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**HEARING DATE: JAN 13, 2016**

TO: CHESAPEAKE PLANNING COMMISSIONERS  
FROM: KAREN E. SHAFFER, AICP, ASSISTANT PLANNING DIRECTOR   
THROUGH: JALEH M. SHEA, AICP, PLANNING DIRECTOR   
DATE: JANUARY 5, 2016  
RE: **TA-Z-15-06**

An Ordinance amending Appendix "A" of the City Code, entitled, "Zoning", Article 12, Section 12-705 to expand the voting membership of the Board of Historic and Architectural Review ("ARB") to nine (9) members; reduce the required number of members of the Historic Preservation Commission appointed to the ARB to one (1) member; require that one (1) voting member of the ARB be appointed from the South Norfolk Revitalization Commission; and require that one (1) voting member of the ARB be appointed from the South Norfolk Civic League

**TEXT AMENDMENT DESCRIPTION:**

The proposed ordinance will modify the size and composition of the City's Board of Historic and Architectural Review ("ARB").

**BACKGROUND:**

The proposed amendment was initiated by City Council who adopted a resolution on October 27, 2015, requesting the Planning Commission to consider and make recommendation concerning the proposed amendment.

**STAFF ANALYSIS:**

Additional time is needed to complete research for best practices, prepare an ordinance and provide an opportunity for stakeholder comments.

**STAFF RECOMMENDATION:**

Staff recommends that **TA-Z-15-06** be **CONTINUED** to the **March 9, 2016**, Public Hearing.

KES/ks