

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021,
AND ENDING JUNE 30, 2022, TO PRESCRIBE
THE TERMS AND PAYMENT AND TO REPEAL ALL ORDINANCES
WHOLLY IN CONFLICT WITH THIS ORDINANCE**

WHEREAS, the City Manager has heretofore submitted an Annual Operating Budget for the City for the Fiscal Year beginning July 1, 2021, and ending June 30, 2022, and it is necessary to appropriate sufficient funds to cover said budget;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Chesapeake, Virginia:

Section 1. That the amounts named aggregating \$1,724,852,273 consisting of \$332,934,725 in inter-fund transfers, \$130,213,791 for internal service funds, and \$1,261,703,757 for operations, and \$12,200,000 for categorical grants are hereby appropriated subject to the conditions hereinafter set forth for the use of departments, and designated funds of the City government, and for the purposes hereinafter mentioned, as set forth in the Annual Operating Budget, which is hereby incorporated by reference, for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022 (hereinafter, the “Fiscal Year”), a summary of which is attached to this ordinance as “Attachment A – Appropriations.”

Section 2. That in accordance with Section 5.04 of the City Charter, Estimated Revenue is set forth in said Annual Operating Budget, with a summary of estimated revenue attached to this ordinance as “Attachment B – Revenues.”

Section 3. At the request of the School Board, Fund 943, the “School Athletic Fund” is hereby established. Any funding transferred to the School Athletic Fund from the City as part of the revenue sharing formula shall be considered the last dollars expended and shall revert to the City in the same manner as the School Operating Fund.

Section 4. Allowances out of any of the appropriations made in this ordinance by any or all of the City departments, bureaus, or agencies to any of their officers and employees for expenses on account of the use of such officers’ and employees’ personal automobiles in the discharge of their official duties shall be set administratively by the City Manager, who will advise City Council as changes are made.

Section 5. All monies from the sale of general government real estate or other property shall be set aside in a separate account of the General Fund and shall be subject to expenditure only through appropriate action of the City Council.

Section 6. All monies collected by any department, bureau, agency, or individual of the City Government shall be paid promptly into the City Treasury.

Section 7. An amount of up to \$10,000,000 in vacancy savings is hereby used to balance the FY 2022 Operating Budget. To accomplish this purpose, the City Manager is hereby authorized to transfer savings in salary or benefit accounts among departments up to \$10,000,000 notwithstanding other budgetary controls outlined in the ordinance.

Section 8. The City Council reserves the right to change at any time during the Fiscal Year the compensations so provided for in the annual budget, as amended by the City Council, except such offices or positions as it may be prohibited by law from abolishing.

Section 9. In order to implement a general wage increase or other salary adjustment granted to City employees as authorized by the City Council, the City Manager is hereby authorized to approve transfers of appropriations within and between funds in an amount up to \$4,500,000 notwithstanding any other provisions of this ordinance. All such transfers shall originate from the \$4,500,000 included in the Non-Departmental section of the General Fund and can only be transferred to salary or benefit accounts within and between the City's funds.

Section 10. To improve the effectiveness and efficiencies of the City Government in service delivery, the City Manager is hereby authorized to reassign or change duties of authorized personnel as may best meet the interests of the City.

Section 11. With the exception of the funds under the control of the School Board, specifically the funds numbered 900, 928, 940, 941, 942, 943, and 965 (hereinafter referred to as "School Board Funds"), the total number of full-time permanent positions shall be the maximum number of positions authorized for the various departments of the City during the Fiscal Year, except for changes or additions authorized by City Council. The City Manager may from time to time increase or decrease the number of part-time or temporary positions, provided the aggregate amount expended for such services shall not exceed the respective appropriations made therefore.

Section 12. The fund budgets for City funds included in the operating budget are hereby adopted and made the official Operating Budget of the City of Chesapeake, Virginia, but it is expressly provided that the restrictions with respect to the expenditure of the funds appropriated shall apply only to the lump sum amounts for classes of expenditures which have been included in this ordinance. The School Board Funds included in this ordinance are hereby appropriated to the School Board as one lump sum.

Section 13. The City Manager is authorized to transfer funds within and between the funds named in this ordinance. No single transfer within a single fund or between several funds shall exceed \$250,000 and the cumulative sum of all transfers shall not exceed one-half of one percent (0.5%) of total appropriations contained herein. The City Council shall be notified of all such transfers at its first meeting following the end of each quarter.

Section 14. All outstanding encumbrances or commitments as of June 30, 2021, which are authorized for carry forward are re-appropriated as of July 1, 2021, and estimated resources are to be carried forward accordingly.

Section 15. Nothing in this ordinance shall be construed as authorizing any reduction to be made in the amounts appropriated in this ordinance for the payment of interest on, or retirement of, bonded debt of the City Government.

Section 16. All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are repealed.

Section 17. This ordinance shall become effective on July 1, 2021.

ADOPTED by the Council of the City of Chesapeake, Virginia, this 11th day of May, 2021.

APPROVED:

Mayor

ATTEST:

Clerk of the Council

Approved as to form:

Deputy City Attorney

****Please note that as of the printing of this document, this proposed ordinance has not received final approval from the City Attorney's Office and therefore should be considered a draft. Any material variations from this version and the version ultimately submitted to City Council for consideration in May will be clearly communicated to City Council.***

City of Chesapeake
Attachment A – Appropriations

Fund Number	Fund Title	Proposed FY 2022
100	General Fund	677,439,126
201	VA Public Assistance Fund	23,165,574
203	Interagency Consortium Fund	5,444,246
204	Fee Supported Activities Fund	1,852,989
205	Integrated Behavioral Healthcare Fund	31,467,659
206	Chesapeake Conference Center	5,338,584
207	E-911 Operations	8,028,088
208	Chesapeake Juvenile Services	6,854,132
209	Tax Increment Financing Fund - Greenbrier	12,592,266
210*	Open Space and Agricultural Preservation (OSAP)	271,284
212	Tax Increment Financing Fund – South Norfolk	7,453,119
228*	Grants Fund	34,800
300*	General Government Capital Projects Fund	3,356,943
401	Citywide Debt Service Fund	39,052,121
501	Public Utilities Operating Fund	81,090,054
504*	Public Utilities Capital Projects Fund	10,387,230
509	Public Utilities – Revenue Bond Fund	2,616,114
512	Public Utilities – Subordinate Debt Fund	7,396,900
520	Stormwater Management Operating Fund	16,943,841
521*	Stormwater Management Capital Projects Fund	3,100,925
525	Chesapeake Transportation System Operating Fund	33,142,513
526*	Chesapeake Transportation System Renewal & Replacement Fund	4,355,229
601	Central Fleet Internal Service Fund	20,754,126
603	Information Technology Internal Service Fund	17,225,079
605	Health Insurance Fund	53,357,400
606	Self-Insurance Fund	10,694,536
800	Mosquito Control Commission	5,267,282
900	Chesapeake Public Schools – Operating Fund	508,186,252
928	Chesapeake Public Schools – Grants Fund	63,844,756
940	Chesapeake Public Schools – Textbook Fund	2,775,592
941	Chesapeake Public Schools – Food Services	13,505,798
942	Chesapeake Public Schools – Cell Tower	10,440,000
943	Chesapeake Public Schools – Athletic Fund	9,235,065
965	Chesapeake Public Schools – Self Insurance	28,182,650
Total Operating Budget Appropriations		1,724,852,273
Less Internal Services		130,213,791
Less Interfund Transfers		332,934,725
Net Operating Budget Appropriations		\$1,261,703,757
Categorical Grant Appropriations		12,200,000

*Grant or Capital Project (Multi-Year) Fund

**City of Chesapeake
Attachment B – Revenue**

Fund Number	Fund Title	Source of Funds	Proposed FY 2022
100	General Fund		
	Revenue from Local Sources		530,258,118
	Revenue from the Commonwealth		94,689,407
	Revenue from the Federal Government		38,007
	Use of Fund Balance		40,767,777
	Transfer from Other Funds		11,685,817
		Total Fund 100	677,439,126
201	VA Public Assistance Fund		
	Revenue from Local Sources		40,047
	Revenue from the Commonwealth		4,971,847
	Revenue from the Federal Government		10,256,896
	Use of Fund Balance		2,057,867
	Transfer from Other Funds		5,838,917
		Total Fund 201	23,165,574
203	Interagency Consortium Fund		
	Revenue from the Commonwealth		3,179,752
	Transfer from Other Funds		2,264,494
		Total Fund 203	5,444,246
204	Fee Supported Activities Fund		
	Revenue from Local Sources		1,837,556
	Use of Fund Balance		15,433
		Total Fund 204	1,852,989
205	Chesapeake Integrated Behavioral Healthcare		
	Revenue from Local Sources		9,923,185
	Revenue from the Commonwealth		9,771,194
	Revenue from the Federal Government		1,675,923
	Use of Fund Balance		1,912,202
	Transfer from Other Funds		8,185,155
		Total Fund 205	31,467,659
206	Chesapeake Conference Center Fund		
	Revenue from Local Sources		5,338,584
		Total Fund 206	5,338,584
207	E-911 Operations		
	Revenue from Local Sources		4,947,998
	Revenue from the Commonwealth		1,101,600
	Transfer from Other Funds		1,978,490
		Total Fund 207	8,028,088
208	Chesapeake Juvenile Services Fund		
	Revenue from Local Sources		1,509,000

	Revenue from the Commonwealth	3,501,000
	Transfer from Other Funds	1,844,132
	Total Fund 208	6,854,132
209	Tax Increment Financing Fund – Greenbrier	
	Revenue from Local Sources	12,592,266
	Total Fund 209	12,592,266
210*	Open Space and Agricultural Preservation (OSAP)	
	Revenue from Local Sources	271,284
	Total Fund 210	271,284
212	Tax Increment Financing Fund – South Norfolk	
	Revenue from Local Sources	7,453,119
	Total Fund 212	7,453,119
228*	Grants Fund	
	Transfer from Other Funds	34,800
	Total Fund 228	34,800
300*	General Government Capital Projects	
	Transfer from other Funds	3,356,943
	Total Fund 300	3,356,943
401	Citywide Debt Service Fund	
	Revenue from Local Sources	583,524
	Use of Fund Balance	2,000,000
	Transfer from Other Funds	36,468,597
	Total Fund 401	39,052,121
501	Public Utilities Operating Fund	
	Revenue from Local Sources	80,609,580
	Revenue from the Federal Government	480,474
	Total Fund 501	81,090,054
504	Public Utilities Capital Projects Fund	
	Transfer from other Funds	10,387,230
	Total Fund 504	10,387,230
509	Public Utilities – Revenue Bond Fund	
	Transfer from other Funds	2,616,114
	Total Fund 509	2,616,114
512	Public Utilities – Subordinate Debt Fund	
	Transfer from other Funds	7,396,900
	Total Fund 512	7,396,900
520	Stormwater Management Operating Fund	
	Revenue from Local Sources	16,943,841
	Total Fund 520	16,943,841
521*	Stormwater Management Capital Projects Fund	
	Transfer from other Funds	3,100,925
	Total Fund 521	3,100,925
525	Chesapeake Transportation System – Operations	

