

# City of Chesapeake



## 2018 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

# DRAFT

**City of Chesapeake**  
**2018 CAPER**  
**Consolidated Annual Performance and Evaluation Report**  
**Table of Contents**

**PART I - NARRATIVE**

|  |       |
|--|-------|
| Executive Summary .....                                | 4     |
| Goals, Objectives and Program Year 44 Activities ..... | 4-6   |
| Priorities .....                                       | 7     |
| Racial and Ethnic Composition .....                    | 8     |
| Resources and Investments .....                        | 9-13  |
| Affordable Housing .....                               | 13-15 |
| Homeless and Other Special Needs .....                 | 16-22 |
| Public Housing .....                                   | 23    |
| Other Actions .....                                    | 24-28 |
| Monitoring .....                                       | 29    |
| CDBG .....   | 30    |
| HOME .....   | 31    |

**PART II – IDIS REPORTS**

|  |  |
|--|--|
| City of Chesapeake Financial Summary       |  |
| PR 26 IDIS REPORT - CDBG Financial Summary |  |

**PART III**

Affirmatively Furthering Fair Housing Potential Impediments Identified and Goals Achieved

**PART IV**

City of Chesapeake Public Utilities Capital Improvement Budget

**PART V**

PY 44 Monitoring Reports

**PART VI**

Point In Time Count

**PART VII**

Citizen Participation - Public Notice for Public Review and Comment

**List of Tables**

|   |     |
|---|-----|
| Table 1. Goals & Accomplishments .....                          | 5-6 |
| Table 2. Racial and Ethnic Composition of Families .....        | 8   |
| Table 3. & 4. Resources and Investments .....                   | 9   |
| Table 5. Fiscal Year Summary – HOME Match Report.....           | 10  |
| Table 6. Match Contributions .....                              | 11  |
| Table 7. Program Income .....                                   | 11  |
| Table 8. Minority Business and Women Business Enterprises ..... | 12  |
| Table 9. Minority Owners of Rental Properties .....             | 12  |
| Table 10. Relocation and Real Property Acquisition .....        | 13  |
| Table 11. Number of Households .....                            | 14  |
| Table 12. Number of Households Supported .....                  | 14  |
| Table 13. Number of Persons Served .....                        | 15  |

# Part I

## **EXECUTIVE SUMMARY**

During Program Year (PY) 44, Chesapeake received \$1,182,627 in Community Development Block Grant (CDBG) and \$550,827 in HOME Investment Partnership Program (HOME) entitlement funds to address goals identified in the City's Annual Action Plan. As required by the Department of Housing and Urban Development (HUD), the Consolidated Annual Performance and Evaluation Report (CAPER) is an overview of the programs and goal targeting activities convened and the progress made. The PY 44 programs and activities met at least one of the following National Objectives: (1) provide decent housing; (2) a suitable living environment; and (3) expand economic opportunities for low and moderate-income people. The period program covered began July 1, 2018 and ended June 30, 2019.

## **GOALS AND OUTCOMES**

Program Year 44 Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds were allocated for housing rehabilitation and affordable housing development and homebuyer assistance; to provide rental assistance, emergency shelter, transitional housing, rapid rehousing, permanent housing, and homeless prevention case management; for youth development programming, youth facility improvements and public park improvements; and for housing code enforcement and resolutions. The allocations were based on a citywide consolidated planning process that included an analysis of Census Bureau, the American Community Survey, Housing Virginia and HUD data and input from governmental agencies, City departments, nonprofit agencies, private entities, and citizens.

**PROGRAM YEAR 44 ACTIVITIES**

| Goal  | Category                          | Activities  | Source/<br>Amount                                       | Indicator   | Unit of<br>Measure          | Expected | Actual | Percent<br>Complete |
|---|-----------------------------------|---|---|---|-----------------------------|----------|--------|---------------------|
| Enhance Youth<br>Development                | Non-Housing Community Development | Children's Harbor<br>Chesapeake Infants/Toddlers                      | CDBG: \$44,715  | Public service activities other<br>than Low/Moderate Income<br>Housing Benefit                        | Persons<br>Assisted         | 55       | 74     | 135%                |
|   |                                   | Boys & Girls Clubs of<br>Southeast Virginia                           | CDBG:<br>9,000  |   |                             | 50       | 65     | 130%                |
|   |                                   | Keller Ropes Initiative   | CDBG: \$60,000  | Other   | Other                       | 1140     | 0      | 0%                  |
| Improve Public Welfare, Health, &<br>Safety |                                   | Children's Harbor<br>Chesapeake Public<br>Improvements                | CDBG: \$29,000  | Public Facility or Infrastructure<br>Activities other than<br>Low/Moderate Income<br>Housing Benefit. | Persons<br>Assisted         | 5000     | 5000   | 100%                |
|   |                                   | Southwestern Park<br>Improvements                                     | CDBG:<br>\$113,000                                      |   | Increased<br>Park Usage     | 5000     | 5000   | 100%                |
|   |                                   | Plymouth Park<br>Improvements   | CDBG: \$92,000  |   | Regulatory<br>Compliance    | N/A      |        |                     |
|   |                                   | City Projects   | CDBG<br>\$98,241  |   |                             |          |        |                     |
|   | Environmental Code<br>Enforcement | CDBG:<br>\$207,000  | Housing Code<br>Enforcement/Foreclosed<br>Property Care | Households<br>Housing Units   | 1000                        | 2616     | 262%   |                     |
| Increase Affordable<br>Housing              | Affordable Housing                | Community Housing &<br>Development Organization<br>(CHDO)             | HOME: \$74,362  | Homeowner Housing Added   | Households<br>Housing Units | 1        | 1      | 100%                |
|   |                                   | Call Chesapeake Home<br>Hampton Roads Planning<br>District Commission | HOME:<br>\$207,620                                      | Direct Financial Assistance to<br>Homebuyers  | Households<br>Assisted      | 13       | 14     | 108%                |

|                           |          |   |                                   |   |                          |     |     |      |
|---------------------------|----------|---|-----------------------------------|---|--------------------------|-----|-----|------|
| Preserve Existing Housing |          | Fire Prevention/Smoke Detection                                     | CCBG: \$10,334                    | Housing Preservation  | Households Assisted      | 100 | 73  | 73%  |
|                           |          | STOP INC Residential Rehabilitation for Disabled/Elderly Homeowners | CDBG: \$180,000                   | Homeowner Housing Rehabilitated                             | Households Housing Units | 15  | 7   | 47%  |
| Reduce Homelessness       | Homeless | Chesapeake Redevelopment & Housing Authority TBRA                   | HOME: \$67,392                    | Tenant-based rental assistance                              | Households Assisted      | 21  | 15  | 71%  |
|                           |          | ForkKids TBRA   | HOME Reprogrammed Funds \$146,371 | Tenant-based rental assistance / Rapid Rehousing            | Households Assisted      | 68  | 114 | 168% |
|                           |          | ForkKids  | CDBG: \$150,927                   | Homeless Person Overnight Shelter                           | Persons Assisted         | 35  | 32  | 91%  |
|                           |          | ForkKids  |                                   | Overnight/Emergency Shelter/Transitional Housing Beds added | Beds                     | 11  | 5   | 45%  |
|                           |          | Heron's Landing   | CDBG:\$                           | Homelessness Prevention                                     | Persons Assisted         | 54  | 70  | 100% |

Table 1 - Accomplishments - Program Year & Strategic Plan to Date

## PRIORITIES

Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) entitlement funds were used to carry out activities prioritized based on needs identified in the PY 44 Annual Action. The PY 44 Annual Action Plan goals were:

1. To improve the quality of life in distressed communities.
2. To eliminate conditions detrimental to public welfare, health and safety.
3. To preserve housing stock occupied by very low/low/low-moderate income residents.
4. To reduce homelessness.
5. To provide health care and youth development assistance to very low/low income residents.
6. To increase homeownership opportunities.
7. To provide job skill training that leads to employment.

CDBG and HOME funds were allocated during PY 44 as follows:

- Housing - (1) Residential Rehabilitation for Disabled and Elderly Residents; (2) Community Housing Development Organizations; (3) Tenant Based Rental Assistance; and (4) Homeownership Assistance.
- Homeless Needs - (1) Heron's Landing Supporting Housing and (2) ForKids Chesapeake Homeless Response, Emergency/Transitional Shelter, Rental Assistance.
- Non-Housing Community Development Needs - (1) Children's Harbor Broadlawn Enrichment Infants and Toddlers Program (Public Service/Youth Services); (2) Smoke Detector/Fire Prevention; (3) Kelleher Ropes Course Initiative; (4) Children's Harbor Public Improvements; and (5) Boys/Girls Clubs Youth Development.
- Neighborhood Revitalization Needs - (1) Environmental Code Enforcement; (2) City Projects and (3) Public Park Improvements at Southwestern and Plymouth Parks.

PY 44 CDBG and HOME funds were also used to partially cover the costs incurred by the Chesapeake Planning Department and Chesapeake Redevelopment and Housing Authority for administration and compliance monitoring.

**Racial and Ethnic Composition of Families Assisted  
91.520(a)**

| <b>Race and Ethnicity</b>                 | <b>CDBG</b> | <b>HOME</b> |
|---|-------------|-------------|
| White                                     | 83          | 13          |
| Black or African American                 | 237         | 61          |
| Asian                                     | 3           | 0           |
| American Indian or American Native        | 2           | 0           |
| Native Hawaiian or Other Pacific Islander | 0           | 0           |
| <b>Total</b>                              | <b>325</b>  | <b>74</b>   |
| Hispanic                                  | 0           | 0           |
| Not Hispanic                              | 325         | 74          |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

**CR-15 - Resources and Investments 91.520(a)**

Identify the resources made available

| Source of Funds             | Source           | Resources Made Available | Amount Expended During Program Year |
|-----------------------------|------------------|--------------------------|-------------------------------------|
| CDBG                        | public - federal | 1,182,627                | 1,191,058                           |
| HOME                        | public - federal | 550,827                  | 510,494                             |
| Continuum of Care           | public - federal | 0                        |                                     |
| Public Housing Capital Fund | public - federal | 0                        |                                     |

Table 3 - Resources Made Available

The City of Chesapeake is a member of the Norfolk/Chesapeake, Suffolk, Isle of Wight, and South Hampton Counties Continuum of Care (CoC). The 2018 Regional Homeless Assistance Award was \$3,883,792, which was allocated for twenty-one (21) housing components. Please note that CoC expenditures are tracked and reported by individual agencies per locality.

