

South Norfolk
Historic & Architectural Review Board



September 3, 2020





AGENDA

Board of Historic and Architectural Review

September 3, 2020

Portlock Gallery

3815 Bainbridge Blvd.

5:30 PM

- A. Call To Order
- B. Roll Call
- C. Approval of the August 6, 2020 regular meeting minutes.
- D. Consent Agenda
- E. Regular Agenda
 - 1. 1421 Chesapeake Avenue**
After-the-fact replacement of attic window with vinyl window, front door replaced with steel door with decorative glass, remove gable fascia trim, and paint metal roof with Black Slate Flat Multi-Surface Exterior Roof Paint.
 - 2. 1121 Rodgers Street**
Replace metal roof with architectural asphalt shingles, replace porch roof with metal, and demo rear chimney.
 - 3. 1400 Chesapeake Avenue**
Replace front porch floor, repair railing and columns, and repaint like for like; replace side yard staircase in same style.
 - 4. 1128 Seaboard Avenue**
Reapprove PLN-CAPP-2020-022, and install single lite craftsman style door.
- F. Old Business
- G. New Business
- H. Committee Reports
- I. Zoning Inspection Status Report
- J. Legal Guidance
- K. Administrative Approvals
- L. Citizen Input
- M. Adjournment



Meeting Minutes
Historic and Architectural Review Board (HARB)
August 6, 2020
Portlock Gallery – 3815 Bainbridge Blvd.

ROLL CALL

HARB Members Present: Chair – Joe Maguire, Tammi Amick, Edd Connor, and Ellsworth Spicher, Scott Davis, and David Schleeper.

Staff: Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Carlos Rodriguez, Code Compliance – Development and Permits; and Nathen Lamb, Recording Secretary – Planning Department.

Chair J. Maguire called the meeting to order at 5:33 p.m.

MINUTES

Approval of the July 2, 2020 regular meeting minutes; ***motion to approve minutes as submitted by D. Schleeper, and seconded by E. Connor, all members present voting yes.***

Approval of the July 23, 2020 special meeting minutes; ***motion to approve minutes as submitted by E. Spicher, and seconded by T. Amick, all members present voting yes.***

CONSENT AGENDA

None

REGULAR AGENDA

1205 Park Avenue

Original Request

- Install 8 ft. x 8 ft. x 8 ft. shed in rear yard; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

1436 Seaboard Avenue

Original Request

- Replace metal portions of roof with architectural asphalt shingles, replace windows, and install new front door; stipulation added to use 2-over-2 vinyl windows with raised profile grids, ***motion to deny application as submitted made by T. Amick, and seconded by D. Schleeper, motion fails, motion to approve application with stipulation made by S. Davis, and seconded by E. Spicher, four members present voting yes, two opposed.***

1416 Rodgers Street

Original Request

- After-the-fact sidewalk installation; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, five (5) members present voting yes, one opposed.***

1517 Rodgers Street

Original Request

- Replace front yard walkway with brick pavers, HARB adds stipulation to use reclaimed brick and to not exceed 3 ft. in width; ***motion to approve application with stipulation made by S. Davis, and seconded by E. Spicher, five (5) members present voting yes, one opposed.***

Old Business

None

New Business

None

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported four (4) administrative approvals – all like for like.

Public Input

None

ADJOURNMENT: The regular meeting adjourned at 6:45 p.m.

MEETING MINUTES APPROVED: _____

DRAFT

1421 Chesapeake Avenue



Record Summary for Certificate of Appropriateness

Record Detail Information

Record Type: [Certificate of Appropriateness](#) Record Status: [Open](#) File Date: [August 8, 2020](#)
 Record Number: [PLN-CAPP-2020-091](#) Expiration Date:
 Description: Record Name: [1421 chesapeake ave](#)
[replace attic windows with vinyl and same size,remove facial trim, replace porch shingles with same, replace front doorwith exterior steel door with glass, paint metal roof with Black Slate Flat Multi-Surface Exterior Roof Paint](#) Parent Record Number:

Address: [1421 CHESAPEAKE AVE, CHESAPEAKE, VA 23324](#)

Owner Information

Primary	Owner Name	Owner Address	Owner Phone
Yes	MOZART INVESTMENT LLC	[REDACTED]	

Parcel Information

Parcel No:

[REDACTED]

Contact Information

Name	Organization Name	Contact Type	Phone
greg harrison	MOZART INVESTMENT LLC	Applicant	[REDACTED]

Address

[REDACTED]

Application Specific Information

NATURE OF THE APPLICATION

Description	exterior alteration
Zoning Sign Off	No
Economic Hardship	No

PLANNING STAFF TO COMPLETE

Application After-the-Fact	-
After-the-Fact Fee Paid	-
Approved Administratively	-
Approving Planner	-
Approval Date	-
Certificate Number	-

