Authority (1468 South Military Highway, Chesapeake, VA 23320) during regular business hours throughout the comment period.	
Substantial Plan Amendments to the Consolidated or Annual Plan	Comment Period: 30 Calendar Days Public Hearing:
Following the adoption of the Five-Year Consolidated Plan and the Annual Action Plan, it may be necessary to make substantial amendments from time to time. City Council will be notified of plan amendments that are defined as "substantial". Substantial amendments to the plan will also be subject to public notice and comment.	
Citizen Participation Plan	Comment Period: 15 Calendar Days

The Citizen Participation Plan will be reviewed and updated as needed. Substantial amendments in the language of the Citizen Participation Plan are subject to review by the Planning Department and to a 15-day public comment period. A public notice will be published in a newspaper of general circulation and a draft of the Citizen Participation Plan will be available for public review in Chesapeake's Public Libraries, Planning Department, (City Hall Building - 2nd Floor -306 Cedar Road, Chesapeake, VA 23322), and the Chesapeake Redevelopment and Housing Authority (1468 South Military Highway, Chesapeake, VA 23320) during regular business hours throughout the comment period.

ACCESS TO INFORMATION

The City will make available to citizens, records regarding the past use of funds, the Citizen Participation Plan, the Consolidated Action Plan, substantial amendments to the Consolidated Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). Draft copies of the Consolidated Plan, Annual Action Plan, Citizen's Participation Plan, and CAPER will be placed in all branch libraries of the Chesapeake Public Libraries during the public comment period for citizen review and comment.

- **Chesapeake Central Library**
298 Cedar Road
Chesapeake, VA 23322
757.410.7100
Acting Library Manager: Sasha Matthews
- **Dr. Clarence V. Cuffee Library**
2726 Border Road
Chesapeake, VA 23324
757.410.7036
Library Manager: Halima Davis
- **Greenbrier Library**
1214 Volvo Parkway
Chesapeake, VA 23320
757.410.7058
Library Manager: Jean Carideo
- **Indian River Library**
2320 Old Greenbrier Road
Chesapeake, VA 23321
757.410.7003
Acting Library Manager: Jessica Maitland
- **Major Hillard Library**
824 Old George Washington Highway, N.
Chesapeake, VA 23323
757.410.7078
Library Manager: Susan Hobbs
- **Russell Memorial Library**
2808 Taylor Road
Chesapeake, VA 23321
757.410.7020
Library Manager: Clyde Hunter
- **South Norfolk Memorial Library**
801 Poindexter Street
Chesapeake, VA 23324
757.410.7048
Library Manager: Jessica D. Hartley

Source: Chesapeake Public Libraries Web Page <http://www.infopeake.org/locations.asp>

City of Chesapeake –Citizen Participation Plan

May 2014

Copies of the Citizen Participation Plan, the Consolidated Action Plan, Annual Action Plans, substantial amendments to the Consolidated Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER) may be viewed at Planning Department, (City Hall Building -2nd Floor - 306 Cedar Road, Chesapeake, VA 23322), and the Chesapeake Redevelopment and Housing Authority (1468 South Military Highway, Chesapeake, VA 23320). These documents are also available on the City of Chesapeake's website www.cityofchesapeake.net under City Departments, Planning Department.

SUBSTANTIAL AMENDMENTS

Throughout the term of the Five-year Consolidated Plan and the Annual Action Plan, the plan may be amended to add or delete action items or objectives. The Plans must be amended through the citizen participation process, if any changes meet the definition of substantial change. Substantial Change for the Consolidated Plan is defined as:

1. The deletion or addition of an objective, program, activity, or project.
2. Substantial Change for the Annual Action Plan is defined as:
3. Addition of a new project or an activity not described in the Annual Action Plan.
4. Elimination of an existing activity described in the Annual Action Plan.
5. Change in the funding amount for a project or activity by 50% or more or \$50,000 whichever is greater.
6. Change in the purpose, scope, or beneficiaries of a project or an activity to the extent that it would be considered a new project or an activity.
7. Change in the location of the project or activity.
8. Change in the use of CDBG funds from one eligible activity to another.
9. Substantial Change for the Citizen's Participation Plan is defined as:
10. Addition of a new report or plan for public comment.
11. Change in the length of time for public comment.
12. Change in the definition of Substantial Change for the Consolidated Plan, Annual Action Plan or CPP.

PERFORMANCE REPORTS

Every year, the City must submit to HUD a Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the close of the program year. Contents of the CAPER report will include the progress on planned activities benefiting very low, low and moderate income persons, an assessment on the effectiveness of the program in meeting objectives (comparing actual accomplishments to planned actions), progress in providing housing assistance, status of environmental reviews, and information regarding the City's compliance with equal opportunity, fair housing, lead abatement and citizen participation standards. The CAPER also provides a narrative on the progress towards meeting the goals set forth in the Five-Year Consolidated Plan, the Annual Action Plan, and assessing the City's overall performance.

