



**Meeting Minutes  
South Norfolk Revitalization Commission  
June 16, 2022  
ForKids, inc.**

**ROLL CALL**

**SNRC Members Present:** Chair Benjamin Miner, Pamela Brandy, Seth Belkin, Sharon Johnson Clayton, Holly Wilcox Hurdle, Victoria Josue, Joseph D. Miles

**SNRC Members Absent:** Grady Palmer

**Staff:** Marvin Hodges, Planner II – Planning Department; Mark Woodward, Planning Administrator – Planning Department; James McNamara, Planning Director – Planning Department

Chair B. Miner called the meeting to order at 6:02 p.m.

**MINUTES**

Approval of May 19, 2022 regular meeting minutes, motion to approve minutes made by V. Josue and seconded by J.D. Miles, all members present voting for approval as presented.

**OLD AND NEW BUSINESS**

Chair Miner opened by informing members of the Commission of his meeting with Council scheduled for June 21<sup>st</sup>. The Chair stated that the meeting was set up for the purpose of interviewing and accepting another term. The Chair noted the intention was to use the time to also engage with Council regarding the Commission's updates to their bylaws and mission statement.

**REGULAR AGENDA**

**Bylaws Review and Approval (vote required)**

Chair Miner presented 2017 SNRC bylaws to Commission members for discussion, with the goal of updating and approving said bylaws in their entirety. Mission, Vision, and Goals had been approved in the April meeting.

Planning Director J. McNamara made note of SNRC vacancies and recalled that City Council moved for 5 potential members and continued 3 names at their latest meeting.

Chair Miner expressed that Standing Committees should be created in reference to the current bylaws document.

J.D. Miles proposed that Vision statement adhere to the City tagline; "Exceptional place to live, learn, work, farm and play."

The updated Municode was displayed to compare the bylaws' working document with current City code.

Vice Chair Brandy prompted a question about how term period within Commissions worked. This led to an information session that members can/will finish a partial term and can be a member of two consecutive four-year terms.

A motion was made by Vice Chair Brandy for the Chair to present the driving yearly initiatives to Council, adding a questioning on the status of the Municipal Building. Motion was seconded by V. Josue, all members present voting for approval.

**Open Forum**

J.D. Miles advised no new business with the Land Bank.

V. Josue reported on updates with the Elizabeth River Project and that power was disconnected from the former car wash on Poindexter Street.

**ADJOURNMENT:**

***Motion to adjourn made by Vice Chair P. Brandy, seconded by J.D. Miles, with all members present voting for.***

Meeting adjourned by B. Miner at 7:13 p.m.

**MEETING MINUTES APPROVED:** 7/21/2022