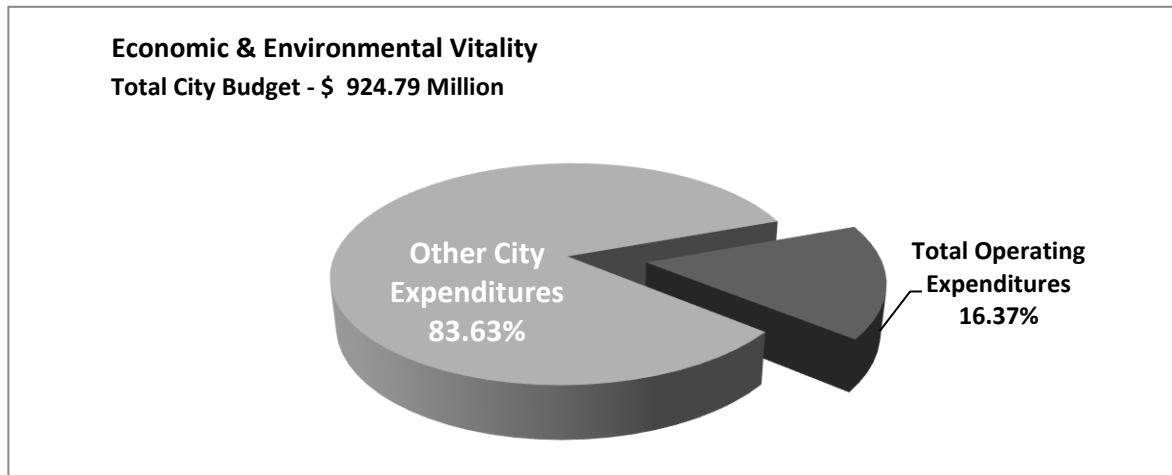


Economic & Environmental Vitality

Summary

These departments are focused on the development of the local economy and physical environment. Departments in this section are concerned with the infrastructure (roads, water/sewer lines, stormwater drains) or land use including residential building codes, agricultural land use, and business development of the City.

Budget by Department	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
112050 Agriculture Conference Center & Visitors	\$ 331,449	\$ 371,608	\$ 389,411	4.8%
112070 Bureau	3,803,415	4,438,565	3,777,683	-14.9%
113080 Development & Permits Economic Development	5,750,918	5,881,253	6,672,757	13.5%
113010 Business Dev. & Retention	1,537,112	1,715,842	1,771,267	3.2%
113010 Tax Increment Financing	191,860	850,000	850,000	0.0%
111050 Planning	1,622,460	1,939,851	2,305,932	18.9%
150000 Planning Commission & OSAP	34,139	49,577	54,077	9.1%
112030 Public Utilities	49,793,882	59,093,566	61,136,582	3.5%
112040 Public Works	69,485,393	69,335,219	74,412,099	7.3%
Total Operating Expenditures	\$ 132,550,628	\$ 143,675,481	\$ 151,369,808	5.4%



Economic & Environmental Vitality

Summary

Operating Revenues	FY 12-13	FY 13-14	FY 14-15	Change from
Resource	Actual	Budget	Budget	prior year
General Property Taxes	\$ 8,106,493	\$ 8,643,688	\$ 9,446,644	9.3%
Other Local Taxes	3,369,358	3,380,302	3,557,698	5.2%
Permits, Privilege & License Fee	2,003,800	2,199,969	2,641,020	20.0%
Fines and Forfeitures	537,978	425,000	400,000	-5.9%
Use of Money and Property	1,689,711	1,789,560	1,971,894	10.2%
Charges for Services	85,318,679	87,550,740	87,822,605	0.3%
Miscellaneous Revenue	1,570,332	1,762,943	1,656,494	-6.0%
Recovered Costs	25,440	31,450	33,495	6.5%
State Shared Expenses	76,101	75,348	75,348	0.0%
State Other Categorical Aid	30,283,555	30,283,555	31,755,412	4.9%
Federal Aid	1,010,804	652,820	652,820	0.0%
Total Revenues	\$ 133,992,250	\$ 136,795,375	\$ 140,013,430	2.4%
General Fund Contribution	29,638,996	31,658,405	34,257,220	8.2%
Total Resources	\$163,631,246	\$ 168,453,780	\$174,270,650	3.5%

- General property taxes include amounts for each Tax Increment Financing District and the Open Space and Agricultural Fund's committed revenue.
- Other Local taxes include the \$1 per night hotel tax for Conventions and Visitors Bureau along with lodging and restaurant food taxes credited to the Conference Center.
- Permits, Privilege & License Fees include electrical, mechanical, plumbing, and building permits issued by the Development and Permits department and credited to the General Fund.
- Fines and forfeitures include overweight vehicle citations written by the Police Department, but used to fund maintenance of bridges in the Public Works department.
- Use of money and property includes a General Fund payment to Public Utilities for maintenance of fire hydrants, along with rents collected at the Conference Center, and interest earnings for Enterprise funds.
- Charges for services include water and sewer usage charges to customers, as well as, tolls collected on the Chesapeake Expressway.
- Miscellaneous revenues include the sales of food and beverage at the Conference Center.
- Recovered costs typically include collection of non-tax receivables that originated in previous years.
- State aid includes funding for maintaining roads and bridges.
- Federal aid includes a "Build America" bond interest reimbursement.

Economic & Environmental Vitality

Summary

This section includes significant resources that are dedicated for specific uses are not available to address the City's general cost of governmental operations. Included in this section are the following funds that contain restrictions on their usage:

Public Utilities, an enterprise fund, that provides water and sewer services to residents and businesses. The fund is supported entirely by user fees and the fund's resources are used exclusively for the cost of providing services to customers, including the servicing of debt.

Stormwater Fund, an enterprise fund, that manages stormwater throughout the City. The fund is supported entirely by user fees and the fund's resources are used exclusively for the cost of providing services to customers. Resources could be used to service debt, however, no stormwater debt is currently outstanding.

Chesapeake Transportation System, an enterprise fund, that operates a toll road entirely within City boundaries (a second toll road is under construction and is part of the system). The fund is supported entirely by user fees (tolls) and the fund's resources are used exclusively for the cost of operating toll roads, including the servicing of debt.

Chesapeake Conference Center, a special revenue fund, that includes the City Conference Center and the Conventions and Visitors Bureau. The fund is supported entirely by the dedication of a portion of hotel and restaurant taxes. Resources support operations of the center and the bureau. The fund also transfers funds to the Debt Service Fund (a general government fund) in order to reimburse the City for the construction of the facility.

Tax Increment Financing Districts (TIF) were established in the Greenbrier and South Norfolk sections of the City. In accordance with state statute, funds are used to support improvements in the TIFs and to service debt used to finance improvements. The statute permits the transfer of surplus TIF funds to the City's General Fund. Approximately \$1.4 million of surplus TIF funds will transfer to the GF during FY 2015. Similar amounts were transferred in previous years.

	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Recap of Resources				
Total Resources	\$ 163,631,246	\$ 168,453,780	\$ 174,270,650	3.5%
Operating Expenditures	(132,550,628)	(143,675,481)	(151,369,808)	5.4%
Transfers to the General Fund	(1,593,365)	(1,349,137)	(1,584,360)	17.4%
Transfers to Capital Projects Funds	(12,431,288)	(2,540,000)	(3,837,300)	51.1%
Transfers to the Debt Fund	(3,053,176)	(3,121,419)	(3,331,963)	6.7%
Transfers to the Grant Fund	(34,533)	0	0	0.0%
Net Incr (Decr) in Fund Balances	<u>\$ 13,968,256</u>	<u>\$ 17,767,743</u>	<u>\$ 14,147,220</u>	<u>-20.4%</u>
Increase (Decrease) in Fund Balances				
Conference Center	\$ 441,381	\$ -	\$ (477,909)	
Development & Permits Code				
Compliance - Demolitions	308	-	(109,104)	
Tax Increment Financing	(2,968,180)	1,576,278	2,899,167	
Open Space Agric. Preservation	271,284	206,854	(1,088,146)	
Public Utilities	11,474,831	3,507,044	2,122,558	
Stormwater	7,739,285	5,876,089	4,936,909	
Transportation System	(2,990,651)	6,601,478	5,863,745	
Total Increases (Decreases)	<u>\$ 13,968,256</u>	<u>\$ 17,767,743</u>	<u>\$ 14,147,220</u>	

Agriculture

112050

Description:

The Department of Agriculture (also referred to as Virginia Cooperative Extension) provides research, consultation, and program specific training for the citizens of Chesapeake in the areas of Agriculture, Horticulture, Natural Resources, Family and Consumer Sciences, and 4-H. Through local relationships and collaborative partnerships, this department helps people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. This is accomplished through the following activities:

- Assist farmers in using the most current technology and management practices.
- Offer educational and technical information to citizens and landscape industry about landscaping, turf management, and home gardening.
- Enlist volunteer support to help accomplish educational mission through trained Master Gardener Volunteers.
- Conduct educational programs about conservation and recycling for farms and homeowners.
- Assist the Virginia Dare Soil and Water Conservation District with implementation of best management practices (BMP's) for farming operations.
- Conduct educational programs that help families become resilient and healthy by teaching nutrition, food preparation skills, positive child care, family communication, financial management, and health care strategies.
- Offer training in important life skills to youth that build character and assist them in making appropriate life and career choices.

Goals:

- Provide research-based information to agricultural and horticultural producers to assist them in producing crops and livestock as economically as possible and increase their skills in marketing and business management while maintaining water/environmental quality.
- Provide technical information and assistance to households which maintain and improve their homes, grounds, and quality of life.
- Provide useful research-based information and teach technical skills in nutrition, human development and financial management to enable citizens to make the best use of their resources and live full and productive lives.
- Provide 4-H youth, and adults working with those youth, opportunities to realize their full potential—becoming effective, contributing citizens through participation in research-based, hands-on educational experiences.

Agriculture

112050

Performance Measures	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
# of educational meetings	420	302	400	32%
# of citizen's inquiries	4,065	10,900	11,500	6%
# of volunteers	265	335	425	27%
# of 4-H members	625	625	1,000	60%
# of 4-H youth contacts	4,500	4,700	5,500	17%
# of newsletters, articles, by-mail courses	6,500	6,650	9,000	35%

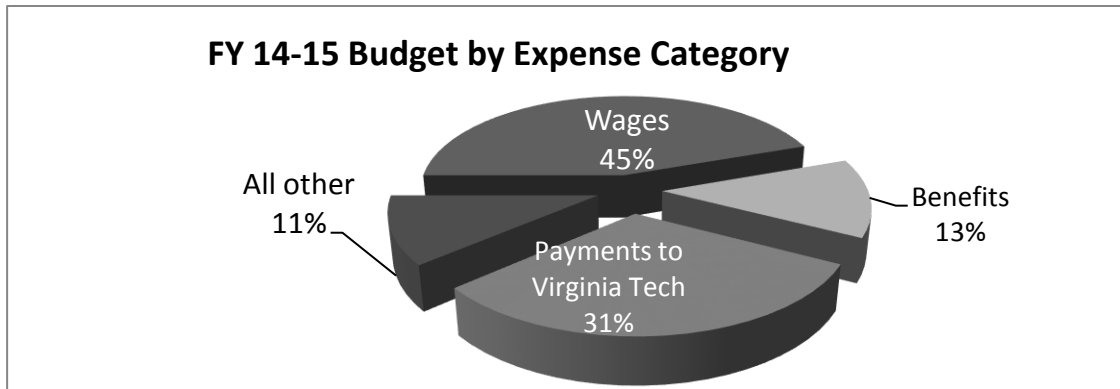
Budget Highlights

- The Extension agents of the department are dually employed by both the City and Virginia Tech. The City pays a portion of the benefits quarterly to Virginia Tech. This is budgeted in the Purchased services category. New agents will be paid entirely by Virginia Tech, and then reimbursed by the City in their quarterly payments. This will continue to increase purchased services, and decrease salaries and wages.
- Salaries and wages reflect a 3% general wage increase effective October 1st, and a 2% salary adjustment due to the increased portion that employees must pay for the Virginia Retirement System (VRS). Agriculture Agents also received a merit increase from the Virginia Cooperative Extension.
- Benefits increased due to an increase in health insurance costs and the inclusion of Other Post Employment Benefits (OPEB) which were previously shown in the Non-Departmental section of the budget document.