	Revenue from Local Sources	29,707,923
	Use of Fund Balance	3,434,590
	Total Fund 525	33,142,513
526	Chesapeake Transportation System – Renewal & Replacement Fund	
	Revenue from Local Sources	120,273
	Transfer from other Funds	4,234,956
	Total Fund 526	4,355,229
601	Central Fleet Internal Service Fund	
	Revenue from Local Sources	19,505,196
	Use of Fund Balance	1,248,930
	Total Fund 601	20,754,126
603	Information Technology Internal Service Fund	
	Revenue from Local Sources	17,225,079
	Total Fund 603	17,225,079
605	Health Insurance Fund	
	Revenue from Local Sources	53,332,400
	Use of Fund Balance	25,000
	Total Fund 605	53,357,400
606	Self-Insurance Fund	
	Revenue from Local Sources	3,880,000
	Other Revenues	6,814,536
	Total Fund 606	10,694,536
800	Mosquito Control Commission	
	Revenue from Local Sources	5,267,282
	Total Fund 800	5,267,282
900	Chesapeake Public Schools – Operating Fund	
	Revenue from Local Sources	2,886,935
	Revenue from the Commonwealth	275,578,127
	Revenue from the Federal Government	4,575,000
	Transfer from Other Funds	225,146,190
	Total Fund 900	508,186,252
928	Chesapeake Public Schools – Grants Fund	
	Revenue from Local Sources	8,003,000
	Revenue from the Commonwealth	5,498,304
	Revenue from the Federal Government	50,343,452
	Total Fund 928	63,844,756
940	Chesapeake Public Schools – Textbook Fund	
	Revenue from Local Sources	30,000
	Revenue from the Commonwealth	2,745,592
	Total Fund 940	2,775,592
941	Chesapeake Public Schools – Food Services Fund	
	Revenue from Local Sources	53,985
	Revenue from the Federal Government	13,451,813

	Total Fund 941	13,505,798
942	Chesapeake Public Schools – Cell Tower Fund	
	Revenue from Local Sources	10,230,000
	Use of Fund Balance	210,000
	Total Fund 942	10,440,000
943	Chesapeake Public Schools – Athletic Fund	
	Revenue from Local Sources	840,000
	Transfers from Other Funds	8,395,065
	Total Fund 943	9,235,065
965	Chesapeake Public Schools – Self Insurance Fund	
	Revenue from Local Sources	15,020,000
	Use of Fund Balance	13,162,650
	Total Fund 965	28,182,650
	Total Operating Budget Revenue	1,724,852,273
	Less Internal Services	130,213,791
	Less Interfund Transfers	332,934,725
	Net Operating Budget Revenue	\$1,261,703,757
	Categorical Grant Revenue	12,200,000

CHARTER PROVISIONS GOVERNING THE OPERATING BUDGET

The City Charter has a number of provisions regarding the City's annual operating budget. Below are the relevant sections of the charter.

Chapter 5. Budget.

§ 5.01. FISCAL YEAR.

The fiscal year of the city shall begin on the first day of July and shall end on the last day of June of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

§ 5.02. SUBMISSION OF OPERATING BUDGET.

The city manager shall submit to the council an operating budget and a budget message at least ninety days prior to the beginning of each fiscal year.

§ 5.03. OPERATING BUDGET MESSAGE.

The manager's message shall explain the budget in fiscal terms. It shall contain the recommendations of the city manager concerning the fiscal policy of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, and include such other material as the manager deems desirable.

§ 5.04. OPERATING BUDGET PREPARATION.

The budget shall provide a financial plan for the ensuing fiscal year and shall be in such form as the manager deems advisable or the council may require. A minimum of six percent of the total general fund revenue shall be reserved upon the adoption of the City's annual operating budget and shall be restricted for emergency use and cash flow needs which occur throughout the year. In organizing the budget, the manager shall utilize the most feasible combination of expenditures classification by fund, organization unit, program, purpose or activity and object. It shall be prepared in accordance with generally accepted principles of municipal accounting and budgeting procedures and techniques. It shall be the duty of the head of each department, the judges of the courts not of record, each board or commission, including the school board, and each other office or agency supported in whole or in part by the City, to file at such time as the city manager may prescribe estimates of revenue and expenditures for that department, court, board, commission, office or agency for the ensuing fiscal year. The city manager shall hold such hearings as deemed advisable and shall review the estimates and other data pertinent to the preparation of the budget and make such revisions in such estimate as deemed proper, subject to the laws of the Commonwealth relating to the obligatory expenditures for any purpose, except that in the case of the school board may recommend a revision only in its total estimated resources and requirements. In no event shall the requirements recommended by the city manager in the budget exceed the resources estimated, taking into account the estimated cash surplus or deficit at the end of the current fiscal year, unless the city manager shall recommend an increase in the rate of ad valorem taxes on real estate and tangible personal property or other new or increased fees, charges, or taxes or licenses within the power of the City to levy and collect in the ensuing year, the revenue from which, estimated on the average experience with the same or similar taxes during the three tax years last past will make up the difference. If estimated resources exceed estimated requirements, the city manager may recommend revisions in the tax and license ordinances of the city in order to bring the budget into balance.

At the same time that the city manager submits the operating budget, the city manager shall introduce and recommend to the council an appropriation ordinance which shall be based on the budget. The city manager shall also introduce at the same time any ordinances levying a new tax or altering the rate on any existing tax necessary to balance the budget as provided in this section. (1988 Acts, Ch. 288, § 1)

§ 5.05. COUNCIL ACTION ON THE OPERATING BUDGET.

A. NOTICE AND HEARING.

The council shall publish in one or more newspapers of general circulation in the City the general summary of the proposed budget and a notice stating:

1. The times and places where copies of the message and budget are available for inspection by the public; and
2. The time and place, not less than twenty-one days after such publication, for a public hearing on the budget.

B. AMENDMENT BEFORE ADOPTION.

After the public hearing, the council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts, except requirements required by law or for debt service, and except further that in the case of the school board, the council may only revise the total estimated resources or requirements. In no case shall the council increase the authorized requirements to an amount greater than the total of estimated resources.

C. ADOPTION.

The council shall adopt the budget by the vote of at least a majority of all members of the council not later than forty-seven days prior to the end of the current fiscal year. Should the council take no action prior to such day, the budget shall be deemed to have been finally adopted as submitted by the city manager. In no event shall the council adopt a budget in which the estimated total of requirements exceeds resources, unless at the same time it adopts measures to provide additional resources estimated to be sufficient to make up the difference. Adoption of the budget shall include adoption of an ordinance appropriating the amounts specified therein from the funds indicated and an ordinance levying the property tax therein proposed.

§ 5.06. AMENDMENTS AFTER ADOPTION OF OPERATION BUDGET.

A. SUPPLEMENTAL APPROPRIATIONS.

If during the fiscal year the manager certifies that there are funds available in excess of those estimated in the budget, the council by ordinance may make supplemental appropriations for the year up to the amount of such excess.

B. REDUCTION OF APPROPRIATIONS.

If at any time during the fiscal year it appears probable to the manager that the resources available will be insufficient to meet the amount appropriated, the city manager shall report to the council without delay, indicating the estimated amount of the shortfall, any remedial action taken by the city manager and recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or minimize any shortfall and for the purpose it may by ordinance reduce one or more appropriations.

§ 5.07. LAPSE OF APPROPRIATIONS.

Every appropriation, except an appropriation for a project in the capital improvement program, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a project in the capital improvement program shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL BUDGET SUMMARY

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total 5-Year Program
Appropriations						
Community Facilities	18,107,000	6,376,000	7,537,000	8,225,000	4,200,000	44,445,000
Economic Development	2,692,000	714,000	730,000	710,000	-	4,846,000
Education	17,875,000	13,000,000	56,500,000	73,000,000	13,000,000	173,375,000
Information Technology	8,890,000	13,000,000	8,104,000	9,860,000	2,310,000	42,164,000
Parks, Recreation, and Tourism	7,198,000	6,270,000	7,205,000	4,592,000	2,735,000	28,000,000
Public Safety	10,494,639	2,600,778	6,505,926	7,160,950	1,978,626	28,740,919
Public Utilities	20,772,000	27,845,000	24,250,000	18,370,000	21,617,300	112,854,300
Storm Water	8,655,000	4,550,000	2,100,000	700,000	-	16,005,000
Transportation	27,181,443	21,153,500	19,430,917	23,274,500	14,959,000	105,999,360
Total	121,865,082	95,509,278	132,362,843	145,892,450	60,799,926	556,429,579
Funding Sources						
City Lockbox	10,527,000	10,085,000	10,975,000	9,220,000	5,350,950	46,157,950
School Lockbox	7,000,000	7,000,000	10,500,000	14,500,000	7,000,000	46,000,000
Cash - TIF Districts	4,956,943	-	3,043,057	-	-	8,000,000
Cash - Stormwater	1,500,925	4,550,000	2,100,000	700,000	-	8,850,925
Cash - Utilities	10,387,230	15,845,000	12,550,000	14,870,000	14,117,300	67,769,530
Cash - Other City Funds	610,000	610,000	610,000	610,000	-	2,440,000
Fund Balance - General Fund	17,090,002	12,138,278	6,726,926	11,898,950	4,097,000	51,951,156
Fund Balance - Capital Projects Fund	1,000,000	500,000	500,000	500,000	-	2,500,000
Fund Balance - Utilities	1,402,770	-	-	-	-	1,402,770
Fund Balance - Storm Water	2,649,075	-	-	-	-	2,649,075
Fund Balance - IT	1,000,000	1,000,000	-	-	-	2,000,000
Fund Balance - CTS	4,170,000	4,230,000	4,600,000	-	-	13,000,000
Fund Balance - Other Funds	1,088,000	315,000	445,000	250,000	-	2,098,000
G.O. Bonds - General Government	27,164,137	5,365,000	7,625,000	12,925,000	5,365,000	58,444,137
G.O. Bonds - VPSA	6,000,000	6,000,000	46,000,000	58,500,000	6,000,000	122,500,000
G.O. Bonds - South Norfolk TIF	-	-	423,360	-	-	423,360
G.O. Bonds - Short Term Financing	1,170,000	3,000,000	2,795,000	1,195,000	5,772,676	13,932,676
Revenue Bonds Utility Fund	8,982,000	12,000,000	15,700,000	7,500,000	7,500,000	51,682,000
Closed Storm Water Projects	2,420,000	-	-	-	-	2,420,000
Proffers	540,000	1,500,000	-	-	-	2,040,000
Developer Pro Rata	485,000	-	-	-	-	485,000
Grant	-	-	-	647,000	-	647,000
State	11,722,000	4,571,000	4,399,500	12,576,500	5,597,000	38,866,000
Federal	-	6,800,000	3,370,000	-	-	10,170,000
Total	121,865,082	95,509,278	132,362,843	145,892,450	60,799,926	556,429,579

