

City Charter Reserves and Council Policy on Undesignated Fund Balance

The City Charter requires the maintenance of cash reserves equivalent to six percent (6%) of annual General Fund revenue. The City Council also adopted a budget policy to project an undesignated fund balance of at least twelve percent (12%). This schedule includes the Charter and policy reserve requirements. At the start of each year, 18% of the projected revenue growth in the Greenbrier and South Norfolk TIF districts is transferred to the General Fund.

FY 2019 Revenue Projection

General Fund	\$ 580,014,000
South Norfolk TIF	5,061,000
Greenbrier TIF	9,120,000
Total Applicable Revenue	<u>\$ 594,195,000</u>

	<i>Charter Reserve</i>	<i>Undesignated Fund Balance</i>	<i>Total Reserves</i>
Charter reserve requirement - must retain reserve equal to 6% of general fund revenue	\$ 35,651,700		
Policy reserve target - unassigned fund balance will be at least 10% of General Fund Revenue; recommended budgeting at 12%		\$ 71,303,400	
Total reserve requirements	<u>\$ 35,651,700</u>	<u>\$ 71,303,400</u>	<u>\$ 106,955,100</u>

Funds available to meet reserve requirements:

Reserves at June 30, 2016 (CAFR)	\$ 33,795,931	\$ 67,591,862	\$ 101,387,793
FY 2017 increased reserve requirements:			
From Current GF revenue	436,518	872,572	1,309,090
From South Norfolk TIF	20,100	40,800	60,900
From Greenbrier TIF	66,600	133,200	199,800
Totals at June 30, 2017	34,319,149	68,638,434	102,957,583
FY 2018 Increased reserve requirements			
From Current GF revenue	1,166,551	2,332,966	3,499,517
From South Norfolk TIF	22,600	45,300	67,900
From Greenbrier TIF	110,300	220,500	330,800
Totals at June 30, 2018	\$ 35,618,600	\$ 71,237,200	\$ 106,855,800

Fund Balance Schedules

100 General Fund

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Beginning Fund Balance	\$ 183,442,836	\$ 203,092,810	\$ 200,376,919
Revenue collections	552,414,418	559,106,980	580,013,698
Transfers from Chesapeake Public Schools	60,521	-	-
Transfers from other funds	4,016,054	3,845,060	5,463,300
Total funds available	\$ 739,933,829	\$ 766,044,850	\$ 785,853,917
Expenditures	(271,434,920)	(296,260,087)	(311,664,987)
Transfers to Chesapeake Schools (operations)	(190,327,834)	(199,716,509)	(204,813,500)
Transfers to Capital and Grant funds	(32,683,128)	(26,783,436)	(27,588,251)
Transfers to other operating funds	(43,324,250)	(51,647,899)	(55,391,530)
Non-budgetary transactions	929,113	-	-
Estimated vacancy savings	-	8,740,000	9,117,000
Ending Fund Balance	\$ 203,092,810	\$ 200,376,919	\$ 195,512,649

Special Revenue Funds

201 Social Services

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Beginning Fund Balance	\$ 6,008,040	\$ 6,512,148	\$ 4,581,560
Revenue collections	14,056,423	14,136,371	14,393,747
Transfers from General Fund	6,046,135	5,858,549	6,706,628
Total funds available	\$ 26,110,598	\$ 26,507,068	\$ 25,681,935
Expenditures	(19,656,263)	(21,904,308)	(22,613,435)
Transfers to General Fund	(23,612)	-	-
Transfers to Capital and Grant funds	(17,973)	(21,200)	(21,200)
Non-budgetary transactions	99,398	-	-
Ending Fund Balance	\$ 6,512,148	\$ 4,581,560	\$ 3,047,300

203 Interagency Consortium

	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
Beginning Fund Balance	\$ 950,860	\$ 633,006	\$ 383,006
Revenue collections	2,214,554	2,249,815	2,631,351
Transfers from General Fund	1,419,507	1,460,011	1,285,510
Total funds available	\$ 4,584,921	\$ 4,342,832	\$ 4,299,867
Expenditures	(3,949,137)	(3,959,826)	(3,996,861)
Transfers to General Fund	(2,778)	-	-
Ending Fund Balance	\$ 633,006	\$ 383,006	\$ 303,006