The City will provide citizens an opportunity to comment on the CAPER at least fifteen calendar days (15) days in advance of its submission to HUD. A summary of citizen comments received will be attached to the CAPER to be submitted to HUD. Citizens will be notified of the locations of the copies of the Performance Report made and will be placed in all branch libraries of the Chesapeake

City of Chesapeake –Citizen Participation Plan

Public Libraries, Planning Department, (City Hall Building, 2nd Floor, 306 Cedar Road, Chesapeake, VA 23322), and the Chesapeake Redevelopment and Housing Authority (1468 South Military Highway, Chesapeake, VA 23320).

TECHNICAL ASSISTANCE

Upon request, the City will provide technical assistance to all persons developing funding proposals or seeking to provide input on Consolidated Plan or Annual Plan activities, particularly extremely low, very low, low, and moderate-income citizens who request assistance.

Technical assistance may consist of one on one assistance, or information and referral. The City's provision of technical assistance does not include preparation of grant applications for individuals or organizations. Technical assistance may be limited by funds and staff availability.

COMPLAINT PROCEDURE

Written citizen complaints and grievances on the Consolidated Plan program activities will receive a timely and substantive written response from the City **within fifteen (15) working days** of the City's receipt of the complaint, when practicable. In addition to a written response, the City may, as appropriate, follow up on the complaint by telephone and/or in person.

Sub-recipients that receive CDBG funding from the City of Chesapeake are also required to have a written complaint policy.

APPENDIX B – NOTICE OF PUBLIC HEARINGS

**PUBLIC HEARING/CITIZEN COMMENT NOTICE
CITY OF CHESAPEAKE
2015/2016 ANNUAL ACTION PLAN**



The City of Chesapeake is developing its 2015/2016 Annual Action Plan to determine the use of Housing and Community Development (HCD) resources to provide decent housing, a suitable living environment, and expanded economic opportunities. Anticipated HCD resources include the Community Development Block Grant (CDBG) Entitlement Funds and the HOME Investment Partnership Entitlement Funds under the National Affordable Housing Act of 1990 (as amended) made available to the City of Chesapeake from the U.S. Department of Housing and Urban Development (HUD) for the Program Year 41 beginning July 1, 2015 and ending June 30, 2016. In this regard, two identical public hearings will be conducted on:

- **December 1, 2014 at 6:30 p.m.** at the South Norfolk Memorial Library, Gateway at SoNo Building, 801 Poindexter Street, Chesapeake, Virginia 23324
- **December 4, 2014 at 6:30 p.m.** at Major Hillard Library, 824 Old George Washington Hwy, Chesapeake, Virginia 23323

CDBG Funds must be used in accordance with the following HUD Broad National Objectives:

1. Activities that will benefit low and moderate income persons;
2. Activities that aid in the prevention or elimination of slums or blight; and
3. Activities that meet needs having a particular urgency.

HOME Funds must be used in accordance with the following major program activities:

1. Expansion of the supply of decent, safe, sanitary and affordable housing;
2. Strengthening of the ability of state and local governments to provide housing; and
3. Expansion of the capacity of non-profit, community-based housing development organizations.

All interested persons may attend a public hearing at the above noted date, time, and place for the purpose of expressing their views for activities in the Five Year Consolidated Plan and Annual Action Plan for Program Year 41 HUD Funds. For more information or to provide written comments please contact Avis Hinton, Planning Department, 306 Cedar Road, Second Floor, Chesapeake, VA 23322 or call (757) 382-6176.

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons by contacting Mr. Tim Winslow, Facilities Manager, Public Works at 382-6273 at least three-working days in advance of the public hearings.

Jaleh M. Shea, AICP
Director, Planning Department

0043 0031)

