

South Norfolk  
Historic & Architectural Review Board



July 9, 2019





## AGENDA

Board of Historic and Architectural Review  
July 9, 2019  
South Norfolk Memorial Library  
801 Poindexter St.  
5:30 PM

- A. Call To Order
- B. Roll Call
- C. Approval of the June 6, 2019 regular meeting minutes.
- D. Consent Agenda
- E. Regular Agenda
  - 1. 1411 Rodgers Street**  
Replace a window, remove all awnings, and wrap fascia in aluminum.
  - 2. 1413 Jackson Avenue**  
Continue vinyl siding installation and replace attic windows.
  - 3. 1446 Chesapeake Avenue**  
Install 4" lap vinyl siding in almond color.
  - 4. 1516 Chesapeake Avenue**  
After-the-fact concrete driveway and walkway installation.
- F. Old Business
- G. New Business
- H. Committee Reports
- I. Zoning Inspection Status Report
- J. Legal Guidance
- K. Administrative Approvals
- L. Citizen Input
- M. Adjournment

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons by contacting Mr. Tim Winslow, Facilities Manager, Public Works at 382-6273 at least three-working days in advance and language assistance to individuals with limited English proficiency to the extent possible by contacting the Planning Department at 382-6176 at least 10 days in advance of this meeting. \*While this is not a public hearing, the public and any one or several members of the Chesapeake City Council may choose to attend.



**Meeting Minutes**  
**Historic and Architectural Review Board (HARB)**  
**June 6, 2019**  
**Portlock Galleries at SoNo – 3815 Bainbridge Blvd.**

**ROLL CALL**

**HARB Members Present:** Scott Davis; Ed Conner; Marilee Peterson; Ellsworth Spicher; Joe Maguire; David Schleeper.

**Staff:** Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Doug Kupka, Carlos Rodriguez and Pam Witham – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Vice-Chair M. Peterson called the meeting to order at 5:34 p.m.

**MINUTES**

The April 4, 2019 regular meeting minutes were approved with no amendments, and the May 2, 2019 regular meeting minutes were approved with no amendments.

**REGULAR AGENDA**

**1104 Jackson Street**

Original Request

- New application for expired PLN-CAPP-2018-094 to repaint front porch white and floor Louisburg Green (HC-113), repair and repaint window trim white, repaint trim on home white, replace missing shutter on 2nd floor window, and repaint shutters (HC-113); ***motion to approve application as submitted made by S. Davis, and seconded by E. Conner, all members present voting yes.***

**1312 Seaboard Avenue**

Original Request

- Replace metal roof and front porch roof with charcoal black architectural grade asphalt shingles, applicant amends application to demolish both chimneys, keep porch roof, and use shingles in weathered wood to match existing shingles; ***motion to approve application as amended made by S. Davis, and seconded by M. Peterson, all members present voting yes.***

**Old Business**

None

**New Business**

**1. Elections**

***Motion to elect J. Maguire as Chair made by D. Schleeper, and seconded by S. Davis, all members present voting yes. Motion to re-elect M. Peterson as Vice-Chair made by S. Davis, and seconded by E. Spicher, all members present voting yes.***

**Committee Reports**

None

**Zoning Inspection Status Report**

None

**Legal Guidance**

None

**Administrative Approvals**

N. Lamb reported fifteen (15) administrative approvals – all like for like.

**Public Input**

None

**ADJOURNMENT:** The regular meeting adjourned at 6:47 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_

DRAFT

1411 Rodgers Street

# Chesapeake VIRGINIA

## Application for Certificate of Appropriateness

### CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: \_\_\_\_\_  
(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1411 Rodgers St. Chesapeake

2. Year Structure Built (or write "new construction"): 1917

3. Applicant(s): Gustavo Cobu

Address: 216 Westmoreland Ct Ch

City: Chesapeake State: VA Zip: 23320

Daytime Phone: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

4. Owner: (If different from applicant) Yes

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Signature of Applicant/Agent & Date:  May 23, 2019

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

*remove this item*

Replace  
~~adding an addition, changing~~ a window on side of house with  
6 over 6, replace side door with like door. Remove all awnings.

