



**Meeting Minutes  
Historic and Architectural Review Board (HARB)  
July 9, 2019  
South Norfolk Memorial Library – 801 Poindexter Street**

**ROLL CALL**

**HARB Members Present:** Joe Maguire; Ed Conner; Tammi Amick; Marilee Peterson; David Schleeper; Ellsworth Spicher.

**Staff:** Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair J. Maguire called the meeting to order at 5:34 p.m.

**MINUTES**

Approval of the June 6, 2019 regular meeting minutes were approved with no amendments.

**REGULAR AGENDA**

**1411 Rodgers Street**

Original Request

- Replace side yard window with six-over-six window, remove awnings, and wrap fascia in aluminum (only top around soffits); ***motion to approve application as submitted made by M. Peterson, and seconded by T. Amick, all members present voting yes.***

**1413 Jackson Avenue**

Original Request

- Continue vinyl siding, replace attic windows with six-over-six windows, amend application to repaint pigeon walkways to match green trim color, ***motion to approve application as amended made by J. Maguire, and seconded by E. Spicher, all members present voting yes.***

**1446 Chesapeake Avenue**

Original Request

- Install 4” lap vinyl siding in almond color, applicant absent and requested a continuance to next month’s meeting via phone conversation with N. Lamb; ***motion to continue application at applicant’s request made by E. Spicher, and seconded by D. Schleeper, all members present voting yes.***

**1516 Chesapeake Avenue**

Original Request

- After-the-fact driveway and walkway installation, ***motion to approve application as submitted made by M. Peterson, and seconded by E. Spicher, all members present voting yes.***

**Old Business**

None

**New Business**

**1. Vote to oppose changes to HARB membership, *motion to recommend no changes to HARB membership made by E. Spicher, and seconded by M. Peterson, all in favor voting yes, with one (1) member absent.***

**2. Chesapeake Land Bank Authority COA process**

**Committee Reports**

None

**Zoning Inspection Status Report**

None

**Legal Guidance**

None

**Administrative Approvals**

N. Lamb reported three (3) administrative approvals – all like for like.

**Public Input**

None

**ADJOURNMENT:** The regular meeting adjourned at 6:46 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_ August 1, 2019 \_\_\_\_\_