

Position Code: 4280	FLSA Status: Non-exempt
Pay Code: 1	EEO Category: 8

GENERAL DESCRIPTION OF CLASS

The purpose of the class is to maintain City outdoor areas, facilities, structures, and fixtures. The class is responsible for grounds maintenance, maintenance and repair of park, athletic, or other structures, fixtures, or equipment, setting up for events, and other outdoor related tasks. The class works according to some procedures; decides how and when to do things under general supervision.

TYPICAL TASKS
<ul style="list-style-type: none"> • Maintains outdoor area vegetation by planting, cultivating, watering, weeding, fertilizing, and otherwise promoting healthy growth. • Promotes and improves outdoor area appearance by mowing grass, pruning and trimming trees and hedges, removing dead vegetation and trash, edging, weeding beds, landscaping and mulching. • Prepares recreation facilities and fixtures for use by preparing athletic areas for events and maintaining public facilities, including restrooms; sets up and breaks down areas, including tents and tables, for City-wide events; collects and disposes of trash and debris. • Repairs and maintains fixtures, signs, roads, walkways, and equipment. • Monitors and inspects all areas for safety hazards and repairs or reports any deficiencies. • Assists with seasonal activities such as snow, ice, and leaf removal. • Maintains supplies and materials; picks up and delivers materials as directed. • Completes various departmental forms, work orders, and requests for supplies. • Provides customer service to citizens and coworkers, answering questions and providing instruction as needed. • Performs other related duties as assigned.

GENERAL STANDARDS	
Data Involvement	Compares or inspects items against a standard.
Interpersonal/People Involvement	Speaks or signals to people to convey or exchange information.
Reasoning Requirements	Performs semi-routine work solving occasional problems.
Mathematical Requirements	Performs addition and subtraction, multiplication and division and/or calculates ratios, rates and percents.
Language Requirements	Reads basic sentences, instructions, maps or work orders; writes basic sentences and completes uncomplicated job forms; speaks sentences using basic grammar.
Mental Requirements	Performs manual tasks prescribed by standard practices but which may require computation, the use of several procedures, and the use of independent judgment with obvious choices; requires normal attention for accurate results.
Decisions/Supervisory Control	Guides others making a few decisions, affecting the individual and a few coworkers.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS	
Vocational/Educational Requirement	Requires high school diploma, GED, OR specialized vocational training.

Experience	None required
Special Certifications and Licenses	Requires a valid driver's license and a driving record that is in compliance with City Driving Standards. Ability to obtain a pesticide certification within 6 months of employment.

AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

This is a class specification and not an individual position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.

Revised 02/17