Replace 3 Tab shingles w/ architectural asphalt shingle.

replace + repair rotten wood Handrail + column trim on Front porch,  
and fascia trim. wrap fascia w/ aluminum.

6. For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES \_\_\_\_\_ NO ✓

7. Will you be applying for consideration of a financial hardship determination? (please ✓ all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

**Planning Staff to Complete:**

Is the Application After the Fact? YES \_\_\_\_\_ NO ✓

If so, request payment of \$250 fee. n/a

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval 6/13 (Date) by NL (Planner Name)

Certificate Number 2019-062 note: some items were administratively approved NL

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES \_\_\_\_\_ NO ✓

If application needs to go to Board, please provide the date of the next meeting July 9<sup>th</sup> (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number \_\_\_\_\_

If application goes to Board, have the applicant complete the following:

I, Gustavo Colon, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

Certificate of Appropriateness Application  
Initial/Date [Signature] May 23, 2017

July 21, 2016

*I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.*

City of Chesapeake  
Department of Planning  
Post Office Box 15225  
Chesapeake, VA 23328  
(757) 382-6176  
[www.cityofchesapeake.net/planning](http://www.cityofchesapeake.net/planning)

May 31, 2019

Gustavo Colon  
216 Westmoreland Ct.  
Chesapeake, VA 23320

**RE: 1411 Rodgers Street**

Dear Mr. Colon:

The Chesapeake Planning Department administratively approved your Certification of Appropriateness (COA) application on June 3, 2019 for the following:

- **Replace roof with black architectural grade asphalt shingles, repair rotten handrails and columns on front porch like for like, repair fascia, replace side door with like door.**

Please keep the COA you received posted while the work is taking place. Note that your COA expires in six (6) months of the issue date. When applying for any necessary building permits, please bring a copy of this letter and your COA with you. Approval of the COA does not necessarily ensure approval of your building permits. When you complete the work, please contact the Planning Department.



Nathen Lamb  
Senior Planner

/nl

Enclosure

cc: Zoning Administrator

If you have been notified by the Department of Development and Permits/Code Compliance Division of a property maintenance or zoning violation in the Historic District, the Certificate of Appropriateness (COA) issued for work to be performed to correct the property maintenance or zoning violation does not change, alter or extend the period of time given by the Department of Development and Permits/Code Compliance Division to correct the property maintenance or zoning violation. A request for an extension to correct the property maintenance or zoning violation must be submitted to and can only be granted by the Code Compliance Division.





1413 Jackson Avenue



## Record Summary for Certificate of Appropriateness

### Record Detail Information

Record Type: [Certificate of Appropriateness](#) Record Status: [Open](#) File Date: [May 28, 2019](#)

Record Number: [PLN-CAPP-2019-059](#) Expiration Date:

Description: Record Name: [1413 Jackson Ave Chesapeake Va 23324](#)

COA renewal for: front porch railing repair and repaint LIKE FOR LIKE. Continue vinyl siding and trim install if/when fiscally able (already approved front of house complete) Exterior repaint main and trim LIKE FOR LIKE white with green trim. Finish previous approved window replacement to match existing if/when fiscally able (only attic windows remain)

\*\*\*NEW approval\*\*\*\* needed for repaint/replace pigeon walkways (3rd story) to match rest of house exterior white with green trim....received a violation stating they are rusty however they are not, the original color is a rust/brick red,from 25 ft below must have looked rusty to the inspector

Address: [1413 JACKSON AVE, CHESAPEAKE, VA 23324](#)

### Owner Information

Primary	Owner Name	Owner Address	Owner Phone
Yes	<a href="#">WILLIAMS DONALD J &amp; CORI</a>	<a href="#">1413 JACKSON AVE, CHESAPEAKE, VA 233242207</a>	

### Parcel Information

Parcel No:  
[1340000001610](#)

