



**Meeting Minutes  
Historic and Architectural Review Board (HARB)  
February 7, 2019  
South Norfolk Community Center - 1217 Godwin Ave.**

**ROLL CALL**

**HARB Members Present:** Rich Wethington – Chair; Marilee Peterson – Vice Chair; Ed Conner; Ellsworth Spicher; Joe Maguire; and Scott Davis.

**Staff:** Meredith Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham, Doug Kupka, Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair Wethington called the meeting to order at 5:33 p.m.

**MINUTES**

Approval of the January 3, 2019 regular meeting minutes were approved with one (1) amendment, ***motion to approve minutes as amended, all members present voting yes***; approval of the January 14, 2019 special meeting minutes were approved with one (1) amendment, ***motion to approve as amended, all members present voting yes***.

**CONSENT AGENDA**

**1106 Chesapeake Avenue**

Original Request

- New application to extend previously approved *PLN-CAPP-2018-015*, ***motion to approve application as amended made by S. Davis, and seconded by M. Peterson, all members present voting yes.***

**REGULAR AGENDA**

**1200 Seaboard Avenue**

Original Request

- New application to extend previously approved *PLN-CAPP-2018-064*, lower floor windows shall align with upper floor windows, ***motion to approve application as amended made by E. Spicher, and seconded by M. Peterson, all members present voting yes.***

**1114 Park Avenue**

Original Request

- After-the-fact application to amend previously approved building elevations, ***motion to continue application per the applicant’s request as submitted made by S. Davis, and seconded by M. Peterson, all members present voting yes.***

**903 Ohio Street**

Original Request

- After-the-fact application to replace metal roof with black architectural grade asphalt shingles, and replace front door; ***motion to approve application as submitted by S. Davis, and seconded by E. Spicher, all members present voting yes.***

**1009 Park Avenue**

Original Request

- After-the-fact application to replace porch skirt and columns masonry, repaint porch like for like, and paint foundation black, applicant to cut off bottoms of porch picket railing and install upper and lower cover boards, replace step rails to match porch rails, remove all installed ATF masonry slab and restore natural brick and paint an approved color,

***motion to approve application as amended made by E. Spicher, and seconded by M. Peterson, all members present voting yes.***

**1231 Seaboard Avenue**

Original Request

- Replace existing windows with 1-over-1 white vinyl windows, replace siding with grey vinyl siding, and repaint metal roof in like for like silver color, ***motion to approve application as submitted made by M. Peterson, and seconded by J. Maguire, all members present voting yes.***

**1123 Stewart Street**

Original Request

- Replace existing 1-over-1 wood windows with 1-over-1 white vinyl windows and redo existing aluminum wrap, and install raised panel vinyl shutters in an approved Benjamin Moore Historic Collection charcoal color, replace precast cement steps with appropriate wooden steps that match the porch floor, repair and repaint front porch columns and trim in white, porch flooring Coventry gray, install front porch railings in white; repaint brick skirt Coventry gray, replace deteriorated walkway with like concrete walkway, add gutter/downspouts to porch, white (seamless), applicant to replace dormer windows with 2-over-2 white vinyl windows, ***motion to approve application as amended made by M. Peterson, and seconded by E. Spicher, all members present voting yes.***

**1119 Seaboard Avenue**

Original Request

- Replace rotten and damaged wood on exterior of home as needed (soffits, base on foundation, etc.), replace asbestos siding with new vinyl siding in Aspen Grey Color (preferably a different Benjamin Moore Historic Collection color), install new 2-over-2 vinyl windows with exterior raised muntins, applicant to keep porch columns, ***motion to approve application made by M. Peterson, and seconded by E. Spicher, all members present voting yes.***

**Old Business**

None

**New Business**

None

**Committee Reports**

None

**Zoning Inspection Status Report**

None

**Legal Guidance**

None

**Administrative Approvals**

N. Lamb reported two (6) administrative approvals – five (5) like for like, and one (1) demolition.

**Public Input**

Brenda Johnson South Norfolk historic district resident commented that she is concerned with the elevations that were built on the 1400 block of Chesapeake Avenue, and that it's not compatible with the adjacent houses on the same side of the street. The Board reported that they had been working with the applicant to achieve a front elevation which will be more compatible with the other homes on the street.

**ADJOURNMENT:** The regular meeting adjourned at 7:20 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_ March 7, 2019