

<b>Job Class Code: 8820</b>	<b>FLSA Status: Exempt</b>
<b>Pay Basis: Annual</b>	<b>EEO Category: 2</b>

**GENERAL DESCRIPTION**

The purpose of the job classification (class) is to provide direct clinical care with consultation access to a physician. The job class is responsible for developing and implementing care plans, providing duty assessments and medical examinations, and serving as a clinical resource for staff. The job class works within broad policy and organizational guidelines; develops work methods and sequences under limited supervision.

**TYPICAL TASKS**

- Provides direct patient care under the consultation and oversight of a physician. Conducts history and physical examinations, orders and reviews results of diagnostic testing, prescribes controlled substances, performs or direct others to perform nursing assessments, and may perform lab tests and take measurements.
- Serves as a clinical resource for other clinical staff.
- Develops and implements care plans including the administration of medication and case management, makes referrals for other care providers as needed, and documents accordingly.
- Provides fit for duty assessments, post-employment offer examinations, and annual incumbent examinations.
- May supervise staff, including selecting or recommending selection, training, assigning and evaluating work, counseling, disciplining, and recommending termination.
- Develops, provides, or obtains resources for staff and/or patient education on topics to include health maintenance, health promotion, and disease prevention.
- May perform outreach/public relations functions to promote available programs/services in the community.
- Gathers data and maintains records for area of responsibility in accordance with departmental, State, and federal regulations, laws, policies, and procedures; supports periodic and special reports documenting activities for area(s) of responsibility.
- Attends or conducts staff or other professional meetings to exchange information; attends professional workshops or seminars to improve professional skills.
- Performs other related duties as assigned.

**GENERAL STANDARDS**

<b>Data Involvement</b>	Synthesizes or integrates analysis of data or information to discover facts, develop knowledge, or formulate interpretations; may change policies, procedures, or methodologies based on new facts, knowledge, or interpretations after consultation with other clinical staff.
<b>Interpersonal/People Involvement</b>	Negotiates and exchanges ideas, information, and opinions with others to formulate policy and programs or arrive jointly at decisions, conclusions, or solutions.
<b>Reasoning Requirements</b>	Performs work involving the application of principles of logical thinking and scientific, medical, administrative, or other practices to diagnose or define problems, collect data, and solve abstract problems with widespread unit or organizational impact.
<b>Mathematical Requirements</b>	Uses mathematics involving the practical application of fractions, percentages, ratios, and proportions or measurements, or descriptive statistics.
<b>Language Requirements</b>	Reads scientific and technical journals or legal documents; speaks before professional and civic groups; writes complex articles and reports; develops presentations for sophisticated audiences.
<b>Mental Requirements</b>	Uses advanced professional level work methods and practices in the analysis, coordination, or interpretation of work of a scientific, medical, legal, or managerial nature; formulates important recommendations or makes technical decisions that have an organization-wide impact. Work requires sustained, intense concentration for accurate results and involves continuous exposure to unusual pressure.

<b>Decisions/Supervisory Control</b>	Makes decisions as a significant part of the job, affecting a large segment of the organization and the general public; assists in developing policies and practices.
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**KNOWLEDGE, SKILLS, AND ABILITIES**

<b>Knowledge</b>	Should be proficient in spoken and written communications and have knowledge of public health principles.
<b>Skills</b>	Computer literacy with Excel, Word, and Publisher.
<b>Abilities</b>	Ability to examine local demographic and statistics in order to assess community needs. Prioritizes and manages caseload and community outreach efforts, particularly supporting our Health Ambassador Neighborhood outreach efforts. Ability to work independently under practice agreement with physicians, as well as Virginia Department of Health policies/procedures, and elicits consultation and/or makes referral for identified conditions beyond the scope of practice.

**EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS**

<b>Vocational/Educational Requirement</b>	Bachelor's degree in Nursing is required; Master's degree in Nursing preferred.
<b>Experience</b>	Registered Nurse and/or Nurse Practitioner experience preferred. Previous public health and/or adult health experience preferred, including experience in provision of long acting contraceptive methods.
<b>Special Certifications and Licenses</b>	Requires licensure as a Certified Nurse Practitioner pursuant to the requirements set forth in Virginia State Code with current prescriptive authority in Virginia. Board certification as a Family Nurse Practitioner and current active RN licensure are also required. Must maintain a valid driver's license and a driving record in compliance with City's driving standards. Must possess current CPR certification or ability to complete within three months of hire.
<b>Special Requirement(s)</b>	Employees may be expected to work hours in excess of their normally scheduled hours in response to short-term department needs and/or City-wide emergencies.

**AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS**

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

*This is a class specification and not an individualized position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list the essential functions for a given position in a classification.*