Fund Balance Schedules

204 <u>Fee Supported Activities</u>	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 997,592	\$ 1,258,552	\$ 1,207,975
Revenue collections	1,065,230	1,064,116	1,210,653
Transfers from General Fund	2,297	-	-
Total funds available	\$ 2,065,119	\$ 2,322,668	\$ 2,418,628
Expenditures	(800,632)	(1,064,693)	(1,286,762)
Transfers to General Fund	(5,935)	(50,000)	-
Ending Fund Balance	\$ 1,258,552	\$ 1,207,975	\$ 1,131,866

205 <u>Integrated Behavioral Healthcare</u>	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 9,700,464	\$ 11,204,981	\$ 8,625,981
Revenue collections	16,685,800	19,021,980	19,155,688
Transfers from General Fund	8,134,875	7,533,867	7,940,645
Total funds available	\$ 34,521,139	\$ 37,760,828	\$ 35,722,314
Expenditures	(22,808,757)	(27,268,697)	(27,607,045)
Transfers to General Fund	(48,360)	-	-
Transfers to Capital Fund	(350,000)	(1,579,000)	(75,000)
Transfers to Debt Service Fund	(291,150)	(287,150)	(293,150)
Non-budgetary transactions	182,109	-	-
Ending Fund Balance	\$ 11,204,981	\$ 8,625,981	\$ 7,747,119

206 <u>Conference Center and Tourism</u>	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 3,826,994	\$ 5,004,306	\$ 5,906,973
Revenue collections	5,403,117	6,088,293	6,128,417
Total funds available	\$ 9,230,111	\$ 11,092,599	\$ 12,035,390
Expenditures	(3,468,247)	(4,305,626)	(4,536,850)
Transfers to General Fund	(19,824)	-	-
Transfers to Capital Fund	(760,000)	(880,000)	(780,000)
Non-budgetary transactions	22,266	-	-
Ending Fund Balance	\$ 5,004,306	\$ 5,906,973	\$ 6,718,540

Fund Balance Schedules

	FY 2016-17	FY 2017-18	FY 2018-19
207 E-911 Operations (Public Safety)			
Beginning Fund Balance	\$ 3,231,589	\$ 3,723,598	\$ 3,190,525
Revenue collections	6,361,370	6,272,998	5,947,390
Transfers from General Fund	80,229	6,458	2,850,227
Total funds available	\$ 9,673,188	\$ 10,003,054	\$ 11,988,142
Expenditures	(6,095,296)	(6,812,529)	(8,797,617)
Transfers to General Fund	(18,182)	-	-
Transfers to Capital Fund	-	-	-
Non-budgetary transactions	163,888	-	-
Ending Fund Balance	\$ 3,723,598	\$ 3,190,525	\$ 3,190,525

	FY 2016-17	FY 2017-18	FY 2018-19
208 Juvenile Services			
Beginning Fund Balance	\$ 2,627,687	\$ 2,941,609	\$ 1,923,218
Revenue collections	4,982,882	4,702,388	4,776,284
Transfers from General Fund	1,557,674	1,484,574	2,054,373
Total funds available	\$ 9,168,243	\$ 9,128,571	\$ 8,753,875
Expenditures	(6,258,089)	(7,205,353)	(7,580,657)
Transfers to General Fund	(12,122)	-	-
Non-budgetary transactions	43,577	-	-
Ending Fund Balance	\$ 2,941,609	\$ 1,923,218	\$ 1,173,218

	FY 2016-17	FY 2017-18	FY 2018-19
209 Greenbrier Tax Increment Financing			
Beginning Fund Balance	\$ 16,516,415	\$ 19,029,755	\$ 12,150,082
Revenue collections	6,482,573	7,282,400	9,120,000
Total funds available	\$ 22,998,988	\$ 26,312,155	\$ 21,270,082
Expenditures	-	(3,000)	(8,975,000)
Transfers to General Fund	(2,497,576)	(2,493,460)	(2,733,500)
Transfers to Debt Service Fund	(1,471,658)	(1,465,613)	(1,472,548)
Transfers to Capital Fund	-	(10,200,000)	(1,290,000)
Ending Fund Balance	\$ 19,029,755	\$ 12,150,082	\$ 6,799,034

	FY 2016-17	FY 2017-18	FY 2018-19
212 South Norfolk Tax Increment Financing			
Beginning Fund Balance	\$ 8,701,610	\$ 7,434,771	\$ 8,907,590
Revenue collections	4,368,528	4,683,700	5,061,000
Total funds available	\$ 13,070,138	\$ 12,118,471	\$ 13,968,590
Expenditures	(250)	(25,000)	(25,000)
Transfers to General Fund	(1,213,319)	(1,176,600)	(2,729,800)
Transfers to Debt Service Fund	(605,550)	(1,009,281)	(1,002,435)
Transfers to Capital Fund	(3,816,247)	(1,000,000)	(966,187)
Ending Fund Balance	\$ 7,434,771	\$ 8,907,590	\$ 9,245,168