Identify the geographic distribution and location of investments

| Target Area                          | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description   |
|--------------------------------------|----------------------------------|---------------------------------|---|
| GREATER CAMPOSTELLA SQUARE COMMUNITY | 1                                | 1                               | Park improvements   |
| SOUTH NORFOLK                        | 25                               | 32                              | Youth development, home repairs, homeless prevention & code enforcement |

Table 4 - Identify the geographic distribution and location of investments

## Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Chesapeake HOME Incorporated, a Community Housing and Development Organization (CHDO), used \$215,250 in City of Chesapeake Community Revitalization Housing Initiative (CRHI) funds to develop and sell an affordable single family residential home to an eligible homebuyer. The City of Chesapeake also allocated \$327,000 to non profit organizations for a food hub for eligible seniors, youth and families; health care for uninsured residents; a parenting program for teenage new mothers; child abuse prevention programming; a targeted reading and science homework program; a peer mentoring independent living program; a foodbank back pack program for school children; files of life kits for seniors; domestic violence shelter programming; legal aid for low income residents; childcare tuition assistance; and chronic disease/diabetes self management classes for seniors.

Housing Hampton Roads (HHR) leveraged CHDO home funds with private funds, volunteers and sweat equity to develop and sell a single family home to a Habitat eligible homebuyer. HHR, began an affordable housing project in June 2019 and expects to serve at least one (1) qualifying household in PY 45.

Chesapeake Redevelopment and Housing Authority (CRHA) adopted an operating budget of approximately \$19,200,000 for its 2019 fiscal (calendar) year carrying forward excess funding from prior program years. CRHA also utilized varying funding sources to execute programs to further the City of Chesapeake CDBG and HOME program outcomes. While CRHA did not administer CDBG or HOME funded down payment assistance programs in PY 44, the CRHA Resident Services team hosted a semi-monthly homebuyer and credit-counseling class for its Family Self-Sufficiency (FSS) and Resident Opportunities for Self-Sufficiency (ROSS) participants, CRHA clients, residents and the general public. CRHA expended \$141,856 in FSS funds to employ three (3) full-time coordinators to work with low income households to achieve self-sufficiency and home ownership. \$76,069 was used for ROSS programming and \$1,239,304 was used for public housing capital improvements.

| PY 44 Year Summary – HOME Match  |              |
|--|--------------|
| 1. Excess match from prior Federal fiscal year                                 | \$178,837    |
| 2. Match contributed during current Federal fiscal year                        | \$0          |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2)  | \$178,837    |
| 4. Match liability for current Federal fiscal year                             | \$111,991.72 |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | \$66,845.28  |

Table 5 – Fiscal Year Summary - HOME Match Report

| Match Contribution for the Federal Fiscal Year |                      |                            |                               |                              |                         |   |                |             |
|--|----------------------|----------------------------|-------------------------------|------------------------------|-------------------------|---|----------------|-------------|
| Project No. or Other ID                        | Date of Contribution | Cash (non-Federal sources) | Foregone Taxes, Fees, Charges | Appraised Land/Real Property | Required Infrastructure | Site Preparation, Construction Materials, Donated labor | Bond Financing | Total Match |
|  | N/A                  | \$0                        | \$0                           | \$0                          | \$0                     | \$0   | \$0            | \$0         |

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period

| Balance on hand at beginning of reporting period | Amount received during reporting period | Total amount expended during reporting period | Amount expended for TBRA | Balance on hand at end of reporting period |
|--|---|---|--------------------------|--|
| \$451,336.14                                     | \$130,248.64                            | \$329,402.19                                  | 0                        | \$252,182.59                               |

Table 7 – Program Income

**Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period**

|                      | Total       | Minority Business Enterprises     |                           |                    |           | White Non-Hispanic |
|----------------------|-------------|-----------------------------------|---------------------------|--------------------|-----------|--------------------|
|                      |             | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic  |                    |
| <b>Contracts</b>     |             |                                   |                           |                    |           |                    |
| Dollar Amount        | \$7,557,071 | 0                                 | 0                         | 0                  | 0         | \$7,557,071        |
| Number               | 1           | 0                                 | 0                         | 0                  | 0         | 1                  |
| <b>Sub-Contracts</b> |             |                                   |                           |                    |           |                    |
| Number               | 33          | 0                                 | 1                         | 0                  | 2         | 30                 |
| Dollar Amount        | \$6,994,032 | 0                                 | \$218,200                 | 0                  | \$344,839 | 0                  |
|                      | Total       | Women Business Enterprises        |                           | Male               |           |                    |
| <b>Contracts</b>     |             |                                   |                           |                    |           |                    |
| Dollar Amount        | 0           | 0                                 | \$7,557,071               |                    |           |                    |
| Number               | 0           | 0                                 | 1                         |                    |           |                    |
| <b>Sub-Contracts</b> |             |                                   |                           |                    |           |                    |
| Number               | 0           | 0                                 | 33                        |                    |           |                    |
| Dollar Amount        | 0           | 0                                 | \$6,994,032               |                    |           |                    |

**Table 8 - Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted**

|               | Total | Minority Property Owners          |                           |                    |          | White Non-Hispanic |
|---------------|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
|               |       | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic |                    |
| Number        | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |
| Dollar Amount | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition**

|                                   |   |   |
|-----------------------------------|---|---|
| Parcels Acquired                  | 0 | 0 |
| Businesses Displaced              | 0 | 0 |
| Nonprofit Organizations Displaced | 0 | 0 |

| Households Relocated, not Displaced | Temporarily |                                   |                           |                    |          |                    |
|-------------------------------------|-------------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
|                                     |             | 0                                 |                           | 0                  |          |                    |
| Households Displaced                | Total       | Minority Property Enterprises     |                           |                    |          | White Non-Hispanic |
|                                     |             | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic |                    |
| Number                              | 0           | 0                                 | 0                         | 0                  | 0        | 0                  |
| Cost                                | 0           | 0                                 | 0                         | 0                  | 0        | 0                  |

Table 10 – Relocation and Real Property Acquisition

**CR-20 - Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

|  | One-Year Goal | Actual     |
|--|---------------|------------|
| Number of Homeless households to be provided affordable housing units      | 155           | 175        |
| Number of Non-Homeless households to be provided affordable housing units  | 0             | 0          |
| Number of Special-Needs households to be provided affordable housing units | 0             | 0          |
| <b>Total</b>   | <b>155</b>    | <b>175</b> |

Table 11 – Number of Households

|  | One-Year Goal | Actual    |
|--|---------------|-----------|
| Number of households supported through Rental Assistance             | 7             | 59        |
| Number of households supported through The Production of New Units   | 1             | 1         |
| Number of households supported through Rehab of Existing Units       | 15            | 7         |
| Number of households supported through Acquisition of Existing Units | 13            | 14        |
| <b>Total</b>   | <b>36</b>     | <b>81</b> |

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Heron's Landing exceeded their goal to serve 34 residents by providing homeless prevention services to 54 residents. ForKids' goal of transitioning shelter residents to permanent housing was challenged by HUD's mandate requiring families be vetted through a Continuum of Care Coordinated Entry process increasing delaying the housing search process significantly. Chesapeake's high number of corporate apartments with strict tenant selections criteria also proved challenging. The goal was provide shelter services to 35 while the actual number served was 27. The goal to rapidly rehouse 68 households was exceeded by 2 with 70 households being served. Five (5) households were able to move into permanent housing while the goal was seven (7). Reprogrammed HOME funds were used to provide rental assistance to 59 families, exceeding the program year (PY) 44 goal of 7 by 52. STOP Inc is expected to reach their PY 44 goal of 15 rehabs during PY 45. Seven homeowners received assistance during PY 44.

Discuss how these outcomes will impact future annual action plans.

ForKids is highly engaged in the implementation of HUD's CoC Coordinated Entry (CE) process and is taking a leading role with the CE Workgroup in hopes of refining policies to more adequately meet the specific needs of Chesapeake households who face obstacles accessing timely assistance. STOP Inc has revamped their contracting procurement process and is working to expand their contractor solicitation list to increase their capacity to complete timely residential rehabs for disabled and elderly homeowners which continues to be a high priority

for the City to ensure affordable residential properties are habitable, housing code compliant, accessible, safe and sanitary.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|-----------------------------|-------------|-------------|
| Extremely Low-income        | 70          | 91          |
| Low-income                  | 154         | 0           |
| Moderate-income             | 0           | 14          |
| <b>Total</b>                | <b>224</b>  | <b>105</b>  |

Table 13 – Number of Households Served

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Southeastern Virginia Homeless Coalition (SVHC) conducted a Point in Time (PIT) Count of sheltered and unsheltered persons experiencing homelessness on January 22-23, 2019. Overall, 700 persons were identified as experiencing homelessness which is a 9% decrease from the 2018 Count of 773 persons. The Count covered the 6 jurisdictions that comprise the SVHC: Chesapeake, Norfolk, Franklin, Isle of Wight County, Southampton County, and Suffolk. The PIT is an unduplicated count of persons experiencing homelessness, whether sheltered or unsheltered, during a specific 24-hour period, once a year. Since it only provides a snap shot of homelessness on the day of the count, it is important to note that not everyone in need was found on that day and that those who are at-risk of homelessness were counted. The PIT effort helped the community have a better understanding of the population currently experiencing homelessness. At the same time, an inventory of housing programs was also compiled as the official Housing Inventory Count. Together, these resources help the community plan for future needs and develop resources strategically.

## HUD 2018 Continuum of Care Homeless Assistance Programs Housing Inventory Count Report



*Important Notes About This Data:* This report is based on information provided to HUD by Continuums of Care in the 2018 Continuum of Care application and has not been independently verified by HUD. CoCs were instructed to collect data for a point-in-time during the last week of January 2018. For inquiries about data reported by a specific Continuum of Care, please contact that jurisdiction directly. CoC contact information can be found on the HUD Exchange web site (<https://www.hudexchange.info/grantees/>). In some cases, a community may have listed a program in the Housing Inventory Count but did not provide sufficient information/detail for HUD to understand the number of beds/units available and the target population served. Those programs have been removed for the purposes of this report.