Requirements:	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior Year
Salaries and wages	159,072	162,808	173,614	6.6%
Employee benefits	38,756	46,269	50,468	9.1%
Purchased services	95,394	120,000	121,705	1.4%
Internal service charges	17,044	21,612	22,705	5.1%
Other expenditures	11,548	12,986	13,021	0.3%
Materials	9,634	7,933	7,898	-0.4%
Total Expenses/Requirements:	331,449	371,608	389,411	4.8%

Agriculture

112050



Personnel: Grade	Positions	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
119	Administrative Assistant I	1.00	1.00	1.00	0.00
Unclass.	Agriculture Agents	4.00	4.00	4.00	0.00
113	Office Specialist II	1.00	1.00	1.00	0.00
Total Department Personnel		6.00	6.00	6.00	0.00

Operating Revenues

100	General Fund				
	Recovered Costs	30	0	0	0.0%
	State Shared Expenses	76,101	75,348	75,348	0.0%
	Total Revenues	76,131	75,348	75,348	0.0%
	General Fund Support	255,318	296,260	314,063	6.0%
	Total Resources	331,449	371,608	389,411	4.8%

Conference Center & Convention and Visitors Bureau
(a division of Parks, Recreation & Tourism)

112070

Description:

The Chesapeake Conference Center is a convention facility that attracts more than 200,000 guests annually. With a fully operational food and beverage division and 22,700 square feet of meeting space, the Chesapeake Conference Center is a premier venue that provides for the hospitality needs of businesses, organizations, and individuals. It also contributes to the economic vitality of the City by increasing the occupancy rate of nearby hotels and restaurants.

The Convention and Visitors Bureau (CVB) actively solicits local, regional, national, and international organizations searching for a venue to hold meetings, or other hospitality services. The Bureau is funded by the Occupancy Flat Tax of \$1.00 per room night sold in Chesapeake hotels.

Tourism, through the development of entertainment, recreational, scenic, cultural, heritage and conference venues enhances the quality of life for all citizens in Chesapeake.

Code	Program Title	Program Description
81100	Conference Center	A convention facility serving the hospitality needs of current and future businesses, organizations, and individuals.
81101	Convention and Visitors Bureau	Solicits conventions, meetings, and related group business and visitor promotions that generate overnight stays.
71200	Conference Center Operations - Payments to VenuWorks	In February 2014, the City entered into a five-year agreement with VenuWorks to manage the City's Conference Center. Expenses include fixed monthly management fees, incentive fees, and reimbursements for operating costs.

Budget by Program		FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
81100	Conference Center	2,704,501	3,384,633	412,022	-87.8%
81101	Conv. & Visitors Bureau Center Operations -	1,098,914	1,053,932	1,081,683	2.6%
81200	VenuWorks	-	-	2,283,978	0.0%
Total By Program		3,803,415	4,438,565	3,777,683	-14.9%

Conference Center & Convention and Visitors Bureau
(a division of Parks, Recreation & Tourism)

112070

Goals

Conference Center

- Contribute to the economic and cultural vitality of the City through collaborative marketing efforts with the Conventions and Tourism Development Office in order to generate revenues in support of the hotel and restaurant community.
- Become a superb venue that is both architecturally pleasing and technologically advanced by pursuing technological and visual upgrades in the Conference Center.
- Increase market share of hospitality industry business in Hampton Roads.

Convention and Visitors Bureau

- Maximize local tax relief via visitor spending by being competitive in the positive recruitment of out-of-market meetings, conventions, group tours, sports teams, and leisure travel to Chesapeake.
- Establish a strong media outreach program to position Chesapeake as a tourism destination for meetings, sports, events, and leisure travel. Maintain the destination brand and the unified message to visitors inquiring about Chesapeake.
- Provide visitor and convention services to influence visitor spending and lengthen stays in Chesapeake.

Performance Measures	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Conference Center:				
Events booked	600	600	600	0.0%
Convention and Visitors Bureau:				
Leads generated	122	122	122	0.0%
Lead room nights	34,632	34,632	34,632	0.0%
Booked room nights	38,282	38,282	38,282	0.0%
CCC events booked	16	16	16	0.0%
Visitor inquiries	25,300	25,300	25,300	0.0%

Conference Center & Convention and Visitors Bureau
(a division of Parks, Recreation & Tourism)

112070

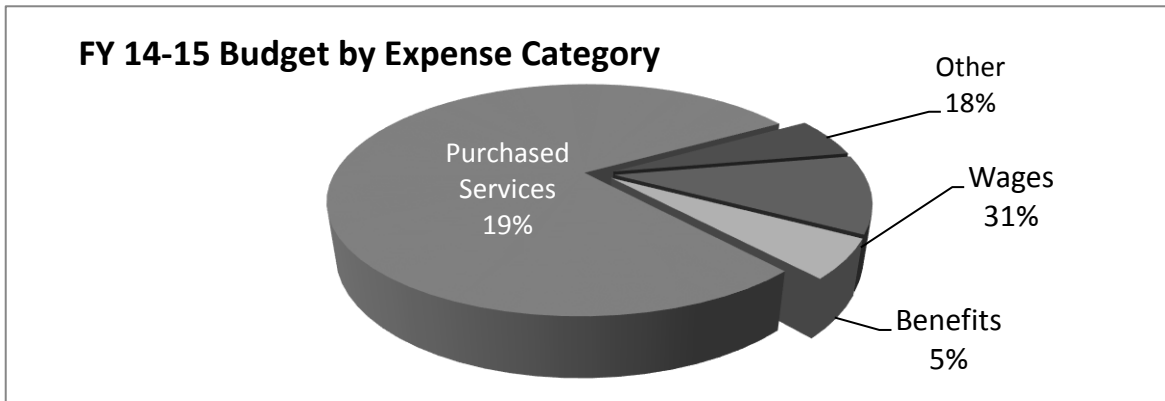
Budget Highlights:

- On February 12, 2014, the City entered into a five-year agreement with VenuWorks of Ames, Iowa for the management of the City’s Conference Center. Under terms of the agreement, VenuWorks is paid a fixed monthly management fee plus incentive fees based on measurable performance. The private management of the center is expected to improve utilization of the center and lead to better operating results.
- With the signing of the agreement, the oversight for this department was transferred to the Parks and Recreation director, and became part of the Parks, Recreation and Tourism Department. Please see the other components of this department in the Quality Community of Life section of the document.
- The budget presented below includes salaries and benefits adjusted to reflect the current staffing level for the Visitors Bureau along with one position for contract management. Salaries and benefits include a 3% general wage increase effective October 1st, along with a increases in the Virginia Retirement System rate and health insurance rates. Other Post Employment Benefits are now included in employee benefits.
- Purchased services includes the payments to VenuWorks for the fixed monthly management service, as well as reimbursement for operational costs as submitted by the contractor.

	FY 12-13	FY 13-14	FY 14-15	Change from
Requirements:	Actual	Budget	Budget	prior year
Salaries and wages	1,180,555	1,654,536	405,365	-75.5%
Employee benefits	474,569	643,077	201,282	-68.7%
Purchased services	1,153,703	984,798	2,960,978	200.7%
Overhead charges	100,000	110,000	-	-100.0%
Internal service charges	93,234	81,690	80,494	-1.5%
Other expenditures	297,766	393,003	124,264	-68.4%
Materials	503,588	571,461	5,300	-99.1%
Total Expenses/Requirements:	3,803,415	4,438,565	3,777,683	-14.9%

Conference Center & Convention and Visitors Bureau
 (a division of Parks, Recreation & Tourism)

112070



Personnel:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior year
Chesapeake Conference Center:					
101	Food Service Aide	1.38	1.25	0.00	(1.25)
103	Banquet Worker	1.25	1.25	0.00	(1.25)
104	Housekeeper I	0.63	0.63	0.00	(0.63)
105	Banquet Server	4.38	4.50	0.00	(4.50)
109	Office Specialist I	1.00	1.00	0.00	(1.00)
112	Facilities Maintenance Tech. I	0.63	0.63	0.00	(0.63)
113	Conference Cntr Lead Worker	3.00	3.00	0.00	(3.00)
113	Office Specialist II	1.00	1.00	0.00	(1.00)
114	Housekeeping Supervisor	0.63	0.00	0.00	0.00
115	Facility Maintenance Tech. II	0.63	0.00	0.00	0.00
115	Office Coordinator	1.00	1.00	0.00	(1.00)
116	Account Technician III	1.00	1.00	0.00	(1.00)
117	Sous Chef	1.00	1.00	0.00	(1.00)
118	Banquet Captain	2.13	2.13	0.00	(2.13)
122	Client Technologies Analyst I	0.63	0.63	0.00	(0.63)
122	Sales Manager	3.00	3.00	0.00	(3.00)
123	Facilities Supervisor	1.00	1.00	0.00	(1.00)
123	Accountant I	1.00	1.00	0.00	(1.00)
123	Executive Sous Chef	1.00	1.00	0.00	(1.00)
125	Sales Coordinator	1.00	1.00	0.00	(1.00)
125	Television Producer	0.60	0.00	0.00	0.00
127	Executive Chef	1.00	1.00	0.00	(1.00)
130	Accountant IV	0.00	0.00	0.00	0.00
130	Food & Beverage Director	1.00	1.00	0.00	(1.00)
132	Accounting Manager	1.00	1.00	0.00	(1.00)
132	Conference Cntr. General Mgr.	1.00	1.00	0.00	(1.00)
TBD	Contracts Manager	0.00	0.00	1.00	1.00
Convention & Visitors Bureau:					
115	Office Coordinator	1.00	1.00	1.00	0.00
122	Sales Manager	4.00	4.00	4.00	0.00
130	Convention & Tourism Mgr.	1.00	1.00	1.00	0.00
Total Department Personnel		37.85	36.00	7.00	(29.00)

Conference Center & Convention and Visitors Bureau
(a division of Parks, Recreation & Tourism)

112070

Operating Revenues		FY 12-13	FY 13-14	FY 14-15	Change from
Fund	Resource	Actual	Budget	Budget	prior year
Conference Center					
	Other Local Taxes	3,369,358	3,380,302	3,557,698	5.2%
	Use of Money and Property	245,248	213,170	260,184	22.1%
	Charges for Services	134,683	160,550	(120,470)	-175.0%
	Miscellaneous Revenue	1,492,880	1,668,593	1,561,867	-6.4%
	Recovered Costs	8,191	15,950	8,495	-46.7%
	Total Revenues	5,250,359	5,438,565	5,267,774	-3.1%
	Transfers to the Debt Fund	(1,000,000)	(1,000,000)	(1,000,000)	0.0%
	Transfers to Capital Projects	-	-	(968,000)	N/A
	Transfer to General Fund	(5,563)	-	-	N/A
	Resources available for current operations	4,244,796	4,438,565	3,299,774	-25.7%
	Use of (contribution to) Fund Balance	(441,381)	-	477,909	0.0%
	Total Resources	3,803,415	4,438,565	3,777,683	-14.9%

Budget by Fund:	Actual	Budget	Budget	
206 Conference Center	3,803,415	4,438,565	3,777,683	-33.0%

Notes:

Transfers to other funds include \$1 million transferred to the Debt Service fund to reimburse the City for costs of building the Conference Center. The FY2014-15 budget includes \$968,000 to the Capital Improvement budget for replacement of the Center's roof.

Development & Permits

113080

Description:

The Department of Development and Permits ensures that compliance with City building and zoning ordinances and with the Virginia Uniform Statewide Building Code. The department reviews building plans for new construction and renovations prior to issuing appropriate permits. Services cover both commercial and residential properties.

The department's services include reviewing applications and development plans as well as providing guidance to applicants in their completion and submission of applications and required documents. The department issues building permits, civil permits, building inspections, plats and bonds/agreements, and Certificates of Occupancy.

Code	Program Title	Program Description
34105	Engineering & Construction	Provide professional engineering services in the design, review, approval, permitting and inspection of development plans (subdivision and site plans).
34106	Code Compliance & Zoning	Manages the compliance activities with building and zoning regulations for the construction, alteration, repair and maintenance of all buildings/properties and land uses.
12700	Code Compliance - Demolitions	Enforces the zoning ordinance, the Property Maintenance Code, several nuisance ordinances and Environmental Codes relative to health, safety and welfare. This program is limited to City-initiated abatement of violations for high grass, debris and demolition of unsafe structures. Building owners are required to reimburse the City for abatement costs (liens are attached to properties to ensure collection).

Budget by Program	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
34105 Engineering & Construction	2,228,228	2,462,698	2,671,804	8.5%
34106 Code Compliance & Zoning	3,426,927	3,327,659	3,800,953	14.2%
12700 Code Compliance - Demolitions	95,763	90,896	200,000	120.0%
Total By Program	5,750,918	5,881,253	6,672,757	13.5%

Development & Permits

113080

Goals

- Review and approval of development projects in a timely and efficient manner.
- Provide inspections of development to ensure adequate construction of public facilities that the City will be accepting for maintenance.
- Maintain effective right-of-way permitting that will facilitate the construction schedule for approved plans.
- Create a multi-task service delivery organization through cross-training.
- Apply current technologies to increase productivity, efficiency and enhance customer service.
- Improve communication and interaction with other city departments, state agencies and local constituents by updating the Development, Land Use and Construction web page that details the procedures for processes such as utility activation, tenant space build-out, fees schedule, etc.
- Continue to pursue voluntary compliance with the City Code and take corrective action when necessary to achieve compliance.
- Collaborate with Public Works to develop new Stormwater Management program and codification that complies with the new State mandated regulations. Identify staff that can assist customers with new DEQ Stormwater Regulations that will be implemented July 2014. Minimize disruptions in the development process due to the new regulations and processes.
- Work with Information Technology to develop an Electronic Development & permitting system. Develop implementation that will provide training for staff and customers.