### Contact Information

Name	Organization Name	Contact Type	Phone
<a href="#">Donald Williams</a> Address <a href="#">1413 JACKSON AVE, CHESAPEAKE, VA 233242207</a>	<a href="#">WILLIAMS DONALD J &amp; CORI</a>	<a href="#">Applicant</a>	-

### Application Specific Information

#### NATURE OF THE APPLICATION

Description	<a href="#">Renewal of expired COA plus one addition</a>
Zoning Sign Off	<a href="#">No</a>
Economic Hardship	<a href="#">No</a>

### PLANNING STAFF TO COMPLETE

Application After-the-Fact	-
After-the-Fact Fee Paid	-

Approved Administratively	-
Approving Planner	-
Approval Date	-
Certificate Number	-
See supplemental submittal requirements	-
Board Approved Certificate Number	-
I, _____, hereby grant permission for City Staff & members of the Historic Architectural Review Board to enter my site to view exterior areas related to this Certificate of Appropriateness Application.	-
Structure Designation	-

**GENERAL INFORMATION**

Year Structure Built	1910
Is this an After-the-Fact application?	No
\$250 After the Fact fee, if required.	UNCHECKED
One original delivered to the Planning Department OR a copy attached to the on-line application	UNCHECKED
One disk containing all photos OR photos attached to on-line application	UNCHECKED
<input type="checkbox"/> Completed and notarized power of attorney form if the applicant is not the property owner.	UNCHECKED

**NEW CONSTRUCTION**

Completed application form.	UNCHECKED
<input type="checkbox"/> Surveyed site plan (including proposed buildings, structure(s), parking, etc.).	UNCHECKED
Front and side elevations	UNCHECKED
Samples	UNCHECKED
Arrangement of proposed exterior lighting.	UNCHECKED
Photographs of the property and adjoining or opposite properties.	UNCHECKED

**ADDITIONS TO EXIST. STRUCTURES**

Completed application form.	UNCHECKED
Surveyed site plan or city tax map	UNCHECKED
Elevations	UNCHECKED
Photographs of the existing structure and property.	UNCHECKED
Samples, photos, and brochures	UNCHECKED
Arrangement of proposed exterior lighting.	UNCHECKED
<input type="checkbox"/> Proposed signs with appropriate detail as to character and location.	UNCHECKED

**ALTERATIONS OR REPAIRS**

Completed application form.	CHECKED
Written description of work to be performed	CHECKED
Photographs of the building/structure.	UNCHECKED

2 quotes each are required for the following: UNCHECKED  
Photos numerically keyed UNCHECKED

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**RELOCATIONS**

Completed application form UNCHECKED  
 Photographs of the building or structure to be relocated and adjacent properties. UNCHECKED  
 Photographs of the premises to which the building or structure will be relocated. UNCHECKED  
 Written description of reasons for the relocation and the proposed use of the vacated property. UNCHECKED

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**DEMOLITIONS**

Completed application form UNCHECKED  
 Photographs of the building or structure to be demolished to illustrate its state of disrepair. UNCHECKED  
Written report on condition of building or structure. UNCHECKED  
Written description of work to be performed UNCHECKED

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**METAL ROOFS**

Explanation UNCHECKED

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**SPECIAL POWER OF ATTORNEY**

Special Power of Attorney attached UNCHECKED

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**METAL ROOFS**

Info required to replace metal roof with metal roof. UNCHECKED  
Picture UNCHECKED  
Specification Sheet UNCHECKED  
Roof color sample UNCHECKED  
Info required to replace metal roof with architectural shingles. UNCHECKED  
Quotes UNCHECKED  
Roof color sample (asphalt) UNCHECKED

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2019/05/20  
10:38

1446 Chesapeake Avenue

# Chesapeake VIRGINIA

## Application for Certificate of Appropriateness

### CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: \_\_\_\_\_  
(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1446 CHESAPEAKE AVE Chp VA 23324