**CoC Number: VA-501**

**CoC Name: Norfolk/Chesapeake, Suffolk, Isle of Wight, Southampton Counties CoC**

**Summary of all beds reported by Continuum of Care:**

|   | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Total Yr-Round Beds | Seasonal   | Overflow/Voucher | Subset of Total Bed Inventory |                           |                         |
|---|---------------------------|--------------------------|-----------------|-----------------|---------------------|------------|------------------|-------------------------------|---------------------------|-------------------------|
|   |                           |                          |                 |                 |                     |            |                  | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>2</sup> | Youth Beds <sup>2</sup> |
| <b>Emergency, Safe Haven and Transitional Housing</b> |                           |                          |                 |                 |                     |            |                  |                               |                           |                         |
| Emergency Shelter                                     | 51                        | 196                      | 433             | 0               | 629                 | 220        | 11               | n/a                           | 3                         | 0                       |
| Transitional Housing                                  | 34                        | 135                      | 341             | 0               | 476                 | 220        | 11               | n/a                           | 0                         | 0                       |
| <b>Permanent Housing</b>                              | 17                        | 61                       | 92              | 0               | 153                 | n/a        | n/a              | n/a                           | 3                         | 0                       |
| Permanent Supportive Housing*                         | 193                       | 671                      | 633             | 0               | 1,304               | n/a        | n/a              | n/a                           | 328                       | 0                       |
| Rapid Re-Housing                                      | 91                        | 314                      | 371             | 0               | 685                 | n/a        | n/a              | 196                           | 281                       | 0                       |
| Other Permanent Housing**                             | 102                       | 357                      | 75              | 0               | 432                 | n/a        | n/a              | n/a                           | 47                        | 0                       |
|   | 0                         | 0                        | 187             | 0               | 187                 | n/a        | n/a              | n/a                           | 0                         | 0                       |
| <b>Grand Total</b>                                    | <b>244</b>                | <b>867</b>               | <b>1,066</b>    | <b>0</b>        | <b>1,933</b>        | <b>220</b> | <b>11</b>        | <b>196</b>                    | <b>333</b>                | <b>0</b>                |

### CoC beds reported by Program Type:

#### Emergency Shelter for Families<sup>1</sup>

| Provider Name   | Facility Name            | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal | Overflow/Voucher | Total Beds | Subset of Total Bed Inventory |                           |                         |
|-----------------|--------------------------|---------------------------|--------------------------|-----------------|-----------------|----------|------------------|------------|-------------------------------|---------------------------|-------------------------|
|                 |                          |                           |                          |                 |                 |          |                  |            | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>2</sup> | Youth Beds <sup>2</sup> |
| ForKids Inc.    | Suffolk House            | 2                         | 9                        | 0               | 0               | 0        | 5                | 14         | n/a                           | 0                         | 0                       |
| ForKids Inc.    | Chesapeake Hotel Program | 4                         | 12                       | 0               | 0               | 0        | 0                | 12         | n/a                           | 0                         | 0                       |
| ForKids Inc.    | Haven House              | 10                        | 30                       | 0               | 0               | 0        | 6                | 35         | n/a                           | 0                         | 0                       |
| Genieve Shelter | Genieve Shelter          | 5                         | 24                       | 12              | 0               | 0        | 0                | 36         | n/a                           | 0                         | 0                       |
| Union Mission   | Women and Family Shelter | 7                         | 34                       | 0               | 0               | 0        | 0                | 34         | n/a                           | 0                         | 0                       |
| <b>Total</b>    |                          | <b>28</b>                 | <b>109</b>               | <b>12</b>       | <b>0</b>        | <b>0</b> | <b>11</b>        | <b>132</b> | <b>n/a</b>                    | <b>0</b>                  | <b>0</b>                |

### Emergency Shelter for Mixed Populations

| Provider Name                    | Facility Name                           | Family Units | Family Beds | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |              |            |
|----------------------------------|---|--------------|-------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|--------------|------------|
|                                  |   |              |             |                 |                 |            |                    |            | Chronic Beds                  | Veteran Beds | Youth Beds |
| Chesapeake Area Shelter Team     | CAST Winter Program Coalition           | 0            | 0           | 0               | 0               | 49         | 0                  | 49         | n/a                           | 0            | 0          |
| Against Poverty in Suffolk       | Suffolk Nights Stay Program HER Shelter | 0            | 0           | 0               | 0               | 25         | 0                  | 25         | n/a                           | 0            | 0          |
| Chesapeake Shelter               |   | 2            | 6           | 4               | 0               | 0          | 0                  | 10         | n/a                           | 0            | 0          |
| Mission of Hope                  | Winter Shelter Mount                    | 0            | 0           | 0               | 0               | 17         | 0                  | 17         | n/a                           | 0            | 0          |
| Gilead Missionary Baptist Church | Winter Shelter Norfolk                  | 0            | 0           | 0               | 0               | 29         | 0                  | 29         | n/a                           | 0            | 0          |
| Emergency Shelter                | NEST                                    | 0            | 0           | 0               | 0               | 100        | 0                  | 100        | n/a                           | 0            | 0          |
| YWCA of South Hampton Roads      | Women In Crisis                         | 4            | 20          | 5               | 0               | 0          | 0                  | 25         | n/a                           | 0            | 0          |
| <b>Total</b>                     |   | <b>6</b>     | <b>26</b>   | <b>9</b>        | <b>0</b>        | <b>220</b> | <b>0</b>           | <b>255</b> | <b>n/a</b>                    | <b>0</b>     | <b>0</b>   |

### Emergency Shelter for Adult Individuals

| Provider Name      | Facility Name       | Family Only Units | Family Beds | Adult-Only Beds | Child-Only Beds | Seasonal | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |              |            |
|--------------------|---------------------|-------------------|-------------|-----------------|-----------------|----------|--------------------|------------|-------------------------------|--------------|------------|
|                    |                     |                   |             |                 |                 |          |                    |            | Chronic Beds                  | Veteran Beds | Youth Beds |
| The Salvation Army | HOPE Center for Men | 0                 | 0           | 0               | 0               | 0        | 0                  | 30         | n/a                           | 0            | 0          |
| Union Mission      | Men's Shelter       | 0                 | 0           | 30              | 0               | 0        | 0                  | 250        | n/a                           | 0            | 0          |
| Union Mission      | Women's Shelter     | 0                 | 0           | 250             | 0               | 0        | 0                  | 40         | n/a                           | 0            | 0          |
| <b>Total</b>       |                     | <b>0</b>          | <b>0</b>    | <b>320</b>      | <b>0</b>        | <b>0</b> | <b>0</b>           | <b>320</b> | <b>n/a</b>                    | <b>0</b>     | <b>0</b>   |

### Transitional Housing for Families<sup>1</sup>

| Provider Name | Facility Name         | Family Units | Family Beds | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |              |            |
|---------------|-----------------------|--------------|-------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|--------------|------------|
|               |                       |              |             |                 |                 |            |                    |            | Chronic Beds                  | Veteran Beds | Youth Beds |
| ForKids Inc.  | Regional Transitional | 6            | 22          | 0               | 0               | n/a        | n/a                | 22         | n/a                           | 0            | 0          |
| <b>Total</b>  |                       | <b>6</b>     | <b>22</b>   | <b>0</b>        | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>22</b>  | <b>n/a</b>                    | <b>0</b>     | <b>0</b>   |

### Transitional Housing for Mixed Populations

| Provider Name               | Facility Name                | Family Units | Family Beds | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |              |            |
|-----------------------------|------------------------------|--------------|-------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|--------------|------------|
|                             |                              |              |             |                 |                 |            |                    |            | Chronic Beds                  | Veteran Beds | Youth Beds |
| The Salvation Army          | HOPE Village                 | 3            | 15          | 11              | 0               | n/a        | n/a                | 26         | n/a                           | 0            | 0          |
| YWCA of South Hampton Roads | Women in Crisis Transitional | 8            | 24          | 3               | 0               | n/a        | n/a                | 27         | n/a                           | 0            | 0          |
| <b>Total</b>                |                              | <b>11</b>    | <b>39</b>   | <b>14</b>       | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>53</b>  | <b>n/a</b>                    | <b>0</b>     | <b>0</b>   |

### Transitional Housing for Adult Individuals

| Provider Name                          | Facility Name                | Family Units | Family Beds | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |              |            |
|--|------------------------------|--------------|-------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|--------------|------------|
|  |                              |              |             |                 |                 |            |                    |            | Chronic Beds                  | Veteran Beds | Youth Beds |
| Abba List                              | Burfoot House Transitional H | 0            | 0           | 10              | 0               | n/a        | n/a                | 10         | n/a                           | 0            | 0          |
| Barrett Haven Inc.                     | Barrett Haven Transitional H | 0            | 0           | 10              | 0               | n/a        | n/a                | 10         | n/a                           | 0            | 0          |
| Hampton VA Medical Center              | Transitional Residence       | 0            | 0           | 5               | 0               | n/a        | n/a                | 5          | n/a                           | 5            | 0          |
| St. Columba Ecumenical Ministries Inc. | Next Step                    | 0            | 0           | 16              | 0               | n/a        | n/a                | 16         | n/a                           | 0            | 0          |
| The Salvation Army                     | Hope Center for Men Trans. H | 0            | 0           | 12              | 0               | n/a        | n/a                | 12         | n/a                           | 0            | 0          |
| Union Mission                          | Damascus Destination         | 0            | 0           | 25              | 0               | n/a        | n/a                | 25         | n/a                           | 0            | 0          |
| <b>Total</b>                           |                              | <b>0</b>     | <b>0</b>    | <b>78</b>       | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>78</b>  | <b>n/a</b>                    | <b>5</b>     | <b>0</b>   |