See supplemental submittal requirements -
Board Approved Certificate Number -
I, _____, hereby grant permission for City Staff & members of the Historic Architectural Review Board to enter my site to view exterior areas related to this Certificate of Appropriateness Application. -
Structure Designation -

GENERAL INFORMATION

Year Structure Built 1900
Is this an After-the-Fact application? Yes
\$250 After the Fact fee, if required. UNCHECKED
One original delivered to the Planning Department OR a copy attached to the on-line application UNCHECKED
One disk containing all photos OR photos attached to on-line application UNCHECKED
? Completed and notarized power of attorney form if the applicant is not the property owner. UNCHECKED

NEW CONSTRUCTION

Completed application form. UNCHECKED
Surveyed site plan (including proposed buildings, structure(s), parking, etc.) UNCHECKED
Front and side elevations UNCHECKED
Samples UNCHECKED
Arrangement of proposed exterior lighting. UNCHECKED
Photographs of the property and adjoining or opposite properties. UNCHECKED

ADDITIONS TO EXIST. STRUCTURES

Completed application form. UNCHECKED
Surveyed site plan or city tax map UNCHECKED
Elevations UNCHECKED
Photographs of the existing structure and property. UNCHECKED
Samples, photos, and brochures UNCHECKED
Arrangement of proposed exterior lighting. UNCHECKED
Proposed signs with appropriate detail as to character and location. UNCHECKED

ALTERATIONS OR REPAIRS

Completed application form. UNCHECKED
Written description of work to be performed UNCHECKED
Photographs of the building/structure. UNCHECKED
2 quotes each are required for the following: UNCHECKED
Photos numerically keyed UNCHECKED

RELOCATIONS

Completed application form	UNCHECKED
Photographs of the building or structure to be relocated and adjacent properties.	UNCHECKED
Photographs of the premises to which the building or structure will be relocated.	UNCHECKED
Written description of reasons for the relocation and the proposed use of the vacated property.	UNCHECKED

DEMOLITIONS

Completed application form	UNCHECKED
Photographs of the building or structure to be demolished to illustrate its state of disrepair.	UNCHECKED
Written report on condition of building or structure.	UNCHECKED
Written description of work to be performed	UNCHECKED

SPECIAL POWER OF ATTORNEY

Special Power of Attorney attached	UNCHECKED
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METAL ROOFS

Explanation	UNCHECKED
Info required to replace metal roof with metal roof.	UNCHECKED
Picture	UNCHECKED
Specification Sheet	UNCHECKED
Roof color sample	UNCHECKED
Info required to replace metal roof with architectural shingles.	UNCHECKED
Quotes	UNCHECKED
Roof color sample (asphalt)	UNCHECKED



1121 Rodgers Street



Record Summary for Certificate of Appropriateness

Record Detail Information

Record Type: [Certificate of Appropriateness](#) Record Status: [Open](#) File Date: [July 29, 2020](#)
 Record Number: [PLN-CAPP-2020-088](#) Expiration Date:
 Description: Record Name: [1121 Rodgers](#)
 Applying for: Parent Record Number:
[Architect asphalt shingles on main A](#)
[Metal roof on porch](#)
[Removing rear chimney, keeping from chimney.](#)

Address: [1121 RODGERS ST, CHESAPEAKE, VA 23324](#)

Owner Information

Primary	Owner Name	Owner Address	Owner Phone
Yes	CAB HOMES INC	[REDACTED]	

Parcel Information

Parcel No:
[REDACTED]

Contact Information

Name	Organization Name	Contact Type	Phone
andy brock	1976	Applicant	[REDACTED]

Application Specific Information

NATURE OF THE APPLICATION

Description	Architect asphalt shingles on main A Metal roof on porch Removing rear chimney, keeping from chimney.
Zoning Sign Off	No
Economic Hardship	No

PLANNING STAFF TO COMPLETE

Application After-the-Fact	-
After-the-Fact Fee Paid	-
Approved Administratively	-
Approving Planner	-
Approval Date	-

Certificate Number	-
See supplemental submittal requirements	-
Board Approved Certificate Number	-
I, _____, hereby grant permission for City Staff & members of the Historic Architectural Review Board to enter my site to view exterior areas related to this Certificate of Appropriateness Application.	-
Structure Designation	-

GENERAL INFORMATION

Year Structure Built	1920
Is this an After-the-Fact application?	No
\$250 After the Fact fee, if required.	UNCHECKED
One original delivered to the Planning Department OR a copy attached to the on-line application	UNCHECKED
One disk containing all photos OR photos attached to on-line application	CHECKED
? Completed and notarized power of attorney form if the applicant is not the property owner.	UNCHECKED