2. Year Structure Built (or write "new construction"): 1910

3. Applicant(s): LORENZO Modeste + John Mitchell

Address: 2408 PATES CRK

City: Williamsburg State: VA Zip: 23185

Daytime Phone: [REDACTED] FAX Number: \_\_\_\_\_

E-mail address: [REDACTED]

4. Owner: (If different from applicant)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Signature of Applicant/Agent & Date: John Mitchell 5/28/19

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

WANT to put vinyl siding ON  
the OUT Side  
(white)

6. For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES n/a NO \_\_\_\_\_

7. Will you be applying for consideration of a financial hardship determination? (please  all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

**Planning Staff to Complete:**

Is the Application After the Fact? YES \_\_\_\_\_ NO

If so, request payment of \$250 fee. n/a

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval \_\_\_\_\_ (Date) by \_\_\_\_\_ (Planner Name)

Certificate Number \_\_\_\_\_ NO n/a

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES \_\_\_\_\_ NO

If application needs to go to Board, please provide the date of the next meeting July 9<sup>th</sup> (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number \_\_\_\_\_

If application goes to Board, have the applicant complete the following:

I, \_\_\_\_\_, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

Certificate of Appropriateness Application  
Initial/Date \_\_\_\_\_

City of Chesapeake  
Department of Planning  
Post Office Box 15225  
Chesapeake, VA 23328  
(757) 382-6176  
[www.cityofchesapeake.net/planning](http://www.cityofchesapeake.net/planning)

October 5, 2018

John Mitchell  
3 Jacklyn Circle  
Hampton, VA 23666

**RE: 1446 Chesapeake Avenue**

Dear Mr. Mitchell:

The Chesapeake Historic and Architectural Review Board issued your COA on October 4, 2018 for the following:

- **New application for expired PLN-CAPP-2017-085 to replace ground floor and second floor windows with Lansing Standard Series 40 vinyl windows in white with six-over-one exterior muntins; repair and repaint wood siding in almond (maker: Mill Creek); repair and repaint fascia, front porch columns, and trim in white; install raised panel vinyl shutters in victoria gray (maker: Mill Creek); install front porch railings in white; repaint brick skirt victoria gray (maker: Mill Creek).**

Please keep the COA you received posted while the work is taking place. Note that your COA expires in six (6) months of the issue date. When applying for any necessary building permits, please bring a copy of this letter and your COA with you. Approval of the COA does not necessarily ensure approval of your building permits. When you complete the work, please contact the Planning Department.



