

The following steps are required for new residential inspections:

<b>Inspection Type</b>	<b>Permit Type</b>	<b>Preparation</b>
<b>Footing</b>	<b>Building</b>	Before pouring concrete Property must be flagged in such a manner that the building inspector can verify the general setback requirements. Dig your footing trench, install grade stakes to show the depth of concrete to be poured. Some footings may require additional reinforcement which must be in place at the time of inspection. After approval of footing inspection you may proceed with the placement of concrete and the framing of your structure.
<b>Water/Sewer</b>	<b>Plumbing</b>	When tapping mains/before backfill  Note: Well water and septic tank must contact the Health Department for permit.
<b>Rough-In</b>	<b>Electrical Plumbing</b>	Before covering the wall
<b>Rough-In</b>	<b>Mechanical/gas pressure test</b>	Upon completion of setting the mechanical equipment ductwork, manufactured fireplaces and gas piping, the mechanical inspector will inspect the equipment and duct work and verify the gas pressure test is correct before any equipment or materials have been concealed.
<b>Framing</b>	<b>Building</b>	All framing conforms to the plans and all insulation has been properly installed. The exterior walls and roof may be covered (dried-in). The interior of the structure shall be left open and unfinished. All other rough-in inspections must be completed prior to the framing inspection. The exterior walls and roof may be covered (dried-in). The interior of the structure shall be left open and unfinished. All other rough-in inspections must be completed prior to the framing inspection.
<b>Final</b>	<b>Mechanical Electrical Plumbing Gas</b>	After work is complete
<b>Final</b>	<b>Building</b>	Inspector will check the following construction: <ul style="list-style-type: none"> <li>• Smoke detector</li> <li>• Handrail</li> <li>• Stairs</li> <li>• Attic insulation</li> <li>• Under-house insulation</li> <li>• Crawl space</li> <li>• Grade underneath the house</li> <li>• Grade around the house</li> <li>• Landscape</li> </ul>
<b>Lot Grading Certificate</b>	<b>Builder/Owner</b>	Must be received in the Inspections Department Office.
<b>Flood Zone Letter for the property in flood zone.</b>	<b>Builder/Owner</b>	Must provide a FEMA flood zone letter. <a href="http://www.fema.gov/pdf/nfip/elvcert.pdf">http://www.fema.gov/pdf/nfip/elvcert.pdf</a>
<b>Septic</b>	<b>Builder/Owner</b>	Must deliver the Septic Letter from the Health Department to the Inspections Department.