In execution of a certain Credit Line Deed of Trust in the original principal amount of \$720,000.00 to BB&T-VA Colonial Service Corporation, Trustee, dated August 12, 2009, recorded August 14, 2009, in the Clerk's Office of the Circuit Court of the City of Portsmouth, Virginia, as Instrument Number 090009537, securing Branch Banking and Trust Company, as original beneficiary ("BB&T"), as modified by a Modification Agreement dated July 16, 2012, recorded in the aforesaid Clerk's Office on August 3, 2012, as Instrument No. 120008088 (collectively, the "Deed of Trust"), such Deed of Trust having been assigned and transferred by BB&T to CFS Allocation Solutions, LLC ("CFS") pursuant to a Certificate of Transfer recorded in the aforesaid Clerk's Office as Instrument No. 140002885, and further assigned and transferred by CFS to CFS Allocation Solutions II, LLC ("CFS-II") pursuant to a Certificate of Transfer recorded in the aforesaid Clerk's Office as Instrument No. 140004950, and further assigned and transferred by CFS-II to CFS Allocation Solutions VI, LLC ("Noteholder") pursuant to a Certificate of Transfer recorded in the aforesaid Clerk's Office as Instrument No. 140008511; default having been made in the payment of the indebtedness secured thereby, and being required to do so by the noteholder, the undersigned, Substitute Trustee (appointed Substitute Trustee by noteholder under Instrument Number 140008538, recorded in the aforesaid Clerk's Office), in accordance with the provisions of the aforesaid Deed of Trust and after having given fourteen (14) days notice to the owner of the real estate of the date, time, place and terms of the sale, will offer for sale to the highest bidder, at public auction, on the front steps of the Portsmouth Circuit Court, 1343 Court Street, Portsmouth, VA 23704, on December 5, 2014 at 11:15 a.m., local time, the real estate identified above and as more particularly described in the aforesaid Deed of Trust. TERMS OF SALE: CASH. A deposit of ten percent (10%) of the bid, cash or certified check may be required at the time of sale with settlement within fifteen (15) days from the date of sale. Said sale will be expressly subject to all covenants, restrictions, and liens, including mechanics' liens whether filed or unfiled, which may lawfully affect the herein described property or be superior to the lien of the herein referenced deed of trust. Conveyance shall be with special warranty. Purchaser shall assume any unpaid real estate taxes for the current year from the date of sale. The real estate will be sold in bulk, in "AS IS" condition. Neither the Substitute Trustee nor the holder of the note secured by the aforesaid Deed of Trust will deliver possession of the real estate to the successful bidder. The Substitute Trustee reserves the right to withdraw the property from sale at any time prior to the termination of bidding, and to keep the bidding open for any length of time. Additional terms may be announced at the time of sale. Pursuant to the Federal Fair Debt Collection Practices Act, we advise you that this firm is a debt collector attempting to collect the indebtedness referred to herein and any information we obtain will be used for that purpose. FOR INFORMATION CONTACT: Trevor B. Reid, Substitute Trustee, Parker, Polard, Walton & Peadar, P.C., 6802 Peragon Place, Suite 300, Richmond, Virginia, 23230. (804) 262-3600.

VP November 23-25, 2014 24425667

TRUSTEE SALE
6028 Spinnaker Cove
Court, Suffolk, VA
23435

In execution of a Deed of Trust in the original principal amount of \$851,986.00, dated December 17, 2004 recorded in the Clerk's Office of the Circuit Court of the City of Suffolk, Virginia, in Document No. 040824609, at Page 00941, default having occurred in the payment of the Note thereby secured and at the request of the holder of said Note, the undersigned Substitute Trustee will offer for sale at public auction at the entrance to the Godwin Courts Building, 150 North Main Street, Suffolk, on December 9, 2014 at 12:35 PM

the Purchaser's sole remedy, in law or equity, shall be the return of the Purchaser's deposit without interest. Additional terms to be announced at the sale.

FOR INFORMATION CONTACT:
 Whitstead Tibe & Escrow Company, LLC
 22375 Broderick Drive
 Suite 203
 Dulles, VA 20188
 (410) 284-8800 or toll free
 1-866-561-8800 M-F
 Between 8:30AM - 5 P.M.
<http://www.escrow.com/escrow.com>
 (VA-88091108-14)

VP November 23 & 30, 2014 24425625

Public Hearings



**PUBLIC HEARING/
 CITIZEN COMMENT NOTICE
 CITY OF CHESAPEAKE
 2015/2016 ANNUAL ACTION
 PLAN**

The City of Chesapeake is developing its 2015/2016 Annual Action Plan to determine the use of Housing and Community Development (HCD) resources to provide decent housing, a suitable living environment, and expanded economic opportunities. Available HCD resources include the Community Development Block Grant (CDBG) Entitlement Funds and the HOME Investment Partnership Entitlement Funds under the National Affordable Housing Act of 1990 (as amended) made available to the City of Chesapeake from the U.S. Department of Housing and Urban Development (HUD) for the Program Year 41 beginning July 1, 2015 and ending June 30, 2016. In this regard, two identical public hearings will be conducted on:

- December 3, 2014 at 6:30 p.m. at the South Norfolk Memorial Library, Gateway at Solto Building, 601 Polindexter Street, Chesapeake, Virginia 23324
- December 4, 2014 at 6:30 p.m. at the Major Hilliard Library, 624 Old George Washington Hwy, Chesapeake, Virginia 23323

CDBG Funds must be used in accordance with the following HUD Broad National Objectives:

1. Activities that will benefit low and moderate income persons;
2. Activities that aid in the prevention or elimination of slums or blight; and
3. Activities that meet needs having a particular urgency.

HOME Funds must be used in accordance with the following major program activities:

1. Expansion of the supply of decent, safe, sanitary and affordable housing;
2. Strengthening of the ability of state and local governments to provide housing; and
3. Expansion of the capacity of non-profit, community-based housing development organizations.

All interested persons may attend a public hearing at the above noted date, time, and place for the purpose of expressing their views for activities in the Annual Action Plan for Program Year 41 HUD Funds. For more information or to provide written comments please contact Avis Hinton, Planning Department, 305 Dexter Road, Second Floor, Chesapeake, VA 23322 or call (757) 382-6176.

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons by contacting Mr. Tim Winslow, Facilities Manager, Public Works at 382-6273 at least three-working days in advance of the public hearings.

Jaleh M. Shea, ACP
 Director, Planning Department



VP November 23, 2014 24433120

PUBLIC HEARING

represented by the comment/requester. A request for public hearing must also include: 1) The reason why a public hearing is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requester, including how and to what extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. A public hearing may be held, including another comment period, if public response is significant, based on individual requests for a public hearing, and there are substantial, disputed issues relevant to the permit.

CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS AND ADDITIONAL INFORMATION: Deanna Austin at DEO Tidewater Regional Office, 6636 Southern Blvd, Virginia Beach, Virginia 23462 Phone: (757) 518-2008 E-mail: Deanna.austin@doe.virginia.gov Fax: (757) 518-2009

The public may review the draft permit and application at the DEO office named above by appointment or may request copies of the documents from the contact person listed above.

VP November 23 & 30, 2014 24433322

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On the go.



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 BlackBerry



FREE app
 Scan to download



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 AND SUMMER CLEANING**



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 or go to Pilotzads.com

City of Chesapeake 2015-2016 Annual Action Plan
 Citizen Comments
 Public Input Hearing
 December 1, 2014
 South Norfolk Branch Library

	NAME	ADDRESS	PHONE NUMBER	E-MAIL ADDRESS
1.	Ms Norton	306 Cedar Road	382. 6214	chorton@cityofchesapeake.com
2.	Brenda Willis	1468 S.M. Liberty Hwy	233-6425	brenda-willis@crhpa.org
3.	Daniel L. Simmons	1468 S.M. Liberty Hwy	233-6425	daniel.l.simmons@cityofchesapeake.com
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City of Chesapeake 2013-2016 Annual Action Plan
Citizen Comments
Public Input Hearing
Major Hilliard Branch Library
December 4, 2014
6:30 pm

NAME	ADDRESS	PHONE NUMBER	E-MAIL ADDRESS
1. <i>Kris Hinton</i>	<i>306 Cedar Road City of Ches.</i>	<i>757 388 8214</i>	<i>ahinton@cityofchesapeake.net</i>
2. <i>Margerie Bain</i>	<i>3500 W. Coral Key, Vi. Beach, Va.</i>	<i>757-422-2625</i>	<i>maurica1977@verizon.net</i>
3. <i>Arthur Peacock</i>	<i>1468 S. Military Highway</i>	<i>757-233-6403</i>	<i>arthur@peacockchava.com</i>
4. <i>Kyriste Francis</i>	<i>P.O. Box 65036 Virginia Beach VA 23467</i>	<i>420-2625</i>	
5. <i>Danette Crawford</i>	<i>" "</i>	<i>" "</i>	<i>Joyce J Ministries online</i>
6. <i>Maggie Watson</i>	<i>" "</i>	<i>" "</i>	
7. <i>Alexine Jones</i>	<i>" "</i>	<i>" "</i>	
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PUBLIC HEARING NOTICE

The City of Chesapeake will hold a public hearing to receive citizen comments on the draft **2015/2016 Annual Action Plan** at 6 p.m. on

**Tuesday
May 5, 2015**

at the

**Indian River Branch Library
2320 Old Greenbrier Road
Chesapeake, VA 23325-4916**

Any one or several members of the Chesapeake City Council may choose to attend. If further information is needed, please call the Chesapeake Planning Department at 382-6176.

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons. Contact Mr. Tim Winslow, Facilities Manager, Public Works Department at 382-6273 at least three-working days in advance of the meeting.



City of Chesapeake 2015-2016 DRAFT Annual Action Plan
 Citizen Comments
 Public Hearing
 May 5, 2015
 Indian River Branch Library

	NAME	ADDRESS	PHONE NUMBER	E-MAIL
1.	BRENDA WILLIS	1468 S Military Hwy Ches 23320	757 233 6425	brenda_willis@crhau.org
2.	SHARON SHOFF	2700 Porters Road VA Beach VA	757-463-9516	ssoff@ubcdc.org
3.	Miss Norton	306 Cedar Road	757 388 6514	aburton@evlpforchapeake.com
4.	Doree Dore	1416 Tapscott Ct, Va. Beach, VA 23452	757-985-0974	builders@cox.net
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City of Chesapeake 2015-2016 DRAFT Annual Action Plan
Citizen Comments
Public Hearing
May 5, 2015
Indian River Branch Library

Date: Tuesday May 5, 2015
Time: 6:00 p.m.
Location: Indian River Branch Library

Meeting Data:

Number of Persons Attending: 4

Public Hearing Minutes Summary:

The Public Hearing to allow Chesapeake citizens to voice their opinions about the Draft FY 2015/2016 Annual Action Plan (AAP) began at approximately 6:05 p.m. Ms. Brenda Willis, Executive Director for Chesapeake Redevelopment and Housing Authority, opened the hearing with introductions. An information hand-out was provided to those in attendance. Ms. Willis proceeded to review the information in the hand-out and upon conclusion opened the hearing for questions.

Question: When would awards be available if AAP is approved?

Response: First, Chesapeake City Council approval of the Statement of Objectives and Release of Funding is required. Thereafter, the U.S. Department of Housing and Urban Development's (HUD's) funding agreement is executed. This action is followed by the execution of the Subrecipient agreements. The goal is to have the release agreements available late July or early August.

