



Meeting Minutes
Historic and Architectural Review Board (HARB)
December 5, 2019
South Norfolk Memorial Library – 801 Poindexter St.

ROLL CALL

HARB Members Present: Chair – Joe Maguire; Ellsworth Spicher; Scott Davis; Tammi Amick; and Edward Conner.

Staff: Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair J. Maguire called the meeting to order at 5:34 p.m.

MINUTES

Approval of the November 7, 2019 regular meeting minutes; ***motion to approve minutes with no amendments made by S. Davis, and seconded by T. Amick, all members present voting yes.***

N. Lamb requested to move 1108 Ohio Street to the consent agenda from the regular agenda.

CONSENT AGENDA

1108 Ohio Street

Original Request

- Request to replace existing door with inset panel door instead of previously approved 2-over-3 rectangular glass panels craftsman style door; ***motion to deny application as submitted made by T. Amick, and seconded by S. Davis, all members present voting yes.***

REGULAR AGENDA

1205 Chesapeake Avenue

Original Request

- Replace all windows with 1-over-1 windows in white vinyl and PVC; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, one (1) member opposed, four (4) members present voting yes.***

1100 Jackson Avenue

Original Request

- Replace existing siding and non-decorative integral trim with vinyl lap siding and trim, replace double hung windows with like vinyl windows, and paint exterior; applicant amends application to remove current siding to original substrate and cover with 5” vinyl lap siding in Hale Navy HC-154 and smooth white wrap, remove triple slider window and cover or replace with 1-over-1 white vinyl window, ***motion to approve application as amended made by J. Maguire, and seconded by E. Spicher, all members present voting yes.***

1526 Jackson Avenue

Original Request

- Replace existing metal roof with architectural grade asphalt shingles; applicant amends application to replace metal in Andrews Certain Teed Georgetown Gray architectural grade asphalt shingles; ***motion to approve application as amended made by E. Spicher, and seconded by S. Davis, one (1) member opposed, four (4) members present voting yes.***

1329 Chesapeake Avenue

Original Request

- Replace cedar shakes, clapboard wood siding, and non-decorative integral trim with vinyl lap siding and trim; applicant amends application to replace with traditional 5" vinyl lap siding in Avon Green HC-126 with premium wrap in Montgomery White HC-33; ***motion to approve application as amended made by J. Maguire, and seconded by E. Spicher, all members present voting yes.***

1209 Holly Avenue

Original Request

- After-the-Fact relocation of front door entryway; ***motion to deny application as submitted made by T. Amick, and seconded by E. Spicher, all members present voting yes.***

1303 Holly Avenue

Original Request

- After-the-Fact replacement of porch and stoop balusters and railings in new style; applicant amends application to replace with minimum 2 ¼ by 2 ¼ inch thick balusters, and match original decorative railing as close as possible; ***motion to approve application as amended made by E. Spicher, and seconded by T. Amick, all members present voting yes.***

1307 Jefferson Street

Original Request

- After-the-Fact installation of porch step railing; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

Old Business

None

New Business

1. Next South Norfolk joint Boards and Commissions quarterly meeting

Board members discussed the Chesapeake Land Bank Authority grant program parameters, when it will be implemented, and the process for applicants. Board member will gather input to share at next joint quarterly meeting in January.

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported three (7) administrative approvals – with one demolition at 1219 Decatur Street.

Public Input

None

ADJOURNMENT: The regular meeting adjourned at 8:00 p.m.

MEETING MINUTES APPROVED: January 2, 2020