Performance Measures	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate	Change from prior year
Engineering & Construction:				
# of subdivision plans processed	22	27	27	0.0%
# of site plans processed	66	63	63	0.0%
# of development plans processed	913	900	900	0.0%
# of civil permits processed	67	77	81	5.2%
# of Franchise utility permits	1,461	1,500	1,600	6.7%
Construction Value	\$12,375,399	\$8,943,908	\$12,600,000	40.9%
Code Compliance & Zoning:				
Permits issued per fiscal year	13,532	13,550	13,550	0.0%
Construction inspections performed	33,119	33,200	33,200	0.0%
# of plan reviews performed residential	222	222	250	12.6%
# of plan reviews - Commercial	306	300	300	0.0%
Zoning related service requests	3,688	4,000	4,000	0.0%
Property maint. related service requests	5,587	5,900	5,900	0.0%
Code Compliance - Demolitions:				
# of demolitions	5	20	20	0.0%
# of grass/weed violations cited	2,184	2,400	2,400	0.0%
# of board-ups	25	25	25	0.0%

Development & Permits

113080

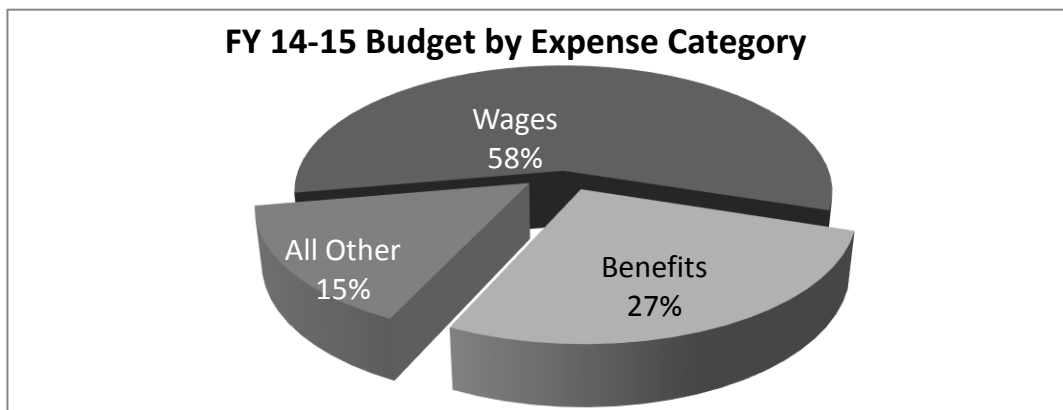
Budget Highlights:

- Salaries for FY 14-15 include a 3% general wage increase effective October 1st, and increased costs for health insurance, life insurance, and the City's contribution rate in the Virginia Retirement System.
- For FY 14-15, the City is now allocating the cost of "Other Post Employment Benefits" (OPEB) in the individual departments instead of showing these costs as "Non-Departmental". These costs for Development & Permits for FY 14-15 are \$261,747.
- Development & Permits is adding two positions (net) for FY 14-15. An Engineering Technician II position is being added to the "Engineering & Construction" Division and one net position is being added to the "Code Compliance & Zoning" Division. This includes three new Permit Technicians while eliminating two positions through reorganization.
- "Demolitions" has increased contracted services (purchased services) by \$109,104 in FY 14-15 for the enforcement of the City's ordinances on Dangerous & Derelict Buildings and Structures.
- Internal Service Charges (IT, Garage, and Self-Insurance) have increased in FY 14-15 due to increases in information technology (\$59.8k) and self-insurance (\$3.4k) while garage expenses have decreased (\$8.5k).

Emerging Budget Issues:

- Uncertainty of how the new stormwater regulations, floodplain management, and the Electronic Development & Permitting (EDP) System will impact current operations and the budget.

	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Requirements:				
Salaries and wages	3,263,077	3,579,717	3,852,846	7.6%
Employee benefits	1,348,827	1,441,735	1,796,305	24.6%
Purchased services	128,381	125,361	227,150	81.2%
Internal service charges	802,325	521,953	576,678	10.5%
Other expenditures	102,339	140,769	147,998	5.1%
Materials	105,969	71,718	71,780	0.1%
Total Expenses/Requirements:	5,750,918	5,881,253	6,672,757	13.5%



Development & Permits

113080

Personnel:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior year
105	Office Assistant I	1.00	1.00	1.00	0.00
106	Data Control Technician I	2.00	2.00	1.00	-1.00
107	Office Assistant II	1.00	1.00	1.00	0.00
109	Office Specialist I	1.00	1.00	1.00	0.00
110	Data Control Supervisor	1.00	1.00	0.00	-1.00
113	Office Specialist II	3.00	3.00	3.00	0.00
114	Office Systems Specialist	1.00	1.00	1.00	0.00
115	Office Coordinator	2.00	2.00	2.00	0.00
115	Office Coordinator (EDP SP)*	0.00	1.00	1.00	0.00
117	Permit Technicians	0.00	0.00	3.00	3.00
117-119	Code Compliance Inspectors	7.00	10.00	9.00	-1.00
117-119	Code Compliance Inspt. (EDP SP)*	0.00	1.00	1.00	0.00
119	Engineering Technician II	2.00	1.00	2.00	1.00
119	Engineering Technician II (EDP SP)*	0.00	1.00	1.00	0.00
119	Administrative Assistant I	0.00	1.00	1.00	0.00
119	Mechanical/Plumbing Inspector II	1.00	1.00	1.00	0.00
119	Construction Inspector II	7.00	7.00	7.00	0.00
117-120	Combination Inspectors	13.00	11.00	12.00	1.00
119-121	Chief Code Comp. Inspect./Supv.	2.00	2.00	2.00	0.00
121	Construction Inspector III	3.00	3.00	3.00	0.00
122	Assistant Plans Examiner	0.00	0.00	0.00	0.00
119-122	Combination Inspect. II/Supv.	3.00	2.00	2.00	0.00
123	Engineering Technician III	2.50	2.00	2.00	0.00
123	Engineering Tech. III (Encore)	0.00	0.00	0.00	0.00
123	Plans Examiner	2.00	1.00	1.00	0.00
124	Arborist	0.00	0.00	0.00	0.00
124	Environmental Coordinator	1.00	1.00	1.00	0.00
125	Construction Inspector Supv.	1.00	1.00	1.00	0.00
125	Senior Plans Examiner	1.00	1.00	1.00	0.00
126	Permits Manager	1.00	1.00	1.00	0.00
126	Business Applic. Spec II (EDP SP)*	0.00	1.00	1.00	0.00
127	Engineering Technical Supv. I	1.00	1.00	1.00	0.00
129	Engineer II	4.00	4.00	4.00	0.00
129	Engineer II (EDP SP)*	0.00	1.00	1.00	0.00
129	Engineering Technical Supv. II	1.00	1.00	1.00	0.00
130	Code Enforcement Admin.	1.00	1.00	1.00	0.00
130	Fiscal Administrator	1.00	1.00	1.00	0.00
131	Engineer III	2.00	2.00	1.00	-1.00
132	Development Service Coordinator	0.00	0.00	1.00	1.00
134	Engineer IV	2.00	2.00	2.00	0.00
135	Zoning Administrator	1.00	1.00	1.00	0.00
136	Code Compliance Manager	1.00	1.00	1.00	0.00
137	Plans Review & Codes Admin.	1.00	1.00	1.00	0.00
141	Director of Dev. and Permits	1.00	1.00	1.00	0.00
Total Department Personnel		74.50	78.00	80.00	2.00

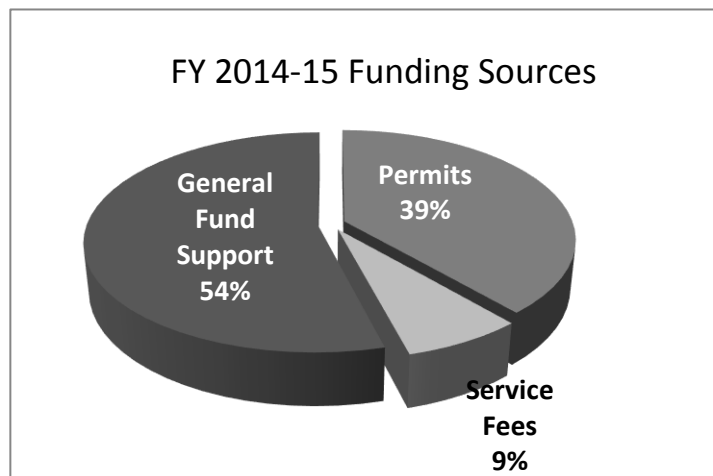
* These positions are "Special Project" (SP) positions included and funded in the Capital Improvement Plan (CIP).
 These positions were added in the FY 14-18 CIP, but not listed in the FY 13-14 Operating Budget.

Development & Permits

113080

Operating Revenues		FY 12-13	FY 13-14	FY 14-15	Change from
Fund	Resource	Actual	Budget	Budget	prior year
100	<u>General Fund</u>				
	Permits, Privilege & License Fees	1,908,972	2,076,600	2,501,281	20.5%
	Charges for Services	442,964	583,788	469,228	-19.6%
	Miscellaneous Revenue	68	0	0	0.0%
	Recovered Costs	8,727	0	0	0.0%
	Total Revenues	2,360,731	2,660,388	2,970,508	11.7%
204	<u>Fee Supported Activities</u>				
	Charges for Services	96,071	90,896	90,896	0.0%
	Total Revenues	96,071	90,896	90,896	0.0%
	Combined Resources	2,456,802	2,751,284	3,061,404	11.3%
	Use of (contribution to) Fund Balance	(308)	-	109,104	0.00%
	General Fund Support	3,294,424	3,129,969	3,502,249	11.9%
	Total Resources	5,750,918	5,881,253	6,672,757	13.5%

Budget by Fund:		FY 12-13	FY 13-14	FY 14-15	Change from
		Actual	Budget	Budget	prior year
100	General Fund	5,655,155	5,790,357	6,472,757	11.8%
204	Fee Supported Activities	95,763	90,896	200,000	120.0%
	Total by Fund	5,750,918	5,881,253	6,672,757	13.5%



Economic Development - Business Development & Retention

113010

Description:

The Department of Economic Development helps to attract, retain, and expand high quality industry and business to create a stable, diverse tax base and economy; thereby, creating jobs and improving the standard of living for the citizens of Chesapeake. These core functions are achieved by:

- Developing and implementing programs which encourage industries and businesses to locate within the City.
- Serving the existing industrial/business community with an effective retention program, and serving as liaison between industry/business and the City.
- Serving staff functions for the Economic Development Authority, Chesapeake Port Authority, and Economic Development Advisory Committee.

The Economic Development Department also has oversight responsibilities for two Tax Increment Financing Districts.

Code	Program Title	Program Description
81050	Business Development and Retention	Attract new companies to the City, provide an effective Business Retention and Expansion Program; identify and encourage redevelopment opportunities throughout the City.
81102	Greenbrier Tax Increment Financing Fund	Established on January 1, 2005, to provide funding for public infrastructure projects within the district's boundaries.
81103	South Norfolk Tax Increment Financing Fund	Established on March 22, 2005, to provide funding for public infrastructure projects within the district's boundaries.

Budget by Program		FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
81050	Economic Development- Business Development & Retention	1,537,112	1,715,842	1,771,267	3.2%
81102	Greenbrier Tax Increment Financing Fund (TIF)	73,604	450,000	450,000	0.0%
81103	South Norfolk Tax Increment Financing Fund (TIF)	118,256	400,000	400,000	0.0%
Total By Program		1,728,972	2,565,842	2,621,267	2.2%

Economic Development - Business Development & Retention

113010

Goals

- Attract new business investment from targeted industries, and provide an effective Business Retention and Expansion Program in the industrial, commercial, and retail sectors of the City.
- Enhance and add structure to Small, Women, and Minority (SWAM) Business Development Initiative.
- Enhance the use of the department web site to market the City for business location and expansion.
- Promote development opportunities and private sector development of new business parks, commercial areas, and redevelopment corridors.
- Work with Planning Department to implement the strategies of the Development Master Plans for South Norfolk, Great Bridge, Greenbrier, Deep Creek, and Western Branch.
- Increase international business presence by utilizing outreach marketing, particularly in Europe, the Far East, and South America.
- Attract continued and increased private investment within the TIF Districts.
- Implement the initiatives and continuum of improvements within the directives set forth in the City ordinance establishing the TIF Districts.

Performance Measures	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
# of new businesses located	74	15	15	0.0%
# of new bus. expanded	123	40	40	0.0%
Jobs added by new business	796	500	500	0.0%
Existing jobs retained	1,179	750	750	0.0%

Budget Highlights:

- Salaries and wages reflect a 3% general wage increase effective October 1st, and a 2% salary adjustment due to the increased portion that employees must pay for the Virginia Retirement System (VRS).
- Benefits increased due to an increase in health insurance costs and the inclusion of Other Post Employment Benefits (OPEB) which were previously shown in the Non-Departmental section of the budget document. This represents almost \$57,000 of the increase in employee benefits.
- Changes to the personnel complement include the reclassification of a Marketing Research Specialist position to a Business Development Representative and the transfer of the shared Television Producer position to the Public Communications Department. The reclassification of the Marketing Research Specialist requires a review by the Human Resources Department prior to the change. The Television Producer position is a full-time position that will exist solely in the Public Communications Department.
- The small decrease in purchased services is due to the reduction in the allowance for advertising.