DEDICATION OF LOCAL REVENUES

Real Estate *		
\$312,244,389 (Rate = \$1.04 per \$100 of assessed)		
Non-Dedicated General Fund \$286,372,770	Open Space and Agricultural Preservation Program \$271,284	
City Lockbox (1¢) \$2,777,475	School Lockbox (1¢) \$2,777,475	
Greenbrier TIF \$12,592,266	South Norfolk TIF \$7,453,119	
Mosquito Control		
\$3,096,882 (additional rate of 1¢)		
Personal Property *		
\$68,056,982 (\$4.08 per \$100 of value)		
Mosquito Control (\$0.08/\$100 of value) \$2,057,100	Non-Dedicated General Fund (\$4.00/\$100 of value) \$65,999,882	
Communications Sales Tax *		
\$9,423,037		
E-911 Fund (Flat Amount) \$4,947,998	Non-Dedicated General Fund \$4,475,039	
Restaurant Meal Tax *		
\$26,795,480 (Local rate = 5.5%)		
Conference Center Fund (0.5%) \$2,435,953	Non-Dedicated General Fund (5.0%) \$24,359,527	
Hotel Tax *		
\$4,841,886 (Local rate = 8.0% plus \$1 per room night)		
Conference Center Fund (\$1 plus \$1 per room night) \$1,337,162	School Lockbox (3.5%) \$2,118,325	Non-Dedicated (3.5%) \$2,118,325
Cigarette *		
\$4,883,400 (Local rate = 65¢ per pack)		
Economic Development (5¢) \$375,646	School Operations (12.5¢) \$939,115	City Debt Service (12.5¢) \$939,115
Healthy Chesapeake (6¢) \$450,775	EMS – Public Health Initiative (9¢) \$676,163	Non-Dedicated (20¢) \$1,502,585
Other Non-Dedicated Local Revenues		
General Sales * \$48,160,274	Business License * \$27,781,280	Vehicle Licenses * \$5,822,632

*These revenues are shared with Chesapeake Public Schools, once the dedicated amounts shown are removed. For more information on the school funding formula see the Appendix of the Operating Budget.

SUMMARY OF RATES AND FEES

The following tables are a collection of rates and fees for services offered by the City of Chesapeake

Resident Water & Sewage Fees	
Set-up Fee	\$10.00
Minimum (6 Consumptions*) Bi-monthly Water Bill	\$46.64
Water Rate per Consumption above Minimum	\$5.25
Minimum (6 Consumptions*) Bi-monthly Sewer Bill	\$22.56
Sewer Rate per Consumption above Minimum	\$4.99
Average Bill	\$130.64
* 1 Consumption = 748 Gallons	
Water Rates: The cost is \$46.64 for the first 600 cubic feet (CF) every two (2) months and \$5.25 per consumption* above that amount.	
Sewer Collection: The sewer collection cost is \$22.56 for the first 600 cubic feet (CF) every two (2) months and \$4.99 for each additional consumption*.	
Minimum Service Charge: Some costs are ongoing regardless of the amount of water used. The minimum service charge is to help cover the fixed costs of our water system which include water quality, system readiness, and distribution system upkeep and customer facilities maintenance. Your service charge is determined by the size of your water meter. The minimum bill from 0 to 6 consumptions* is \$69.20. This does not include the HRSD sewage treatment charge.	

Public Works Fines and Fees	
Overweight Citation Fines	Variable
Sale of Service - Single Fee	\$ 75.00
Sale of Service - Blanket Fee	\$ 250.00
Environmental Site Assess Fees	Variable
Sale of Refuse Containers	\$ 44.47
Sale of Recycling Bins	\$ 47.13
2nd recycling bin	\$ 42.00
Claims Reimbursement	Variable

Stormwater Fund		
Title		Rate
Stormwater Fees	Equivalent Rate Units (ERU)	7.35/Month
CGP Permits	1-5 acres	\$ 400.00
	5-10 acres	\$ 500.00
	10-50 acres	\$ 650.00
	50-100 acres	\$ 900.00
	>100 acres	\$ 1,400.00

Land Disturbing Permits	Commercial < 1 acre outside a common plan	\$ 209.00
	Commercial < 1 acre inside a common plan	\$ 209.00
	Comm Site or subdivision >= 1 acre and < 5 acres	\$ 1,944.00
	Comm Site or subdivision >= 5 acre and < 10 acres	\$ 2,448.00
	Comm Site or subdivision >= 10 acre and < 50 acres	\$ 3,240.00
	Comm Site or subdivision >= 50 acre and < 100 acres	\$ 4,392.00
	Comm Site or subdivision >= 100 acre	\$ 6,912.00
	Single Family Residential, per lot < 5 acres	\$ 209.00

Real Estate Fees

Description	Unit Price
City Tax Maps	\$85.00
Individual 15 x 15 Tax Maps	\$2.00
Individual 30 x 30 Tax Maps	\$4.00
Microfilm/Microfiche Copies (scanned)/Per Sheet	\$1.25
Computer Generated Copies (First 5 Copies are Free)	\$0.10

Chesapeake Expressway Toll Rates

Date Range	Regular Rate			Peak Season Weekend Rate (1)			Discount Program (2)	
	Motorcycle	2 Axles	3+ Axles	Motorcycle	2 Axles	3+ Axles	2 Axles	3+ Axles
5/1/2016-4/30/2021	\$1.00	\$3.00	\$4.00	\$2.00	\$8.00	\$9.00	\$0.75	\$2.00
5/1/2021-4/30/2026	\$1.00	\$4.00	\$5.00	\$3.00	\$9.00	\$10.00	\$1.00	\$2.25
5/1/2026-4/30/2031	\$1.00	\$4.00	\$5.00	\$3.00	\$10.00	\$11.00	\$1.00	\$2.25
5/1/2031-4/30/2036	\$2.00	\$5.00	\$6.00	\$4.00	\$11.00	\$12.00	\$1.25	\$2.50

Current rates through 4/30/2021. Rate increase scheduled for 5/1/2021

(1) Peak Weekend Toll Rates apply to vehicles not enrolled in the Discount Program travelling on Saturdays and Sundays beginning two Saturdays prior to Memorial Day through and including the Sunday following Labor Day.

(2) Discount Program available to Virginia E-ZPass holders subject to an enrollment fee of \$20 for the initial 6-month period and \$3.33 per month thereafter.

Chesapeake Expressway Fees

Description	Fee
First toll violation fee (per license plate)	\$ -
Second toll violation fee (per license plate)	\$ 5.00
Each succeeding toll violation fee (per license plate)	\$ 5.00
Collection fee (per invoice sent by Treasurer)	\$ 30.00

Dominion Boulevard Fees

Description	Fee
Toll-By-Plate Invoice (Non EZPass)	\$ -
Toll Violation Notice administrative fee	\$10.00
Final Notice administrative fee	\$10.00
Collection fee	\$30.00
Registered Mail fee	\$10.00
Vehicle Registration Withholding fee	\$40.00

	E-ZPass Toll Rates by Vehicle Class			Non E-ZPass Toll Rates by Vehicle Class		
	Class 1	Class 2	Class 3	Class 1	Class 2	Class 3
2017	\$1.00	\$1.50	\$2.50	\$3.00	\$3.50	\$4.50
2018	\$1.05	\$1.58	\$2.63	\$3.05	\$3.58	\$4.63
2019	\$1.10	\$1.65	\$2.75	\$3.10	\$3.65	\$4.75
2020	\$1.16	\$1.74	\$2.90	\$3.16	\$3.74	\$4.90
2021	\$1.22	\$1.83	\$3.05	\$3.22	\$3.83	\$5.05
2022	\$1.28	\$1.92	\$3.20	\$3.28	\$3.92	\$5.20
2023	\$1.34	\$2.01	\$3.35	\$3.34	\$4.01	\$5.35
2024	\$1.41	\$2.12	\$3.53	\$3.41	\$4.12	\$5.53
2025	\$1.48	\$2.22	\$3.70	\$3.48	\$4.22	\$5.70
2026	\$1.55	\$2.33	\$3.88	\$3.55	\$4.33	\$5.88
2027	\$1.63	\$2.45	\$4.08	\$3.63	\$4.45	\$6.08
2028	\$1.71	\$2.57	\$4.28	\$3.71	\$4.57	\$6.28
2029	\$1.80	\$2.70	\$4.50	\$3.80	\$4.70	\$6.50
2030	\$1.89	\$2.84	\$4.73	\$3.89	\$4.84	\$6.73
2031	\$1.98	\$2.97	\$4.95	\$3.98	\$4.97	\$6.95
2032	\$2.08	\$3.12	\$5.20	\$4.08	\$5.12	\$7.20
2033	\$2.18	\$3.27	\$5.45	\$4.18	\$5.27	\$7.45
2034	\$2.29	\$3.44	\$5.73	\$4.29	\$5.44	\$7.73
2035	\$2.41	\$3.62	\$6.03	\$4.41	\$5.62	\$8.03

Current rates through 6/30/2021. Rate increase scheduled for 7/1/2021

Class 1 (1) Motorcycle or (2) Passenger Vehicle defined as a motor vehicle that does not exceed any of the following dimensions: 6 ft. 8 in. in height, 25 ft. in length, or 8.5 ft. in width.

Class 2 (1) Class 1 vehicle with trailer and combined dimensions that do not exceed 14 ft. in height, 73.5 ft. in length, or 8.5 ft. in width; or (2) Medium Truck, Bus or Recreational Vehicle defined as a motor vehicle with a height greater than 6 ft. 8 in, a length between 25 ft. and 35 ft., and a width less than 8.5 ft.

Class 3 Large or Extra Large Truck (such as a tractor-trailer) defined as a motor vehicle with a height greater than 6 ft. 8 in. and with a length of greater than 35 ft., or a width greater than 8.5 ft.

Freedom of Information Act (FOIA) Charges		
Item	Cost	Unit
Copies (8.5"x11" or 8.5"x14")	\$0.10	per page
Copies (plat sheets)	\$3.00	per page
Case Report (Fire or Police)	\$10.00	per report
CD/DVD	\$5.00	per CD
Flash Drive	\$10.00	per drive
Postage	Billed at actual cost	

Note: fees less than \$10 are generally waived, as are FOIAs that take less than 15 minutes of labor. The exception is when a requestor submits multiple FOIAs within 30 days that cumulatively total more than that \$10 or 15 minutes.