NEW CONSTRUCTION

Completed application form.	UNCHECKED
Surveyed site plan (including proposed buildings, structure(s), parking, etc.)	UNCHECKED
Front and side elevations	UNCHECKED
Samples	UNCHECKED
Arrangement of proposed exterior lighting.	UNCHECKED
Photographs of the property and adjoining or opposite properties.	UNCHECKED

ADDITIONS TO EXIST. STRUCTURES

Completed application form.	UNCHECKED
Surveyed site plan or city tax map	UNCHECKED
Elevations	UNCHECKED
Photographs of the existing structure and property.	UNCHECKED
Samples, photos, and brochures	UNCHECKED
Arrangement of proposed exterior lighting.	UNCHECKED
Proposed signs with appropriate detail as to character and location.	UNCHECKED

ALTERATIONS OR REPAIRS

Completed application form.	CHECKED
Written description of work to be performed	CHECKED
Photographs of the building/structure.	CHECKED
2 quotes each are required for the following:	UNCHECKED
Photos numerically keyed	UNCHECKED

RELOCATIONS

Completed application form	UNCHECKED
Photographs of the building or structure to be relocated and adjacent properties.	UNCHECKED
Photographs of the premises to which the building or structure will be relocated.	UNCHECKED
Written description of reasons for the relocation and the proposed use of the vacated property.	UNCHECKED

DEMOLITIONS

Completed application form	UNCHECKED
Photographs of the building or structure to be demolished to illustrate its state of disrepair.	UNCHECKED
Written report on condition of building or structure.	UNCHECKED
Written description of work to be performed	UNCHECKED

SPECIAL POWER OF ATTORNEY

Special Power of Attorney attached	UNCHECKED
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METAL ROOFS

Explanation	CHECKED
Info required to replace metal roof with metal roof.	CHECKED
Picture	CHECKED
Specification Sheet	CHECKED
Roof color sample	CHECKED
Info required to replace metal roof with architectural shingles.	CHECKED
Quotes	UNCHECKED
Roof color sample (asphalt)	CHECKED







ESTIMATE

8/25/2020

INVOICE NO

Scarano Masonary



INVOICE TO

CAB Homes Inc

Front Chimney is beyond repair. Flue needs to be replaced. Woud need to remove Chimney and build a new one.

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
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1121 Rodgers Street

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
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Subtotal	9,500.00
Sales Tax	
Total	

INVOICE

JDS Contracting



INVOICE #1012
DATE: AUGUST 26, 2020

TO CAB Homes

SALESPERSON	LOCATION	JOB	JOB#
	Chesapeake	1121 Rodgers	

LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Replace main A metal roof with Asphalt Architect shingles		4,000.00
	Replace porch roof with black metal roof		3,000.00
SUBTOTAL			
SALES TAX			
TOTAL			7,000.00

THANK YOU FOR YOUR BUSINESS!

1400 Chesapeake Avenue



Application for Certificate of Appropriateness

CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: _____
(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1400 Chesapeake Ave, Chesapeake, VA 23324

2. Applicant(s): Jamie H Sims

Address: 1400 Chesapeake Ave

City: Chesapeake State: VA Zip: 23324

Daytime Phone: [REDACTED] FAX Number: _____

E-mail address: [REDACTED]

3. Owner: (If different from applicant)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ FAX Number: _____

E-mail address: _____

Signature of Applicant/Agent & Date: Jamie H Sims 8/25/2020

4. Nature of the Application (add additional typed sheets if necessary):

Front porch and back escape stairway dangerous levels of rot. Will be replacing like for like.
For the front porch, the old sizing no longer exists so the board will be current regulation size
5/4 x 4 x 8 tounge and groove. The porch railing/columns will be maintained and paint scheme will
remain the same. The back stariway will be like for like.

5. For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES _____ NO _____

6. For replacement of a historic material roof with an architectural shingle roof, will you be applying for consideration of an economic hardship? YES _____ NO _____

Planning Staff to Complete:

Is the Application After the Fact? YES _____ NO X

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval _____ (Date) by _____ (Planner Name)

Certificate Number _____.

Determination of the Economic Hardship Committee if the applicant has applied for the replacement of a metal roof or historic material roof with architectural shingles YES _____ NO _____

If application needs to go to Board, please provide the date of the next meeting 9/03/2020 (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number _____.