Economic Development - Business Development & Retention

113010

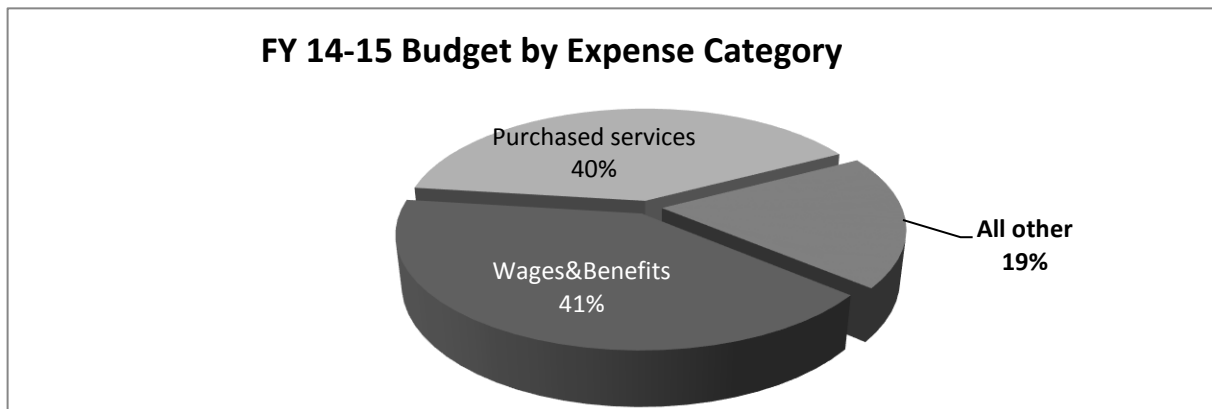
Budget Highlights continued:

- Costs for all three internal services increased with the largest amount going for information technology charges.
- The slight increase in other expenditures is primarily due to increased costs for telecommunications, travel, and leases.
- A \$5,000 increase for office supplies and equipment is budgeted for FY 2014-15.
- There are transfers to the General Fund from each of the TIF districts. These include \$109,000 for police interdiction at hotels and \$55,000 for Sheriff mowing, along with funding for landscape and lighting maintenance for improvements in each district. (\$184,660 Greenbrier and \$60,700 for South Norfolk). Interfund transfers are not shown in the budget of this department, but included in the budget of Public Works, Police, and Sheriff departments, since they are responsible for the management of the work. Funding is also transferred from each district to the Debt Fund for necessary principal and interest payments. The South Norfolk TIF also transfers \$1 million for Oscar Smith schools.

Emerging Budget Issues

- Starting in FY 2016 the department will need additional funding to cover the annual office rent increase.

	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Requirements:				
Salaries and wages	735,126	751,208	746,054	-0.7%
Employee benefits	290,645	284,187	325,078	14.4%
Purchased services	251,129	1,063,801	1,056,567	-0.7%
Internal service charges	88,822	113,768	133,456	17.3%
Other expenditures	345,619	338,378	340,612	0.7%
Materials	17,632	14,500	19,500	34.5%
Total Expenses/Requirements	1,728,972	2,565,842	2,621,267	2.2%



Economic Development - Business Development & Retention

113010

Personnel:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Budget	Budget	Budget	prior year
109	Office Specialist I	1.00	1.00	1.00	0.00
113	Office Specialist II	1.00	1.00	1.00	0.00
115	Office Coordinator	1.00	1.00	0.00	(1.00)
118	Marketing Research Assistant	1.00	1.00	1.00	0.00
122	Marketing Research Specialist	1.00	1.00	0.00	(1.00)
125	Television Producer	0.00	0.60	0.00	(0.60)
128	Business Development Rep.	1.00	1.00	2.00	1.00
130	Fiscal Administrator	0.63	0.63	0.63	0.00
132	Development Svcs. Coord.	1.00	1.00	1.00	0.00
132	Sr. Business Development Mgr.	2.00	2.00	2.00	0.00
134	Operations Manager	1.00	0.00	0.00	0.00
135	Asst. Director of Econ. Dev.	1.00	1.00	1.00	0.00
142	Director of Economic Dev.	1.00	1.00	1.00	0.00
Total Department Personnel		12.63	12.23	10.63	(1.60)

Budget by Fund:	FY 12-13	FY 13-14	FY 14-15	Change from
	Actual	Budget	Budget	prior year
100 General Fund	1,537,112	1,715,842	1,771,267	3.2%
209 Greenbrier TIF	73,604	450,000	450,000	0.0%
212 South Norfolk TIF	118,256	400,000	400,000	0.0%
Total by Fund	1,728,972	2,565,842	2,621,267	2.2%

Notes:

Tax Increment Financing Districts (TIF) were established in the Greenbrier and South Norfolk sections of the City. In accordance with state statute, funds are used to support improvements in the TIFs and to service debt used to finance improvements. The statute permits the transfer of surplus TIF funds to the City's General Fund. These funds are used to maintain completed infrastructure improvements. The South Norfolk TIF also transfers \$1 million for debt service costs related to Oscar Smith Middle School.

	FY 12-13	FY 13-14	FY 14-15
	Actual	Budget	Budget
Transfers to the General Fund	(1,587,802)	(1,349,137)	(1,409,360)
Transfers to Capital Projects Funds	(7,008,415)	(2,540,000)	(1,749,300)
Transfers to the Debt Fund	(2,053,176)	(2,056,989)	(2,267,533)

Most funding received by each TIF remains in the respective fund balance until needed for Capital Improvement projects. A list of Capital Improvement projects can be found in section J - Capital Improvement Plan of this document. More detail can be found in the separate Capital Improvement Budget FY 2014-15, as well as the five year Capital Improvement Plan FY 2015-19.

Planning Department & Planning Commission

111050

Description:

The Planning Department consists of four divisions - Comprehensive Planning, Current Planning, Planning Management Support, and Administration. The department is responsible for:

- Collecting, analyzing, and coordinating data relative to society, economy, and the physical development of the City.
- Developing and updating the City's Comprehensive Plan. This is the City's overall policy document regarding the future development of the City and is used to guide future resource allocation decisions.
- Preparing and updating various development and socio-economic data sets that provide the foundation for analyses and policy recommendations.
- Developing and maintaining the City's Zoning Ordinance, Subdivision Ordinance, and Chesapeake Bay Preservation Ordinances.
- Reviewing all rezoning, conditional use permits, subdivisions and site plans.
- Assigning addresses to new building permits.
- Providing recommendations to the Planning Commission, City Council, and City management on land development decisions affecting zoning, the environment, and transportation.
- Supporting the Historic Preservation Commission, the South Norfolk Architectural Review Board, and the Bikeways and Trails Committee, as well as, an assortment of state and regional efforts.
- Overseeing the operation and administration of the Community Development Grant Program (CDBG), HOME Investment Partnership Program (HOME), and the Neighborhood Stabilization Program (NSP) funded by the Federal government.

The Planning Department's mission is to provide guidance and expertise in land use, planning, and development in order to optimize fiscal, human, and natural resources for the orderly physical development of the City, and to maintain a high quality of life for all citizens.

The **Planning Commission**, although separate, is presented with the Planning Department. The Planning Commission conducts public hearings and provides recommendations to City Council regarding the Comprehensive Plan amendments, development applications, ordinance amendments, and other land use matters. The commission serves primarily in an advisory capacity to the City Council.

The **Open Space and Agricultural Preservation** program is a voluntary program that protects open space through the purchase of development rights. One focus of the program is encroachment prevention agreements with the United States Navy for NALF Fentress and NSA Northwest Annex. OSAP provides for the preservation of open space that helps sustain the agricultural industry, protects military facilities from incompatible development, protects the watershed, and helps control the increase of public services normally associated with residential growth.

Planning Department & Planning Commission

111050

Budget by Program	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
81000 Planning	1,622,460	1,939,851	2,130,932	9.9%
81002 Planning Commission	34,139	49,577	54,077	9.1%
81007 Open Space & Agricultural Preservation	-	-	175,000	NA
Total By Program	1,656,599	1,989,428	2,360,009	18.6%

Goals

- Develop, monitor and update strategic plans pertaining to the physical form and economic development of the City.
- Provide technical expertise and good planning practice in the application of city, state and federal codes to the development review process.
- Coordinate information management functions and provide support to the Comprehensive and Current Planning divisions, as well as special City Manager and City Council requests.
- Provide staff support and assistance to City Council appointed boards, commissions, and committees.
- Provide timely and accurate information.
- Represent and protect the City's interests in regional, state and federal initiatives as necessary.
- Promote the orderly development of the City to improve the health, safety, convenience and welfare of its citizens through planning for the future development of the City's transportation systems, community facilities, agricultural and forest land preservation, economic and efficient use of public funds, and land use.

Planning Department Performance Measures	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior Year
Administrative review/nonpublic hearing plan reviews	390	315	315	3%
Planning Commission public hearing plan reviews	126	100	100	4%
Zoning and Subdivision ordinance amendments	8	15	15	15%
Chesapeake Bay Preservation Act (CBPA) Board public hearing reviews	17	15	15	25%
Chesapeake Bay Preservation Act (CBPA) Board non-public hearing	272	260	260	0%
Architectural Review Board public hearing reviews	48	60	60	11%
Architectural Review Board non-public hearing reviews	68	90	90	0%

Planning Department & Planning Commission

111050

Performance Measures Continued	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior Year
Street addresses assigned or changed	1,946	1,425	1,425	2%
Level of Service /approved residential developments tracked in GIS database	28	40	40	14.3%
Service requests completed	42	40	40	100.0%
Citizen inquiries /PUD letters/ABC permits	8,121	7,700	7,700	0.1%
Demographics research and assistance services	41	45	45	25.0%
City Manager and City Council special reports	54	35	35	25.0%
Number of regional committees planning staff serves	15	15	15	0.0%
HUD funded activities monitored	n.a.	n.a.	46	n.a.
HUD IDIS System Sessions	n.a.	n.a.	670	n.a.
Community Meetings	6	n.a.	20	n.a.
Planning Commission				
Public hearings held	12	12	12	0.0%
Agenda Items	126	n.a.	130	n.a.
Community Workshops held	12	20	30	50.0%

Budget Highlights:

- Funding for salaries and benefits reflects changes in benefit costs as well as the distribution of Virginia Retirement System contributions between employer and employee. In addition, salaries reflect a 1.6% pay increase that took effect in January of FY 2014 plus a 3% pay increase that takes effect in October of FY 2014.
- Funding is provided for contract services to develop a model which can produce ad- hoc economic impact analysis on selected development projects.
- A part-time Planner position is converted to a full-time Senior Planner for development review services, replacing a Senior Planner position that was reclassified to Principal Planner during FY 2014.
- Internal service charges increased for Information Technology costs.
- Funding for pre-acquisition costs related to the Open Space and Agricultural Preservation program has been included in the general fund as a transfer from the committed revenue allocated to the OSAP program. Funds for the actual purchase of land or development rights will be appropriated as the project is identified.

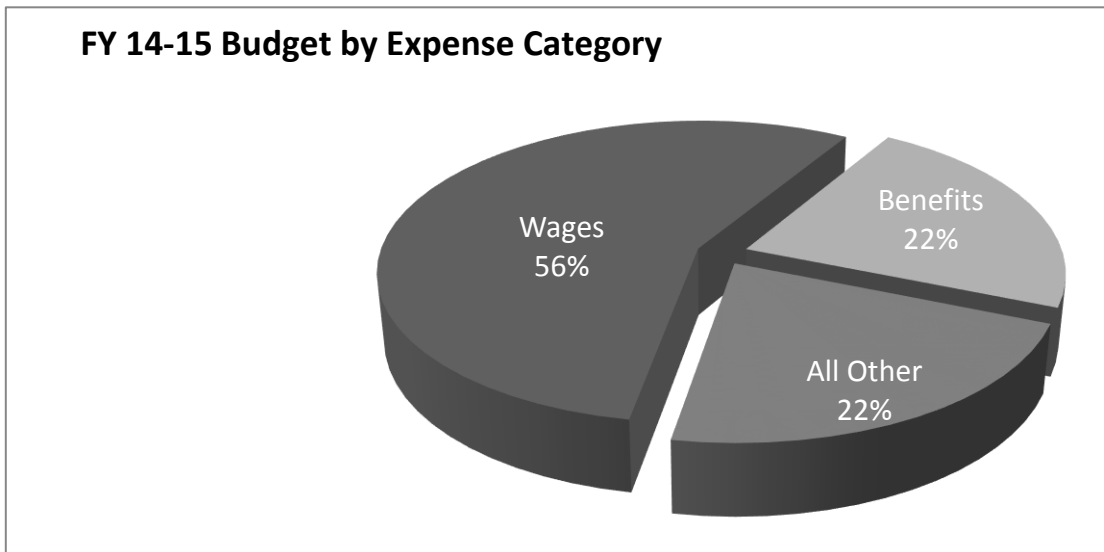
Planning Department & Planning Commission

111050

Emerging Budget Issues

- Add capacity for PUD and Code amendment analysis and administration to meet growing demand. Includes personnel, professional development support and office supplies for full staffing at increased activity volumes.
- Add operational funding for Historic Preservation Commission/Architectural Review Board to Planning Commission budget in FY 2016.
- Replace plotter used for printing large maps & images in FY 17.