Police Department Fines and Fees	
Service	Amount
Reports (crash, incident, etc.)	\$10
FR-300 Crash Reports	\$10
Local Background Checks	\$10
Fingerprinting (first card)	\$10
Fingerprinting (additional card)	\$5
Taxi Permit	\$50
Solicitor Permit	\$20
Pawnbroker Permit	\$84
Precious Metals Permit	\$200
Dance Hall Permit	\$50
Palmistry/Fortune Telling Permit	\$200
FOIA Requests	Amount depends on documents, work hours, etc.
Wearable Video Recording Requests (Based on Cena hourly rate)	\$25.92/hour
911 Recording Requests - (Based on personnel hourly rate)	\$17.41/hour
Paper Materials	\$0.10/page
DVD and Materials	\$5
Vehicle Removal from P&E Storage - Vehicles under 20,000 lbs. (contracted amount)	\$75
Vehicle Removal from P&E Storage - Vehicles over 20,000 lbs. (contracted amount)	\$125
Adoption - Dog Pound Fee	\$35
Adoption Fee: Dog or cat 5+ years	\$10
Surrender Fee	\$25
Impound Fee 1st Day: > 6 months, no ID, not altered	\$25
Impound Fee 1st Day: , 6 months, ID, altered	\$15
Impound Fee after 1st Day	\$11
Impound Fee 2nd time in 12 months	\$50

Impound Fee 3rd time in 12 months	\$100
License: Unaltered Dog or Cat	\$10
License: Unaltered Dog or Cat	\$10
License: Altered Dog or Cat	\$4
License: Dangerous Dog - Annual	\$50
Dangerous Dog registry - Initial (State)	\$100
Dangerous Dog Registry - Renewal	\$35
Animal Carcass Disposal	\$.60 per pound
Exotic Pet Permit Fee - Initial	\$10
Exotic Pet Permit Fee - renewal	\$5
Chesapeake Animal Document Fee	\$5
Escort Fees	\$50
Traffic Enforcement False Alarm Fees	\$50

Note: A third false alarm originating from any premises annually during the period of July 1 through June 30 will result in a \$50.00 service fee being imposed upon the alarm user. Any subsequent alarm will result in a \$100.00 service fee being imposed. Failure to comply with training and/or inspection within 60 days after receiving notice will result in a fee of \$500.00 for any false alarms received until the training and/or inspection has been completed (See City ordinance 42-53 for further details).

Development and Permit Fees		
Permit Fee Name	Permit Fee Description	Current Rate
Standard Fees		
For all building, plumbing, electrical, mechanical, gas and fire permits, the following fees apply.		
	To issue a permit	\$40
	Minimum permit fee	\$40
	Reinspection fee	\$35
	Beginning work without a permit	\$75
	Change of Permit Holder/Reissue permit to new owner	Based upon fee schedule and remaining work to complete
	Reissuance fee for permits that have become invalid (expired)	\$40
	Technology fee	\$5
Building		
	In addition to the fee to issue the permit, the following fees apply:	
Residential	For new construction, additions, garages, porches, decks and similar accessory residential buildings	\$6 per 100 square feet or fraction
	For alterations, repairs, private piers, bulkheads, pools, walls, siding, fences for pools, and miscellaneous structures governed by the Virginia Uniform Statewide Building Code <i>(For all other fences, Zoning fees.)</i>	\$10 per \$1,000 of value or fraction
Non-Residential	For the new construction, additions and accessory structures for Business, mercantile, hazardous, storage, institution, assembly, factory, industrial and educational use groups	\$10 per 100 square feet or fraction

	For alterations and repairs	\$15 per \$1,000 of value or fraction
Moving Permits	Moving structure on the same parcel of land without moving on the street	\$50
	Moving from one location in the City to another location in the City	\$250
	Moving a structure through the City; from one location outside to another location outside the City	\$250
	Moving a structure from inside the City to a location outside of the City	\$250
	Moving a structure from outside the City to a location inside the City	\$500
Demolitions	Demolition of any structure	\$25
	For the demolition of any building connected to the city sewer system	\$25 additional fee to be paid to Public Utilities
Tents, Mobile Homes and Other Temporary Structures	Tents and other temporary structures	\$15
	New and replacement Mobile Homes	\$20
Signs	For the erection, placing, replacing, hanging or re-hanging of signs (<i>based on the area of sign faces</i>)	1 - 99 square feet -\$50 100 - 299 square feet - \$75 300 square feet and over - \$100
	Repair of any sign	\$20
Farm buildings	Pole barns, tool sheds or similar structures	\$2 per 100 square feet
Building Plan Review Fees - Residential	New residential 1 & 2 family	\$40
	Residential 1 & 2 family additions and alterations, attached or detached	0 - 1,999 square feet - \$15 2,000 and over - \$20
	All other structures (non-residential)	25 per 1,000 square feet with maximum charge of \$500
Existing structures when altered (non-residential)	0 - 2,499 sq. ft. of altered space 2,500 - 4,999 sq. ft. of altered space 5,000 - 7,499 sq. ft. of altered space 7,500 - 9,999 sq. ft. of altered space 10,000 - 12,499 sq. ft. of altered space 12,500 - 14,999 sq. ft. of altered space 15,000 - 17,499 sq. ft. of altered space 17,500 sq. ft. and above of altered space	\$25 \$50 \$75 \$100 \$125 \$150 \$175 \$200
	Commercial alterations not involving square footage	\$35

	Plan reviews involving fire protection, suppression systems, alarm systems and all other plans requiring review by the fire marshal	Small Review - \$35 Medium Review - \$125 Large Review - \$250
Other Fees	Certificate of Occupancy permit	\$30
	Temporary Certificate of Occupancy	\$35
	Appeal to Local Board of Building Code Appeals	\$25
	Temporary Gas or Electricity Release	\$50
Elevator Inspections	Annual Inspection	\$100
	Periodic Inspection	\$100
	Certified 3rd party inspection	\$40
Amusement Devices	Fees based upon the Virginia Uniform Statewide Building Code	Refer to current Virginia Uniform Statewide Building Code for fees
Plumbing		
	In addition to the fee to issue the permit, the following fees apply:	
	For each plumbing fixture, floor drain, trap, and appurtenances, including water and drainage piping, sewer (new, replaced, repaired or reconnected), manhole, roof and area drains, water heaters and water line (new, replaced or reconnected).	\$5
	Per-trip fee for storm drain inspections	\$20
Gas Permits		
	In addition to the fee to issue the permit, the following fees apply:	
	For each gas outlet	\$2
Mechanical Permits		
	In addition to the fee to issue the permit, the following fees apply:	
	For the installation, repair or replacement of mechanical systems or equipment, freestanding fireplaces, stove inserts, tanks, elevators, dumbwaiters, moving stairways, moving walks, man lifts, fire suppression systems, fire alarm systems and miscellaneous systems	\$6 per \$1,000.00 for each \$1,000.00 or fraction thereof
Electrical Permits		
	In addition to the fee to issue the permit, the following fees apply:	
	Temporary Power Pole	\$15
New Service	Single- or three-phase, include all circuits, motors, generators and other derivations of an electrical system	Single-phase: \$15 per 50 amps Three-phase: \$20 per 50 amps for first 1,000 amps and \$10 per 50 amps for

		the remaining amps after 1,000.
Change of Service	Single-phase fee; Circuit additions or repairs fees also apply. (Circuit fees noted below.) Three-phase fee; Circuit additions or repairs fees also apply	Single-phase: \$7.50 per 50 amps Three-phase: \$10 per 50 amps for the first 1,000 amps and \$5 per 50 amps for the remaining amps after 1,000.
Circuit Fees	0 - 30 amps 31 - 60 amps 61 - 100 amps 101 - 200 amps Over 200 amps Per Meter Base	\$3 each \$4 each \$5 each \$10 each \$15 each \$5 each
Miscellaneous	Pool equipment inspection	\$15
	Pool bonding	\$15
	Inspection for early release for new residential structures	\$25
	Reconnect Fee	\$20
Mobile Homes and Trailers	See fee schedule for Change of Service and Circuit Fees	
Miscellaneous		
	A fee shall be imposed when the city takes action on an unsafe building pursuant to City Code subsection 14-35(d).	\$150
	Situations not specified in this fee schedule will be handled on a per-case basis and are subject to the approval of the code compliance manager.	
Exceptions		
No fee shall be assessed for the following permits:		
	Permits obtained by employees of the city or the city school board, acting within the scope of their employment, for city or school board projects.	No Charge

	<p>Permits obtained for private bridges, including approaches and accesses connecting to publicly owned and maintained streets or highways, constructed and operated by a private entity without the use of public funds; provided that:</p> <p>A. Third-party inspections of such bridges, approaches and accesses are conducted by an inspector approved by the building code official, and</p> <p>B. The bridges, approaches and accesses meet the requirements of the Virginia Uniform Statewide Building Code.</p>	No Charge
	<p>Permits obtained by a homeowner, or authorized agent, for the construction of handicapped ramps and similar facilities designed to maintain or increase accessibility to, or within, a dwelling unit in which a person with a permanent and total disability resides. For purposes of this section, the phrase "permanent and total disability" shall mean that the person is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to last for the duration of such person's life. This exemption from permit fees shall be subject to each of the following conditions:</p> <p>A. Satisfactory evidence is submitted to the director of development and permits to show that a member of the household has a permanent and total disability.</p> <p>B. The director of development and permits determines that the proposed facility is designed to maintain or increase home accessibility; however, in no event shall the exemption from permit fees apply to the construction or expansion of a residence or residential accessory building.</p>	No Charge
	<p>When, in the discretion of the emergency management director, conditions so warrant, permits issued to repair property damage incurred during a locally declared emergency, for such period of time as may be determined by the emergency management director.</p>	No Charge
Zoning		
	DMV certification letter	\$50
	Zoning certification letter	\$50
	Reissuance of certificate of use and occupancy	\$25
	Reinspection fee	\$25

	Beginning work without a permit	\$75
Zoning Permits	Fences, tents, air-supported structures and sheds not governed by the Virginia Uniform Statewide Building Code	Fences - \$10 per \$1,000 construction value Air-supported structures & sheds - \$6 per 100 sq. ft.
	Wind Turbine - Fee is in addition to fees collected for a building permit	\$250
	For the erection, placing, replacing, hanging or re-hanging of signs (<i>based on the area of sign faces</i>)	1 - 99 square feet - \$50 100 - 299 square feet - \$75 300 square feet and over - \$100
	Sign Repairs per sign	\$20
	Temporary sign	\$50
	Technology fee	\$5
	Fee for issuing a permit	\$35
	Review of residential plan	\$10
	Temporary Construction yard and/or Construction Trailer permit	\$25
	Temporary outdoor sales permit	\$50
Appeals/Variances	Application for hearing before board zoning appeals (includes advertising costs)	\$175
Property Maintenance		
	Rat Free Certification	\$35
	Rental Inspection - Initial/1st Reinspection/Subsequent	\$35/\$10/\$50
Civil Penalties	Historic Violation - 1st Offense/2nd/Subsequent	\$100/\$250/\$350
	Failure to obtain Rental Inspection after notification - 1st Offense/2nd/Subsequent	\$100/\$150/\$150
	Failure to Notify of Rental	\$50
	Recreational/Commercial Vehicle/Parking for Commercial Purposes Violation - 1st Offense/2nd/Subsequent	\$50/\$75/\$150
	Kennel, fence, home occupation, skateboard ramp, livestock violation - 1st Offense/2nd/Subsequent	\$50/\$100/\$200
	Property Maintenance Violation - 1st Offense/2nd/Subsequent	\$100/\$150/\$150
	Working without a Permit - 1st Offense/2nd/Subsequent	\$50/\$100/\$200
	Inoperable Vehicle in Residential Zone Violation - 1st Offense/2nd/Subsequent	\$50/\$100/\$200