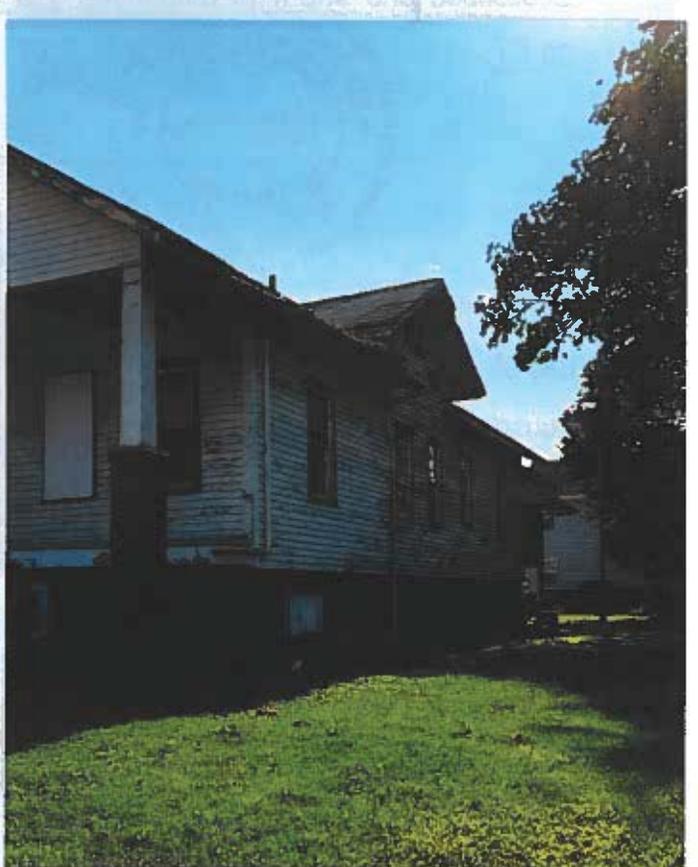
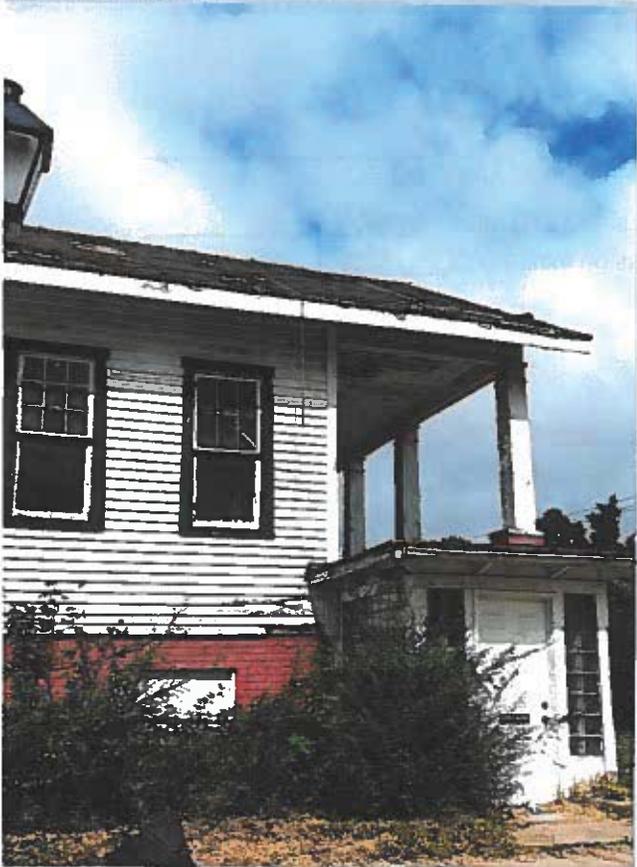
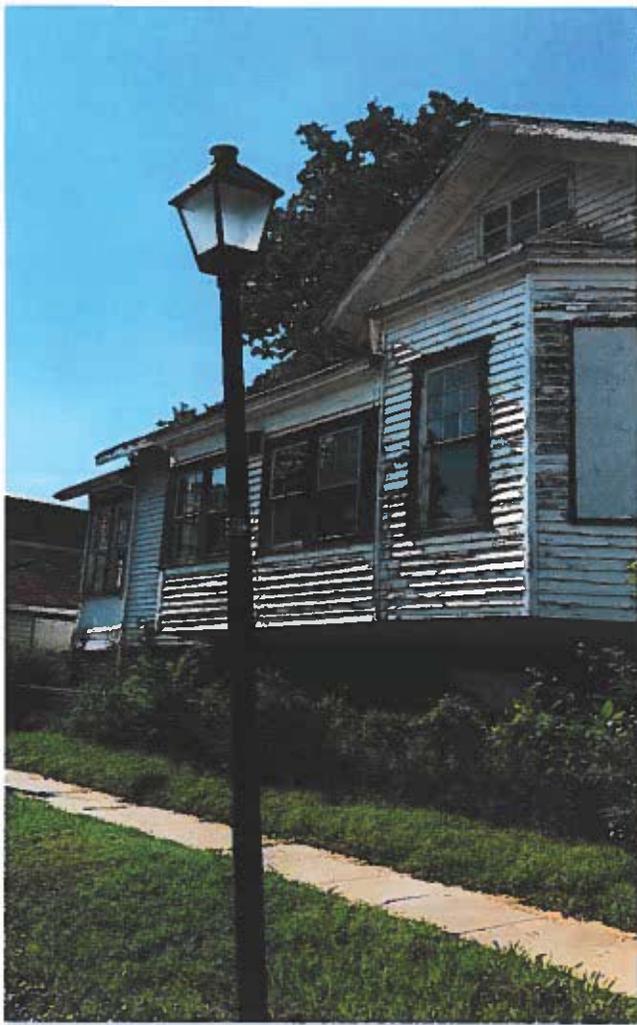
Nathen Lamb  
Senior Planner