| <b>Permanent Supportive Housing for Families<sup>1</sup></b> |                                   |                           |                          |                 |                 |            |                    |            | Subset of Total Bed Inventory |                           |                         |
|--|-----------------------------------|---------------------------|--------------------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|---------------------------|-------------------------|
| Provider Name  | Facility Name                     | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>2</sup> | Youth Beds <sup>2</sup> |
| ForKids Inc.   | Elizabeth Place                   | 5                         | 15                       | 0               | 0               | n/a        | n/a                | 15         | 15                            | 0                         | 0                       |
| ForKids Inc.   | Legacy Permanent Support. H       | 28                        | 112                      | 0               | 0               | n/a        | n/a                | 112        | 0                             | 0                         | 0                       |
| <b>Total</b>   |                                   | <b>33</b>                 | <b>127</b>               | <b>0</b>        | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>127</b> | <b>15</b>                     | <b>0</b>                  | <b>0</b>                |
| <b>Permanent Supportive Housing for Mixed Populations</b>    |                                   |                           |                          |                 |                 |            |                    |            | Subset of Total Bed Inventory |                           |                         |
| Provider Name  | Facility Name                     | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Chronic Beds <sup>1</sup>     | Veteran Beds <sup>2</sup> | Youth Beds <sup>2</sup> |
| Hampton VA Medical Center                                    | HUD-VASH                          | 44                        | 148                      | 133             | 0               | n/a        | n/a                | 281        | 0                             | 281                       | 0                       |
| LGBT Life Center   | CHAP Norfolk                      | 9                         | 31                       | 20              | 0               | n/a        | n/a                | 51         | 5                             | 0                         | 0                       |
| <b>Total</b>   |                                   | <b>53</b>                 | <b>179</b>               | <b>153</b>      | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>332</b> | <b>5</b>                      | <b>281</b>                | <b>0</b>                |
| <b>Permanent Supportive Housing for Adult Individuals</b>    |                                   |                           |                          |                 |                 |            |                    |            | Subset of Total Bed Inventory |                           |                         |
| Provider Name  | Facility Name                     | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Chronic Beds <sup>1</sup>     | Veteran Beds <sup>2</sup> | Youth Beds <sup>2</sup> |
| City of Norfolk Community Services Boa                       | Road2Home <sup>1</sup>            | 0                         | 0                        | 66              | 0               | n/a        | n/a                | 66         | 66                            | 0                         | 0                       |
| City of Norfolk Community Services Boa                       | Shelter + Care                    | 5                         | 8                        | 65              | 0               | n/a        | n/a                | 73         | 25                            | 0                         | 0                       |
| Virginia Supportive Housing                                  | Housing First 3                   | 0                         | 0                        | 28              | 0               | n/a        | n/a                | 28         | 28                            | 0                         | 0                       |
| Virginia Supportive Housing                                  | Housing First 2                   | 0                         | 0                        | 16              | 0               | n/a        | n/a                | 16         | 16                            | 0                         | 0                       |
| Virginia Supportive Housing                                  | Housing First 1                   | 0                         | 0                        | 12              | 0               | n/a        | n/a                | 12         | 12                            | 0                         | 0                       |
| Virginia Supportive Housing                                  | Housing First 5                   | 0                         | 0                        | 26              | 0               | n/a        | n/a                | 26         | 24                            | 0                         | 0                       |
| Virginia Supportive Housing                                  | Housing First 8                   | 0                         | 0                        | 5               | 0               | n/a        | n/a                | 5          | 5                             | 0                         | 0                       |
| <b>Total</b>   |                                   | <b>5</b>                  | <b>8</b>                 | <b>218</b>      | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>126</b> | <b>176</b>                    | <b>0</b>                  | <b>0</b>                |
| <b>Rapid Re-Housing for Families<sup>1</sup></b>             |                                   |                           |                          |                 |                 |            |                    |            | Subset of Total Bed Inventory |                           |                         |
| Provider Name  | Facility Name                     | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>2</sup> | Youth Beds <sup>2</sup> |
| ForKids Inc.   | LEAP <sup>1</sup> Rapid Rehousing |                           |                          |                 |                 |            |                    |            |                               |                           |                         |
| ForKids Inc.   | HUD Regional Rapid Re-Ho          | 23                        | 73                       | 0               | 0               | n/a        | n/a                | 73         | n/a                           | 0                         | 0                       |
| ForKids Inc.   | Norfolk SSVE                      | 12                        | 48                       | 0               | 0               | n/a        | n/a                | 48         | n/a                           | 0                         | 0                       |
| ForKids Inc.   | Rapid Re-housing Program          | 3                         | 9                        | 1               | 0               | n/a        | n/a                | 10         | n/a                           | 10                        | 0                       |
| ForKids Inc.   | Homeless Action Response          | 35                        | 123                      | 0               | 0               | n/a        | n/a                | 123        | n/a                           | 0                         | 0                       |
| Norfolk Department of Human Services                         |                                   | 5                         | 17                       | 0               | 0               | n/a        | n/a                | 17         | n/a                           | 0                         | 0                       |
| <b>Total</b>   |                                   | <b>78</b>                 | <b>270</b>               | <b>1</b>        | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>271</b> | <b>n/a</b>                    | <b>10</b>                 | <b>0</b>                |

### Rapid Re-Housing for Mixed Populations

| Provider Name                           | Facility Name   | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |                           |                         |
|---|---|---------------------------|--------------------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|---------------------------|-------------------------|
|   |   |                           |                          |                 |                 |            |                    |            | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>3</sup> | Youth Beds <sup>4</sup> |
| Genevve Shelter                         | Genevve Rapid Rehousing                                     | 0                         | 0                        | 0               | 0               | n/a        | n/a                | 0          | n/a                           | 0                         | 0                       |
| HER Shelter                             | Rapid Rehousing   | 9                         | 36                       | 0               | 0               | n/a        | n/a                | 36         | n/a                           | 0                         | 0                       |
| Norfolk Office to End Homelessness Inc. | Tenant Based Rental Asst STOP SSVF Rapid Rehousing Virginia | 0                         | 0                        | 11              | 0               | n/a        | n/a                | 11         | n/a                           | 0                         | 0                       |
| Beach Community Development             | VBCDC Norfolk Rapid Reho YWCA of South Hampton Roads        | 0                         | 0                        | 16              | 0               | n/a        | n/a                | 16         | n/a                           | 16                        | 0                       |
|   | Rapid Re-Housing Program                                    | 14                        | 47                       | 5               | 0               | n/a        | n/a                | 52         | n/a                           | 0                         | 0                       |
| <b>Total</b>                            |   | <b>24</b>                 | <b>87</b>                | <b>44</b>       | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>131</b> | <b>n/a</b>                    | <b>32</b>                 | <b>0</b>                |

### Rapid Re-Housing for Adult Individuals

| Provider Name        | Facility Name               | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |                           |                         |
|----------------------|-----------------------------|---------------------------|--------------------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|---------------------------|-------------------------|
|                      |                             |                           |                          |                 |                 |            |                    |            | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>3</sup> | Youth Beds <sup>4</sup> |
| LGBT Life Center     | VHSP Rapid Rehousing        | 0                         | 0                        | 4               | 0               | n/a        | n/a                | 4          | n/a                           | 0                         | 0                       |
| STOP Inc.            | VHSP Rapid Rehousing        | 0                         | 0                        | 5               | 0               | n/a        | n/a                | 5          | n/a                           | 5                         | 0                       |
| The Planning Council | VHSP Rapid Re-Housing       | 0                         | 0                        | 5               | 0               | n/a        | n/a                | 5          | n/a                           | 0                         | 0                       |
| The Planning Council | Housing Trust Fund Rapid R. | 0                         | 0                        | 16              | 0               | n/a        | n/a                | 16         | n/a                           | 0                         | 0                       |
| <b>Total</b>         |                             | <b>0</b>                  | <b>0</b>                 | <b>30</b>       | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>30</b>  | <b>n/a</b>                    | <b>5</b>                  | <b>0</b>                |

### Other Permanent Housing for Adult Individuals

| Provider Name               | Facility Name                 | Family Units <sup>1</sup> | Family Beds <sup>1</sup> | Adult-Only Beds | Child-Only Beds | Seasonal   | Overflow / Voucher | Total Beds | Subset of Total Bed Inventory |                           |                         |
|-----------------------------|-------------------------------|---------------------------|--------------------------|-----------------|-----------------|------------|--------------------|------------|-------------------------------|---------------------------|-------------------------|
|                             |                               |                           |                          |                 |                 |            |                    |            | Chronic Beds <sup>2</sup>     | Veteran Beds <sup>3</sup> | Youth Beds <sup>4</sup> |
| Garden of Hope CDC Inc.     | Harbor House                  | 0                         | 0                        | 16              | 0               | n/a        | n/a                | 16         | n/a                           | 0                         | 0                       |
| Garden of Hope CDC Inc.     | Starhope House                | 0                         | 0                        | 12              | 0               | n/a        | n/a                | 12         | n/a                           | 0                         | 0                       |
| Virginia Supportive Housing | Church Street Station Studios | 0                         | 0                        | 40              | 0               | n/a        | n/a                | 40         | n/a                           | 0                         | 0                       |
| Virginia Supportive Housing | Heron's Landing               | 0                         | 0                        | 42              | 0               | n/a        | n/a                | 42         | n/a                           | 0                         | 0                       |
| Virginia Supportive Housing | Gosnold                       | 0                         | 0                        | 42              | 0               | n/a        | n/a                | 42         | n/a                           | 0                         | 0                       |
| Virginia Supportive Housing | Cloverleaf                    | 0                         | 0                        | 13              | 0               | n/a        | n/a                | 13         | n/a                           | 0                         | 0                       |
| Virginia Supportive Housing | South Bay                     | 0                         | 0                        | 12              | 0               | n/a        | n/a                | 12         | n/a                           | 0                         | 0                       |
| Virginia Supportive Housing | Crescent Square Apartments    | 0                         | 0                        | 10              | 0               | n/a        | n/a                | 10         | n/a                           | 0                         | 0                       |
| <b>Total</b>                |                               | <b>0</b>                  | <b>0</b>                 | <b>187</b>      | <b>0</b>        | <b>n/a</b> | <b>n/a</b>         | <b>187</b> | <b>n/a</b>                    | <b>0</b>                  | <b>0</b>                |

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The SVHC has implemented and improved the coordinated entry process for the CoC. With the adoption of the standardized assessment tool (the VI-SPDAT), the operation of the Regional Housing Crisis Hotline, and the improvement of the Service Coordination Committees (SCCs) for Singles and for Families, the CoC has streamlined the path to housing for persons and families experiencing, or at risk of experiencing, homelessness.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

With a focus on housing the most vulnerable, the CoC is striving to decrease the length of time a household experiences homelessness. Further, by providing prevention services and diversion assessments, the SVHC aims to decrease the incidence of homelessness. The SVHC has also prioritized funding to align with federal goals. All of these efforts contribute to making the vision that homelessness will be rare, brief and non recurring become a reality.