	Sign Regulation Violation - 1st Offense/2nd/Subsequent	\$50/\$75/\$150
Development Engineering & Construction		
Permits	Commercial Stormwater Permit	\$150
	Logging Entrance	\$50
	Flatwork in Easement	\$30
	Test Hole	\$50
	Subdivision Name Sign	\$50
	Fence in Drainage Easement	\$30
	Structure in Impoundment Easement	\$30
	Noise Permit	\$150
	Driveway Permit	\$30
	Franchise Utility Permit	\$50
	Residential Land Disturbing Permit (Public Works Fee but in D & P's workflow)	\$209
	Commercial Right-of-way Permit for Site Plans	5% of Construction Value up to \$10,000; or 2% for Construction Values exceeding \$10,000
Environmental Site Assessments	Phase 1	\$1,600
	Phase 2	\$2,300
Subdivision Review Fees	Residential Final (Construction) Site Plan	\$1,120
	Residential Final (Construction) Site Plan (Multi-family) (Add in E-911 Mapping Fee)	\$1,120, plus \$25 per unit
	Non-Residential Final (Construction) Site Plan (Add in E-911 Mapping Fee)	\$1,120, plus \$100 per acre
	E-911 Mapping Fee	\$395
	Residential Final Subdivision (Construction) Site Plan (Add E-911 Mapping Fee)	\$1,120
	Non-Residential Final Subdivision (Construction) Site Plan (Add E-911 Mapping Fee)	\$1,120
	Soil Drainage Management Plan (SDMP)	\$75
Plat Recordation Processing Fees	Lot Processing	\$175 per lot
	Bond Review	\$50
Subdivision Inspections	Subdivision Inspection Fees (less lake excavations)	2% of Construction Value

Parks, Recreation, & Tourism Fees	
Name	Charge
ActiveNet Credit Card Processing Fee	5.88%
Reserve America transaction fee	\$ 3.50
Reserve America Credit Card processing fee	2.20%
Rentals	
Park Small Shelter Rental (Resident)	\$ 60.00
Park Small Shelter Rental (Non-Resident)	\$ 80.00
Park Large Shelter Rental (Resident)	\$ 110.00
Park Large Shelter Rental (Non-Resident)	\$ 130.00
Park Shelter Rental Rescheduling Fee	\$ 15.00
Park Section Rental (Resident)	\$ 225.00
Park Section Rental (Non-Resident)	\$ 300.00
Park Section Rescheduling Fee	15.00%
Bagley Stage rental (Resident)	\$ 600.00
Bagley Stage rental (Non-Resident)	\$ 1,200.00
Security Deposit for Section rental (refundable)	\$ 150.00
Athletic Field Rental - Resident - No lights	\$ 60.00
Athletic Field Rental - Non-Resident - No lights	\$ 110.00
Athletic Field Rental - Resident - With lights	\$ 85.00
Athletic Field Rental - Non-Resident - With lights	\$ 160.00
Athletic concession stand rental per day	\$ 50.00
Athletic concession stand rental per month	\$ 125.00
Tennis Court rental per hour	\$ 3.00
Community Center Rentals: (Reschedule fee \$20)	
Club Room Rental Resident Normal Hour Rate	\$ 40.00
Club Room Rental Resident After-Hour Rate	\$ 65.00
Club Room Rental Non-Resident Normal Hour Rate	\$ 70.00
Club Room Rental Non-Resident After-Hour Rate	\$ 95.00
Meeting Room Rental Resident Normal Hour Rate	\$ 20.00
Meeting Room Rental Resident After-Hour Rate	\$ 45.00
Meeting Room Rental Non-Resident Normal Hour Rate	\$ 65.00
Meeting Room Rental Non-Resident After Hour Rate	\$ 90.00
Meeting Room Rental Resident Normal Hour Rate (RCCC & DCVCC)	\$ 35.00
Meeting Room Rental Resident After-Hour Rate (RCCC & DCVCC)	\$ 60.00
Meeting Room Rental Non-Resident Normal Hour Rate (RCCC & DCVCC)	\$ 65.00
Meeting Room Rental Non-Resident After Hour Rate (RCCC & DCVCC)	\$ 90.00
Gym Rental Resident Normal Hour Rate (Entire Gym)	\$ 80.00
Gym Rental Resident After-Hour Rate (Entire Gym)	\$ 105.00
Gym Rental Non-Resident Normal Hour Rate (Entire Gym)	\$ 130.00
Gym Rental Non-Resident After-Hour Rate (Entire Gym)	\$ 155.00
Gym Rental Resident Normal Hour Rate (Half Gym)	\$ 45.00
Gym Rental Resident After-Hour Rate (Half Gym)	\$ 70.00

Gym Rental Non-Resident Normal Hour Rate (Half Gym)	\$ 85.00
Gym Rental Non-Resident After-Hour Rate (Half Gym)	\$ 110.00
Portlock Rental-Business Hours per hour	\$ 30.00
Portlock Rental-Daily Rate	\$ 180.00
Portlock Rental-Non-Business Hours	\$ 55.00
Rokeby Daily Rental Fee	\$ 240.00
Rokeby Hourly Rental Fee	\$ 40.00
Security Deposit (refundable)	\$ 100.00
Showmobile Rental	\$ 325.00
Showmobile M-Th_Res Rentals	\$ 325.00
Showmobile M-Th_NRes Rentals	\$ 650.00
Showmobile F-S-Holiday_Res Rentals	\$ 400.00
Showmobile F-S-Holiday_NRes Rentals	\$ 750.00
NWRP Campsite (non-electric)	\$ 21.00
NWRP Campsite (with electriciy)	\$ 26.00
NWRP Cabin	\$ 75.00
NWRP Equestrial area	\$ 80.00
Bikes @ NWRP/hour	\$ 5.00
Boats, Surrey Bikes @ NWRP/hour	\$ 10.00
Memberships	
Skate Park - Youth Resident	\$ 10.00
Skate Park - Youth Non-Resident	\$ 20.00
Skate Park - Adult Resident	\$ 20.00
Skate Park - Adult Non-Resident	\$ 40.00
Dog Park visitor pass	\$ 5.00
Dog Park annual pass	\$ 10.00
Adult Resident Annual Membership-Community Center	\$ 35.00
Adult Non-Resident Annual Membership-Community Center	\$ 50.00
Youth Resident Annual Membership-Community Center	\$ 10.00
Youth Non-Resident Annual Membership-Community Center	\$ 20.00
Youth Resident Annual with Fitness Room Membership-Community Center	\$ 10.00
Youth Non-Resident Annual with Fitness Room Membership-Community Center	\$ 28.00
Senior Resident Annual Membership-Community Center	Free
Senior Non-Resident Annual Membership-Community Center	\$ 50.00
Daily Guest Pass	\$ 5.00
Equestrian Center Day pass	\$ 5.00
Equestrian Center Annual family pass	\$ 30.00
Special Event Fees	
Paddle for the Border	\$45.00 - \$55.00
Paddle for the Border Kayak Rental	\$35.00
KayaXpedition	\$5.00
CEIC Luncheon	\$22.50 - \$45.00

CEIC Conference Sponsorship	\$100.00 - \$2,000.00
Keep Chesapeake Beautiful Calendar	\$5.00
Parking at Celebrate Freedom	\$5.00
Special Event permit fees	\$10.00 - \$100.00
Special Event food vendor fees	\$50.00 - \$200.00
Holiday Craft show: Application fee	\$10.00 - \$25.00
Holiday Craft show: Booth fee	\$125.00 - \$135.00
Holiday Craft show: Electricity fee	\$60.00
Restaurant week participation fee (fund 206)	\$25.00 - \$125.00
Adult Programs	
Arts and Crafts (single day workshop up to 6 week session)	\$12.00 - \$40.00
Dance (4-6 week sessions or \$7 drop-in)	\$7.00 - \$36.00
Exercise (2-6 week session or \$7 drop-in)	\$7.00 - \$36.00
General Programs (single workshop up to 6 week session)	\$26.00 - \$56.00
Martial Arts (single workshop up to 6 week session)	\$15.00 - \$39.00
Tennis (3-6 week sessions)	\$44.00 - \$66.00
Youth Programs	
Arts and Crafts (single day workshop up to 6 week session)	\$15.00 - \$54.00
Camps	\$45.00 - \$110.00
Dance (3-6 week sessions)	\$24.00 - \$60.00
Exercise (2-6 week session or \$7 drop-in)	\$7.00 - \$36.00
General Programs (single day workshop up to 6 week session)	\$48.00 - \$56.00
Gymnastics (single day workshop up to 6 week session)	\$15.00 - \$60.00
Martial Arts (single day workshop up to 6 week session)	\$15.00 - \$72.00
Soccer (single day workshop up to 6 week session)	\$36.00 - \$45.00
Tennis	\$27.00 - \$54.00
Toddler	\$20.00 - \$26.00
Therapeutic Programs	
Arts and Crafts (4-5 week session)	\$20.00 - \$30.00
Exercise(4-5 week session)	\$15.00
Tennis (4 week session)	\$66.00
Gardening (5 week session)	\$58.00 - \$68.00
General Programs (5 week session)	\$5.00 - \$20.00
Martial Arts (5 week session)	\$58.00 - \$68.00
Pageant Registration (Miss/Mr. Abilities)	\$35.00 - \$50.00
Pageant Tickets (Miss/Mr. Abilities)	\$10.00
Special Events	\$10.00 - \$20.00
Summer Camp (per week)	\$100.00
Trips	\$5.00 - \$10.00
Senior Programs	
Arts & Crafts (Drop-in to 4 week session)	\$5.00 - \$5.00
Ceramics (Drop-in to 4 week session)	\$7.00 - \$14.00