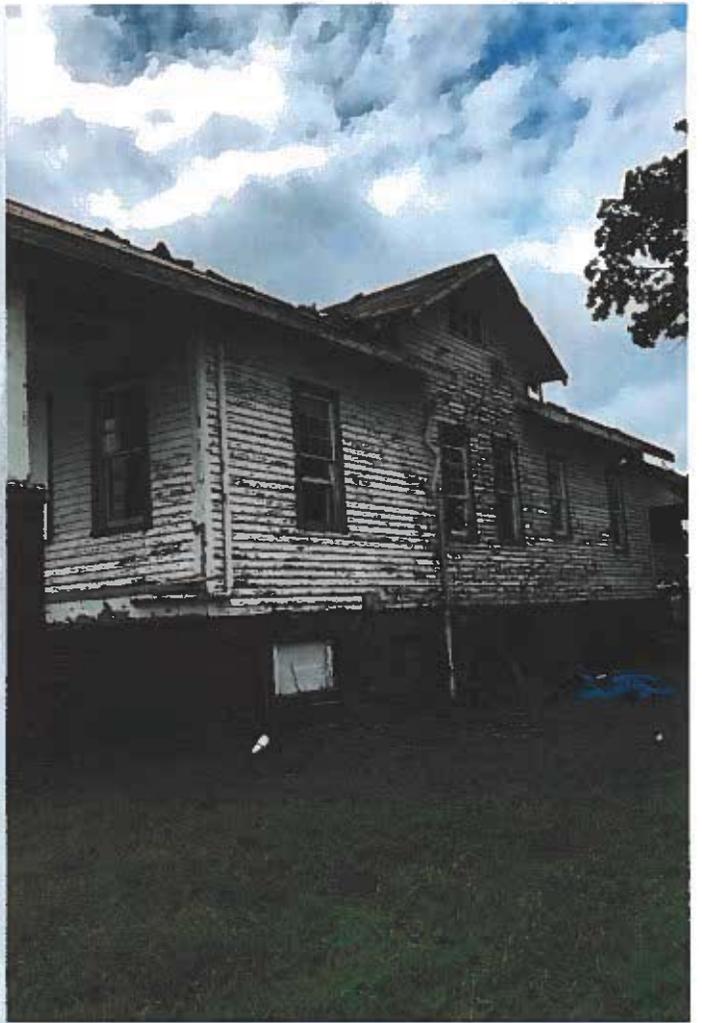
/njl

Enclosure

cc: Zoning Administrator

If you have been notified by the Department of Development and Permits/Code Compliance Division of a property maintenance or zoning violation in the Historic District, the Certificate of Appropriateness (COA) issued for work to be performed to correct the property maintenance or zoning violation does not change, alter or extend the period of time given by the Department of Development and Permits/Code Compliance Division to correct the property maintenance or zoning





**.040**  
THICKNESS

**.040 THICKNESS**

**165**  
MPH

**WIND SPEED — RATED UP TO 165 MPH**  
Mastic's proprietary design and engineering delivers a panel that achieves superior wind resistance.



**ADVANCED LOCKING SYSTEM AND NAIL HEM**  
Precise, secure fastening, easier installation and tighter fit combine to deliver added strength and stability — even in high winds.



**HANG-TOUGH™ TECHNOLOGY**  
Exclusive formulation and process boosts durability so panels are more resistant to cracking, impact and thermal distortion. As an added benefit, rich color resides throughout the panel — virtually eliminating the appearance of nicks and minor surface scratches.



**1/2" PANEL PROJECTION**  
Enhanced shadow lines replicate the appearance of real wood siding.



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Premium guarantee of lasting quality and peace of mind — backed by Mastic, a trusted industry leader for 50+ years (see warranty for complete details).



