



PERMIT # _____

DEPARTMENT OF DEVELOPMENT AND PERMITS
Mechanical Division

P. O. Box 15225 Chesapeake, VA 23328
Phone (757) 382-6018 Fax (757) 382-8448

Date: _____

APPLICATION FOR FIRE PROTECTION or HAZARDOUS MATERIALS SYSTEM PERMIT

A permit is hereby requested to install the following fire protection or hazardous materials system at:

Project Name _____ Builder/Owner/Occupant _____

Address _____ Suite # _____

Installing Co. Name: _____		State Reg. # _____		A B C	
Other Applicant: _____					
Owner/Master Tradesman Signature: _____			Primary Phone: _____		
Secondary Phone: _____		Fax: _____		Other: _____	
PRINT Signature Name: _____			Ches. Bus. License #: _____		
Business Address: _____					
Email: _____					
Preferred Channel:	Email	Primary Phone	Secondary Phone	Postal Mail	Fax

System will be: New Addition/Alteration to existing Relocated Removed Abandoned in place (undergrnd. tanks only)

Structure use: Residential Commercial/Industrial Describe facility type/use _____

Code Used: Inter. Mech. Code (IMC) Inter. Building Code (IBC) Inter. Fire Code (IFC) Other Ref. Standard (_____)

USBC Edition: _____

FIRE PROTECTION AND OTHER SYSTEMS TO BE INSTALLED OR ALTERED

Scope of work: _____

I. Automatic Fire Suppression System:

- Automatic Sprinkler System: Wet Dry Pre-Action Deluge Comb. Dry Pipe/Pre-Action Anti-freeze Limited Area
 - Standpipe System: Wet Dry
 - Alternate Fire Protection Systems: Commercial Hood Spray Paint Booth/Room FM 200 Other _____
- Extinguishing Agent to be used: Wet Chemical Dry Chemical Clean Agent CO2 Foam Halogenated Other _____

II. Fire Alarm/Detection System: Manual Automatic Describe type and purpose: _____

III. Water supply: Fire Pump (Elec./ Other fuel type-list _____), Back Flow Prev. UG Fire Main Tank storage
Private Fire Hydrant (Dry Hyrant, Wet supplied by Municipal Water Wet supplied by on site private system)

IV. Hazardous Materials Storage Tanks and Dispensing Systems: AGST UGST Petroleum Dispensing System Propane Exchange Rack

Further Describe: Product type, container/tank volume & how many of each, and fuel dispensing system _____

V. Other System Type not Listed Above: _____

Make/Model No. of System(s) to be installed as indicated in I-V above: _____

MINIMUM PERMIT FEE \$40.00 Contract Value \$ _____ Permit Fee \$ _____

FIRE PREVENTION APPROVAL (see Fire Dept. review letter for additional comments or contingencies)

Plans Approved By: _____ Date: _____

Fire Official Plan Reviewer

The Fire Code Official shall be notified when the system installation reaches a pertinent stage of completion for an inspection. The permit holder shall assure that the inspections have been conducted and approved by the Fire Code Official when applicable. A certificate of occupancy, indicating completion of the work for which a permit was issued, shall be obtained from the Building Code Official prior to any occupancy. By signing above, I understand that the permit is granted for the work shown and described in this application. Any falsification, misrepresentation or misleading information given VOIDS the permit.

Inspections for Fire Protection Systems will be performed by Fire Prevention Office. Please call the inspection request line at (757) 382-2489 allowing 2 business days prior notification to schedule a Fire inspection. Fire permit # must be obtained and provided at time of inspection request, before actual inspection can be conducted.

MECHANICAL OR FIRE PERMIT FEE SCHEDULE

MINIMUM FEE: \$40.00

Fee shall be \$40.00 for the first \$1,000 in value, plus \$6.00 per each additional \$1,000 value or fraction thereof.

Value	Fee	Value	Fee
0 – 1,000	\$ 46.00	10,001 – 11,000	\$106.00
1,001 – 2,000	\$ 52.00	11,001 – 12,000	\$112.00
2,001 – 3,000	\$ 58.00	12,001 – 13,000	\$118.00
3,001 – 4,000	\$ 64.00	13,001 – 14,000	\$124.00
4,001 – 5,000	\$ 70.00	14,001 – 15,000	\$130.00
5,001 – 6,000	\$ 76.00	15,001 – 16,000	\$136.00
6,001 – 7,000	\$ 82.00	16,001 – 17,000	\$142.00
7,001 – 8,000	\$ 88.00	17,001 – 18,000	\$148.00
8,001 – 9,000	\$ 94.00	18,001 – 19,000	\$154.00
9,001 – 10,000	\$100.00	19,001 – 20,000	\$160.00

Continues \$6.00 per \$1,000 value or fraction thereof without limit.

*Townhouses for sale and condominiums – Fees calculated on each individual unit.

*Apartments and duplexes – Fees calculated per building.

*Late fee for beginning work without a permit - \$75.00

*Reinspection fee - \$35.00

NOTE: 2% of the total fee must be added for state levy.

Processing of your application as quickly as possible is our goal. Please check the following to expedite this process:

- Is your state contractor's license and city business license up to date?
- Is your application complete, i.e., contract value, building permit number, class A, B or C circled?
- For your convenience, you may submit your inspection request via:
 - <https://aca3.accela.com/Chesapeake>
 - (757) 382-CITY (2489)
 - Fax
- For Fire Permits, submit application and (1) set of plans, to include pertinent calculations, manufacturer "cut sheets" and drawings for review and approval to one of the following:
 - <https://aca3.accela.com/Chesapeake>
 - Fire Prevention Office
304 Albemarle Drive
Chesapeake, Virginia 23322
(757) 382-6566
- Asbestos certification required for all remodeling projects.
- For your convenience, you may pay for your permit(s) via MasterCard, Visa, American Express or Discover (2.5% convenience fee applies). Payments can be made via:
 - <https://aca3.accela.com/Chesapeake>
 - In person
 - Phone
 - Fax