



AGENDA

Board of Historic and Architectural Review

March 1, 2018

Portlock Galleries at SoNo

3815 Bainbridge Blvd.

5:30 PM

- A. Call To Order
- B. Roll Call
- C. Approval of the February 1, 2018 Regular Meeting Minutes and February 8, 2018 Special Meeting Minutes
- D. Consent Agenda
- E. Regular Agenda
 - 1. **1104 Jackson Avenue**
Paint porch, repair window trim, paint home white, paint shutters green
 - 2. **1229 and 1231 Stewart Street**
Reissue expired PLN-CAPP-2017-059
- F. Old Business
- G. New Business
- H. Committee Reports
- I. Zoning Inspection Status Report
- J. Legal Guidance
- K. Administrative Approvals
- L. Citizen Input
- M. Adjournment

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons by contacting Mr. Tim Winslow, Facilities Manager, Public Works at 382-6273 at least three-working days in advance and language assistance to individuals with limited English proficiency to the extent possible by contacting the Planning Department at 382-6176 at least 10 days in advance of this meeting. *While this is not a public hearing, the public and any one or several members of the Chesapeake City Council may choose to attend.



**Meeting Minutes
Historic and Architectural Review Board (HARB)
February 1, 2018
Portlock Galleries at SoNo, 3815 Bainbridge Blvd.**

ROLL CALL

HARB Members Present: Rich Wethington – Chair; Marilee Peterson; David Schleeper; Edward Conner; and Scott Davis

Staff: Meredith Jacobi, Legal Counsel – City Attorney’s Office and Benjamin Camras, Recording Secretary – Planning Department

Chair Wethington called the meeting to order at 5:34 p.m.

MINUTES

Approval of the December 7, 2017 regular meeting minutes were approved as submitted, ***motion made by D. Schleeper and seconded by S. Davis, all members present voting yes.***

REGULAR AGENDA

1145 Decatur Street

Original Request

- Construct handicapped ramp, ***continued to special meeting 2/8.***

1114 Park Avenue

Original Request

- New construction home with the following: concrete slab foundation raised to match elevation of adjacent homes on same side of street; brick skirt by General Shale in morning smoke color; concrete front porch; front porch columns – white and tapered; roof - architectural shingles in black; hipped front porch metal roof –black (may be architectural shingles if metal is cost prohibitive); one-over-one vinyl windows – white; front door in approved pattern – white; porch railing – 2 ½” vinyl turn posts in white (railings may be extended to front porch steps if required for compliance); Dutch lap vinyl siding – 4”-5” width in Scottish Thistle by Majestic Home Exteriors; black shutters; exterior window pattern shall add one rear window; trim – white vinyl; addition of second rear window on second floor; and exterior lighting – approved lantern style in black, ***motion to approve as amended by D. Schleeper and seconded by E. Conner, all members present voting yes.***

1442 Chesapeake Avenue

Original Request

- New construction home with the following: concrete slab foundation raised to match elevation of adjacent homes on same side of street; brick skirt on three sides of home (front, left side, right side); front porch columns – 8” square in white; main roof and front porch - architectural shingles in charcoal black; six-over-one vinyl windows – white; front door in approved pattern – white; Dutch lap vinyl siding – 4” width in gray; trim – white vinyl; exterior lighting – Home Decorators Collection aged iron outdoor wall lantern in black; vented soffits –white; and setback of home to be average of adjacent home on same side of street (final setback determined by Department of Development and Permits), ***motion to approve as submitted by M. Peterson and seconded by D. Schleeper, all members present voting yes.***

Old Business

None

New Business

R. Wethington stated the Historic Preservation Month proclamation should begin be prepared. Historic Preservation Month is recognized annually each May.

Committee Reports

R. Wethington stated the executive committee would be convening to review the zoning ordinance and propose recommended changes to better facilitate the COA process. R. Wethington stated the awards committee would be convening to review all applications received the previous year for the awards ceremony, to be held in conjunction with Historic Preservation Month.

Zoning Inspection Status Report

None

Administrative Approvals

B. Camras reported four (4) approvals – all like for like.

Legal Guidance

None

Public Input

The owner of 1331 Decatur Street was present to observe the COA process in advance of submitting an application for replacement siding.

ADJOURNMENT: The regular meeting adjourned at 7:09 p.m.