There being no further questions, the public hearing concluded at 6:35 p.m.

APPENDIX C
SUMMARY OF STAKEHOLDER AGENCY
COMMENTS

APPENDIX C – SUMMARY OF STAKEHOLDER AGENCY COMMENTS

AGENCY: PLANNING DEPARTMENT

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE

- The most pressing community development needs are the drainage improvements needed in areas of chronic flooding.
- Additional affordable and accessible housing.
- Adequate public facilities for schools, roads, sewer and recreation amenities.

BARRIERS TO ACCOMPLISHING THESE NEEDS

- The most serious barriers to these needs continue to be the slow and sporadic economic recovery that affects the development review process and the contributions for adequate public facilities.
- The uncertainty about the long-term economy, federal and state budget priorities, and the cause, effect, and mitigation of chronic flooding make strategic planning for community development needs challenging.

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

We anticipate achieving:

- 440 administrative/non-public hearing reviews
- 155 Planning Commission public hearing reviews
- 15 Zoning/Subdivision Ordinance amendments
- 315 CBPA-related reviews
- 180 historic architectural reviews
- 2,500 street address actions
- 155 Level of Service tracking's
- 7,500 customers assisted
- 880 citizen inquiry responses/PUD letters/ABC permits
- 30 demographic research assists
- 40 City Manager/City Council special reports
- Staffing of 18 regional committees
- 18 community workshops
- Approximately 690 HUD IDIS system transactions
- Multiple Open Space & Agriculture Preservation property interest inquiries/negotiations
- The first electronic submission of the CAPER, implementation of a new sub-recipient risk analysis monitoring guide and use of ACCELA operations
- Anticipation of the following CDBG aided projects to be completed: The SHIRE Rental Housing Project (40 affordable rental housing units) and the Fire Department's Ropes Course initiative (youth development activities for over 200 youth).
- Will perform the Planning and Land Use Policy Review, coordination of three (3) trail enhancement grants and a historic preservation survey/planning grant; redevelopment of 1414 Ohio Street; South Norfolk Local Historic District Boundary Review; and CBPA Manual update; The South Norfolk TIF Initiative and Dominion Boulevard Corridor Study should also be near completion.

AGENCY: City of Chesapeake Department of Human Services

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE

- The need to increase the nutritional level among low income households
- Provide monetary assistance to needy families so children can be cared for in their own homes or homes of relatives
- Meet health and medical care needs for low income people
- Provide financial aid to low income families, disabled elderly to meet heating/cooling needs or obtain repairs to HVAC equipment
- Children in need of a permanent family
- Elderly disabled adults in need of protection from abuse, neglect, and exploitation
- Nursing Home Screenings, adult foster homes, companion services, guardianship program, Assisted Living Facilities Assessments

BARRIERS TO ACCOMPLISHING THESE NEEDS

- The changes in the state VDSS computer systems and state Medicaid Policy
- The Common Help Portal for on-line filing of Public Assistance Applications
- The number of Medicaid applications have increased significantly since 2013
- The need for staff for the Benefit Programs to determine eligibility
- Shortage of personnel to meet the Nursing Home Pre-Screenings and Assisted Living Facilities
- TANF and Child Care Fee-Based Program funds to reduce waiting lists

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

- Meeting the Timeliness of Application submissions and the Accuracy of Applications for Benefit Programs (SNAP, TANF, Medicaid and Energy Assistance)

AGENCY: Senior Services of Southeastern Virginia

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE

- The agency has recently adopted a Comprehensive Plan for Person 55 and Better. The Plan is an agenda for action, an advocacy tool, and designed to create focus on the most important issues for the senior population.
- There are specific sections on housing, transportation, and quality of life that would be very relevant to the support of the Annual Action Plan.

BARRIERS TO ACCOMPLISHING THESE NEEDS

- Noted in Planning Document

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

- Noted in Planning Document

AGENCY: Virginia Supportive Housing

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE

- Increased need for affordable housing units with support services for individuals experiencing homelessness
- Increasing need for permanent supportive housing units for chronically homeless individuals

BARRIERS TO ACCOMPLISHING THESE NEEDS

- Decreased financial support for services
- Shrinking federal, state and local resources
- Difficulty developing landlord relationships
- Negative perception of business and other community stakeholders around homelessness and individual housing barriers

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

- The housing and supportive services for 44 Chesapeake citizens in four VSH Single Room Occupancy (SRO) Apartments, including replacements for 5 persons that will attain permanent housing on their own
- 95% will not return to homelessness
- 80% will remain in housing for 1 or more years
- 60% of those entering housing with no income will increase their income either through employment or the obtaining of benefits

AGENCY: Endependence Center

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE

- There is a need for a higher percentage of assisted 504 accessible units
- There is a need for a local preference to be established in the Public Housing and Housing Choice Voucher programs for transitioning individuals who reside in nursing facilities
- The provision of home and community based support services to live successfully in their communities when families with disabilities transition under the Money Follows the Person (MFP) program
- The need for adequate funding to be allocated for low-income homeowners with disabilities to be able to make residential accessibility modifications
- The need to incorporate universal design features in new construction and major rehabilitation projects