	FY 12-13	FY 13-14	FY 14-15	Change from
Requirements:	Actual	Budget	Budget	prior Year
Salaries and wages	1,033,636	1,255,340	1,318,597	5.0%
Employee benefits	389,679	454,176	530,182	16.7%
Purchased services	17,893	32,071	217,000	576.6%
Internal service charges	131,078	128,817	176,930	37.3%
Other expenditures	60,187	75,082	73,763	-1.8%
Materials	24,126	43,942	43,537	-0.9%
Capital outlay	-	-	-	#DIV/0!
Total Expenses/Requirements:	1,656,599	1,989,428	2,360,009	18.6%



Planning Department & Planning Commission

111050

Personnel:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior Year
107	Office Assistant II	0.00	0.00	0.00	0.00
109	Office Specialist I	1.00	1.00	1.00	0.00
113	Office Specialist II	2.00	2.00	2.00	0.00
115	Office Coordinator	1.00	2.00	2.00	0.00
117	Planning Technician	1.00	1.00	1.00	0.00
118	GIS Technician I	0.00	0.00	0.00	0.00
119	Address Coordinator	1.00	1.00	1.00	0.00
120	GIS Technician II	1.00	1.00	1.00	0.00
121	Planner/Planner (Encore)	0.50	0.50	0.00	-0.50
126	Senior Planner	7.00	8.00	8.00	0.00
127	Principal Planner	1.00	1.00	2.00	1.00
131	Planning Administrator	3.00	3.00	3.00	0.00
135	Assistant Director of Planning	1.00	1.00	1.00	0.00
141	Director of Planning	1.00	1.00	1.00	0.00
Total Department Personnel		20.50	22.50	23.00	0.50

Operating Revenues		FY 12-13	FY 13-14	FY 14-15	Change from
Fund	Resource	Actual	Budget	Budget	prior year
100	General Fund				
	Permits & License Fees	94,827	123,369	139,739	13.3%
	Charges for Services	4,420	3,295	4,400	33.5%
	Recovered Costs	455	0	0	0.0%
	Total Revenues	99,702	126,664	144,139	13.8%
210	Open Space & Agricultural Preservation				
	General Property Taxes	271,284	271,284	271,284	0.0%
	Total Revenues	271,284	271,284	271,284	0.0%
	Use of OSAP Fund Balance	-	-	1,088,146	
	Combined Resources	370,986	397,948	1,503,569	277.8%
	General Fund Support	1,556,897	1,862,764	2,215,870	19.0%
	Transfer to the General Fund	-	-	(175,000)	100.0%
	Transfers to the Debt Fund	-	(64,430)	(64,430)	0.0%
	Transfer to the Capital Fund	-	-	(1,120,000)	100.0%
	Resources available for current operations	1,927,883	2,196,282	2,360,009	7.5%
	Use of (contribution to) Fund Balance	(271,284)	(206,854)	0	-100.0%
	Total Resources	1,656,599	1,989,428	2,360,009	18.6%

Budget by Fund:

100	General Fund	1,656,599	1,989,428	2,360,009	18.6%
210	Open Space & Agricultural Preservation		-	-	0.0%
Total by Fund		1,656,599	1,989,428	2,360,009	18.6%

Public Utilities

112030

Description:

The Public Utilities Department operates and maintains the Lake Gaston and the Northwest River water treatment plants. Both plants are located within the City of Chesapeake and are equipped to provide treatment and distribution of quality drinking water. The state-of-the-art plants have centralized laboratories used to test and treat up to 10 million gallons of water a day.

Additionally, the department operates and maintains the water distribution system, the sewer systems (gravity and force sewer mains), and sewer pumping stations that provide 24 hours a day waste water collection and disposal services. Sewage treatment is done by Hampton Roads Sanitation District authority, which bills customers for its services. The department is responsible for:

Code	Program Title	Program Description
60005 and 60011	Lake Gaston Water Treatment and Northwest River Water Treatment Plant	Provide treatment and distribution of quality drinking water for the Citizens of Chesapeake which meet or exceed compliance standards.
60020	Sewer Maintenance/Operations	Maintains and operates the City's sewage collection system. Responsible for clearing of clogged sewer lines, repairing of sanitary sewer force/gravity mains, inspecting and washing sewer mains and appurtenances, and conducting annual efficiency tests of pumping stations.
60022	Water Maintenance/Operations	Maintains and operates the City's water distribution mains to provide a continuous potable water supply and adequate fire protection to the Citizen's of Chesapeake. Also, installs new water service connections, conducts flow/pressure tests and routine maintenance of fire hydrants.
60032	Administrative-General	Provides leadership, policy direction, planning, and coordination of the various operations of the department.
60033	Administrative-Billing/Customer Service	Provides Customer Service/Billing for all utility service account activities.
60034	Meter Reading Services	Provide water meter readings and billings every 58-62 days, which averages 1,500-1,800 meters per day.
60052	Engineering	Provides quality technical services relative to the City's water and sanitary sewer system to the public and consulting services to engineers, developers, contractors, field forces, other City departments, and State and Federal agencies.
95200	Utility Capital Improvement	Provides capital improvement throughout the City relative to sewer and water distribution and treatment to water mains, pumps, telemetry, and other equipment to ensure compliance with regulations to provide a safe supply of drinking water for the Citizen's of Chesapeake.

Public Utilities

112030

Operating Budget by Program	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Operating Expenditures				
60005 Water Production-Lk Gaston	4,758,497	7,249,212	7,543,248	4.1%
60011 Water Production-NW River	19,849,522	22,901,465	23,614,825	3.1%
60020 Sewer Maint. & Operations	4,960,555	6,583,383	7,153,773	8.7%
60022 Water Maint. & Operations	2,786,421	3,281,015	3,541,556	7.9%
60032 Administration	2,639,511	3,352,903	3,091,710	-7.8%
60033 Billing/Customer Service	1,397,726	1,762,853	2,048,594	16.2%
60034 Meter Reading Services	289,911	333,017	391,263	17.5%
60052 Engineering	1,275,879	1,476,325	1,534,611	3.9%
Total Operating Expenditures	37,958,023	46,940,173	48,919,581	4.2%
Non-Operating Expenditures:				
95200 Public Utility Debt Service	9,155,291	9,462,450	9,526,720	0.7%
95202 Revenue Bond Debt Service	2,680,568	2,690,943	2,690,281	0.0%
Total Public Utilities Budget	49,793,882	59,093,566	61,136,582	3.5%

Goals:

- Maintain a supply of potable water that meets or exceeds the quality guidelines established by state and federal regulatory agencies.
- Increase public awareness of water treatment.
- Plan and oversee development of water resources to meet future needs of the City.
- Improve the process of preventive maintenance.
- Respond to customer request in a timely manner.
- Evaluate customer complaints and inquiries to forecast future needs and improve service.
- Re-evaluate and revise safety policies and rules to provide assurance that industry standards and codes are met.
- Communicate accurate information about system development to engineers within a timely manner.
- Increase inspections.

Public Utilities

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Performance Measures	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Water Production Lake Gaston:				
Million of gallons treated/delivered	3,069	3,069	3,069	0.0%
% Compliance with quality parameters	100%	100%	100%	0.0%
Water Production- Northwest River:				
Million of gallons treated/delivered	1,002	1,002	1,032	3.0%
% Compliance with quality parameters	100%	100%	100%	0.2%
# of complaints about water quality	135	135	135	0.0%
Sewer Maintenance & Operations :				
# of repairs (including emergencies)	1,232	1,500	1,500	0.0%
Miles of collection system cleaned	71	100	105	5.0%
Cost per mile of collection system	\$4,769	\$5,000	\$5,250	5.0%
Water Maintenance & Operations:				
Pipeline repairs	544	500	500	0.0%
Water meters installed/repared	1,841	3,000	4,000	33.3%
Fire hydrants maintained/flushed	2,252	2,500	2,600	4.0%
New services connected	79	75	75	0.0%
Administration:				
Inquiries and complaints received	1,500	1,500	1,500	0.0%
Vouchers processed	6,030	6,300	6,500	3.2%
Track water connections	64,157	64,500	64,800	0.5%
Billing/Customer Service:				
Telephone calls received	99,724	100,000	100,300	0.3%
Walk-in customers assisted	13,374	13,600	13,900	2.2%
Active accounts administered	63,416	63,700	64,000	0.5%
Accounts worked in the field	56,574	56,700	57,000	0.5%
Meter Reading Services:				
Meter readings	361,200	390,000	390,000	8.0%
Engineering:				
Plats reviewed	150	150	150	0.0%
Plans reviewed	500	50	50	-90.0%
Miss Utility tickets marked	10,000	13,000	13,000	30.0%
Cross-connection inspections	600	550	550	-8.3%
# of activations	50	65	65	30.0%

Public Utilities

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Budget Highlights:

- Public Utilities is proposing a 4.9% rate increase effective July 1, 2014.
- The department is adding 2.0 positions to its Sewer Maintenance and Operations Division in FY 14-15. These include one Electrician II and one Utilities Electronic Tech. II positions.
- Salaries and wages reflect a 3% general wage increase effective October 1st, and a 2% salary adjustment due to the increased portion that employees must pay for the Virginia Retirement System (VRS).
- Benefits increased for health insurance premiums, the Virginia Retirement System rate, Life Insurance rate, and Other Post Employment Benefits (OPEB).
- Public Utilities is increasing funding for Capital Outlay items (new and replacement capital machinery, equipment, and vehicles) for FY 14-15 by \$502,500. During the economic downturn, many of the needed replacements were delayed due to budget constraints. This need to replace older machinery, equipment, and vehicles will continue in future years.
- Public Utilities is anticipating increases in the cost of water production for FY 14-15. Water purchased for resale from other municipalities increased by roughly \$119,000 and chemical supplies by about \$178,000. Other water materials and supplies also increased by about \$40,000 for the year.
- The Purchased services category increased for FY 14-15 by about \$504,000. This is to cover projected cost increases for general repairs and maintenance contracts for water production and sewer operations. Maintenance contracts cover items such as: generators, lab equipment, telemetry equipment, and hardware/software.
- The Billing/Customer Service division's budget for FY 14-15 increased by \$150,000 for new capital equipment and machinery.
- The Meter Reading Services division's budget for FY 14-15 increased by \$40,000 for new and replacement equipment.
- While water and sewer fees can only be used for the distribution, collection, and treatment of water and sewage, the Utilities Department makes certain payments to the City for services it receives. These include:
 - (1) Annual payment of \$500,000 to defray the Department's share of City overhead costs (e.g., finance, budget, and administration).
 - (2) Internal service charges for information technology, self insurance, and central fleet provided by the City.
- Public Utilities Internal service charges increased almost \$210,000 from FY 13-14. Information technology increased \$153,600, central fleet by \$35,500, and self-insurance by \$20,700.

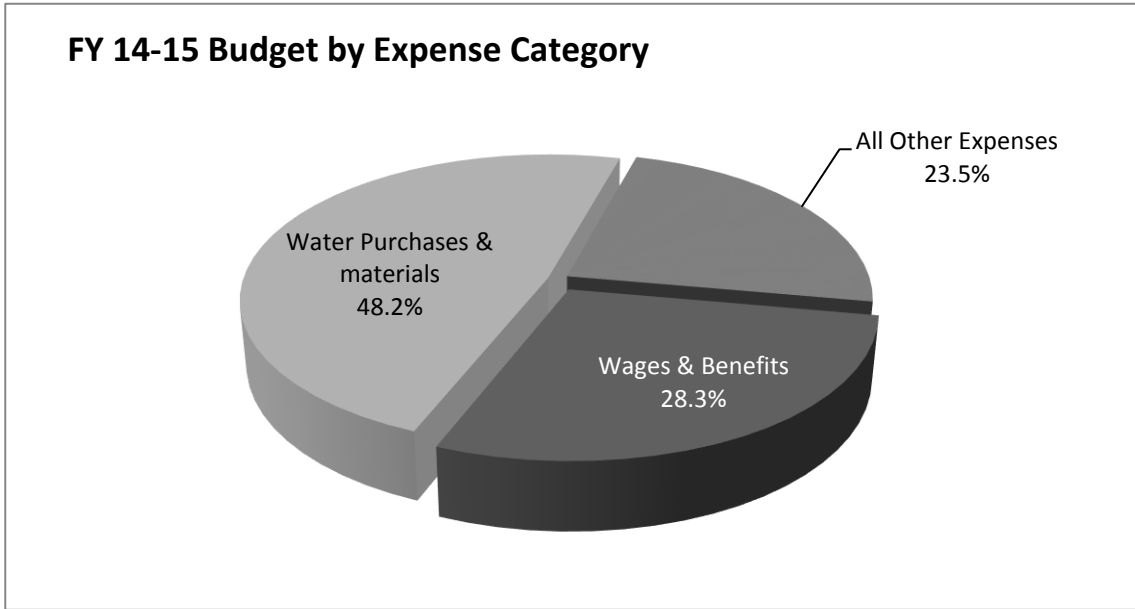
Public Utilities

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Emerging Budget Issues:

- Uncertainty of regulatory requirements with the Department of Environmental Quality (DEQ). Public Utilities estimates this could increase costs by \$600,000 a year beginning in FY 2016.
- Rising costs of outsourcing (i.e. lab services and maintenance contracts).
- Final outcome and impact of regionalization from the Hampton Roads Sanitation District has not been determined.
- Increased funding will be needed to fund new and replacement Capital Equipment and Improvements. The department requested an additional \$1 million for FY 15 and FY 16, and an additional \$2.7 million for FY 17.