Senior fitness and Dance drop in rate	\$1.00 - \$3.00
Senior Fitness/Dance (4 week session)	\$12.00 - \$20.00
Senior general programs	\$0.00 - \$20.00
Senior Bus trips/Special Events	\$0.00 - \$30.00
Athletic Recreation Fees	
Specialty camps and clinics - youth	\$ 45.00 - \$110.00
Specialty camps and clinics - Preschool	\$ 45.00 - \$50.00
Youth Volleyball, Flag Football, & Basketball team sport leagues (Resident)	\$ 60.00
Youth Volleyball, Flag Football, & Basketball team sport leagues (Non-Resident)	\$ 80.00
Youth Tackle Football (Resident)	\$ 85.00
Youth Tackle Football (Non-Resident)	\$ 105.00
Youth Cheering (Resident)	\$ 25.00
Youth Cheering (Non- Resident)	\$ 45.00
Tournament fee (Football, Soccer)	\$ 100.00
Tournament fee (Volleyball)	\$ 50.00
NWRiver Park Disc Golf Daily	\$ 2.00
NWRiver Park Disc Golf Annual pass	\$ 20.00
NWRiver Park Mini Golf	\$ 3.00
Adult softball (per team) Spring	\$ 390.00
Adult softball (per team) Fall	\$ 490.00
Youth football (per team 7v7)	\$ 500.00
Adult Basketball (per team)	\$ 550.00
Daycare & Summer Camp	
Summer Blast Registration Fee	\$25.00
Summer Blast Fee (per week)	\$85.00
Summer Blast Late Fee	\$25.00
Stay & Play Registration Fee	\$25.00
Stay & Play Fee (Monthly)	\$175.00
Stay & Play Fee (Weekly)	\$55.00
Stay & Play Fee (Daily)	\$22.00
Stay & Play Late Fee	\$25.00
Play Day Fee	\$10.00
Spring Break Camp Fee	\$85.00
Merchandise Sales	
NWRP sells food, drinks, merchandise	\$0.50 - \$20.00
ERP sells food, drinks, merchandise	\$0.50 - \$15.00
Visitor Center sells shirts, souvenirs	\$0.75 - \$24.99
Paddle for the Border Merchandise	\$15.00 - \$15.00

Fire Department Fees	
Description	Cost
Fire Life Safety Inspections	\$ 50.00
Re-inspections (after 3rd attempt)	\$ 50.00
Annual Permits	\$ 50.00
Bulk storage tanks of combustible/flammable liquids over 100,000 gallons.	\$ 0.0005 (per gallon)
Special Event - nonprofit	\$ 50.00
Special Event - for profit (per hour cost with a minimum of 2 hours)	\$ 45.00
Cost Recovery	Varies
Plan Review - Tier 1*	\$ 35.70
Plan Review - Tier 2*	\$ 127.50
Plan Review - Tier 3*	\$ 255.00
Ambulance Transport - BLS	\$ 470.00
Ambulance Transport - ALS1	\$ 570.00
Ambulance Transport - ALS2	\$ 750.00
Ambulance Transport - Mileage (per mile)	\$ 10.00

*Plan Review costs are based on type of work being performed. Please see below:

Tier 1	Tier 2	Tier 3
L. P. gas storage racks \leq 24 total on-site aggregate cylinder capacity	L. P. gas storage racks 25-48 total on-site aggregate cylinder capacity	L. P. gas storage racks \geq 49 total on-site aggregate cylinder capacity
Fire sprinkler system new \leq 10 w/calcs, or alterations \leq 10 existing sprinkler heads not located in the most remote area involving new hydraulic calculations	Fire sprinkler system new installation 11-20 w/calcs, alterations of 11-20 existing sprinkler heads not located in the most remote area involving new hydraulic calcs., or removal of any sprinkler heads	Fire sprinkler systems installation or alteration that involve \geq 21 sprinkler heads
Above/below ground hazmat storage tanks installation < 499 gallons capacity	Above/below ground hazmat storage tanks installation 500-2,000 gallons capacity or removal of tanks any capacity, or hazmat storage/dispensing syst. for B (business) or M (mercantile) occupancies as defined by the USBC	Above/below ground hazmat storage tanks installation \geq 2,001 gallons capacity, or hazmat storage/disp. syst. for all occupancies as defined by the USBC except B (business) or M (mercantile)
5-foot stub-out for fire protection systems submitted separately from complete fire sprinkler or fire main	FM 200 clean agent system installation or alteration	
Fire alarm syst. alterations where the submittal does not require a battery calculation of the removal of any/all components of non-required syst.	Fire alarm new installations or alterations that involve \leq 5 devices, that require battery calculations	Fire alarm systems new installations or alterations \geq 6 devices, that require battery calculations
Kitchen hood fire suppression systems installation/alteration	Spray paint booth installation/alteration	
Underground fire mains	"Dry fire hydrant" fire protection system	

Planning Department Application and Review Fees	
Description	Fee
Advertising Fee Reimbursement	Billed by City Treasurer
After-the-fact South Norfolk Certificate of Appropriations	\$250
Agricultural Division	\$250***
CBPA Committee Application Fee	\$150***
CBPA Exception Application Fee (may require water quality impact assessment)	\$300**(***)
Certificate of Appropriateness	\$0
Conditional use Permit Application	\$850*(**)**
Conditional Use Permit for Excavation/Borrow Pit Application	\$850*(***)
Conditional Use Permit for Solid Waste Management Facility Application	\$850*(***)
Conservation Division	\$60
Environmental Site Assessment Review Phase I	\$1,600
Environmental Site Assessment Phase II	\$2,300
Preliminary Subdivision Application & E911 Mapping Fee	\$930 + \$100/acre **(***)
Preliminary Site Plan Residential Application & E911 Mapping Fee	\$930 + \$100/acre **(***)
Public Hearing Signs	\$25 for 1 st sign \$20 per each additional sign
Public Utility Franchise Area Expansion	\$0
PUD Deviation Application	\$200***
PUD Modification & Criteria Amendment Application	\$500 + \$50/acre *(**)**
PUD Zoning Certification Letter	\$50
Resubdivision	\$250***
Rezoning Application	\$930 + \$100/acre*(**)**
Section 15.2-2232 Review Application	\$0
Special Exception Application	\$100*
Street Closure Application	\$200*(***)
Subdivision Ordinance Variance	\$580*(***)
Subdivision Plat Review Fee	\$60
Subdivision & Street Name Change	\$250
Validation of Plat Review	\$60
Photocopies and Printouts	First 10 copies free, \$0.10 per copy thereafter

*Applications requiring public hearings are subject to additional advertising costs and sign fees

**Application may require a Phase I/Phase II Environmental Site Assessment Fee

***The charges shown reflect proposed increases to these fees in FY 2022

POSITIONS FUNDED OUTSIDE THE OPERATING BUDGET

A number of city employees work in positions that are funded through external sources and therefore are not listed in the department complements. These positions are generally funded by federal and state grants; several are funded through the City's Capital Improvement Program.

Department - Funding Source - Positions	FY 2022 Budget	
<u>Chesapeake Integrated Behavioral Healthcare (CIBH)</u>		
Crisis Intervention Grant	Administrative Assistant I	1.00
	Clinician II	2.26
	Licensed Clinician I	1.00
Forensic Discharge Planning Grant	Administrative Assistant I	1.00
	Clinician II	2.00
<u>Commonwealth's Attorney</u>		
Domestic Violence Grant	Paralegal	0.80
PS Edward Byrne JAG FY17-18	Unclassified Pt	0.70
<u>Fire</u>		
SHSP Foam Team Sustainment Grant	Disaster Assistance Specialist Incident Management Team Coordinator	1.00
		0.63
<u>Human Services - Community Corrections</u>		
Community Corrections Grant	Community Corrections Officer I	5.00
	Community Corrections Officer II	2.00
	Community Corrections Coordinator	1.00
	Office Coordinator	1.00
	Office Specialist I	1.00
<u>Human Services - Social Services</u>		
Promoting Safe and Stable Families Grant	Family Services Specialist III	1.00
<u>Human Services-Community Programs</u>		
Court Appointed Special Advocate (CASA) Grant	Community Programs Specialist I	1.00
<u>Development and Permits</u>		
CBDG Code Enforcement Grant	Code Compliance Inspector I	3.63
<u>Sheriff</u>		
Victim Witness Grant	Victim Witness Program Supervisor	1.00
	Victim Witness Program Assistant	1.63
	Victim Witness Program Asst. Supervisor	1.00
	Victim Witness Program Specialist	7.00
Total Positions Outside Operating Budget		36.64

COMMUNITY AGENCY PAYMENTS

Annually, the Department of Human Services awards competitive grants to programs aligned with the City's goals. Applicants are asked to submit sustainability plans demonstrating the ability to make lasting improvements despite any changes in funding sources, program models, service providers, community demographics, or other factors.

Agency/Organization	Amount Awarded
ABBAList CAST/Burfoot	\$23,500
Boys & Grils Club	\$9,000
Buffalow Family	\$30,000
Children's Harbor Childcare	\$30,000
CHIP	\$30,000
CHKD	\$30,000
Communities In Sch	\$25,000
Endependence	\$30,000
Faith Works	\$9,000
FoodBank	\$10,000
For Kids	\$30,000
Girl Scouts	\$3,000
Hampton Roads Hope Center	\$14,000
HER Shelter (Health and Emergency Shelter)	\$20,000
Louise Eggleston Center	\$10,000
Meals on Wheels	\$10,000
REECH	\$4,500
Senior Services	\$20,000
STOP	\$20,430
Together We Can	\$20,000
Up Center	\$25,000
Volunteer Hampton Rds	\$7,500
Chesapeake Care	\$114,000
SVHS	\$114,000
City Wide Well Being Plan	\$57,600
Total Community Agency Payments	\$696,530

DEMOGRAPHICS

	1980	1990	2000	2010	2019
GENDER					
Male	49.3%	49.0%	48.6%	48.6%	48.8%
Female	50.7%	51.0%	51.4%	51.4%	51.2%

AGE					
Under 18	31.9%	28.7%	28.8%	25.7%	24.2%
65 and Over	7.1%	8.5%	9.0%	10.5%	13.7%
Peak Earning Years (Age 35-54)	23.2%	27.1%	32.7%	30.9%	27.6%
Median Age (Years)	28.2	31.3	34.7	37.2	37.8
Dependency Population (< 18 & > 65)	39.0%	37.2%	37.7%	36.2%	37.9%

RACE					
White	71.1%	70.7%	66.9%	62.6%	60.1%
Black/African American	27.6%	27.4%	28.5%	30.4%	30.0%
American Indian/Alaskan Native	0.2%	0.3%	0.4%	0.6%	0.2%
Asian/Hawaiian/Pacific Islander	0.8%	1.2%	1.9%	3.3%	3.5%
Hispanic	0.9%	1.0%	2.0%	4.4%	6.6%
Other Race	0.3%	0.4%	0.7%	0.9%	2.3%
Two or More Races	--	--	1.6%	2.2%	3.8%

HOUSEHOLDS					
Family household		79.8%	77.5%	74.1%	73.6%
Married Couple Family		63.8%	59.7%	56.5%	54.3%
Female Head of household		12.7%	14.0%	14.9%	15.3%
Households with Children Under 18		42.4%	52.9%	39.4%	37.3%
Housing Occupancy: Owner		68.0%	74.9%	74.3%	69.3%
Housing Occupancy: Renter		25.2%	25.1%	25.7%	30.7%
Average Household Size (persons)	3.11	2.87	2.79	2.78	2.76
Average Family Size (persons)	3.42	3.22	3.17	3.27	3.22

HEALTH INSURANCE						
% with Health Insurance Coverage		--	--	--	96%	94.8%

MARITAL STATUS						
Single, Never Married		23.6%	22.9%	22.6%	28.5%	31.8%
Married		61.7%	60.2%	59.6%	54.4%	51.7%
Separated		3.7%	3.9%	3.7%	2.7%	1.4%
Widowed		6.3%	6.1%	5.5%	5.0%	5.5%
Divorced		4.7%	7.0%	8.7%	9.4%	9.5%