BARRIERS TO ACCOMPLISHING THESE NEEDS

None listed

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

None listed

AGENCY: City of Chesapeake Human Services (Homelessness)

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE

- The need for housing to meet the increasing number of homeless individuals and families
- The need for jobs and housing to meet the increasing number of citizens returning to Chesapeake from the jails or prison system
- The need for quality childcare to ensure that children entering kindergarten are ready to learn
- The need for after school and out of school time programming for middle and high school

BARRIERS TO ACCOMPLISHING THESE NEEDS

- Limited affordable housing option availability in Chesapeake

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

- Increase the number of homeless individuals and families that obtain housing

- Increase the number of homeless and re-entry clients obtaining employment
- Increase the number of children enrolled in kindergarten
- Increase the number of child care providers receiving training and entered into the Small Business Development Center Program
- Decrease the crime rate for juveniles after school and during the summer

AGENCY: City of Chesapeake Police Department

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE.

BARRIERS TO ACCOMPLISHING THESE NEEDS

None listed

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

- Increase enforcement at every level in the Department
- Insure the timely, effective delivery of police services
- Make the police more visible in the community
- Prevent, deter, or solve crimes and incidents at the patrol level more frequently
- Refocus specialty units, to include enhancing the efforts of patrol officers
- Increase Crime Prevention efforts to educate the public in target hardening methods
- Identify persons and properties causing recurring problems, and devise plans of actions to reduce their impact on the community
- Engage the community in crime and disorder reduction efforts
- Increase citizen knowledge of Critical Infrastructure Protection against domestic and international terrorism

AGENCY: ForKids, Inc.

IDENTIFICATION OF THE MOST PRESSING COMMUNITY DEVELOPMENT NEEDS FACED BY THE CITY OF CHESAPEAKE.

- Family homelessness

BARRIERS TO ACCOMPLISHING THESE NEEDS

- Scarcity of affordable housing in Chesapeake

PROJECTED OUTCOMES FOR FISCAL YEAR 2015-2016

- 36 families will exit emergency shelter within 30 days or less
- 30 families will exit homelessness within the 12 month period
- 6 families will exit homelessness within the 12 month period
- 1.170 callers to the Regional Housing Crisis Hotline will be referred to community resources

APPENDIX D – RECAPTURE/RESALE GUIDELINES

**CHESAPEAKE REDEVELOPMENT AND HOUSING AUTHORITY AFFORDABILITY
PROVISIONS FOR HOME PROGRAM ASSISTED HOUSING ASSISTANCE AND
HOMEOWNERSHIP ACTIVITIES**

To ensure affordability under the HOME Investment Partnerships Program and the regulations issued thereunder (Title II, Cranston-Gonzalez National Affordable Housing Act, Public Law No. 101-625, 104 Stat. 4079 (1990), 24 C.F.R. Part 92) (the "HOME Program"), a participating jurisdiction or the entity administering the HOME Program on its behalf ("PJ") must impose resale or recapture requirements on each housing unit financed and/or subsidized with HOME Program funds. Chesapeake Redevelopment and Housing Authority has chosen to (i) utilize recapture provisions, pursuant to 24 CFR Part 92.254(a)(5)(ii)(A)(1) through (7), where the HOME Program funds are provided as a direct subsidy to the homebuyer in the form of down payment assistance and (ii) resale provisions, pursuant to 24 CFR Part 92.254(a)(5)(i)(A) and (B), where HOME Program funds are used to subsidize rehabilitation costs. Set forth below are draft recapture and resale provisions to ensure compliance with the requirements of the HOME Program.

OPTION #1 - RECAPTURE:

The Property [Home/Unit,etc.] which is the subject of this sales contract (the "Agreement") between Chesapeake Redevelopment and Housing Authority ("CRHA") and Buyer is financed by a loan (the "Loan"), made pursuant to the HOME Investment Partnerships Program and the regulations issued thereunder (Title II, Cranston-Gonzalez National Affordable Housing Act, Public Law No. 101-625, 104 Stat. 4079 (1990), 24 C.F.R. Part 92) (the "HOME Program"), to provide down payment assistance to the Buyer. The Property is subject to the following periods of affordability (each a "Period of Affordability") based on the principal amount of the Loan provided to the Buyer: If the original principal amount of the Loan is less than Fifteen Thousand Dollars (\$15,000.00), the Period of Affordability shall be five (5) years. If the original principal amount of the Loan is between Fifteen Thousand Dollars (\$15,000.00) and Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be ten (10) years. If the original principal amount of the Loan is greater than Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be fifteen (15) years.