Requirements:	FY 12-13	FY 13-14	FY 14-15	Change from
	Actual	Budget	Budget	prior year
Operating Expenditures				
Salaries and wages	7,982,679	9,137,002	9,302,479	1.8%
Employee benefits (incl. OPEB)	3,890,001	4,353,003	4,555,154	4.6%
Other post employment benefits	-	-	-	#DIV/0!
Purchased services	1,449,711	2,597,362	3,100,824	19.4%
Overhead allocation	500,000	500,000	500,000	0.0%
Internal service charges	1,621,032	1,573,749	1,783,685	13.3%
Other expenditures	2,358,381	3,729,196	3,782,900	1.4%
Water purchases and materials				
Water purchased for resale	18,493,856	19,777,263	19,896,135	0.6%
Water - repair & maintenance supplies	830,282	964,341	989,341	2.6%
Water - other operating chemicals	(107,367)	1,802,103	1,979,824	9.9%
Water - other materials & supplies	683,975	685,154	705,739	3.0%
Capital outlay	255,473	1,821,000	2,323,500	27.6%
Total Operating Expenditures	37,958,024	46,940,173	48,919,581	4.2%
Non-Operating Expenditures:				
Principal & interest	11,835,859	12,153,393	12,217,001	0.5%
Total Expenses/Requirements:	49,793,882	59,093,566	61,136,582	3.5%



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Personnel:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior year
103	Laborer	10.00	10.00	10.00	0.00
103	Service Dispatcher	1.00	1.00	1.00	0.00
103	Tradeshelper	1.00	1.00	1.00	0.00
104	Housekeeper I	1.00	1.00	1.00	0.00
105	Office Assistant I	0.88	0.88	0.88	0.00
105	Water Meter Technician I	1.00	1.00	1.00	0.00
106	Laborer/Operator	19.00	19.00	19.00	0.00
106	Water Prod. Maint. Worker	2.00	2.00	2.00	0.00
107	Office Assistant II	2.00	2.00	2.00	0.00
107	Storekeeper I	1.00	1.00	1.00	0.00
107	Water Meter Technician II	7.25	7.25	7.25	0.00
108	Customer Service Mechanic	7.00	7.00	7.00	0.00
108	Motor Equipment Operator I	8.00	8.00	8.00	0.00
109	Customer Service Clerk I	3.63	3.63	3.63	0.00
111	Motor Equipment Operator II	9.00	9.00	9.00	0.00
111	Pump Station Mechanic I	8.00	8.00	8.00	0.00
111	Water Meter Technician III	2.00	2.00	2.00	0.00
112	Building Maint. Mechanic I	1.00	1.00	1.00	0.00
112	Customer Service Clerk II	5.00	5.00	5.00	0.00
112	Laboratory Technician	1.00	1.00	1.00	0.00
113	Account Technician I	1.00	1.00	1.00	0.00
113	Motor Equipment Operator III	2.00	2.00	2.00	0.00
113	Office Specialist II	2.00	2.00	2.00	0.00
114	Crew Leader	9.00	9.00	9.00	0.00
114	Customer Service Clerk III	2.00	2.00	2.00	0.00
114	Electrician II	1.00	1.00	2.00	1.00
114	Pump Station Mechanic II	1.00	1.00	1.00	0.00
114	Utilities Locator	3.00	3.00	3.00	0.00
115	Office Coordinator	2.00	2.00	2.00	0.00
115	Payroll Technician I	1.00	1.00	1.00	0.00
116	Account Technician III	1.00	1.00	1.00	0.00
117	Bacteriologist I	1.00	1.00	1.00	0.00
117	Collection Agent I	1.00	1.00	1.00	0.00
117	Crew Supervisor II	5.00	5.00	5.00	0.00
117	Engineering Technician I	1.00	1.00	1.00	0.00
117	Payroll Technician II	1.00	1.00	1.00	0.00
117	Storekeeper Supervisor	1.00	1.00	1.00	0.00
117	Water Prod. Maint. Mech.	2.00	2.00	2.00	0.00
118	Crew Supervisor III	1.00	1.00	1.00	0.00
118	Customer Service Supervisor	2.00	2.00	2.00	0.00
118	Electrician III	1.00	1.00	1.00	0.00
118	Utility Electronics Technician I	1.00	1.00	1.00	0.00
116-119	Class I-III Water Treat. Plant Op.	19.00	19.00	19.00	0.00
119	Construction Inspector II	2.00	2.00	2.00	0.00

Public Utilities

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Personnel Continued:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior year
119	Cross-Connections Inspector	1.00	1.00	1.00	0.00
120	Bacteriologist II	1.00	1.00	1.00	0.00
120	General Supervisor	13.00	13.00	13.00	0.00
120	Meter Shop Supervisor	1.00	1.00	1.00	0.00
121	Chemist I	2.00	2.00	2.00	0.00
121	Lead Water Treat. Plant Op.	3.00	3.00	3.00	0.00
121	Utility Electronics Tech. II	3.00	3.00	4.00	1.00
123	Chemist II	1.00	1.00	1.00	0.00
123	Engineering Technician III	1.00	1.00	1.00	0.00
123	GIS Specialist	0.00	0.00	0.00	0.00
124	Water Prod. Maint. Supv.	1.00	1.00	1.00	0.00
124	Water Treat. Plant Chief Op.	1.00	1.00	1.00	0.00
125	Accountant II	1.00	1.00	1.00	0.00
126	Customer Service Manager	1.00	1.00	1.00	0.00
127	Accountant III	1.00	1.00	1.00	0.00
127	Administrative Assistant III	1.00	1.00	1.00	0.00
127	Engineer I	0.00	1.00	1.00	0.00
127	Engineering Specialist I	0.00	0.00	0.00	0.00
127	Engineering Technical Supvr. I	2.00	1.00	1.00	0.00
127	GIS Analyst	1.00	1.00	1.00	0.00
128	Wastewater Collection Super.	1.00	1.00	1.00	0.00
128	Wastewater Pump Super.	1.00	1.00	0.00	-1.00
128	Wastewater Reliability Super.	1.00	1.00	1.00	0.00
128	Water Distribution Super.	1.00	1.00	1.00	0.00
128	Water Quality Supervisor	1.00	1.00	1.00	0.00
128	Water Service Superintendent	1.00	1.00	1.00	0.00
129	Engineer II	2.00	3.00	3.00	0.00
129	Engineer II (SP EDP) *	0.00	1.00	1.00	0.00
129	Systems Analyst I	1.00	1.00	1.00	0.00
130	Fiscal Administrator	1.00	1.00	1.00	0.00
131	Engineer III	2.00	2.00	3.00	1.00
131	Financial/Cust. Svcs. Admin.	1.00	1.00	1.00	0.00
132	Systems Analyst II	1.00	1.00	1.00	0.00
135	Engineer V	1.00	1.00	1.00	0.00
135	Water Resource Mgmt. Admin.	1.00	1.00	1.00	0.00
135	Water/Wastewater Admin.	1.00	1.00	1.00	0.00
137	Assistant Director	1.00	1.00	1.00	0.00
142	Director of Public Utilities	1.00	1.00	1.00	0.00
Unclass.	Eng. Tech. Support (Encore)	0.50	0.50	0.50	0.00
Total Department Personnel		208.26	210.26	212.26	2.00

* This position is a "Special Project" (SP) position included and funded in the Capital Improvement Plan (CIP).

This position was added in the FY 14-18 CIP, but not listed in the FY 13-14 Operating Budget.

Public Utilities

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Operating Revenues		FY 12-13	FY 13-14	FY 14-15	Change from
Fund	Resource	Actual	Budget	Budget	prior year
501	<u>Operations Fund</u>				
	Use of Money and Property	57,675	0	0	0.0%
	Miscellaneous Revenue	2,075	0	0	0.0%
	Recovered Costs	63	0	0	0.0%
	Subtotal	59,813	-	-	0.0%
510	<u>Revenue Fund</u>				
	Use of Money and Property	1,143,432	1,428,390	1,510,320	5.7%
	Charges for Services	59,008,288	60,468,900	61,042,000	0.9%
	Miscellaneous Revenue	42,414	50,000	54,000	8.0%
	Recovered Costs	3,961	500	0	-100.0%
	Federal Aid	1,010,804	652,820	652,820	0.0%
	Subtotal	61,208,900	62,600,610	63,259,140	1.1%
	Total Resources	61,268,712	62,600,610	63,259,140	1.1%
Budget by Fund:					
		FY 12-13	FY 13-14	FY 14-15	Change from
		Actual	Budget	Budget	prior year
	501 Operations Fund	37,958,023	46,940,173	48,919,581	4.2%
	509 Revenue Bond	2,680,568	2,690,943	2,690,281	0.0%
	512 Subordinate Debt	9,155,291	9,462,450	9,526,720	0.7%
	Total by Fund	49,793,882	59,093,566	61,136,582	3.5%

Notes:

Excess revenues will fall to Public Utilities fund balance until needed for capital projects. Within the Public Utilities group of funds, there is an appropriation for Capital projects for \$950,000 for FY 2014-15.

Transfers to the Capital Fund	3,168,001	2,249,747	950,000
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Public Works

112040

Description:

The department of Public Works consists of 17 divisions including two enterprise (business-like) funds. The remaining divisions are part of the City's General Fund.

Public Works provide services that are vital to the operations of the City of Chesapeake and include collection and recycling of solid waste; design, review, approval and inspection of development plans for the construction of roads, bridges and major highways; installation, repair, and maintenance of traffic signals, signs, and pavement markings; street cleaning; and storm water management. A complete list of department programs appears below.

Code	Program Title	Program Description
41100	Administration	Provides leadership, policy direction, planning, coordination, and control of all activities and services within Public Works.
41101	Resource Management	Coordinates the department's Operating and Capital Improvement Budgets, provides payroll and accounts payable services, and reinforces safety rules, policies and procedures.
41110	Engineering	Provides design, review, inspection, and approval of development plans for transportation, bridges, stormwater, and VDOT projects.
41200	Street Maintenance	Maintains and repairs the City's right-of-way and maintains readiness of the Public Works Emergency Operations Center.
41210	Bridges & Structures	Operates, maintains, and repairs the City's bridges and related structures.
41310	Drainage	Maintains and improves existing drainage (pipe) systems within the City's right-of-ways.
41400	Traffic Operations	Provides for the safe, efficient, and convenient movement of vehicles and cargo on the City's roadways in accordance with State and Federal manuals of uniform traffic control devices through the installation, maintenance, and repair of traffic signals, signs, and pavement markings.
41700	Contractual Services	Manages the large contracts such as grass mowing, street paving, and repairs for divisions within Public Works and other departments throughout the City.
41800	Operations	Provides routine and emergency repair of streets, highways, bridges, storm drainage, and traffic control devices.
42300	Solid Waste Collection	Provides refuse collection to City residents.
42301	Solid Waste Disposal	Disposes of residential and municipal refuse and recyclables through the Southeastern Public Service Authority (SPSA) and private contractors.

Public Works

112040

Code	Program Title	Program Description
43101	Facilities Management-Maintenance	Ensures all City buildings are safe, functional, and productive working environments.
43102	Facilities Management-Administration & Building Construction	Executes the capital construction program for buildings and parks as approved by the City Council and prepares budget estimates for the annual facilities construction program.
41600 and 94450	Chesapeake Transportation System (CTS) including Renewal & Replacement <i>an Enterprise Fund</i>	Operates and maintains the Chesapeake Transportation System (CTS), including the Expressway toll road and toll collection equipment.
61000, 61001, and 61002	Stormwater (SW)Management Operations include: Operations; Environmental Quality; and Engineering <i>an Enterprise Fund</i>	Provides installation and maintenance of ditches and pipes, repair of cave-ins, and the inspection and remediation of erosion/sediment to detention/retention basins. The program also provides cleaning of streets constructed with curbs/gutter to catch and remove pollutants.