**SUSTAINABLE FORMULA FOR VINYL SIDING**  
Crafted of readily available natural materials — Mastic vinyl siding is safe, sustainable and recyclable.



**NO PAINT, NO STAIN, NO HASSLES.**  
Since vinyl doesn't require paint or stain, harmful VOCs aren't released into the atmosphere.



**CLASS 1(A) FIRE RATING**



**METRO-DADE COUNTY APPROVED**



RESOURCE EFFICIENCY

**THIS PRODUCT HAS BEEN CERTIFIED BY HOME INNOVATION RESEARCH LABS.** This means you can be assured that this product complies with specific green practice criteria in the National Green Building Standard (NGBS). Visit [www.HomeInnovation.com/GreenProducts](http://www.HomeInnovation.com/GreenProducts) for more details.



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# MILL CREEK<sup>®</sup>

DOUBLE 4" • DOUBLE 5" • TRIPLE 3" • DOUBLE 4" DUTCH LAP • DOUBLE 4-1/2" DUTCH LAP • DOUBLE 5" DUTCH LAP



## MILL CREEK<sup>®</sup> PROFILE AND COLOR KEY

Due to printing limitations, colors may not be exactly as shown. Refer to actual sample and color chips for best match.

**ALL** ALL PROFILES AND LENGTHS

**D5** DOUBLE 5"

**D1.5** DOUBLE 5" DUTCH LAP

**T3** TRIPLE 3"

**D4** DOUBLE 4"

**D1.4** DOUBLE 4" DUTCH LAP

**D1.4.5** DOUBLE 4-1/2" DUTCH LAP

## CLASSIC COLORS

EVEREST

**ALL**

## LIGHT COLORS

VICTORIAN GREY

**ALL**

DESERT SAND

**ALL**

CAMEO

**ALL**

SCOTTISH THISTLE

**ALL**

WICKER

**ALL**

SILVER GREY

**ALL**

WHITE

**ALL**

PEBBLESTONE CLAY

**ALL**

TUSCAN OLIVE

**ALL**

ALMOND

**ALL**

WHITE

**ALL**

SANDTONE

**ALL**

CLASSIC CREAM

**ALL**

*2019 Day  
for trim coil*

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1516 Chesapeake Avenue

# Chesapeake VIRGINIA

## Application for Certificate of Appropriateness

### CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: \_\_\_\_\_

(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1516 CHESAPEAKE AVE

2. Year Structure Built (or write "new construction"): 1914

3. Applicant(s): BRETT CREEKMORE

Address: 309 ANGUS RD.

City: CHESAPEAKE

State: VA Zip: 23322

Daytime Phone: \_\_\_\_\_

FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

4. Owner: (If different from applicant)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Signature of Applicant/Agent & Date: Brett Creekmore

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

EXISTING CURVE & APRON. WOULD LIKE TO  
EXTEND DRIVEWAY TO BE APPROXIMATELY 23'  
TO BE A STRAIGHT DIRECTING ON THE LEFT  
SIDE OF HOUSE. WOULD LIKE TO ADD CONCRETE  
WALKWAY FROM FRONT PORCH TO CONNECT TO CITY  
SIDEWALK,

6. For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES \_\_\_\_\_ NO  \_\_\_\_\_

7. Will you be applying for consideration of a financial hardship determination? (please  all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

**Planning Staff to Complete:**

Is the Application After the Fact? YES  \_\_\_\_\_ NO \_\_\_\_\_

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval \_\_\_\_\_ (Date) by \_\_\_\_\_ (Planner Name)

Certificate Number \_\_\_\_\_ no n/a

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES \_\_\_\_\_ NO  \_\_\_\_\_

If application needs to go to Board, please provide the date of the next meeting July 9th (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number \_\_\_\_\_

If application goes to Board, have the applicant complete the following:

I, \_\_\_\_\_ hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

Certificate of Appropriateness Application

Initial/Date BAC/6-13-14

*I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.*