Choose one of the following four (4) options:

1. PJ recaptures Loan:

In the event that Buyer sells the Property at any time during the applicable Period of Affordability, the Loan will be due and payable to the extent that net proceeds of the sale ("Net Proceeds") are available to pay the Loan. For purposes of this Agreement, the term Net Proceeds shall mean the sales price minus (i) the payoff of any non-HOME Program loans and (ii) any closing costs. If the Net Proceeds from the sale of the Property are insufficient to pay the Loan in full, CRHA shall forgive repayment of the amount of the Loan in excess of the Net Proceeds and accept the available Net Proceeds as payment in full of the Loan. After repayment of the Loan, the Buyer shall be repaid, to the extent Net Proceeds are available, for his or her investment in the Property (the "Homeowner's Investment"). Homeowner's Investment is defined as the Buyer's

down payment plus the value of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. (A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan.) If the Net Proceeds exceed the amount necessary to repay both the Loan and the Homeowner's Investment, the balance of the Net Proceeds [shall be retained by CRHA for re-use in HOME Program funded activities or shall be paid to the Buyer].

2. Reduction of Loan over Period of Affordability (n.b. This approach provides an incentive for Buyer to retain the Property for the applicable Period of Affordability or sell to a low-income buyer):

If the Period of Affordability is five (5) years, CRHA shall forgive twenty percent (20%) of the principal balance of the Loan on the first anniversary of the date of the Loan and shall forgive an additional twenty percent (20%) of the original principal balance on each succeeding anniversary until the entire principal balance has been forgiven. If the Period of Affordability is ten (10) years, CRHA shall forgive ten percent (10%) of the principal balance of the Loan on the first anniversary of the date of the Loan and shall forgive an additional ten percent (10%) of the original principal balance on each succeeding anniversary until the entire principal balance has been forgiven. If the Period of Affordability is fifteen (15) years, CRHA shall forgive six and sixty-seven one-hundredths percent (6.67%) of the principal balance of the Loan on the first anniversary date following the date of the Loan and shall forgive an additional six and sixty-seven one hundredths percent (6.67%) of the original principal balance on each succeeding anniversary until the entire principal balance has been forgiven. The Loan will be fully forgiven provided the Buyer, or a subsequent income-eligible buyer, as defined herein, who assumes the Loan pursuant to this Agreement, retains ownership of the Property as his or her principal residence throughout the applicable Period of Affordability. For purposes of this Agreement, the Section 8 program definition of annual income, as contained in 24 CFR Part 5.609 (the "Section 8 Method"), shall be used to measure whether subsequent buyers are income-eligible ("Income-Eligible").

If, during the Period of Affordability, the Property is sold to an Income-Eligible family, the new buyer may assume the outstanding principal balance of the Loan with the approval of CRHA, which approval shall not be unreasonably withheld. If the new buyer does not qualify to assume the full outstanding principal balance the Buyer herein must pay to CRHA, at settlement, the difference between the unforgiven amount of the principal balance and the amount the new buyer qualifies to assume.

It is understood and agreed that in the event that the Buyer sells the Property to a non-Income Eligible buyer at any time before the balance of the Loan has been entirely forgiven as provided above, the principal amount of the Loan outstanding at the time of sale shall become immediately due and payable out of the net proceeds from the sale ("Net Proceeds"). For purposes of this Agreement, the term Net Proceeds shall mean the sales price minus (i) the payoff of any non-HOME Program loans and (ii) any closing costs. If the Net Proceeds from the sale of the Property are insufficient to pay the unforgiven amount of the principal balance of the Loan in full, CRHA shall forgive repayment of the amount of the Loan in excess of the Net Proceeds. After repayment of the Loan, the Buyer shall be repaid, to the extent Net Proceeds are available, for his or her

investment in the Property (the "Homeowner's Investment"). Homeowner's Investment is defined as the Buyer's down payment plus the value of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. (A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan.) If the Net Proceeds exceed the amount necessary to repay both the unforgiven balance of the Loan and the Homeowner's Investment, the balance of the Net Proceeds [shall be retained by CRHA for re-use in HOME Program funded activities or shall be paid to the Buyer].

3. Homeowner's Investment Returned First:

In the event that Buyer sells the Property at any time during the applicable Period of Affordability, the full amount of the Buyer's investment in the Property (the "Homeowner's Investment") will be paid out of the net proceeds ("Net Proceeds") before the balance of the Loan is repaid to CRHA. For purposes of this Agreement, the term shall mean the sales price minus (i) the payoff of any non-HOME Program loans and (ii) any closing costs. Homeowner's Investment is defined as the Buyer's down payment plus the value of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. (A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan.) If the Net Proceeds from the sale of the Property are insufficient to pay the balance of the Loan, CRHA shall forgive repayment of the amount of the Loan in excess of the Net Proceeds. If the Net Proceeds exceed the amount necessary to repay both the Homeowner's Investment and the Loan, the balance of the Net Proceeds [shall be retained by CRHA for re-use in HOME Program funded activities or shall be paid to the Buyer].

4. Net Proceeds shared by Buyer and PJ:

In the event that Buyer sells the Property at any time during the applicable Period of Affordability and the net proceeds of the sale ("Net Proceeds") are insufficient to pay the Buyer's investment in the Property ("Homeowner's Investment") and the balance of the Loan (the "Recapture Amount"), the Buyer and CRHA shall share the Net Proceeds. For purposes of this Agreement, the term Net Proceeds shall mean the sales price minus (i) the payoff of any non-HOME Program loans and (ii) any closing costs. Homeowner's Investment shall be defined as the Buyer's down payment plus the value of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. (A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan.) The Recapture Amount shall be calculated using the following formula: the amount of the Loan *divided by* the amount of the Loan plus the Homeowner's Investment *times* the Net Proceeds. The amount due Buyer *shall equal* the Net Proceeds *minus* the Recapture Amount.

