

**Transportation Toll Facility Advisory Committee
January 3, 2013**

- 1. Call to Order:** Scott Davis called the meeting to order at approximately 11:39 a.m.
- 2. Roll Call:** Committee members in attendance.

Committee Members in Attendance

W. Scott Davis
Vonda Chappell
George Midgette
Larry Zoeller
Robert Sciacchitano

Ex-officio Members in Attendance

Jan Proctor

Committee Member not in Attendance

Non-Committee Members in Attendance

Terry Herbert	Gary Walton
Belinda Malone	Elizabeth Vaughn
Teresa Morgan	

3. Meeting Discussion:

Ms. Chappell made a motion to approve the October 4, 2012 TTFAC meeting minutes. Mr. Sciacchitano seconded the motion and the motion carried unanimously.

Mr. Davis informed the Committee that he attended the groundbreaking for the Dominion Boulevard project. He wanted to go on record expressing his dissatisfaction with the TTFAC not being mentioned or thanked for their involvement with setting the toll rate structure and with hosting public hearings for the Dominion Boulevard Project. Mr. Davis asked for an update on the Dominion Boulevard project. Elizabeth Vaughn provided information on the media and public relations plans for the project. The City will use traditional media for lane closures as well as for other items that will disrupt traffic. The City will also keep updated information on the City's website. Ms. Vaughn informed the Committee that the public can sign up for text messages updates as well. The City will also keep Community groups informed and involved as the project moves forward. Project updates will be provided quarterly and posted on the City's website. Every major milestone will be announced on the website and advertised using other media formats. Ms. Vaughn also stated that both the Expressway's and Dominion Boulevard's information and websites will be combined under the name of the Chesapeake Transportation System at some point. Mr. Davis asked City staff for an update on the owner of the 7-11 whom expressed concerns with the possibility of reduced business as the Dominion Boulevard project advances. Ms. Proctor informed the Committee that some of the 7-11 owner's other competitors have closed their businesses. It is expected that the gentleman's business will see an increase in business as the project moves forward. Mr. Sciacchitano asked for information about the construction schedule for the Dominion Boulevard project. Mr. Walton informed the Committee that we do not have the construction schedule on hand, but it is scheduled to open in 2017. Mr. Davis informed the Committee that their part in the Dominion and South Norfolk Jordan Bridge

is now over. The members expressed concern for the lack of traffic on the SNJB. Members suggested better signage and advertising for the South Norfolk Jordan Bridge to be successful. Ms. Vaughn informed the Committee that the SNJB is discounting their tolls while the Gilmerton Bridge is closed. Mr. Davis asked if the City will take over the South Norfolk Jordan Bridge project if it fails. Ms. Proctor worked on the contract and assured the Committee that the City is not obligated to take over the South Norfolk Jordan Bridge if the project fails. Under certain conditions the City can request the land back, but she does not foresee the City being interested in doing so.

Mr. Herbert introduced the Chesapeake Transportation System's new Fiscal Administrator, Teresa Morgan. Mr. Herbert also introduced the City's Traffic Engineer, Gary Walton. Mr. Herbert handed out a presentation, which summarized the Chesapeake Expressway's performance over the last year. Mr. Davis asked what happened to the funds that are not spent throughout the fiscal year. Mr. Herbert informed the committee that the money stays with the Trustee. Mr. Sciacchitano clarified that he wanted to see updated information using the format from a previous presentation given to the Committee when the toll increase was being considered. Mr. Sciacchitano asked if the same format could be used to provide an update. He and the Committee want to see expenses compared to revenue. Terry stated that he would get in touch with Steer Davies Gleeves, the consultants that did the initial analysis and get the info out to the Committee through email (**Note:** Due to multiple changes in staff at the Chesapeake Expressway, we did not assemble and provide this data as discussed. We would like to provide a more comprehensive financial summary at the conclusion of the summer which will allow us to provide 3 "peak" seasons of data). Mr. Davis reiterated that the Committee would like to see if the Expressway is "on track". Mr. Midgett asked about the drop in the net asset numbers shown in Mr. Herbert's presentation. He specifically wanted to know what depreciated. Ms. Morgan informed the Committee that the information would be provided at the next meeting. Mr. Midgett asked who audits the books for the Expressway. Mr. Herbert informed the Committee that the Chesapeake Expressway is internally audited. Ms. Proctor informed the Committee that she is sure the bond indenture also requires external audits. Mr. Midgett asked how expenses were monitored. Mr. Herbert informed the Committee that the Chesapeake Expressway is required to receive approval from the City of Chesapeake's Purchasing Department and/or Finance Department using the procurement process for purchases/expenses.

Mr. Davis inquired about the new development with North Carolina initiating the Quick Pass program, which is an electronic toll collection system similar to the E-Z Pass program. E-Z Pass and North Carolina have reached an agreement to create interoperability between E-Z Pass and North Carolina's Quick Pass. North Carolina has signed an agreement with South Carolina, Georgia and Florida to ensure the Quick pass will work in those states as well. Currently, South Carolina, Georgia and Florida use Sun Pass, which is not accepted at E-Z Pass locations nor is E-Z Pass accepted at Sun Pass locations. The federal government has initiated discussions to create interoperability for all electronic tolling throughout the country.

4. Adjournment: The meeting was adjourned at approximately 12:38 p.m. The next meeting is scheduled for 11:30 a.m., April 4, 2013 at the Chesapeake Expressway.