Budget by Program		FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Operating Expenditures:					
41100	Administration	746,251	667,890	1,088,380	63.0%
41101	Resource Management	803,664	980,873	784,354	-20.0%
41110	Engineering	6,753,368	7,374,230	7,854,485	6.5%
41200	Street Maintenance	5,359,796	5,174,205	5,447,993	5.3%
41210	Bridges & Structures	1,925,111	2,360,445	3,033,067	28.5%
41310	Drainage	1,644,661	1,803,470	2,236,526	24.0%
41400	Traffic Operations	1,577,990	1,786,056	1,960,423	9.8%
41600	Ches. Transport. System (CTS)	2,441,656	3,663,235	4,046,518	10.5%
41700	Contractual Services	6,977,125	7,557,587	8,207,878	8.6%
41800	Operations	551,354	643,177	958,792	49.1%
42300	Solid Waste Collection	7,722,064	8,464,166	8,185,738	-3.3%
42301	Waste Disposal & Recycling	16,356,170	14,916,707	14,916,657	0.0%
43101	Facilities - Maintenance	3,408,477	3,540,581	4,125,615	16.5%
43102	Facilities - Building Constrn.	443,234	636,436	422,336	-33.6%
61000	Stormwater Operations	6,862,090	8,242,383	8,455,439	2.6%
61001	SW-Environmental Quality	464,018	787,528	954,340	21.2%
61002	Stormwater Engineering	-	-	959,308	N/A
Total Operating Expenditures		64,037,029	68,598,969	73,637,849	7.3%
Non-Operating Expenditures:					
41600	CTS Debt Service	5,448,364	736,250	774,250	5.2%
Total By Program		69,485,393	69,335,219	74,412,099	7.3%

Public Works

112040

Goals:

- Advise Management and Council on key issues and trends that sustain more efficient operations.
- Provide quality, courteous, and efficient customer service to our customers.
- Provide a transportation network that minimizes congestion, promotes alternate travel modes, and maximizes operating efficiency.
- Provide timely and cost effective civil engineering services which include consultation, land surveying, and property acquisition.
- Develop cost saving alternatives for operating and capital improvements.
- Procure and administer contracts that will enhance the efficiency of routine and emergency maintenance and operations relative to transportation, stormwater, drainage, bridges, structures, sidewalks, curbs, and gutters.
- Exceed federal and state safety requirements Occupational Safety and Health Administration and Virginia Occupational Safety and Health Administration (OSHA and VOSHA) for the ongoing safety of our citizens and employees.
- Exceed the expected levels of compliance with the City’s Virginia Pollutant Discharge Elimination System (VPDES).
- Provide environmentally sound collection and disposal of municipal solid waste, yard waste and recyclables.

Performance Measures	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate	Change from prior year
Resource Management:				
# citizen requests	13,649	10,000	14,000	40.0%
# of vehicle accidents	41	50	50	0.0%
# of personal injuries	26	50	35	-30.0%
# of other claims	11	60	-	-100.0%
# of vendor payments	13,498	14,000	14,000	0.0%
Engineering:				
# of City projects designed	20	14	20	42.9%
# of City projects constructed	14	15	16	6.7%
# of requests for street lights	11	50	40	-20.0%
# of parcels/easements acquired	102	200	150	-25.0%
# of survey requests completed	57	66	65	-1.5%
# of traffic studies completed	387	950	500	-47.4%
# of single hauling permits processed	1,694	1,400	1,700	21.4%
# of blanket hauling permits processed	499	400	500	25.0%
# of in-house Stormwater designs	18	23	22	-4.3%
# of traffic inquiries received	501	1,400	1,000	-28.6%
# of water quality permits received	8	18	16	-11.1%

Public Works

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Performance Measures continued	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate	Change from prior year
Engineering (continued):				
# of jurisdictional determinations received	2	1	8	700.0%
# Chapter 17 PFM ESAs reviewed	40	50	50	0.0%
# of NEPA actions completed	1	1	1	0.0%
# of CBPA Enforcement Cases Investigated	25	12	20	66.7%
# of Chapter 17 FOIAs Processed	79	61	70	14.8%
Street Maintenance:				
# of work orders generated	6,331	7,500	6,800	-9.3%
New lane miles added to maintenance	-	10	12	20.0%
Linear feet of sidewalks repaired	2,189	3,000	3,000	0.0%
Linear feet curb/gutter repaired	2,988	3,500	3,500	0.0%
# of potholes repaired	11,110	9,000	9,000	0.0%
Bridges & Structures:				
# of work orders generated	1,283	1,000	1,000	0.0%
# of bridge openings	16,104	17,500	17,500	0.0%
Bridges/overpasses maintained	96	96	96	0.0%
% of bridges/overpasses inspected as scheduled	100%	100%	100%	0.0%
# of vessels passed	34,658	36,000	36,000	0.0%
Drainage:				
# of work orders generated	2,150	1,500	1,500	0.0%
# of catch basins cleaned & repaired	930	600	1,000	66.7%
Linear feet of ditch cleaned	428,208	400,000	410,000	2.5%
Linear feet of pipes rehabilitated	52,800	50,000	50,000	0.0%
Linear feet of ditches rehabilitated	428,208	400,000	410,000	2.5%
Cave-in requests received	518	400	525	31.3%
Cave-ins repaired	512	400	520	30.0%
Traffic Operations:				
# of work orders generated	5,260	5,700	5,700	0.0%
Signs repaired, replaced or installed	8,171	4,500	4,500	0.0%
Lanes miles painted	18	150	150	0.0%
Chesapeake Expressway:				
Manual toll transactions	1,306,704	1,425,550	1,219,574	-14.4%
Non-discounted electronic toll transactions	844,851	810,284	997,833	23.1%
Discount transactions	1,392,508	1,473,112	1,478,271	0.4%

Public Works

112040

Performance Measures continued	FY 12-13 Actual	FY 13-14 Estimate	FY 14-15 Estimate	Change from prior year
Contractual Services:				
# of work orders generated	239	320	320	0.0%
Lane miles of roadway resurfaced	50	35	50	42.9%
Shoulder miles mowed	6,944	7,350	6,879	-6.4%
Acres of medians/open areas mowed	1,437	1,500	2,378	58.5%
Ditch miles of backslopes mowed	948	997	930	-6.7%
Cave-ins repaired	146	100	140	40.0%
Trees removed	16	30	15	-50.0%
Linear feet of ditch cleaning (snag & drag)	6,600	15,000	15,000	0.0%
Solid Waste Collection:				
Tons of refuse collected (Garbage)	91,908	95,000	96,000	1.1%
Operating & Maintenance costs/ton	\$90.25	\$88.92	\$89.26	0.4%
Solid Waste Disposal:				
Yard waste tonnage	5,000	5,000	5,000	0.0%
Disposal cost per ton	\$125.00	\$125.00	\$125.00	0.0%
SPSA recycling/yard waste tonnage	16,706	17,070	17,326	1.5%
Facilities Management Maintenance:				
Total square feet of buildings maintained	1,645,073	1,645,073	1,663,073	1.1%
Maintenance backlog	\$3,561,800	\$3,708,300	\$4,200,000	13.3%
Facilities Management Administration & Building Construction:				
Planning studies underway	1	2	2	0.0%
Designs underway	8	10	8	-20.0%
Minor Construction (\$10K-\$50K) Underway	5	7	7	0.0%
Major Construction (> \$50,000) underway	9	9	8	-11.1%
Stormwater Management Operations:				
# of stormwater service requests	759	3,000	800	-73.3%
Linear feet of pipes washed	90,100	125,000	100,000	-20.0%
Detention/retention basins inspected	543	650	600	-7.7%
# of erosion/sediment control inspections	4,097	4,000	4,100	2.5%
Curb miles swept	5,030	5,030	5,030	0.0%

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Budget Highlights:

- Public Works' Stormwater Operations Division is being split into two programs: Stormwater Operations and Stormwater Engineering in FY 2015.
- For FY 13-14, the CTS Debt Service Budget does not include the \$4,462,000 in debt service payments for the 2012 Bond refunding of the old Chesapeake Expressway Toll-Revenue Bonds and the financing of the new Dominion Blvd. Steel Bridge Capital Project. This amount has been added to CTS's Debt Service Budget for FY 14-15. Practically all of the \$4.46 million will be capitalized as construction period interest.
- Public Works is increasing funding for new and replacement capital machinery, equipment, and vehicles for FY 14-15 by \$854,466. During the economic downturn, many of the needed replacements were deferred due to budget constraints. Replacements of older machinery, equipment, and vehicles will continue in future years.
- The Administration Program absorbs the City's allocated Internal Service Charges (i.e. Information Technology (IT), City Garage, and Self-Insurance) for the Public Works department General Fund programs. For FY 14-15, this increase was \$393,000, of which \$381,000 is Information Technology costs. This amount makes up 79% of total IT charges for the Public Works Department.
- For FY 14-15, Public Works continues to reorganize the department's personnel to best meet service demands, while trying to limit the increase in new positions. The Resource Management Division is transferring three positions to "Operations" and one position to "Street Maintenance." "Facilities" is also transferring one position to "Operations".
- Public Works has added eight positions in FY 14-15. None of these positions are being funded from the general fund revenue. New positions are added as follows:
 - Stormwater Operations is adding seven new positions, six for an additional "Ditch Work Crew" and one Mechanic II position.
 - The Chesapeake Transportation System (CTS) is adding one new Account Technician III position.
- Salaries and benefits for FY 14-15 include a 3% general wage increase effective October 1st, and increased costs for health insurance, life insurance, and the City's contribution rate in the Virginia Retirement System.
- Benefits also increased for the allocation of Other Post Employment Benefits (OPEB) costs, which were previously shown in the Non-Departmental section of the budget document. This represents almost \$1.3 million of the increase in employee benefits.

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Budget Highlights (cont.):

- Contracted Professional Services increased by a little more than \$896,000 for Public Works for FY 14-15. This increase includes some of the following:
 - \$284,000 for Street Maintenance provided by an addition of State funding.
 - \$164,000 for Stormwater Operations repairs of cave-ins.
 - \$117,000 for Chesapeake Transportation System for fees charged by VDOT for EZ Pass.
 - \$99,000 for Contractual Services for various right-of-way improvements.
 - \$129,000 for Stormwater's Environmental Quality for the City's MS4 Permit and TMDL action plans.
- Repairs increased by about \$1.2 million for Public Works for FY 14-15. This includes some of the following increases:
 - \$492,000 for Bridges & Structures for sub-structure repairs on Indian River and Centerville Turnpike Bridges, and upgrades to control systems on four movable bridges.
 - \$215,000 for the Chesapeake Transportation System for repairs to the Toll System's components including: digital violation cameras; pavement loops; gate safety switches; and network equipment.
 - \$287,000 for Facilities - Building Maintenance for necessary deferred repair and maintenance items.

Emerging Budget Issues:

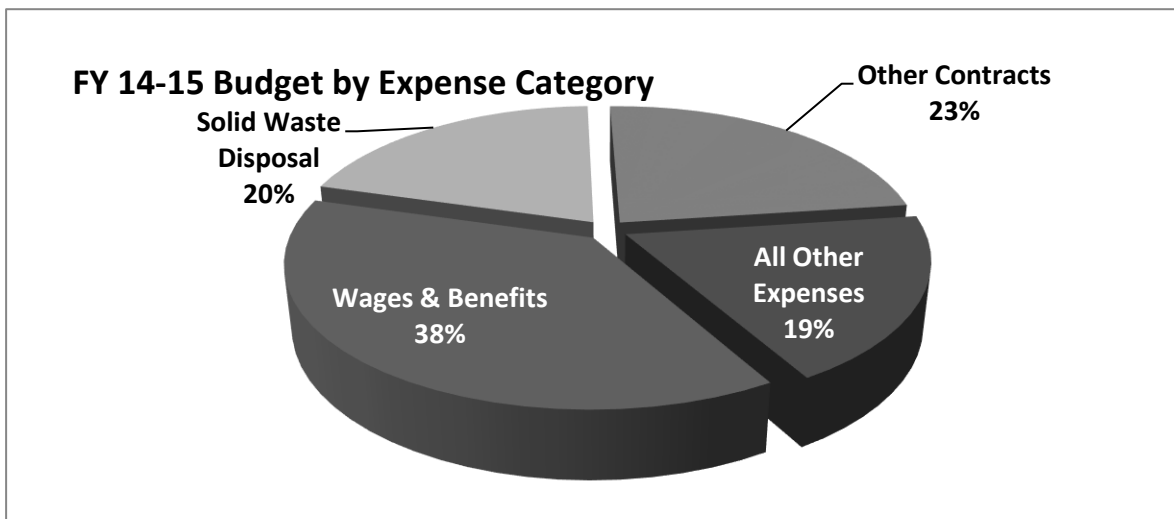
- There is uncertainty regarding new stormwater regulations and how they will impact budgeting in future years.
- The department will focus on maintaining increased efficiency to prevent a backlog in the Street Maintenance division.
- Increased funding will be needed to fund new and replacement capital machinery and equipment.
- Increased annual funding of approximately \$100,000 will be needed to maintain and repair existing City-owned facilities.
- With the installation of new security systems, Public Works is projecting an additional \$100,000 in annual maintenance contracts beginning in FY 2016.