Chesapeake Integrated Behavioral Healthcare (CIBH) serves and supports individuals admitted to state hospitals, incarcerated in Chesapeake City Jail and the Hampton Roads Regional Jail, those involved in the Drug Court and those who will participate in the developing special court Behavioral Health and Veterans (BHV) docket. The BHV docket also allows a judge to hear cases of veterans with behavioral health issues that have come into contact with the criminal justice system and will allow the court to determine if other services or interventions are available to help veterans suffering with mental illness access treatment in order to help them achieve stability and avoid future interactions with the justice system. Ninety three (93) the individuals served in this capacity by CIBH this year participated in the Community Orientation Re-entry Program (CORE).

The ribbon cutting for the Chesapeake's Correctional Center's Community Programs Center took place on December 5, 2018. The Center's focus will be on rehabilitation and re-entry to prepare offenders to go back into the community and be successful.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

According to a recent analysis of Coordinated Assessment Data, the Service Coordination Committees (SCC) identified a total of 677 single adults and 339 households with children for case conferencing in need of referrals to housing programs within a year. Of those, 222 single adults and 296 households with children were housed through the coordinated entry process. This data highlights the high demand for affordable housing and increased housing resources in the CoC. Between 2018 and 2019, the SVHC realized a 3% increase in the number of chronically homeless individuals; the number of veterans identified decreased by 14%. In the years prior, the number of persons who identified as veterans during the Count had generally been trending up; the efforts of the Service Coordination committee to track

and house veterans seems to be reversing this trend. This year, about 86% of self-identified veterans were staying in an emergency shelter; and about 14% were unsheltered. It is important to remember this data is based on self-report for the Count.

ForKids, Incorporated provided customized educational instruction, mentoring and advocacy for 268 individuals from 77 households experiencing homelessness. 112 of those served were between the ages of six (6) and twenty-two (22). Seventy two percent (72%) demonstrated improvement in reading and/or math and 94% who participated in the program for 90 or more days were promoted to the next grade at the end of the school year.

Help and Emergency Response (HER) provided leadership, advocacy and resources to survivors of domestic violence, sexual assault and human trafficking. As an accredited Domestic Violence shelter, HER provided emergency shelter to 47 adults and 39 children.

### **CR-30 - Public Housing 91.220(h); 91.320(j)**

#### **Actions taken to address the needs of public housing**

Chesapeake Redevelopment and Housing Authority (CRHA) manages the City's five (5) public housing communities. The following capital projects were completed during PY 44; security camera installation at Peaceful Village, Broadlawn Park, MacDonald Manor, and Owens Village; 100% siding and soffit replacement at Owens Village and Peaceful Village; and sewer and stormwater mains were jet-cleaned at all properties. Routine public housing inspections and preventive maintenance also were performed during PY 44 at each of the public housing communities. CRHA's public housing waitlist was closed on May 31, 2017 and at close of PY 44 there were 2,218 individuals awaiting rental assisted housing units. Chesapeake continues to have a shortage of affordable and workforce housing options and accordingly, CRHA remains committed to preserving each and every unit that it operates.

#### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

During the program year, CRHA's Resident Services Department continued to provide high quality support services to residents of public housing and participants in the Housing Choice Voucher (HCV) program. During March, 2019 CRHA transitioned to a Place-Based service delivery model where FSS coordinators are embedded directly within each of CRHA's public housing communities. The FSS and ROSS coordinators also conduct monthly events in its central office for the over 1,500 HCV participants aimed at job readiness and employment soft-skills. Resident Services staff provides case management, mentoring, youth services and other direct services related to personal and economic improvement as well as referrals to other community resources. CRHA delivers its direct services from four (4) on-site facilities: Broadlawn, Peaceful Village, Owens Village, and MacDonald Manor Community Centers. Delivering services on-site allows customers to establish relationships with CRHA's staff, and to have access to other services and equipment (fax machines, copiers, telephones and computers). Additionally, two (2) kiosks with computer access were established in the Housing Voucher lobby and wi-fi in the Central Office were upgraded. CRHA will be seeking to renew its Family Self Sufficiency (FSS) and Resident Opportunities for Self-Sufficiency (ROSS) grants during PY 45 and is working with area financial institutions, employers, and other groups to foster opportunities to expand self-sufficiency among lower-income households.

#### **Actions taken to provide assistance to troubled PHAs**

CRHA is not a troubled Public Housing Authority (PHA). For the PY 44 CRHA continued to awarded High Performer status for both its Public Housing Assessment System (PHAS) and Housing Choice Voucher Section Eight Management Assessment Program (SEMAP) programs.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City continues its efforts to manage growth to achieve a balance between employment opportunities, an expanding tax base, housing that meet the needs of a diverse population, and a healthy natural environment. The City plans to continue to make the best use of land resources and infrastructure so that growth will include revitalization, redevelopment, and development of new areas to preserve rural, historic, and environmental assets. These efforts have helped to better manage the City's annual growth rate from an average of 3.2% between 1985 and 1995, to an average annual growth rate of roughly 1% since 2001. The Hampton Roads Planning District Commission projects Chesapeake's total population in 2045 will be approximately 317,206, total households will be 111,673 and total employment will be 138,475 yielding 1.2 jobs per household, which is considered to be a sustainable balance.

The City continued to promote the Dominion Boulevard Corridor as a strategic economic development area. The demand continues to increase since the completion of the Veterans Memorial Bridge and City's Council's 2016 adoption of the Dominion Boulevard Corridor Study. The City focused on the implementation phase of the study and administered key development standards to two pending large-scale Planned Unit Commercial District (PUD) applications and two significant residential rezoning applications. Recommendations to maximize economic potential and develop the corridor into a regional commercial destination and employment center resulted in the City devising new "tools" to manage development in the study area including creating design guidelines for the area, a special overlay district and zoning amendments, and updating pertinent infrastructure policies. Each, in addition to the City's existing land use tools will better equip the City for achieving the goals set forth by the corridor study. The Planning Department's coordination of land planning functions during FY19 included 338 total public hearing and administrative application reviews that include 92 Planning Commission public hearing item reviews; 35 Chesapeake Bay Preservation Area related-reviews; 78 administrative plan reviews and 133 historic district architectural reviews, in addition to 4,334 customer service transactions.

In preparation for a Commonwealth of Virginia required five-year review of the City's Moving Forward Chesapeake 2035 Comprehensive Plan in 2019, Mayor Richard "Rick" West appointed the Mayor's Advisory Committee on Comprehensive Plan Strategies in February 2018 to review the Comprehensive Plan's implementation strategies and to provide recommendations for changes from March through August 2018 submitting a final report of comments/recommendations to the Mayor on August 14, 2018. The report will provide useful guidance to City Council considering various development applications and land use initiatives and as a resource to Planning staff preparing for the five-year review of the Comprehensive Plan.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Healthy Chesapeake, Inc. as the fiscal agent for a TRIAD Senior Safety Initiative provided dusk to dawn, automatic on/off energy saving sensors to 108 seniors living in high crime areas and file of life kits and emergency numbers refrigerator magnets to seniors with medical conditions.

The Legal Aid Society of Eastern Virginia provided legal services to 403 low-income clients and \$67,623 in lump sum/monthly payments was recovered for low-income individuals.

The Foodbank of Southeastern Virginia and the Eastern Shore provided 716,093 pounds/566,744 meals through 26 partner agencies, mobile pantries and the backpack, summer feeding and healthy school market programs.

Senior Services of Southeastern Virginia conducted nine (9) Chronic Disease Self Management and Diabetes Self Management program classes with 64 seniors in attendance.

The Children's Health Investment Program (CHIP) provided parenting, child health and development and child abuse prevention intervention services to 70 families. Additionally, CHIP partnered with the United Way's ASPIRE program to implement the Bridge to Self Sufficiency 3 year mentoring program model to move families out of poverty. Outcomes include children receiving health coverage, enrolled in a Medical Home, healthier baby weights, improved birth spacing, Family Plan goal attainment and improved housing stability.

Children's Harbor Chesapeake worked towards its mission to ensure all children receive quality affordable early care and education by providing scholarships to 1040 children.

The Child Abuse Program at the Children's Hospital of The King's Daughters provided poorly reimbursed services to 161 children who have been sexually exploited.

The EndependenceCenter provided peer counseling, individual advocacy, information and referral, skills/life training and recreational services to 499 adults and 21 children with disabilities.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Chesapeake evaluated and reduced lead-based paint hazards per 24 CFR Part 35 by employing prevention and remediation strategies. Under CRHA's housing rehabilitation *Standard Operating Procedures*, risk assessments, which include lead-based paint testing was performed on pre-1978 residential properties.

CRHA received a U.S. Department of HUD and Lead Based Paint Capital Grant for \$530,000 to remove any existing lead based paint in the MacDonald Manor public housing community. The program will be implemented in PY 45 and 46. CRHA staff also distributed educational materials to program applicants to educate each pre-1978 homeowner about the risks of lead-based paint, methods for reducing exposure and the availability of testing for lead blood levels.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

CRHA continues to administer its Family Self-Sufficiency (FSS) Program, which is designed to promote self-reliance with the participants. The program enables HUD-assisted families to increase their earned income and reduce their dependency on welfare assistance and rental subsidies. The primary activities of the FSS program are case management (goal setting and tracking), mentoring, classes and escrow accounts. The FSS program continues to operate under the guidance of the Resident Services Department and the Program Coordinating Committee (PCC). Participants in the FSS are eligible for an escrow accounts set up for FSS participants by CRHA's Finance Department. When some resident experiences a significant rent increase from employment or increased earned income, a portion of the increased rent amount goes into the participant's escrow account. Participants may access escrow account money for needs related to achieving self-sufficiency such as attending school, repairing a vehicle used for work transportation, work uniforms, and/or buying a home. The program is effective in assisting families achieve growth, economic independence and self-sufficiency. During this reporting period, one hundred seventy-five (175) persons are enrolled; a total of five (5) participated graduated from the program during PY 44 and a total of eleven (11) succeeded in establishing escrow accounts. During the PY 44, the average escrow savings was \$1,239.70. Currently, approximately sixty percent (60%) of the participants are employed. Since CRHA began this program in 1998, seventy 70% of the participants have successfully completed the program requirements and forty-nine (49) of the families have purchased homes. At the successful completion of the program requirements, participating families average a savings of \$2,800 in their escrow account.

