



PROGRAM APPLICATION FOR GENERAL EDUCATION DEVELOPMENT (GED) ADVANCEMENT

For complete details of the Tuition and Skills Development Reimbursement and GED Advancement Policy, please refer to Administrative Regulation 2.24. This document can be retrieved from CityPoint as well as at www.cityofchesapeake.net. Failure to comply with all application requirements may result in disqualification from the program.

GENERAL INFORMATION

Please print or type

Employee Name (Last, First MI):			Employee #	
Position Title:	FT <input type="checkbox"/>	PT <input type="checkbox"/>	Department/Division:	Supervisor:
E-mail address:			Daytime phone #:	
Date of Employment:			Are you in a probationary status to include an extension? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Please indicate your overall performance rating from your most recent performance evaluation:				

ACADEMIC INFORMATION

Name of Program or School:			Course Start Date:	
Are you taking a preparatory course? Yes <input type="checkbox"/> No <input type="checkbox"/>			Expected Date of GED Completion:	
Course Title (one course per application)	Credits	Course Start Date	Course End Date	Cost of Tuition*
				\$
Please state your reason(s) for pursuing the General Education Development certificate:				

FINANCIAL INFORMATION

Will you receive funds from any source other than the City of Chesapeake? (check one)		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, are these funds earmarked for a specific purpose? (check one)		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, for what purpose? Tuition <input type="checkbox"/> Books <input type="checkbox"/> Fees <input type="checkbox"/> (please check all that apply)			
If you answered yes to the previous question, name the institution and type of funds (i.e. loan, scholarship, grant):			Amount: \$ _____

CITY OF CHESAPEAKE
APPLICATION FOR GED ADVANCEMENT

Terms and Conditions

Revised 10/23/2018

