

Job Class Code: 4170	FLSA Status: Non-exempt
Pay Basis: Hourly	EEO Category: 8

GENERAL DESCRIPTION OF CLASS

The purpose of the class is to operate motor equipment in support of City maintenance operations. The class is responsible for operating light, medium, and heavy motor equipment, minor equipment maintenance, assisting and supporting City facility and area maintenance, and minor administrative tasks. The class works according to some procedures, but decides how and when to do things under general supervision.

TYPICAL TASKS	
<ul style="list-style-type: none"> Operates motor equipment to transport materials, tools, equipment, and personnel to job sites and to remove debris or other materials from job sites. Operates specialized motor equipment to support City operations such as street paving, cave in repair, snow removal, street sanding, pipe washing, and other specialized operations. Operates hand and power tools and equipment to support maintenance operations such as weed cutting, debris removal, grass cutting, digging or filling, and other maintenance tasks. Inspects motor equipment and performs minor maintenance; reports malfunctions to supervisor. Assists with traffic control and provides information to public if required Performs minor administrative tasks such as completing job-related logs and forms, answering phones, or providing information. Performs other related duties as assigned. 	

GENERAL STANDARDS	
Data Involvement	Compares or inspects items against a standard.
Interpersonal/People Involvement	Follows instructions and orders of supervisor.
Reasoning Requirements	Performs semi-routine work solving occasional problems.
Mathematical Requirements	Performs basic addition and subtraction, such as counting or measuring.
Language Requirements	Reads basic sentences, instructions, or work orders; writes basic sentences and completes uncomplicated job forms; speaks sentences using basic grammar.
Mental Requirements	Performs manual tasks prescribed by standard practices but which may require computation, the use of several procedures, and the use of independent judgment with obvious choices; requires normal attention for accurate results.
Decisions/Supervisory Control	Guides others, making frequent decisions, affecting the individual, coworkers, and others that depend on the service or product.

EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS	
Vocational/Educational Requirement	Requires completion of 10 th grade in high school. High school diploma, GED or specialized vocational training is preferred
Experience	In addition to satisfying the vocational/education standards, this class requires a minimum of three months of related, full-time equivalent experience.
Special Certifications and Licenses	Requires a valid driver's license and a driving record that is in compliance with City Driving Standards. Depending upon department requirements, a Commercial Driver's License (CDL), or the ability to obtain one within 6 months of hire, is also required.
Special Requirements	Performance of essential functions may require exposure to confined spaces. Employees may be expected to work hours in excess of their normally scheduled hours in response to short-term department needs and/or City-wide emergencies. Emergency operations support work and work locations may be outside of normal job duties.

City of Chesapeake

Class Title: Equipment Operator I

AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

This is a class specification and not an individual position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.

Revised 04/07/2020