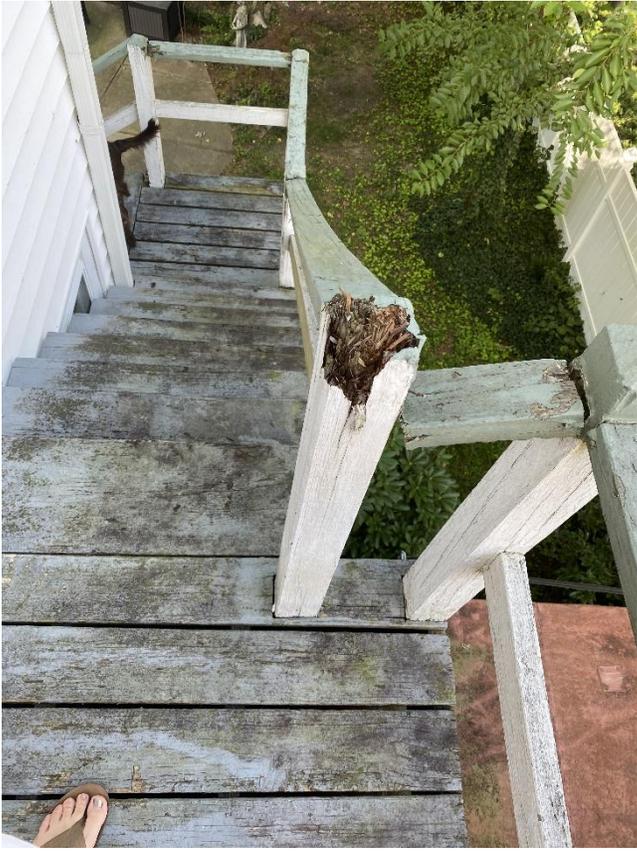
If application goes to Board, have the applicant complete the following:

I, Jamie H Sims, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural

Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.







1128 Seaboard Avenue

Chesapeake VIRGINIA

Application for Certificate of Appropriateness

CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: _____

(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1128 Seaboard Ave Chesapeake, VA

2. Year Structure Built (or write "new construction"): 2020 - new construction

3. Applicant(s): Habitat For Humanity of South Hampton Roads

Address: 900 Tidewater Drive

City: Norfolk

State: VA

Zip: 23504

Daytime Phone: _____

FAX Number: _____

E-mail address: _____

4. Owner: (If different from applicant)

Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Daytime Phone: _____

FAX Number: _____

E-mail address: _____

Signature of Applicant/Agent & Date: _____

[Handwritten Signature]

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

New construction 3 bed / 2 bath 2 story single family home
change approved door to single lite craftsman style door and

* ~~Request~~ Request an Extension to our current COA which
expires on September 10, 2020.

For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES NO

6. Will you be applying for consideration of a financial hardship determination? (please all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

Planning Staff to Complete:

Is the Application After the Fact? YES NO

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval _____ (Date) by _____ (Planner Name)

Certificate Number _____.

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES NO

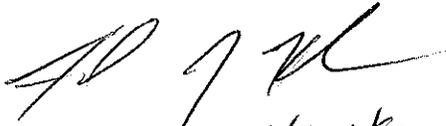
If application needs to go to Board, please provide the date of the next meeting September 7th (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number PLN-CAPP-2020-022

If application goes to Board, have the applicant complete the following:

I, Frank Hruska, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.


Frank J. Hruska
Executive Director
Habitat For Humanity
of South Hampton Roads



South Norfolk Historic District Certificate of Appropriateness



Habitat For Humanity of South Hampton Roads

1128 Seaboard Avenue

(Name)

For:

(Address)

Construction of new home with: architectural grade asphalt shingle roof in Pewter Gray with ridge cap vents; double 5 in. dutch lap vinyl siding in gray with white vinyl trim and PVC fascia with scalloped shingles within gable end; aluminum gutters and downspouts; white vinyl front porch rails with balusters 2" wide and porch columns squared and sized 8" x 8" (solid and fluted designs are both approved styles for columns) and porch shall extend across the front of the home with parged block foundation with wood deck flooring with recessed lighting in porch ceiling; six-over-six white vinyl windows; raised panel shutters to match door color; 3 lite farmhouse style panel door or 6 lite panel craftsman style door; crawl foundation with wrap around brick skirt on entire home to be same height as adjacent homes and painted Georgian Brick (HC-50); driveway to match setbacks provided in application and provide access from Seaboard Avenue; and setbacks and height for home to match site plan and elevations. All colors chosen by tenant shall be Benjamin Moore Historic Collection colors; and include vinyl and shingle gable shed to match house in back yard.

Recording Secretary,

PLN-CAPP-2020-022

03/10/2020

Certificate Number

Date

Board of Historic and Architectural Review

(Note: This Certificate of Appropriateness expires 6 months from the approval date.)



Key Benefits of a LifeProof® Entry Door

<p>■ Pre-painted white door, ready-to-install. Puerta blanca pre-pintada, lista para instalar.</p>	<p>■ Easy-care white vinyl clad frame helps resist rot & moisture. El marco revestido de vinilo blanco de fácil mantenimiento ayuda a resistir la pudrición y la humedad.</p>
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MASONITE
LifeProof Overlay/Craftsman
Antique Black Carrington

\$345.00

MASONITE
Providence™ For Life
Nickel Carrington

\$334.00

MASONITE
Smooth Fiberglass

\$334.00

MASONITE
Premium Smooth

\$334.00