CRHA's Resident Services Department continues to assist public housing residents work towards educational, employment, and financial stability goals through the FSS program component. Residents receive assistance with recognizing and examining their economic status and identifying the barriers to economic self-sufficiency and family stabilization such as nutritional needs, childcare, health care access, education, and employment support. To assist families with removing barriers, job skills training programs, financial fitness, credit repair classes, and fair market housing and homeownership counseling programs were offered. CRHA also partnered with the Chesapeake Department of Human Services Division of Social Services to help residents with economic hardships and with the Virginia Cooperative Extension Services, Opportunity Incorporated, One-Stop Workforce Center and STOP Inc's Program for Virginia Financial Literacy and Savings Plan to provide individual financial coaching, budgeting, and financial education workshops. The Resident Opportunities and Self-Sufficiency (ROSS) grant, available for public housing families who reside in the Broadlawn and MacDonald Manor communities assisted residents with supportive services and resident empowerment resources that enable participating families to increase earned income, reduce or eliminate the need for welfare assistance and make progress toward achieving independence.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Chesapeake Land Bank Authority was created by an ordinance approved by Chesapeake City Council on June 2018 under the authority of the 2016 Virginia Land Bank Entities Act. The Act will focus on the conversion of vacant, abandoned and tax delinquent properties to

productive use. It has the ability to obtain property at low or no cost through tax foreclosure; hold land tax free, clear clouded titles and back taxes and strategically assemble property to benefit the community. The LBA can also be appointed by the Circuit Court as a receiver to repair properties declared derelict and blighted and noncompliant with the Uniform Building Code despite bona fide effort to ensure compliance. Office space has been secured and the City Council appointed LBA Board is in the process of hiring staff to become fully operational. The Citizen Advisory Committee was also appointed by City Council, includes members from each of the nine planning areas in Chesapeake to advise the Board of Directors on citizen perspectives related to matters before the CLBA Board of Directors and, if requested, to the City Council.

Planning Staff continued to implement South Norfolk revitalization activities including the Tax Increment Financing (TIF) funded replacement/relocation of the 22nd Street Bridge, working to complete the South Norfolk municipal facility studies and development strategy and finalizing the TIF funded South Norfolk Residential Rehabilitation grant Program.

The Economic Development Department is managing the City's three (3) Opportunity Zones (OZ), two of which are located in South Norfolk. OZs are a federal tax benefit available to investors with capital gains. Investors can make investments in low-income census tracts defined as having an individual poverty rate of at least 20 percent or a median family income no greater than 80 percent of the area median income.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City continues working collaboratively with the Chesapeake Redevelopment and Housing Authority (CRHA) whose mission is to provide affordable quality housing, revitalizing communities, and promoting upward mobility and self-sufficiency through alliances with public and private sector groups. CRHA received CDBG and HOME entitlement funds totalling \$270,551 and \$136,776 in HOME program income during program year 44 to develop affordable housing, provide rental assistance and to service CDBG and HOME deferred home rehab and affordability period loans.

CRHA continued existing partnerships with area social service agencies to assure its program participants have access to appropriate supportive services. During PY 44, Chesapeake Human Services Department and CRHA entered into a three (3) year lease to house the City's first Homeless Resource Center in unused central office space with a planned opening during the first quarter of PY 45. Amenities include ADA compliant shower facilities, laundry, personal storage (lockers), daily meals, and direct daily access to social services providers. The center will also serve as the daily pickup and drop off location for the Chesapeake Area Shelter Team (CAST).

CRHA collaborated with local social services and government agencies, businesses, educational institutions and religious organizations to connect residents to agencies that will provide support and opportunities to develop living wage employment skills and employment

resources. Partners include Chesapeake Public Schools for GED classes on Tuesdays and Thursdays from 9:00 am to 12:00 p.m., at the Broadlawn and Geneva Square Centers; the Head Start Program for on-site childcare for employed public housing residents; the Chesapeake Integrated Behavioral Healthcare (CIBH) for mental health services and substance abuse assistance; and the Tidewater Community College Job Skills Training for spring and fall sessions to pre-secure full-time job placement with benefits in the Healthcare and Hotel Hospitality industries. The Resident Services Department collaborated with Opportunity Incorporated and Hampton Roads Work Force Development agency to provide work readiness preparation, job search/placement, leadership development, life skills training and job skills training programs.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

CRHA administers the City's Fair Housing Program. CRHA and the City serve as members on the Hampton Roads Community Housing Resources Board (HRCHRB) that addresses fair housing issues and impediments regionally. A regional Impediments to Affirmative Furthering Fair Housing for Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, Suffolk and Virginia Beach was completed June of 2011 and updated November 2011 by Mullin & Lonergan Associates, Inc.

The HRCHRB is currently developing a strategic plan and deliberating the best approach to completing an updated Analysis of Impediments. This effort would include the corresponding Public Housing Agencies (PHA) with the exception of Virginia Beach, which does not have a PHA.

During the interim, CRHA and the Planning Department continue their city wide fair housing community outreach efforts. Fair housing education and marketing materials at the Chesapeake Conference Center annual holiday craft show and the City's Care & Wellness Expo.

#### **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Chesapeake Planning Department is responsible for administering the City's HUD CDBG and HOME entitlement funds. In an effort to enhance regulatory compliance, the Community Development division developed Subrecipient Monitoring Guidelines to provide guidance on tracking and collecting data on performance and program effectiveness; to determine regulatory compliance; prevent/identify deficiencies; and design corrective action to improve/reinforce performance throughout the life of the grant. An overview of the Guidelines was presented at a "meet and greet" orientation for City CDBG and HOME entitlement fund subrecipients on September 27, 2018 at the Chesapeake Central Library. Participants received information on the federal and local regulatory, programmatic and fiscal reporting requirements. The CD division also developed Davis Bacon & Related Acts Compliance for CDBG and HOME Subrecipients Procedures; refined subrecipient quarterly progress report forms and the reimbursement; and streamlined the internal progress and fiscal tracking protocols to increase efficiencies.

During PY 44, Planning and Finance Department staff conducted onsite monitoring visits to Children's Harbor Chesapeake, The SHIRE Apartments, STOP Incorporated, Habitat for Humanity South Hampton Roads, Chesapeake Redevelopment and Housing Authority, the Boys and Girls Clubs of Southeast Virginia and Heron's Landing.

#### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

As outlined in the City's 2014/2015-2018/2019 Consolidated Planning Citizen Participation Plan, a 15-day public comment period was advertised via conventional and minority targeted printed and electronic media outlets. The draft CAPER which describes progress towards the goals outlined in the City's Annual Action Plan was made available electronically on the City's website with hard copies placed in each public library and the City's Planning Department.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The Kelleher Ropes Course Initiative initially funded in program year 2014 has experienced multiple challenges that have delayed the completion of this project. An alternate site was chosen due to unanticipated parking issues that arose on the original site that could not be used because of possible wetland infringement and potential environmental issues too costly to remediate. After a thorough study and testing, the current Benefit Road site has been approved and a request for proposals has been issued. The Fire Department is also researching non-CDBG funding sources to cover the delay related cost incurred. It is anticipated that Phase I of this project that will include a tower, zip line, stimulator, concrete pads, a canopy and the lower elements will be completed during program year 45.

**CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Chesapeake Redevelopment and Housing Authority inspected sixteen (16) tenant based rental assistance (TBRA) housing units, finding one (1) noncompliant. A unit inspected by ForKids, Incorporated required repairs to the oven, a pressure relief pipe in the water heater, and replacement of missing air vents and sliding glass door. Upon re-inspection, the unit was found to be compliant. A copy of the HOME affordability period onsite monitoring review of the SHIRE Apartments conducted by City Planning Staff is attached.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b).**

See the Impediments update attached.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics.**

During program year 44, \$217,769 in HOME program income was allocated for down payment and closing cost assistance for HOME eligible homebuyers and tenant based rental assistance for eligible individuals and families.

# Part II



**PART I: SUMMARY OF CDBG RESOURCES**

|   |              |
|---|--------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR  | 1,310,414.63 |
| 02 ENTITLEMENT GRANT                                      | 1,182,627.00 |
| 03 SURPLUS URBAN RENEWAL                                  | 0.00         |
| 04 SECTION 108 GUARANTEED LOAN FUNDS                      | 0.00         |
| 05 CURRENT YEAR PROGRAM INCOME                            | 0.00         |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00         |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT                   | 0.00         |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT              | 0.00         |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE                  | 0.00         |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07)                     | 2,493,041.63 |

**PART II: SUMMARY OF CDBG EXPENDITURES**

|  |              |
|--|--------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 1,040,174.77 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT               | 24,000.00    |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)                       | 1,064,174.77 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                               | 147,305.29   |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS                                | 0.00         |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES                                    | (2,569.49)   |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14)                                       | 1,208,810.57 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15)                                      | 1,284,131.06 |

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

|  |              |
|--|--------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00         |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING       | 9,000.00     |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES        | 1,031,174.77 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT    | 24,000.00    |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)       | 1,064,174.77 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)      | 100.00%      |

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

|   |                            |
|---|----------------------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION                         | PY: 2016 PY: 2017 PY: 2018 |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 2,852,337.53               |
| 25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS                | 2,852,337.53               |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)               | 100.00%                    |

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

|   |              |
|---|--------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES                        | 157,415.46   |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR   | 0.00         |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR  | 3,486.46     |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS                   | 0.00         |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30) | 153,927.00   |
| 32 ENTITLEMENT GRANT  | 1,182,627.00 |
| 33 PRIOR YEAR PROGRAM INCOME                                    | 0.00         |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP                | 0.00         |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)                   | 1,182,627.00 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)  | 13.02%       |

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

|  |              |
|--|--------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION               | 147,305.29   |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR  | 184,711.21   |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 76,821.92    |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS                  | (18,569.58)  |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 236,525.00   |
| 42 ENTITLEMENT GRANT   | 1,182,627.00 |
| 43 CURRENT YEAR PROGRAM INCOME                                 | 0.00         |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP               | 0.00         |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)                  | 1,182,627.00 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 20.00%       |