MEDIAN HOUSEHOLD INCOME	\$18,831	\$35,737	\$50,743	\$68,955	\$77,847
MEDIAN FAMILY INCOME	\$20,616	\$39,093	\$56,302	\$77,152	\$92,842
PER CAPITA INCOME	\$6,646	\$13,817	20,949	\$28,595	\$35,914
POVERTY					
Persons	11.2%	9%	7.3%	7.0%	8.0%
Families	9.2%	7%	6.1%	6.2%	5.9%
Children Under 18	14.6%	12.9%	9.7%	9.7%	12.9%
65 and Over	9.7%	12.8%	9.0%	7.5%	3.8%
Female Head of Household	35.2%	27.3%	23.1%	17.2%	17.2%
Female Householder with Children	42.6%	35.4%	28.9%	23.6%	23.9%
HOUSING EXPENSES					
Owner Expenses Exceeding 30% of Income					
Renter Expenses Exceeding 30% of Income					
Percent of Homeowners Mortgage Free		12.30%	16.24%	18.4%	25.8%
EDUCATIONAL ATTAINMENT (25 Years and Over)					
High School Graduate	60.7%	77.1%	85.1%	90.8%	90.9%
Bachelor's Degree	11.5%**	16.9%	24.7%	29.3%	32.1%
Graduate or Professional Degree	--	5.1%	8.8%	11.3%	12.5%
LABOR FORCE					
Civilian Labor Force Participation Rate	63.5%	67.2%	64.8%	66.3%	60.8%
Civilian Female Labor Force Participation Rate	50.3%	61.6%	62.2%	60.5%	59.1%
Percent of Labor Force in Armed Forces	2.7%	3.6%	4.2%	3.8%	4.0%
Percent Unemployed	5.9%	4.5%	2.6%	4.1%	3.2%
TRANSPORTATION RELATED					
Percent Who Drive Alone	68.4%	79.5%	83.9%	86.8%	85.5%
Percent Who Carpool	24.2%	14.6%	10.5%	6.4%	8.1%
Percent Who use Public Transportation	3.0%	1.0%	0.9%	1.0%	0.6%
Percent Who Work at Home	0.97%	1.7%	2.4%	2.3%	4.0%

*Totals may not equal 100% due to rounding

**The 1980 US Census reports that 11.5% of individuals over the age of 25 had completed 4 or more years of college. Prior to the 1990 Census, this measure did not specify that these individuals had received a Bachelor's degree.

Source: United States Census Bureau, American Community Survey 1-year estimates

Chart of Accounts - Funds

The following funds are included in the City's account structure. Please note that not all of these funds are included in the budget.

FUND	TITLE
100	General Fund
101	Cash Control
199	General Fixed Assets
201	Virginia Public Assistance Fund
202	Community Corrections
203	Interagency Consortium
204	Fee Supported Activities
205	Chesapeake Integrated Behavioral Healthcare
206	Chesapeake Conference Center
207	E-911 Operations
208	Chesapeake Juvenile Services
209	Tax Increment Financing Fund—Greenbrier
210	Open Space and Agricultural Preservation (OSAP)
212	Tax Increment Financing Fund—South Norfolk
213	Parks and Recreation
214	Housing Fund
216	Proffers Fund
220	Community Development
228	Grants Fund
300	Capital Projects
401	Citywide Debt Service Fund
499	General Long Term Debt
501	Public Utilities—Operations
502	Public Utilities—Construction
504	Public Utilities—Construction
506	Public Utilities—Debt Service Reserve
507	Public Utilities—Capital Improvement
508	Public Utilities—Improvement and Redemption Fund
509	Public Utilities—Revenue Bond Fund
510	Public Utilities—Revenue Fund
511	Public Utilities—Senior Debt Service Component Fund
512	Public Utilities—Subordinate Debt Fund
513	Public Utilities—Rate Stabilization Fund
514	Public Utilities—General Reserve Fund
520	Stormwater Management—Operations
521	Stormwater Management—Construction
525	Chesapeake Transportation System—Operations
526	Chesapeake Transportation System—Renewal and Replacement
527	Chesapeake Transportation System—Capital Improvement
528	Chesapeake Transportation System—Debt Service Reserve

FUND	TITLE
------	-------

601	Garage
603	Information Technology
605	Health Insurance Fund
606	Self-Insurance Fund
607	Termination Benefits Fund
701	Virginia Public Assistance Fund—Special
702	Other Post-Employment Benefits (OPEB) Trust Fund
720	Poor Trust Fund
721	Carney Trust Fund
750	Conversion Fund—GA
751	Conversion Fund BTA-Chesapeake Transportation System
752	Conversion Fund—MCC
761	Conversion Fund BTA-Public Utilities
762	Conversion Fund BTA-Stormwater
800	Mosquito Control Commission
810	MCC-GFAAG
850	CSB of Chesapeake, Inc.
900	Chesapeake Public Schools— General Fund
928	Chesapeake Public Schools—Grants Fund
930	Chesapeake Public Schools—Capital Projects
940	Chesapeake Public Schools—Textbook Fund
941	Chesapeake Public Schools—Food Services
942	Chesapeake Public Schools—Cell Tower
950	Chesapeake Public Schools—Conversion Fund
951	Chesapeake Public Schools—Lease Authorization
960	Chesapeake Public Schools—GASB 45/OPEB
965	Chesapeake Public Schools—Self Insurance
980	Chesapeake Public Schools—Activity Funds
998	Chesapeake Public Schools—General Long Term Debt
999	Chesapeake Public Schools—GFAAG

Chart of Accounts - Departments

The City's account structure also maintains and tracks appropriations and expenditures by Department. Below is a list of departments in the City's chart of accounts.

DEPARTMENT	TITLE
100000	City Council/Mayor
110000	City Manager
111010	Budget
111020	Finance
111030	Human Resources
111040	Information Technology
111050	Planning
111060	Board of Elections
111100	Non Departmental
111111	Transfers
112010	General Services
112011	Purchasing
112012	Garage/Fleet
112015	Customer Contact Center
112020	Parks, Recreation and Tourism
112030	Public Utilities
112040	Public Works
112050	Agriculture
112060	Health
112070	Conference Center
113010	Economic Development
113020	Fire
113030	Police
113050	Public Communications
113060	Intergovernmental Affairs
113070	Human Services – Community Corrections
113071	Human Services - Interagency Consortium
113072	Human Services - Chesapeake Juvenile Services
113073	Human Services – Social Services
113074	Chesapeake Integrated Behavioral Healthcare
113080	Development and Permits
113090	Libraries
113100	Human Services-Community Programs
120000	City Attorney
130000	City Clerk
140000	Real Estate Assessor
150000	Planning Commission and Open Space and Agricultural Preservation
160000	Other Boards and Services
170000	Audit Services
210000	Sheriff

DEPARTMENT	TITLE
220000	Treasurer
231000	Circuit Court
232000	Court General District Court
233000	Juvenile and Domestic Relations Court
234000	Court Services Unit
235000	Court Circuit Clerk
236000	Magistrate
240000	Commonwealth's Attorney
250000	Commissioner of the Revenue
310000	GASB34 General Government
410000	Mosquito Control Commission
420000	Component Unit – CSB, Inc. of Chesapeake
430000	Component Unit – Port Authority
440000	Component Unit – Airport Authority
450000	Component Unit – Economic Development Authority

GLOSSARY OF TERMS

This section contains the definitions of a number of words, phrases, and acronyms used throughout this document.

Accrual Basis of Accounting: Generally accepted method of accounting whereby revenue is recognized as it is earned and expenditures are recognized as they are incurred. The recognition of revenue and expenditures does not necessarily occur in the same year or period in which the related cash is received or disbursed. The accrual basis of accounting is required for reporting of financial information. For most governmental functions, a modified accrual basis of accounting is used (defined later).

ADA: Americans with Disabilities Act, which is the federal legislation, requiring all public buildings to be handicap accessible.

Amended Budget: The adopted budget, as amended by the City Council, is adjusted for organizational shifts in programmatic or functional responsibilities in order to insure comparability between years. (May also be referred to as Adjusted Budget.)

Annual Grant: A grant that is awarded annually, regardless of the specific grant period (e.g., city fiscal year, federal fiscal year, or calendar year).

Appropriation: An authorization made by the City Council that allows officials to incur obligations and expend government resources. Operating appropriations are for specific dollar amounts and expire at the end of each fiscal year (June 30th).

Appropriation Ordinance: The official legislation of City Council establishing the legal authority for the City officials to expend funds. The appropriations ordinance is approved in May for the year starting in July. The appropriations ordinance may be amended by Council during the year as necessary.

Assessed Valuation: The estimated dollar value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

Assets: Property owned by the City which has book or appraised monetary value.

Bad Debt Expense: An expenditure incurred when a buyer of goods or services fails to pay. Since revenue is recognized as earned under the accrual basis of accounting, an expenditure is recognized for accounts that are uncollectible. Used primarily by the enterprise funds.

Balanced Budget: A financial plan where use of resources for operating expenditures for a specified time period does not exceed available resources.

Base Budget: On-going expense for personnel, contractual services, materials and supplies, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BOCA: United States Building Officials and Code Administrators Code. BOCA National Codes set minimum performance requirements for all aspects of construction.

Budget (Operating): A plan of financial operation embodying an estimate of proposed revenues and expenditures for a given period (typically a fiscal year). The term “Approved Budget” is often used to denote the City Council officially Approved Budget under which the City and its departments operate.

Budget Document: The official written statement prepared by the Budget office and supporting staff which presents the Budget as proposed by the City Manager and/or approved by the City Council.

Budget Message: A general discussion of the Proposed Budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CAFR: Comprehensive Annual Financial Report includes audited financial statements and related financial information of the City as of the end of the fiscal year.

Capital Assets (fixed assets): Assets of significant value and having a useful life of several years.

Capital Budget: The first year of the five-year Capital Improvement Program (see below) that is appropriated by City Council.

Capital Outlays: Expenditures for the acquisition of capital assets that includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Projects: Projects that include the purchase or construction of capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CBPA: Chesapeake Bay Preservation Act, a state statute for the protection and restoration of the Chesapeake Bay and its tributaries.

Charges for Services: Fees the city charges users of government services, including the sale of water and sewer service, recreational fees, court costs, and library fines.

Charter: The legal document approved by the General Assembly of the Commonwealth of Virginia that established the City and enumerates its authority.

CIP: The Capital Improvement Program establishes the plan for capital projects for a period of five years, including the schedule for financing and acquisition of major municipal facilities such as roads, school and municipal buildings, and water and sewer lines. The CIP identifies planned projects along with the estimated costs, beginning and completion dates, the method of financing, and the estimated operational cost for completed projects.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Services acquired on a fee basis or a fixed time contract basis from outside sources (usually private businesses). Also referred to as purchased services.

DCJS: Department of Criminal Justice Services is a State agency supporting courts and related agencies.