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Requirements:	FY 12-13 Actual	FY 13-14 Budget	FY 14-15 Budget	Change from prior year
Operating Expenditures:				
Salaries and wages	15,044,142	17,398,594	18,090,462	4.0%
Employee benefits (include. OPEB)	7,020,878	8,320,992	9,722,685	16.8%
Purchasing and Contract Services				
Waste Management	13,121,317	12,042,967	12,149,793	0.9%
Green Waste Recycling	3,173,723	2,491,703	2,634,527	5.7%
Contracted Professional Services	5,107,457	6,297,447	7,193,784	14.2%
Repairs	5,625,065	6,697,695	7,891,000	17.8%
Maintenance Contracts	945,210	1,042,645	944,834	-9.4%
Temp Services	563,812	751,543	650,983	-13.4%
Equipment rental and other	264,173	440,832	540,280	22.6%
Internal service charges	7,395,618	7,411,518	7,281,080	-1.8%
Utilities, telecomm, and postage	4,127,415	4,426,723	4,495,627	1.6%
Supplies & materials	562,490	1,024,276	936,294	-8.6%
Capital outlay	1,085,729	252,034	1,106,500	339.0%
Total Operating Expenditures	64,037,029	68,598,969	73,637,849	7.3%
Non-Operating Expenditures:				
Principal and interest	5,448,364	736,250	774,250	5.2%
	69,485,393	69,335,219	74,412,099	7.3%

Purchased services includes street paving, grass mowing, and solid waste disposal contracts.



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Personnel:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior year
103	Laborer	26.00	26.00	28.00	2.00
104	Toll Collector	24.00	23.13	22.88	-0.25
104	Housekeeper	0.63	0.50	0.50	0.00
105	Bridge Operator (incl substitutes)	20.80	20.28	20.28	0.00
105	Office Assistant I	2.13	2.13	2.13	0.00
105	Security Officer I	1.50	1.38	1.38	0.00
106	Laborer/Operator	21.00	21.00	22.00	1.00
106	Sign Fabricator I	1.00	1.00	1.00	0.00
106	Custodian/Groundskeeper	1.00	1.00	1.00	0.00
107	Waste Management Worker I	10.00	10.00	10.00	0.00
108	Motor Equipment Operator I	6.00	5.00	5.00	0.00
108	Survey Party Aide	1.00	1.00	1.00	0.00
109	Customer Service Clerk I	1.00	1.80	1.80	0.00
109	Office Specialist I	3.00	3.00	3.00	0.00
110	Bridge Maintenance Mechanic I	2.00	2.00	2.00	0.00
110	Sign Fabricator II	1.00	1.00	1.00	0.00
110	Toll Collection Assistant Supv.	3.00	3.00	3.00	0.00
111	Motor Equipment Operator II	31.00	31.00	32.00	1.00
111	Storekeeper II	1.00	1.00	1.00	0.00
111	Waste Management Operator I	12.00	12.00	12.00	0.00
112	Bridge Maint. Mechanic II	5.00	5.00	5.00	0.00
112	Customer Service Clerk II	2.80	2.00	1.00	-1.00
112	Facilities Maintenance Tech. I	8.00	7.00	7.00	0.00
112	Waste Management Operator II	39.00	39.00	39.00	0.00
113	Account Technician I	4.00	4.00	4.00	0.00
113	Drafting Technician I	1.00	1.00	1.00	0.00
113	Motor Equipment Operator III	25.00	25.00	25.00	0.00
113	Safety Inspector I	1.00	1.00	2.00	1.00
113	Survey Party Technician	3.00	3.00	3.00	0.00
113	Traffic Signal Technician I	3.00	3.00	3.00	0.00
113	Office Specialist II	1.00	1.00	1.00	0.00
113	Office Spec. II - (SP/Dom. Blvd.)*	0.00	1.00	1.00	0.00
114	Account Technician II	8.00	8.00	8.00	0.00
114	Crew Leader	15.13	14.50	18.50	4.00
114	Electrician II	1.00	1.00	1.00	0.00
114	Toll Collection Supervisor	4.00	4.00	4.00	0.00
115	Facilities Maintenance Tech. II	5.00	6.00	6.00	0.00
115	Office Coordinator	2.00	2.00	2.00	0.00
115	Payroll Technician I	0.00	0.00	0.00	0.00
115	Waste Management Inspector	2.00	2.00	2.00	0.00
116	Account Technician III	3.00	3.00	4.00	1.00
116	Crew Supervisor I	10.00	9.00	9.00	0.00
116	Customer Support Tech. I	2.00	2.00	2.00	0.00
116	Motor Equipment Operator IV	2.00	2.00	1.00	-1.00

* These positions are "Special Project" (SP) positions included and funded in the Capital Improvement Plan (CIP).
 These positions were added in the FY 14-18 CIP, but not listed in the FY 12-13 Operating Budget.

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Personnel Continued:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions ²	Actual	Budget	Budget	prior year
116	Motorized Equipment Specialist	1.00	1.00	1.00	0.00
117	Account Supervisor	1.00	1.00	1.00	0.00
117	Construction Inspector I	1.00	1.00	1.00	0.00
117	Crew Supervisor II	6.00	6.00	6.00	0.00
117	Engineering Technician I	2.00	2.00	2.00	0.00
117	Eng. Tech. I - (SP/Dom. Blvd.)*	0.00	1.00	1.00	0.00
117	Facilities Maintenance Tech. III	2.00	2.00	2.00	0.00
117	Mechanic II	0.00	0.00	1.00	1.00
117	Storekeeper Supervisor	1.00	1.00	1.00	0.00
117	Survey Party Supervisor	2.00	2.00	2.00	0.00
117	Traffic Signal Technician II	2.00	2.00	2.00	0.00
118	Electrician III	1.00	1.00	1.00	0.00
118	Welder	1.00	1.00	1.00	0.00
118	Engineering CADD Tech. II	3.00	3.00	3.00	0.00
118	Procurement Specialist I	1.00	1.00	1.00	0.00
119	Administrative Assistant I	3.00	3.00	3.00	0.00
119	Engineering Technician II	4.00	4.00	4.00	0.00
119	Safety Inspector II	1.00	1.00	1.00	0.00
119	Construction Inspector II	13.00	13.00	12.00	-1.00
120	Administrative Assistant II	0.00	0.00	0.00	0.00
120	General Supervisor	11.00	10.00	11.00	1.00
121	Assistant Right-of-Way Agent	3.00	3.00	3.00	0.00
121	Chief Survey Party Supervisor	1.00	1.00	1.00	0.00
121	Construction Inspector III	3.00	3.00	3.00	0.00
121	Customer Support Technician II	1.00	1.00	1.00	0.00
121	Engineering CADD Technician III	1.00	1.00	1.00	0.00
121	Utility Electronics Technician II	1.00	1.00	1.00	0.00
122	Public Works Info. Spec.	1.00	1.00	1.00	0.00
123	Electronic/Comm. Supv.	1.00	1.00	1.00	0.00
123	GIS Specialist	1.00	1.00	1.00	0.00
123	Engineering Technician III	6.00	6.00	6.00	0.00
123	Facilities Supervisor	1.00	1.00	1.00	0.00
125	Construction Inspector Supv.	4.00	4.00	4.00	0.00
125	Accountant II	0.00	1.00	1.00	0.00
125	Engineer Technician IV	0.00	3.00	3.00	0.00
126	Customer Service Manager	1.00	1.00	1.00	0.00
126	Waste Mgmt. Operations Supt.	1.00	1.00	1.00	0.00
127	Accounting Administrator	1.00	1.00	1.00	0.00
127	Administrative Assistant III	2.00	2.00	2.00	0.00
127	Engineering Specialist I	3.00	3.00	3.00	0.00
127	Engineering Technical Supv. I	1.00	1.00	1.00	0.00
127	Traffic Operations Supt.	1.00	1.00	1.00	0.00
127	Engineer I	4.00	5.00	4.00	-1.00
127	Environmental Specialist I	1.00	1.00	2.00	1.00

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 These positions were added in the FY 14-18 CIP, but not listed in the FY 12-13 Operating Budget.

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Personnel Continued:		FY 12-13	FY 13-14	FY 14-15	Change from
Grade	Positions	Actual	Budget	Budget	prior year
127	Accountant III	1.00	0.00	0.00	0.00
128	Assistant Streets Administrator	1.00	1.00	1.00	0.00
128	Stormwater Superintendent	1.00	1.00	1.00	0.00
128	Environmental Coordinator	1.00	1.00	1.00	0.00
129	Environmental Specialist II	1.00	1.00	1.00	0.00
129	Facility Maintenance Supt.	1.00	1.00	1.00	0.00
129	Right-of-Way Agent	1.00	1.00	1.00	0.00
129	Engineer II	7.00	6.00	6.00	0.00
130	City Surveyor	1.00	1.00	1.00	0.00
130	Fiscal Administrator	2.00	2.00	2.00	0.00
130	GIS Senior Analyst	1.00	1.00	1.00	0.00
130	Toll Operations Manager	1.00	1.00	1.00	0.00
131	Engineer III	4.00	5.00	5.00	0.00
131	Engineer III - (SP/Dom. Blvd.)*	0.00	0.63	0.63	0.00
133	Project Manager	5.00	7.00	6.00	-1.00
133	Project Mgr. - (SP/Dom. Blvd.)*	0.00	1.00	1.00	0.00
133	Waste Management Admin.	1.00	1.00	1.00	0.00
134	Engineer IV	2.00	1.00	1.00	0.00
135	Construction Facilities Mgr.	1.00	1.00	1.00	0.00
135	Expressway Administrator	1.00	1.00	1.00	0.00
135	Engineer V	1.00	1.00	1.00	0.00
135	Engineer V - (SP/Dom.Blvd.)*	0.00	1.00	1.00	0.00
135	Municipal Facilities Admin.	1.00	1.00	1.00	0.00
135	Streets & Bridges Administrator	1.00	1.00	1.00	0.00
135	Stormwater Administrator	1.00	1.00	1.00	0.00
137	Operations Manager	1.00	1.00	1.00	0.00
138	Asst. Director PW/City Engineer	1.00	1.00	1.00	0.00
142	Director of Public Works	1.00	1.00	1.00	0.00
Total Department Personnel		450.99	455.35	463.10	7.75

* These positions are "Special Project" (SP) positions included and funded in the Capital Improvement Plan (CIP).

These positions were added in the FY 14-18 CIP, but not listed in the FY 13-14 Operating Budget.

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Operating Revenues		FY 12-13	FY 13-14	FY 14-15	Change from
Fund	Resource	Actual	Budget	Budget	prior year
100	<u>General Fund</u>				
	Fines and Forfeitures	537,978	425,000	400,000	-5.9%
	Use of Money and Property	54,760	38,000	41,390	8.9%
	Charges for Services	373,218	461,348	521,043	12.9%
	Miscellaneous Revenue	32,895	44,350	40,627	-8.4%
	Recovered Costs	(8,386)	0	10,000	100.0%
	State Other Categorical Aid	30,283,555	30,283,555	31,755,412	4.9%
	Total Revenues	31,274,019	31,252,253	32,768,472	4.9%
520	<u>Stormwater Operations</u>				
	Use of Money and Property	126,879	100,000	150,000	50.0%
	Charges for Services	14,972,901	14,806,000	15,155,996	2.4%
	Recovered Costs	145	0	0	0.0%
	Total Revenues	15,099,925	14,906,000	15,305,996	2.7%
	Transfers to Grants	(34,532)	0	0	0.0%
	Resources available for current operations	15,065,393	14,906,000	15,305,996	2.7%
525	<u>Chesapeake Transportation System</u>				
	Use of Money and Property	23,853	10,000	10,000	0.0%
	Charges for Services	10,286,134	10,975,963	10,659,513	-2.9%
	Recovered Costs	12,255	15,000	15,000	0.0%
	Total Revenues	10,322,243	11,000,963	10,684,513	-2.9%
	Transfers to Capital Projects	(5,422,873)	-	-	
	Resources available for current operations	4,899,370	11,000,963	10,684,513	-2.9%
	Combined Resources	51,238,781	57,159,216	58,758,981	2.8%
	General Fund Support	22,995,246	24,653,570	26,453,771	7.3%
	Total Resources	69,485,393	69,335,219	74,412,099	7.3%
	Resources available for current operations	74,234,027	81,812,786	85,212,753	4.2%
Budget by Fund:		FY 12-13	FY 13-14	FY 14-15	Change from
		Actual	Budget	Budget	prior year
	100 General Fund	54,269,265	55,905,823	59,222,244	5.9%
	520 Stormwater Operations	7,326,108	9,029,911	10,369,087	14.8%
	525 Transportation System	7,890,020	4,399,485	4,820,768	9.6%
	Total by Fund	69,485,393	69,335,219	74,412,099	7.3%

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Notes:

The Stormwater Operations fund and Chesapeake Transportation System are Enterprise Funds. Revenues are restricted for specific use within each of these funds. Please see the Approved Capital Improvement Plan Fiscal Year 2015-2019 for a complete list of planned projects. The Stormwater Operations fund will fund \$4.9 million for capital improvements, and the Chesapeake Transportation System will fund \$690,000 for capital improvements.

Transfers to the Capital Fund			
Stormwater	6,415,468	5,850,000	4,936,165
Transportation System	8,422,873	3,000,000	690,000

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