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2018  
 CHESAPEAKE, VA

DATE: 08/30/19  
 TIME: 15:40  
 PAGE: 3

| Plan Year    | IDIS Project | IDIS Activity | Voucher Number | Activity Name  | Matrix Code | National Objective | Drawn Amount          |
|--------------|--------------|---------------|----------------|--|-------------|--------------------|-----------------------|
| 2017         | 8            | 879           | 6246250        | PY43 Habitat for Humanity Scattered Site Housing Rehab | 14A         | LMH                | \$40,017.72           |
| 2017         | 8            | 879           | 6254828        | PY43 Habitat for Humanity Scattered Site Housing Rehab | 14A         | LMH                | \$21,342.47           |
| 2017         | 8            | 879           | 6278426        | PY43 Habitat for Humanity Scattered Site Housing Rehab | 14A         | LMH                | \$16,667.04           |
| 2017         | 11           | 886           | 6246250        | PY43 STOP Home Repair & Energy Efficiency Program      | 14A         | LMH                | \$9,629.06            |
| 2017         | 11           | 886           | 6284192        | PY43 STOP Home Repair & Energy Efficiency Program      | 14A         | LMH                | \$43,692.30           |
| 2018         | 3            | 875           | 6222143        | PY 44 Smoke Detection/Fire Prevention                  | 14A         | LMH                | \$84.81               |
| 2018         | 3            | 875           | 6266869        | PY 44 Smoke Detection/Fire Prevention                  | 14A         | LMH                | \$959.50              |
| 2018         | 3            | 875           | 6284192        | PY 44 Smoke Detection/Fire Prevention                  | 14A         | LMH                | \$950.00              |
|              |              |               |                |  | <b>14A</b>  | <b>Matrix Code</b> | <b>\$193,571.96</b>   |
| 2016         | 9            | 844           | 6202254        | PY 42 Code Enforcement                                 | 15          | LMA                | \$46,309.17           |
| 2016         | 9            | 844           | 6212475        | PY 42 Code Enforcement                                 | 15          | LMA                | \$16,347.51           |
| 2016         | 9            | 844           | 6222143        | PY 42 Code Enforcement                                 | 16          | LMA                | \$5,525.09            |
| 2017         | 7            | 874           | 6212475        | PY43 Code Enforcement                                  | 15          | LMA                | \$6,530.54            |
| 2017         | 7            | 874           | 6222143        | PY43 Code Enforcement                                  | 15          | LMA                | \$3,878.07            |
| 2017         | 7            | 874           | 6228744        | PY43 Code Enforcement                                  | 15          | LMA                | \$9,765.21            |
| 2017         | 7            | 874           | 6239149        | PY43 Code Enforcement                                  | 15          | LMA                | \$6,322.84            |
| 2017         | 7            | 874           | 6246250        | PY43 Code Enforcement                                  | 15          | LMA                | \$9,133.37            |
| 2017         | 7            | 874           | 6254828        | PY43 Code Enforcement                                  | 15          | LMA                | \$14,668.40           |
| 2017         | 7            | 874           | 6259865        | PY43 Code Enforcement                                  | 15          | LMA                | \$7,576.35            |
| 2017         | 7            | 874           | 6266869        | PY43 Code Enforcement                                  | 15          | LMA                | \$14,812.37           |
| 2017         | 7            | 874           | 6278426        | PY43 Code Enforcement                                  | 15          | LMA                | \$8,287.19            |
| 2017         | 7            | 874           | 6284192        | PY43 Code Enforcement                                  | 15          | LMA                | \$13,149.77           |
| 2017         | 7            | 874           | 6294501        | PY43 Code Enforcement                                  | 15          | LMA                | \$685.61              |
|              |              |               |                |  | <b>15</b>   | <b>Matrix Code</b> | <b>\$163,092.49</b>   |
| <b>Total</b> |              |               |                |  |             |                    | <b>\$1,631,174.77</b> |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Plan Year    | IDIS Project | IDIS Activity | Voucher Number | Activity Name                                     | Matrix Code | National Objective | Drawn Amount        |
|--------------|--------------|---------------|----------------|---|-------------|--------------------|---------------------|
| 2018         | 5            | 889           | 6254828        | PY44 Chesapeake Homeless Response Program/ForKids | 03T         | LMC                | \$58,080.99         |
| 2018         | 5            | 889           | 6266869        | PY44 Chesapeake Homeless Response Program/ForKids | 03T         | LMC                | \$24,535.68         |
| 2018         | 5            | 889           | 6294501        | PY44 Chesapeake Homeless Response Program/ForKids | 03T         | LMC                | \$23,310.73         |
|              |              |               |                |   | <b>03T</b>  | <b>Matrix Code</b> | <b>\$105,927.00</b> |
| 2018         | 9            | 880           | 6228744        | PY44 Boys and Girls Clubs Project Learn           | 05D         | LMC                | \$523.99            |
| 2018         | 9            | 880           | 6239149        | PY44 Boys and Girls Clubs Project Learn           | 05D         | LMC                | \$2,508.77          |
| 2018         | 9            | 880           | 6246250        | PY44 Boys and Girls Clubs Project Learn           | 05D         | LMC                | \$855.85            |
| 2018         | 9            | 880           | 6254828        | PY44 Boys and Girls Clubs Project Learn           | 05D         | LMC                | \$2,050.87          |
| 2018         | 9            | 880           | 6278426        | PY44 Boys and Girls Clubs Project Learn           | 05D         | LMC                | \$1,812.68          |
| 2018         | 9            | 880           | 6284192        | PY44 Boys and Girls Clubs Project Learn           | 05D         | LMC                | \$1,750.04          |
|              |              |               |                |   | <b>05D</b>  | <b>Matrix Code</b> | <b>\$9,000.00</b>   |
| 2017         | 4            | 850           | 6202254        | PY 43 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$2,371.84          |
| 2017         | 4            | 850           | 6212475        | PY 43 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$116.82            |
| 2017         | 4            | 850           | 6228744        | PY 43 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$4,000.00          |
| 2018         | 2            | 872           | 6212475        | PY 44 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$9,812.34          |
| 2018         | 2            | 872           | 6228744        | PY 44 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$8,354.68          |
| 2018         | 2            | 872           | 6239149        | PY 44 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$2,796.42          |
| 2018         | 2            | 872           | 6246250        | PY 44 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$2,897.95          |
| 2018         | 2            | 872           | 6254828        | PY 44 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$8,405.93          |
| 2018         | 2            | 872           | 6278426        | PY 44 Children's Harbor Infants and Toddlers      | 05L         | LMC                | \$4,733.88          |
|              |              |               |                |   | <b>05L</b>  | <b>Matrix Code</b> | <b>\$42,485.46</b>  |
| <b>Total</b> |              |               |                |   |             |                    | <b>\$157,415.46</b> |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

# Part III

## **Affirmatively Furthering Fair Housing**

The U.S. Department of Housing and Urban Development (HUD)'s announcement to withdraw of the Local Government Assessment Tool developed by HUD for use by local governments that receive Community Development Block Grants, HOME Investment Partnerships Program, Emergency Solutions Grants, or Housing Opportunities for Persons With AIDS formula funding from HUD on May 18, 2018. However per §24 CFR 91.225, the legal obligation to affirmatively further fair housing remains in effect, and the Department places a high priority upon the responsibility of program participants to ensure that their Analysis of Impediments (AI) serve as effective fair housing planning tools." Chesapeake will continue to utilize the Potential Impediments as identified until HUD issues new Fair Housing Rules. Provided is an update of goals achieved during Program Year 44 beginning July 1, 2018 and ending June 30, 2019.

### **Potential Impediments Identified and Goals Achieved**

Based on the findings included in the FFAI report, potential impediments to fair housing choice in the City of Chesapeake were identified and proposed actions were recommended. Following are the proposed actions and goals achieved during this reporting period.

**Proposed Action 1 (Under FFAI Public Sector heading Public Sector, FFAI Potential Impediment#1):** The City of Chesapeake staff will continue to encourage City Council to promote the month of April as "Fair Housing Month" with a proclamation signed by the Mayor of the City.

### **Goal Achieved:**

The mayor of the City of Chesapeake signed a Fair Housing Proclamation, proclaiming the month of April as "Fair Housing Month," in April 2019.

**Proposed Action 2:** The City of Chesapeake staff will evaluate fair housing and housing choice policies within city housing and development policies such as the comprehensive plan and strive to strengthen these policies in future updates. Policies that clearly state the City's commitment to integration, incorporates a vision of diversity, and the promise that the City of Chesapeake will enable the private sector to provide all persons and households with a fair housing choice. The City will encourage the right balance of reinvestment and revitalization in older, impacted neighborhoods versus the development of new affordable rental housing in non-impacted areas.

### **Goal Achieved:**

During Program Year (PY) 44, Chesapeake Redevelopment and Housing Authority (CRHA) adhered to its previously implemented policies and procedures to assure uninhibited access to housing resources. CRHA also submitted an application to the U.S. Department of HUD in PY44 for MacDonald Manor public housing community to participate in the Rental Assistance Demonstration (RAD) program. The program will assure the aging property has access to public and private financial resources to preserve the asset. CRHA remains committed to preserving its existing affordable housing portfolio without losing a single unit of rental assistance. The agency will also seek to achieve balance through development of new assets in PY45 and beyond.

**Proposed Action 3:** Continue to participate in the Hampton Roads Community Housing Resource Board (HRCHRB) through the Chesapeake Redevelopment and Housing Authority. This regional entity provides

a vehicle for education, community outreach, community participation and problem solving for the seven cities.

**Goal Achieved:**

CRHA continued to be an active member of the Hampton Roads Community Housing Resource Board (HRCHRB) regional board. This regional board, with individuals representing the cities of Norfolk, Chesapeake, Virginia Beach, Hampton, Newport News, Portsmouth and Suffolk were the lead agency responsible for the preparation of the first and last Regional Analysis of Impediments to Fair Housing Choice completed in year 2011. The HRCHRB has developed a website containing fair housing information and contacts for all the seven cities in Hampton Roads. All of these cities are expected to include a link on their City websites to the recently developed fair housing web site at [www.hamptonroadsfairhousing.org/](http://www.hamptonroadsfairhousing.org/). The website is also to contain fair housing related events and training throughout the region.

**Goal Achieved:**

A representative for the City of Chesapeake attended all meetings held by the HRCHRB in PY44 and annual City dues were paid from CDBG/HOME funds.

**Proposed Action 1 (Under FHAI Public Sector heading FHAI Potential Impediment #3):** The City of Chesapeake will continue to coordinate with CRHA for training requirements for prospective homeowners; this will address items such as credit counseling, post-purchase education credit and banking services in LMI census tracts and minority census tracts, and increasing outreach efforts for affordable fair mortgage products that are targeted to residents of LMI census tracts, LMI residents and minorities.