Enforcement (to be included in every Sales Contract/Note with recapture provisions):
Recapture provisions contained herein shall be enforced through a mortgage duly filed with the

Clerk of the Circuit Court of the City of Chesapeake and the requirements of such provisions shall be triggered upon sale or transfer of the HOME Program-assisted property.

OPTION #2 - RESALE:

The Property [Home/Unit,etc.] which is the subject of this Sales Contract (the "Agreement") between Chesapeake Redevelopment and Housing Authority ("CRHA") and Buyer is financed by a loan (the "Loan"), made pursuant to the HOME Investment Partnerships Program and the regulations issued thereunder (Title II, Cranston-Gonzalez National Affordable Housing Act, Public Law No. 101-625, 104 Stat. 4079 (1990), 24 C.F.R. Part 92) (the "HOME Program"), to provide funds to cover rehabilitation costs. The Property is subject to the following periods of affordability (each a "Period of Affordability") based on the total amount of HOME Program rehabilitation funds invested in the Property: If the total investment of HOME Program funds is less than Fifteen Thousand Dollars (\$15,000.00), the Period of Affordability shall be five (5) years. If the total investment of HOME Program funds is between Fifteen Thousand Dollars (\$15,000.00) and Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be ten (10) years. If the total investment of HOME Program funds is greater than Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be fifteen (15) years.

It is understood and agreed that, during the applicable Period of Affordability, the Buyer will sell only to a new buyer (i) whose family qualifies as an income-eligible family, as defined herein, and (ii) who will use the Property as its principal residence. For purposes of this Agreement, the Section 8 program definition of annual income, as contained in 24 CFR Part 5.609 (the "Section 8 Method"), shall be used to measure whether subsequent buyers are income-eligible ("Income-Eligible"). The Buyer further agrees that the Property shall be sold at a maximum resale price which is "affordable to a reasonable range of low-income homebuyers." For purposes of this Agreement, "affordable to a reasonable range of low-income homebuyers" shall be defined as a price affordable to families earning between seventy percent (70%) to eighty percent (80%) of the area median income and paying no more than thirty percent (30%) of income for the fixed costs of owning a home, which costs shall include principal payments, interest payments, property taxes and insurance ("PITI"). The maximum resale price shall be calculated by CRHA on an annual basis and included in the CRHA Annual Action Plan.

If the Buyer sells the Property during the applicable Period of Affordability, the Buyer is entitled to receive a return in the amount of the buyer's investment in the Property (the "Homeowner's Investment") plus a fair return on that investment (the "Fair Return") out of any profit realized when the Property is sold. The Fair Return is calculated by multiplying (i) the average change in the Consumer Price Index ("CPI") over the Buyer's period of ownership by (ii) the Homeowner's Investment, which is defined as the Buyer's down payment plus the costs of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. (A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan.) Buyer understands and acknowledges that the total return he or she is eligible to receive upon sale of the Property cannot exceed the Homeowner's Investment plus the Fair Return. Buyer further understands that if the Property sells for less than, or the same price as, the original purchase price, Buyer may receive

neither a return of the Homeowner's Investment nor a Fair Return.

Enforcement (to be included in every Sales Contract/Note with resale provisions): Resale provisions contained herein shall be enforced through a deed restriction duly filed with the Clerk of the Circuit Court of the City of Chesapeake and the requirements of such provisions shall be triggered upon sale or transfer of the HOME Program-assisted property.

GENERAL PROVISIONS (applicable to both resale and recapture):

The Property must be occupied as the principal residence of the Buyer during the applicable Period of Affordability. Buyer shall confirm that the Property remains his or her family's principal residence by responding annually to CRHA's written request for occupancy status. Subject to the terms of this Agreement, if the Buyer fails to maintain the Property as his or her principal residence during the applicable Period of Affordability, the Loan shall immediately become due and payable in full. The Buyer is not allowed to sublease the Property (exceptions can be made for military families with prior written approval from CRHA). In the event of a Loan default and subsequent foreclosure, the principal residence limitation shall no longer apply.

Refinancing restrictions apply to the HOME Program financing of the Property. During the applicable Period of Affordability, the Buyer is not permitted to refinance the Property without prior written approval from CRHA. CRHA will allow the subordination of its lien interest only for the sole purpose of reducing the interest rate of the Buyer's first mortgage and/or reducing the monthly payments of the Buyer's first mortgage. The Buyer must make payment to CRHA of the unforgiven amount of the principal balance of the Loan at the time of refinancing if cash or equity is removed from the Property by the Buyer.

It is understood and agreed that these recapture/resale provisions may terminate upon the occurrence of a Loan default and subsequent foreclosure or transfer in lieu of foreclosure.

Buyer hereby acknowledges receipt of a copy of the provisions of the CRHA HOME Program resale and recapture requirements.