Debt Service: Payment of interest and principal to holders of the City's debt instruments along with fees paid to bond trustees. The city's budget includes provisions for both annual interest and principal payments that are required for all outstanding municipal bonds.

Deficit: 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance).
2.) The excess of expenditures or expenses over revenues during a single accounting period.

Depreciation Expense: An allocation of the cost of capital investments (buildings, vehicles, and equipment) over the useful lives of the related assets. The annual operating budget includes the cost to acquire capital assets that are planned for the year and, therefore, does not include depreciation expenses.

DEQ: The Virginia Department of Environmental Quality develops and enforces State environmental regulations.

DMH-ID-SAS: The Commonwealth of Virginia Department of Mental Health, Intellectual Disability and Substance Abuse Services is the parent organization to the Chesapeake Integrated Behavioral Healthcare department.

DMV: The Virginia Department of Motor Vehicles is the State agency responsible for administering the registration of vehicles.

Economic Development Investment Program: The city offers incentives based on job creation, wages and company investment. The program offers economic development grants to qualifying companies seeking either to locate a new facility or to expand an existing operation within the city. The program is geared toward targeted industries that are technologically innovative, provide a strong potential for sustained growth, offer high quality jobs for their employees and help maintain the city's diverse economy.

Employee Benefits: Job-related benefits provided for employees as part of their total compensation, including the employer's portion of FICA, retirement benefits, insurance (health, life, and dental), and employee allowances (e.g., clothing allowances and cell phone stipends).

EMS: Emergency Medical Services, a part of the Fire Department, provides emergency medical assistance and transportation services.

Encumbrances: Obligations or commitments, typically in form of purchase orders or contracts, that commit current appropriations to the future delivery of goods and services.

Enterprise Fund: Public Utilities are examples of enterprise funds. Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises. Also known as proprietary funds.

EPA: The federal Environmental Protection Agency that enforces environmental regulations.

Expenditures: Expenditures represent the cost of goods or services received by the city. Expenditures reduce net financial resources.

FICA: Federal Insurance Contributions Act, a payroll expenditure for the employer's share of social security and Medicare taxes as required by the act.

Fines and Forfeitures: A broad range of payments received for violations of local government ordinances. Examples include fines collected by the courts for violation of city ordinances, illegal parking, and violations of the Chesapeake Bay Preservation Act.

Fiscal Year (FY): The twelve (12) month period for which funds are budgeted and expensed. For the City of Chesapeake, the fiscal year begins July 1st and ends the following June 30th.

Full-Time Equivalents (FTE): Full-time, part-time, and temporary positions are stated as full-time equivalent positions. FTE's are computed by dividing the total number of hours worked by 2,080 (the annual hours of each full-time employee). An employee that works 20 hours each week is considered 0.5 FTE.

Full-Time Position: Generally, a position is employed 40 hours per week for 52 weeks. For firefighters, a full-time position averages 56 hours each week.

Function: A segment of the city's accounting structure that identifies the type of service or activity provided by a department. Examples from the Police Department include administration, operations, investigations, and law enforcement training. The city's financial system collects costs by fund, department, function and account. In Chesapeake's financial system, function is also referred to as program.

Fund: A separate self-balancing set of accounts that include assets, liabilities, equity, expenditures, and revenues of a significant division of city government. Separate funds are maintained for functions that are independent or which require the separation of fiscal resources from the general government activities.

Fund Balance: The excess of a fund's assets over its liabilities. Fund balances result from collecting more revenue than was expended. A negative fund balance is sometimes called a deficit. For enterprise and internal service funds, the fund balance is a part of net assets. Fund balances may only be spent with approval by City Council.

GAAP: Generally Accepted Accounting Principles are a common set of accounting principles, standards and procedures that are used in reporting financial information. GAAP are a combination of authoritative standards (set by policy boards) and commonly accepted methods of recording and reporting financial transactions.

GASB: Government Accounting Standards Board is the organization that formulates accounting standards for governmental units.

General Fund: The major fund in most governments which accounts for all activities not included in other funds. Practically all city activities and functions funded with taxes are reported in the General Fund. Examples include governance, public safety, libraries, and recreational activities. Functions that have significant funding from non-tax sources or with separate governance are not part of the General Fund. Non-general fund activities include water and sewer services, Human Services, and educational services.

General Fund Supported Activities: Functions which receive support from the General Fund through inter-fund transfers of resources, but which also have significant revenues from other sources such as grants, fees or other governmental entities. Examples include Human Services and educational services.

General Obligation Bonds: When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GIS: Geographical Information System which is a City-wide computerized mapping program.

Governmental Funds: Funds generally used to account for tax-supported activities, including the general fund, special revenue funds, the debt service fund, and the capital projects fund.

HIPAA: Health Insurance Portability and Accountability Act of 1996.

HVAC: Heating, ventilating and air conditioning; the system or systems that condition air in a building.

HUD: The Federal Housing and Urban Development agency that awards the grant funding to the City for housing and urban development projects.

Intergovernmental Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal Governments. Grants are usually made for specified purposes.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the city, or to other governments, on a cost-reimbursement basis. Includes Information Technology, Risk Management and Central Fleet funds.

Lock Box: Designated capital reserve with recurring contributions or designations for city and school infrastructure needs. Funds can be used for cash payments or to pay debt service for specified city and schools projects. Separate lockboxes are maintained for the city and the school board.

MH: Mental Health Services, a division of Chesapeake Integrated Behavioral Healthcare.

Modified Accrual Accounting: A basis of accounting that is more similar to the accrual basis of accounting than to the cash basis and is used for governmental funds. Under modified accrual accounting, revenue and expenditures are recognized when they are both measurable and available. Typically, revenue and expenditures are recognized in the year the transaction occurs if the receipt or disbursement of cash occurs within 45 days of year end. Note that for budgetary reporting, encumbrances are recognized as a reduction in resource in the year the commitment is established.

Municipal Bonds: Debt obligations issued by the city, the proceeds of which are used for the acquisition or construction of municipal facilities, schools, roads and streets, water and sewer systems, and many other projects for the public good. The operating budget includes expected principal and interest payments required for all outstanding municipal bonds.

N/A: Information is “not available.”

Objectives: Statements about a department’s annual level of activity and define how goals will be achieved. Objectives are measurable and time bound activities that ensure departments to reach their goals.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include:

- Personnel services include employee salaries, wages and other compensation along with benefits paid to or on behalf of employees.
- Purchased or contractual services (private vendors, public authorities or other governmental entities).
- Materials and supplies needed to deliver out government services.
- Capital outlays include goods and equipment that have an expected useful life of more than one year.

OPEB: Other Post-Employment Benefits include all benefits made available to retirees other than pension benefits. Chesapeake provides health and dental benefits to eligible retirees until they are eligible for Medicare.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

Pay-As-You-Go: Also known as pay-go, a method of financing capital projects with available cash resources rather than borrowing. Smaller projects are often funded exclusively with pay-go cash while larger projects typically include pay-go financing, debt financing, or a combination of the two.

Performance Measures: Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity. These are developed at the function or program level.

Personnel Services: Items of expenditures for salaries and wages paid for services performed by city employees, as well as the incidental fringe benefit costs associated with city employment.

PM: Preventative Maintenance, regular inspection and repairs to prevent equipment or building system failure or malfunction.

Proprietary Funds: These are often referred to as enterprise funds as they function similarly to private enterprises. Activities of proprietary funds are financed entirely from user fees; taxpayers do not support these funds. Chesapeake has three enterprise funds: (1) water and sewer fund, (2) stormwater fund, and (3) toll road fund.

Purchased Services: Services acquired on a fee basis or a fixed time contract basis from outside sources (usually private businesses). Also referred to as contractual services.

Rating: The credit worthiness of a city as evaluated by independent agencies, with AAA or Aaa being the highest rating.

Reclassification: A change in the job title and/or pay range of position whose job responsibilities have been determined by the Director of Human Resources to have evolved to a degree that the present job classification does not accurately reflect the actual duties performed.

Reserve: An account used to indicate that a portion of fund equity or balance is legally designated or restricted for a specific purpose, e.g., cash flow reserve.

Resources: Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The income of a government from all sources for payment of public expenses. Revenues include taxes, user fees, license and permit fees, use of money and property, payments from other governmental sources, and grants.

Revenue Bonds: Bonds issued by the government which do not pledge the full faith and credit of the jurisdiction but rather are issued with limited liability tied to a revenue stream which is pledged to repay these bonds. Revenue bonds are not included in the debt limit set by City Charter and under state law do not require voter approval. Revenue bonds are typically used to finance capital improvements for water and sewer infrastructure and toll roads.

SA: Substance Abuse which is a division of the Chesapeake Integrated Behavioral Healthcare.

Sewer Utility: Funding received from sewer usage fees for the Public Utilities Department's operations.

SOL: Standards of Learning are curriculum standards developed by Virginia Board of Education under a framework established by the General Assembly. These standards guide curriculum and instruction throughout the Commonwealth are designed to ensure excellence and uniformity across the state.

SOQ: Standards of Quality are the education standards established by the Commonwealth that prescribe minimum school staffing (teachers, principals, and other non-instruction staff) and resource levels for all public schools in Virginia. SOQ also define the level of state funding for local schools.

Supplanting: Substituting one source of funding to augment funding reductions of another agency. Generally, the city avoids supplanting the reductions in federal, state, or privately funded programs with local tax revenues.

Tax Increment Financing (TIF): TIFs are a public financing tool that uses the appreciation in real estate values of a designated area to fund capital improvement projects within that area. Chesapeake has two TIF districts: Greenbrier and South Norfolk.

Tax Levy: The total amount to be raised by general property taxes for operations and debt service purposes.

Tax Rate: The amount of tax levied for on a specific unit of cost (tax per \$100 property value, tax per one dollar retail sales, etc.)

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes. In Virginia, this is generally established in the State Code.

User Charges (User Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service (also referred to as charges for services).

VDOT: Virginia Department of Transportation is the state agency that constructs, operates, and maintains state roads. VDOT also provides funding to localities, including Chesapeake, that assume responsibility for road maintenance.

VPSA: Virginia Public School Authority is a state agency that operates several financing programs for public K-12 education. The goals of the VPSA's financing programs are to: provide market access to those communities which do not have ready access; provide low cost financing; and maintain the high credit quality to ensure that the lowest possible interest rates are obtained. Chesapeake school projects requiring debt financing are typically arranged through VPSA.

VRS: Virginia Retirement System is the state retirement system for public employees that provides its members with benefits at retirement or upon disability or death. City employees participate in the VRS; funding of the retirement plan is provided by a 5% contribution from employees and contributions from the city. Currently there are four separate plans with differing benefit levels. Employees participating in the hybrid plan may contribute 4% to a defined benefit plan plus at least 1% to a defined contribution plan. All other plans are defined benefit plans.

Water and Sewer Utility: The city provides water and sewer services to residents and businesses throughout the developed sections of the Chesapeake. Such services are not available in sparsely populated or rural areas of the city. User fees are charged based on water consumption.