**Goal Achieved:**

The City of Chesapeake allocated funding to the Hampton Roads Planning District Commission Housing Division to provide downpayment and closing costs assistance to HOME program eligible homebuyers. Recipients' of the HOME Down Payment Assistance Program funds received required homeownership education, including topics on credit counseling, role of the lender, role of the real estate agent, home maintenance and the loan settlement process.

CRHA's PY 44 program did not include direct funding for CRHA DPA activities. However, CRHA continues to achieve this goal through bi-monthly offerings of all resources required to achieve homeownership. The services are coordinated through the Resident Services department and focus upon the FSS and ROSS participants. However, such programs are available to all residents.

**Goal Achieved:**

CRHA's Resident Services held Family Self Sufficiency (FSS) meetings for Fair Housing. Throughout the PY44 Resident Services hosted financial workshops. The events provided participants with educational materials regarding financial strategies towards homeownership, insurance, and financial wealth. Additionally, information was provided on where to file discrimination claims and Fair Housing pamphlets were distributed,

**Proposed Action 2 (Under FHAI Public Sector heading FHAI Potential Impediment #4):** The City of Chesapeake will work with disability advocates to sponsor workshops and other educational opportunities for the City's building and housing staff and real estate agents/brokers to increase

knowledge of various accessibility and visitability design features and cost-effective ways of incorporating such features into newly constructed or substantially rehabilitated housing units.

**Goal Achieved:**

No new activity in this area was achieved in this reporting period.

**Proposed Action 2 (Under FHAL Private Sector heading FHAL Potential Impediment #9):** Engage HUD-certified housing counselors to target credit repair education through existing advocacy organizations that work extensively with minorities.

**Goal Achieved:**

During PY 44 HUD-certified housing counselors provided bi-monthly credit repair counseling through the Resident Services department. The Hampton Roads Planning District Commission and CRHA maintain at least one (1) certified housing counselor at all times to assure programs and services receive adequate attention.

# Part IV

### Capital Improvements Budget (CIB) Water/Sewer Utility Projects

| Project   | Status   | Est. Completion | Utility     | Notes   |
|---|----------|-----------------|-------------|---|
| PS #3 Gravity Sewer Replacement                           | Underway | Future          | Sewer       | Project Combined with Aqua Virginia Water Project               |
| Aqua Virginia Water Projects                              | Underway | Future          | Water       | Project partially combined with PS #3 Gravity Sewer Replacement |
| Sewer Renewal - SSES Phase II Indian River PS & FM        | Underway | Futurs          | Sewer       |   |
| <b>CIB Line Projects</b>                                  |          |                 |             |   |
| 1100 Block Hull Street                                    | Complete | 08/2018         | Sewer       |   |
| 1100 Block Livingston Ave                                 | Complete | 08/2018         | Sewer       |   |
| 18th Street Sewer Renewal - D St. to Seaboard Ave         | Underway | 01/2020         | Sewer       |   |
| Buchanan Street Water Renewal                             | Underway | 12/2021         | Water       |   |
| Chesapeake Ave Sewer Renewal - Guartiere to Ohio          | Underway | 08/2021         | Sewer       |   |
| Crestwood Sewer Phase I, II, III (Pump Stations 12 & 931) | Complete | 10/2018         | Sewer       |   |
| Decatur Street Sewer Renewal                              | Underway | 03/2021         | Sewer       |   |
| Dominion and I-64 Sewer FM Replacement                    | Underway | 02/2021         | Sewer       |   |
| Elbyrne Drive Water and Sewer Renewal                     | Future   | Future          | Sewer       |   |
| Lalayette Ave Renewal                                     | Future   | Future          |             |   |
| Liberty Street Sewer Renewal - 500 Block to Collingwood   | Underway | 01/2021         | Water/Sewer |   |
| Orville Avenue Alleyway Sewer Renewal                     | Future   | Future          | Sewer       |   |
| Philmont Ave  | Future   | Future          | Sewer       |   |
| Quail & Partridge Ave Water/Sewer Renewal (Cloverdale)    | Underway | 06/2018         | Water/Sewer |   |
| Raleigh Place Sewer Renewal (PS #7)                       | Future   | Future          | Sewer       |   |
| <b>Unservd Water Areas</b>                                |          |                 |             |   |
| Falcon Ave  |          |                 |             |   |
| North Battlefield   |          |                 |             |   |
| Tatemstown  |          |                 |             |   |
| Tennyson  |          |                 |             |   |
| Yager Ct  |          |                 |             |   |
| <b>Unservd Sewer Areas</b>                                |          |                 |             |   |
| Bainbridge Libertyville                                   |          |                 |             |   |
| Great Bridge Blvd East                                    |          |                 |             |   |
| Hoover Ave  |          |                 |             |   |
| Military East II  |          |                 |             | Partially in the bounds   |
| Northfield  |          |                 |             |   |
| Philmont Ave  | Complete |                 |             |   |
| Tatemstown  |          |                 |             |   |
| Tennyson St   |          |                 |             |   |

# Part V

**THE SHIRE/GEM MANAGEMENT**  
**SUBRECIPIENT AFFORDABILITY PERIOD MONITORING REPORT**  
**JUNE 18, 2019**

**Program Operator:** The Shire Apartments/GEM Management

**Address:** 2021 Cross Beam Drive – Charlotte, NC 28217

**Project Site Address:** 1501 Shire Lane – Chesapeake, VA 23325

**Activities Reviewed:** The Shire New Construction Rental Housing Project HOME Unit Files

**Funding Source:** HOME Investment Partnerships (HOME) Program

**Affordability Period:** 20 Years: 2014 through 2034

**Statement of Purpose:** GEM was formed to provide the highest quality affordable housing for residents, the most fulfilling employment experience for staff members, lasting relationships with partners and superior long-term financial results for investors.

**Program Review:**

The onsite monitoring visit scheduled by an official letter sent to GEM Management Regional Manager Millie Payne on May 6, 2019 stating the purpose, date, time and location of the review. The purpose of the review was to document compliance with the affordability period with applicable HOME regulations governing the program operations per the language in §92.252(e) and Section F, Performance Monitoring Affordability Period for Rental Projects outlined in the executed Program Year 40 City of Chesapeake/GEM Management Sub-recipient Agreement.

**Entrance Conference Attendance:**

Ms. Millie Payne, Gem Management LLC Regional Manager; Ms. Shereta Bullock, Senior Property Manager; Ms. Eunice Goodson, Property Manager; Ms. Avis Hinton, Community Development Planning Administrator; and Ms. Beverly Pender, Community Development Administrative Assistant – Planning Department.

**Programmatic Items Reviewed**

The HOME unit files 112, 200, 201, 203 and 208 files reviewed contained the following:

- Lease documents and Lease Addendums
- Rent and Utility Allowances
- Race/Ethnicity Data
- Occupancy Rules
- Rental Applications
- Move In and Move Out Inspections
- Certification and Recertification documents
- Drug Free Addendums
- Reduction of Program Abuse by Tenant Statements (wage eligibility)
- Executed Release of Information Forms
- Income Verification documents
- Employment & Termination of Employment Verification documents

- Bank Verification documents
- Criminal History Affidavits
- Pre-Approval Transmittal Sheets
- Clarification Sheets *with additional information requested for approval consideration*
- Unit Inspections
- 30 Day Notice of Intent To Vacate Forms

### **Discussion and Observations**

- GEM Management LLC has assigned new staff for the Shire Apartments.
- The HOME designated two bedroom units are currently occupied.
- There are 36 applicants on the waiting list, 24 for two (2) bedroom units and 12 for three (3) bedroom units. Property staff are currently processing an application for the only vacant unit.
- Leases are for 12 months and recertification of income eligibility takes place annually.
- All unit rents meet the 2018 HOME rent limits and the established utility allowances. The 2019 HOME rent limits take effect June 28, 2019.
- The application process begins on site with the Property Manager gathering income eligible documents that include pay stubs, child support affidavits, social security administration statements, and bank statements and securing signatures on lease documents. This information is submitted to the GEM Corporate Office Compliance Division for review and final compliance approval.
- Unit inspections take place quarterly with Housing Choice Voucher units inspected as required by the HCV providing agency.
- Files reviewed did not contain file content checklist, we were informed that it is currently being revised.
- New files had copy of the tenant's Department of Motor Vehicles identification attached to the rent applications while 2015 file applications also had copies of social security cards and birth certificates.
- A tenant document in Unit File 203 was missing a signature from 2016. *The tenant is no longer a resident of the home.*
- A copy of the Shire Apartment Application, Marketing Flyer, Rental Application and Resident Selection Plan were provided. All documents have the Equal Housing Opportunity and Americans with Disabilities Act logos.
- Units are marketed online on websites including <https://hotpads.com/the-shire-chesapeake-va-23325-1n5s9pt/pad>; <https://www.zillow.com/b/the-shire-chesapeake-va-9VmyoN/>; and <https://affordablehousingonline.com/housing-search/Virginia/Chesapeake/The-Shire/10079910>
- The GEM Management LLC website has Fair Housing & Reasonable Accommodations and Modification Statements.

### **Actions Requested:**

1. Comply with **Section E, Staffing** in the executed PY 40 City of Chesapeake/The SHIRE VA LLC Agreement – The Planning Department must be notified if there are any changes in key personnel assigned or their general responsibilities under this project.
2. A file content checklist will ensure content and chronological consistency and enhance the file review and content retrieval process.
3. Forward a copy of the file content checklist and any other file content documents currently being revised to comply with new and emerging tenant rights.

**Additional Information Requested:**

1. Do any of the HOME unit tenants receive Housing Choice Vouchers?
2. What are HOME unit rent designations, how many "high" rents and how many "low" rents?
3. Are any of the HOME units currently occupied accessible?
4. Please submit a copy of:
  - o SHIRE Lease
  - o Fair Housing/Affirmative Marketing Policies
  - o An updated Fair Housing Flyer
  - o Tenant Rights/Grievance Policy
  - o Any complaints submitted/documentation of resolutions.

The City of Chesapeake Planning Department will send annual HUD HOME rent limits to the GEM Management General Manager who will disseminate to the appropriate parties.

Per the City of Chesapeake's Community Development Sub-recipient Monitoring Guidelines, onsite monitoring of sub-recipients receiving multi-year grant funding with no findings during the onsite review and/or with no risk factors identified during desk monitoring will take place every 3 years unless warranted otherwise. Your next onsite review is tentatively scheduled to take place 2022.

Please submit additional information requested and your responses to the discussions, observations, and requested actions within 30 days of receipt of this report.