Fund Balance Schedules

210 Open Space and Agriculture Preservation

(OSAP) - Operations

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	-	-	-
Revenue collections	271,284	271,284	271,284
Total funds available	271,284	271,284	271,284
Transfers to General Fund	-	(175,000)	-
Transfers to Debt Service Fund	(64,430)	(64,430)	(64,430)
Transfers to OSAP Capital Fund	(206,854)	(31,854)	(206,854)
Ending Fund Balance	-	-	-

800 Mosquito Control Commission

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 3,584,009	\$ 3,804,134	\$ 3,703,646
Revenue collections	4,396,246	4,381,400	4,516,000
Total funds available	\$ 7,980,255	\$ 8,185,534	\$ 8,219,646
Expenditures	(4,176,121)	(4,481,888)	(4,473,681)
Ending Fund Balance	\$ 3,804,134	\$ 3,703,646	\$ 3,745,965

401 Debt Services Fund

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 19,340,334	\$ 16,198,289	\$ 12,198,286
Revenue collections	1,266,147	1,306,308	1,380,437
Transfers from General Fund	25,754,629	33,804,440	34,554,147
Transfers from Tax Increment Financing	2,077,208	2,474,894	2,474,983
Transfers from Capital Fund	664,278	-	-
Transfers from Proffer Fund	717,697	-	-
Transfers from Chesapeake Public Schools	189,865	-	-
Transfers from other funds	355,580	351,580	357,580
Total funds available	\$ 50,365,738	\$ 54,135,511	\$ 50,965,433
Expenditures	(34,658,650)	(41,937,225)	(42,767,267)
Non-budgetary transactions (bond issue)	491,201	-	-
Ending Fund Balance	\$ 16,198,289	\$ 12,198,286	\$ 8,198,166

Fund Balance Schedules

Internal Service Funds

	FY 2016-17	FY 2017-18	FY 2018-19
601 <u>Fleet Services/Sheriff's Services</u>			
Beginning Fund Balance	\$ 4,087,652	\$ 4,404,840	\$ 4,404,840
Revenue collections	15,945,144	16,535,607	18,540,174
Transfers from General Fund	37,976	1,500,000	-
Total funds available	\$ 20,070,772	\$ 22,440,447	\$ 22,945,014
Expenditures	(15,258,584)	(18,035,607)	(18,543,281)
Transfers to General Fund	(28,284)	-	-
Non-budgetary transactions	(379,064)	-	-
Ending Fund Balance	\$ 4,404,840	\$ 4,404,840	\$ 4,401,733
603 <u>Information Technology</u>			
Beginning Fund Balance	\$ 1,678,562	\$ 2,139,145	\$ 1,999,145
Revenue collections	9,811,473	11,283,397	13,483,895
Transfers from General Fund	283,810	-	-
Total funds available	\$ 11,773,845	\$ 13,422,542	\$ 15,483,040
Expenditures	(9,957,227)	(11,283,397)	(13,484,005)
Transfers to General Fund	(38,864)	-	-
Transfers to Capital Fund	-	(140,000)	(995,000)
Non-budgetary transactions	361,392	-	-
Ending Fund Balance	\$ 2,139,145	\$ 1,999,145	\$ 1,004,035
605 <u>Health Insurance Fund</u>			
Beginning Fund Balance	\$ (1,684,741)	\$ (1,099,432)	\$ (1,099,432)
Revenue collections	35,729,269	40,570,000	40,244,500
Total funds available	\$ 34,044,528	\$ 39,470,568	\$ 39,145,068
Expenditures	(35,143,960)	(40,570,000)	(40,244,500)
Ending Fund Balance	\$ (1,099,432)	\$ (1,099,432)	\$ (1,099,432)
606 <u>Risk Management Fund</u>			
Beginning Fund Balance	\$ (2,555,235)	\$ (2,323,268)	\$ (2,323,268)
Revenue collections	7,915,924	9,586,694	10,459,068
Transfers from General Fund	9,415	-	-
Total funds available	\$ 5,370,104	\$ 7,263,426	\$ 8,135,800
Expenditures	(7,730,332)	(9,586,694)	(10,459,068)
Non-budgetary transactions	36,960	-	-
Ending Fund Balance	\$ (2,323,268)	\$ (2,323,268)	\$ (2,323,268)

