

Instructions to Applicant:

The following items must be submitted in connection with your application. If any items are missing or incomplete, your application cannot be considered. If you have questions about any of the application items please contact the Planning Department at the number listed below.

1. **Application Form.** Type or print in dark ink. Please complete all items in their entirety. If additional space is needed, please attach a separate page. All owners of the property must sign the application.
2. **Deeds.** Copies of the deed under which you acquired the property must accompany the application. If you are combining more than one parcel in your application, deeds to all of the parcels must be included.
3. **Deeds of Trust.** If there are any deeds of trust (mortgages) on the property, they must be included with the application.
4. **Survey or Plat.** A survey or plat of the property outlining the area you wish to include in the application must be provided. You must also indicate the total acreage of that area. These items do not need to be exact, as the City will have a physical survey prepared if agreement is reached on the sale. If you do not have a survey or plat, you can contact the Planning Department at the number listed below for a copy of a tax map (Scale 1":4,000').
5. **Real Estate Taxes.** A form completed by the City Treasurer to certify that there are no delinquent real estate taxes on the subject property shall be provided. The applicant shall send an email to bcarrawa@cityofchesapeake.net that includes the property's location, tax map number(s), and the owner's name, requesting a certification of no delinquent taxes. If there are no delinquent taxes, the City Treasurer will complete a form and e-mail the form back to the applicant. If taxes are due, these taxes must be paid prior to submitting an application.

APPLICATIONS MUST BE RECEIVED BY 5:00PM, OCTOBER 30, 2020 TO BE CONSIDERED.

PLEASE SUBMIT APPLICATION MATERIALS TO:
Lucy E. Stoll, AICP, OSAP Program Administrator
Chesapeake Planning Department
306 Cedar Road
Chesapeake, VA 23322

If you need additional information, you may contact Lucy Stoll at (757) 382-6176 or email at lstoll@cityofchesapeake.net

LAND CONSERVATION APPLICATION

Please complete all items. If additional space is needed, attach separate sheets.

1. Primary Contact Information

Name: _____ Phone Number: _____

Address: _____

Email: _____

2. Property Owner(s) of Record

Name: _____ Phone Number: _____

Mailing Address: _____

Email: _____

Name: _____ Phone Number: _____

Mailing Address: _____

Email: _____

NOTE: Please include **ALL** owners of the property. Use separate sheet if necessary.

3. Address of land to be considered:

4. Tax Map Parcel Number(s): _____

5. What type of land conservation program are you interested in (select all that apply)?

Fee simple acquisition – City purchases land fee simple at fair market value

Preservation easement – City purchases development rights in exchange for a preservation easement; ownership and use of the land is retained by property owner

NOTE: For more information on the various programs, please reference the City of Chesapeake Planning Department’s webpage at <http://www.cityofchesapeake.net/government/City-Departments/Departments/Planning-Department/Planning-Library/Land-Conservation.htm>.

6. Are there any other deeds of trust (mortgages) on the property? If yes, please provide the following:

Holder (Bank, Mortgage Company or Individual): _____

Address: _____

NOTE: Submit copies of any deeds of trust with this application.

7. Are there any other liens on the property? If yes, please provide the following information:

Lien Holder: _____

Address: _____

8. Is the land subject to any legal proceeding (e.g., foreclosure, bankruptcy, potential forced sale, estate settlement sale)? If yes, please describe (attach separate sheet if necessary):

9. Is the property currently marketed for voluntary sale? _____

10. Does the land, or any part of it, have any other easements on it, other than utility or drainage easements (e.g., U.S. Navy aviation easement)? If yes, please describe (attach separate sheet if necessary):

11. Is the land, or any part of it, subject to, or part of an application for, a conditional use permit, conditional rezoning, PUD zoning, subdivision approval, site plan approval, variance or other action by the City Council, Planning Commission, the Board of Zoning Appeals, or other authorized City agent? If yes, please describe the nature of the use or development permitted or applied for:

12. Are there any other uses or activities of a non-agricultural nature upon the land (other than a dwelling for the owner or occupant resident of the property)? If yes, please describe:

NOTE: Please show on the survey or plat the approximate location where such uses or activities are located.

13. Is any part of the property marsh, swamp, or wetlands? _____
If yes, how many acres? _____

14. Please describe the land uses on the property and the amount of acreage in each use.

Residential: _____

Cropland or Pasture: _____

High-value cropland (e.g. vegetables, fruit): _____

Nursery/Orchard: _____

Woodland/Upland (excluding swamp): _____
Date of last harvest: _____

Livestock: _____

Non-agricultural (please explain): _____

15. Number of livestock/poultry on property:

Swine: _____ Sheep: _____

Cattle: _____ Chickens: _____

Horses: _____ Turkeys: _____

Other: _____

16. Does the property contain an archeological site? If yes, please explain.

17. Does the property contain historic or cultural features? If yes, please explain.

18. Is the property owner older than the average age of Chesapeake farmers according to the most recent USDA Census of Agriculture? (The 2017 census indicates 57.5 as the average age.) Yes No

19. List all structures on the property:

Structure:

Approximate Dimensions:

20. Does the property contain any hazardous materials or petroleum products? If so, please elaborate.

21. Do you have any tenants on the property (such as farming the land) or renting and living in any structure(s)? If so, please explain.

22. Are additional dwelling units proposed on the property? If yes, state how many and provide their approximate location.

23. Is the property accessed from a public street? If not, how is the property accessed?

I/We hereby make application to the City of Chesapeake for the sale of property and/or sale of development rights on the property as listed in this application, pursuant to the Open Space and Agricultural Preservation Ordinance (OSAP), the Naval Auxiliary Landing Field Fentress Encroachment Protection Acquisition Program (FEPAP), and the Navy Multi-Year Agreement (MYA)/Readiness and Environmental Protection Initiative (REPI) program. I/We understand and acknowledge that I/we incur no obligation by the filing of this application, and that the City of Chesapeake incurs no obligation by its acceptance of this application.

I/We hereby certify that, to the best of our knowledge, the information contained in this application and accompanying materials is true and correct. I/We agree that employees or agents of the City of Chesapeake may enter upon the property at reasonable times in order to obtain or verify information needed in order to evaluate this application, to determine the value of development rights, or to perform other related work. **ALL OWNERS OF RECORD MUST SIGN AND DATE THIS APPLICATION.**

Signature _____ Date _____

Print Name _____

Signature _____ Date _____

Print Name _____