

**Transportation Toll Facility Advisory Committee**  
**April 4, 2013**

1. **Call to Order:** Mr. Scott Davis called the meeting to order at approximately 11:38 a.m.
2. **Roll Call:** Committee members in attendance.

<b>Committee Members in Attendance</b>	<b>Ex-officio Members in Attendance</b>
W. Scott Davis	Kelly Lackey
Larry Zoeller	
Robert Sciacchitano	

**Committee Members not in Attendance**  
Vonda Chappell  
George Midgette

<b>Non-Committee Members in Attendance</b>	
Gary Walton	Christel Lyons
Elizabeth Vaughn	Mary Ann Saunders
Teresa Morgan	T.E. (Tom) Jenkins, Jr.

**3. Meeting Discussion:**

Mr. Sciacchitano made a motion to approve the January 3, 2013 TTFAC meeting minutes. Mr. Zoeller seconded the motion and the motion carried unanimously.

Mr. Davis spoke of Mr. Herbert's retirement and Mr. Walton replacing him as Acting Expressway Administrator. Mr. Walton gave an update on the hiring status of different positions at the Expressway: awaiting approval of the Acting Toll Operations Manager, Matthew Perkins was selected as the new Facilities Supervisor (starts 4/9/13), 5 newly hired permanent Toll Collectors and 4 temporary Toll Collectors. The 2012 Renewal & Replacement contract work is under way and consists of guardrail replacement, drainage maintenance, repaving, electrical & lighting repairs and replacement. Mr. Walton informed the Committee of the Virginia Toll Facilities Group (VTFG) Awards; Regina Davis and Eric McCoy won two of the three awards which are indicative of the professionalism of the Expressway staff. He also gave an introduction to the financial and traffic information that Mrs. Morgan was presenting to the Committee. Mr. Walton apologized to the Committee, specifically to Mr. Sciacchitano, for not having the information requested at the January meeting. The items that were requested would provide data for three "peak" seasons at the Expressway.

Mrs. Morgan gave a summary of transactions for the Expressway/Chesapeake Transportation System (CTS). Mrs. Morgan discussed the decrease in traffic and revenue during fiscal year 2012, which Mr. Midgette asked for in the January meeting. Mr. Davis asked that Mrs. Morgan provide a copy of the data she referenced in the meeting (attached). Mrs. Vaughn provided an update on the Dominion Boulevard project and stated that everything was proceeding according to plan for the first quarter. She gave an update on the bridge span work. Mr. Davis inquired about the relocation of the 7-Eleven on the corner of Moses Grandy Trail and Dominion Blvd.; Mrs. Saunders stated she would check into it and get back with him. Mrs. Vaughn and Mrs.

Saunders confirmed that they were getting noise complaints (expected for project). Mrs. Vaughn stated she was working on a system report for the site. Mr. Zoeller expressed that the public awareness of the Dominion Project has been great.

Mr. Davis introduced Tom Jenkins from the South Norfolk Jordan Bridge (SNJB) to the meeting and did a brief overview of their meeting last month. Also, he shared that he suggested the adjustment of the toll rate at the SNJB. Mr. Jenkins gave a synopsis of the opening of SNJB and traffic statistics:

- 11,500 vehicles used the SNJB on their “free” day during the Gilmerton Bridge closure.
- Weekend traffic is low.
- SNJB has and will continue to survey their customers.
  - Feedback mainly about tax dollars paying for facility.

Mr. Jenkins spoke about VDOT EZ-Pass Center’s retail tags and stated that they have sold over 1000 at the SNJB. Mr. Davis asked Tom several questions:

- Whether the SNJB is on any evacuation routes – Mr. Jenkins’ response was no.
- Whether the section of the bridge that had to be replaced last summer affected the completion time line – Mr. Jenkins said it resulted in a 3 month delay.
- During high traffic, has the SNJB experienced any traffic backup? – Mr. Jenkins responded that it occurred on a “free day” (experienced backup due to traffic signal issues on the Portsmouth side of the bridge).
- What is the percentage of “Pay by Plate” customers that are not submitting toll payment? – Mr. Jenkins responded that approx. 5% of users are registered, but he did not know the percentage of users that don’t pay.

Mr. Zoeller had several items he inquired about:

- Has the SNJB thought about contacting BAE or other companies to do informational seminars – Mr. Jenkins stated he was not sure if Mr. Crum has planned to do that or not.
- What were the expectations for traffic with the Gilmerton Bridge back in service – Mr. Jenkins responded that they are continuing to see an increase in traffic at this time.
- How did SNJB keep snow off the bridge – Mr. Jenkins stated they have an agreement with a contractor. Equipment is kept at the end of the bridge and is used to pre-treat the bridge if snow is forecasted.

Mr. Sciacchitano inquired about the east-west split in traffic using the SNJB – Mr. Jenkins stated he did not have that data at this time.

Mr. Walton told the committee that the Expressway was acquiring information on the “EZ-Pass on the Go” program for possible implementation at the Expressway. He also presented the option of changing the Committee meeting schedule. It was agreed by the Committee that it is acceptable to have less scheduled meetings. Mr. Davis suggested that the next meeting be scheduled for October 3, 2013. A new chairperson will need to be selected at the next meeting; he inquired about the City Clerk’s office and future appointments to the Committee.

**4. Adjournment:** The meeting was adjourned at approximately 12:48 p.m. The next meeting is scheduled for 11:30 a.m., October 3, 2013 at the Chesapeake Expressway.