Fund Balance Schedules

Enterprise Funds

501 Public Utilities Operating Funds

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 89,585,092	\$ 61,689,627	\$ 63,517,575
Revenue collections	77,115,727	78,916,555	75,752,800
Total funds available	\$ 166,700,819	\$ 140,606,182	\$ 139,270,375
Expenditures	(61,725,276)	(65,829,862)	(65,383,045)
Transfers to Capital Fund	(28,727,184)	(11,258,745)	(15,818,000)
Reserved for capital projects	(14,558,732)	-	-
Ending Fund Balance	\$ 61,689,627	\$ 63,517,575	\$ 58,069,330

520 Stormwater Operating Fund

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 8,042,633	\$ 3,449,814	\$ 2,784,583
Revenue collections	16,402,206	16,129,416	16,484,457
Total funds available	\$ 24,444,839	\$ 19,579,230	\$ 19,269,040
Expenditures	(9,743,842)	(11,094,647)	(11,863,128)
Transfers to Capital Fund	(6,250,000)	(5,700,000)	(5,275,000)
Reserved for capital projects	(5,001,183)	-	-
Ending Fund Balance	\$ 3,449,814	\$ 2,784,583	\$ 2,130,912

525 Chesapeake Transportation System

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 33,534,203	\$ 46,871,599	\$ 43,421,359
Revenue collections	17,876,904	23,348,380	26,350,669
Total funds available	\$ 51,411,107	\$ 70,219,979	\$ 69,772,028
Expenditures	(11,877,852)	(25,390,770)	(26,194,432)
Transfers to Capital Fund	-	(1,407,850)	-
Reserved for capital projects			
Non-budgetary transactions	7,338,344	-	-
Ending Fund Balance	\$ 46,871,599	\$ 43,421,359	\$ 43,577,596

900 Chesapeake Public Schools

	FY 2016-17	FY 2017-18	FY 2018-19
Beginning Fund Balance	\$ 25,956,429	\$ 29,184,032	\$ 23,835,352
Revenue collections - CPS budget report	264,094,853	283,623,701	292,757,998
Revenue collections - adjust to CAFR	14,195,687		
Transfers from General Fund	190,326,834	199,716,509	204,813,500
Total funds available	\$ 494,573,803	\$ 512,524,242	\$ 521,406,850
Expenditures - CPS budget report	(453,019,541)	(488,688,890)	(505,229,108)
Expenditures - adjust to CAFR	(17,132,238)		
Transfers to City General Fund	(60,521)	-	-
Proceeds from capital leases	4,810,158	-	-
Other transactions not impacting budget	12,371	-	-
Ending Fund Balance	\$ 29,184,032	\$ 23,835,352	\$ 16,177,742

Fund Balance Schedules

Fund Recap - Beginning Fund Balances	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
City Funds			
General Fund	\$ 183,442,836	\$ 203,092,810	\$ 200,376,919
Special Revenue Funds	56,145,260	61,546,861	50,580,557
Debt Service Fund	19,340,334	16,198,289	12,198,286
Internal Service Funds	1,526,238	3,121,285	2,981,285
Enterprise Funds	131,161,928	112,011,040	109,723,517
Total City Funds	<u>\$ 391,616,596</u>	<u>\$ 395,970,286</u>	<u>\$ 375,860,565</u>
School Funds	25,956,429	29,184,032	23,835,352
Total All Funds	<u><u>\$ 417,573,025</u></u>	<u><u>\$ 425,154,318</u></u>	<u><u>\$ 399,695,917</u></u>

Fund Recap - Ending Fund Balances	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
City Funds			
General Fund	\$ 203,092,810	\$ 200,376,919	\$ 195,512,649
Special Revenue Funds	61,546,861	50,580,557	43,308,596
Debt Service Fund	16,198,289	12,198,286	8,198,166
Internal Service Funds	3,121,285	2,981,285	1,983,068
Enterprise Funds	112,011,040	109,723,517	103,777,838
Total City Funds	<u>\$ 395,970,286</u>	<u>\$ 375,860,565</u>	<u>\$ 352,780,318</u>
School Funds	29,184,032	23,835,352	16,177,742
Total All Funds	<u><u>\$ 425,154,318</u></u>	<u><u>\$ 399,695,917</u></u>	<u><u>\$ 368,958,059</u></u>