MEETING MINUTES APPROVED: _____



Meeting Minutes
Historic and Architectural Review Board (HARB) – Special Meeting
February 8, 2018
Planning Department Conference Room, 2nd Floor, City Hall

ROLL CALL

HARB Members Present: Rich Wethington – Chair; Marilee Peterson – Vice Chair; Edward Conner; David Schleeper; and Scott Davis

Staff: Richard Hartwick, Legal Counsel – City Attorney’s Office; and Benjamin Camras, Recording Secretary – Planning Department

Chair Wethington called the meeting to order at 4:34 p.m.

REGULAR AGENDA

1446 Chesapeake Avenue

Original Request

- Complete handicapped ramp partially constructed on right side of home

Amended Request

- Construct handicapped ramp on side of home nearest to Decatur Street (left side of home) to minimize its visual impact. The ramp shall comply with ADA guidelines and the City's zoning ordinance. The ramp may be left its natural wood color or painted white, ***motion to approve as amended by S. Davis and seconded by M. Peterson, all members present voting yes.***

ADJOURNMENT: The special meeting adjourned at 5:05 p.m.

MEETING MINUTES APPROVED: _____



Record Summary for Certificate of Appropriateness

Record Detail Information

Record Type: [Certificate of Appropriateness](#)

Record Status: [Open](#)

File Date: [February 2, 2018](#)

Record Number: [PLN-CAPP-2018-005](#)

Expiration Date:

Description:

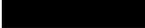
Record Name: [PATRICIA BUNYAN-SCOTT](#)

[1104 JACKSON AVE](#)

Parent Record Number:

Address: [1104 JACKSON AVE, CHESAPEAKE, VA 23324](#)

Owner Information

Primary	Owner Name	Owner Address	Owner Phone
Yes	BUNYAN PATRICIA P	1104 JACKSON AVE	

Parcel Information

Parcel No:
[1270000005120](#)

Contact Information

Name	Organization Name	Contact Type	Phone
PATRICIA BUNYAN-SCOTT		Applicant	
Address 1104 JACKSON AVE, CHESAPEAKE, VA 23324			

Application Specific Information

NATURE OF THE APPLICATION

Description	PAINT PORCH, REPAIR WOOD AROUND WINDOW, PAINT HOUSE WHITE, PAINT SHUTTERS GREEN
Zoning Sign Off	No
Economic Hardship	Yes

PLANNING STAFF TO COMPLETE

Application After-the-Fact	-
After-the-Fact Fee Paid	-
Approved Administratively	-
Approving Planner	-
Approval Date	-
Certificate Number	-
See supplemental submittal requirements	-

Board Approved Certificate Number -
I, _____, hereby grant permission for City Staff & -
members of the Historic Architectural Review Board to enter
my site to view exterior areas related to their Certificate of
Appropriateness Application.
Structure Designation -

GENERAL INFORMATION

Year Structure Built 1914
Is this an After-the-Fact application? No
\$250 After the Fact fee, if required. UNCHECKED
One original delivered to the Planning Department OR a copy
attached to the on-line application UNCHECKED
One disk containing all photos OR photos attached to on-line
application UNCHECKED
 Completed and notarized power of attorney form if the
applicant is not the property owner. UNCHECKED

NEW CONSTRUCTION

Completed application form. UNCHECKED
 Surveyed site plan (including proposed buildings,
structure(s), parking, etc.). UNCHECKED
Front and side elevations UNCHECKED
Samples UNCHECKED
Arrangement of proposed exterior lighting. UNCHECKED
Photographs of the property and adjoining or opposite
properties. UNCHECKED

ADDITIONS TO EXIST. STRUCTURES

Completed application form. UNCHECKED
Surveyed site plan or city tax map UNCHECKED
Elevations UNCHECKED
Photographs of the existing structure and property. UNCHECKED
Samples, photos, and brochures UNCHECKED
Arrangement of proposed exterior lighting. UNCHECKED
 Proposed signs with appropriate detail as to character
and location. UNCHECKED

ALTERATIONS OR REPAIRS

Completed application form. UNCHECKED
Written description of work to be performed UNCHECKED
Photographs of the building/structure. UNCHECKED
2 quotes each are required for the following: UNCHECKED
Photos numerically keyed UNCHECKED

RELOCATIONS

Completed application form	UNCHECKED
<input type="checkbox"/> Photographs of the building or structure to be relocated and adjacent properties.	UNCHECKED
<input type="checkbox"/> Photographs of the premises to which the building or structure will be relocated.	UNCHECKED
<input type="checkbox"/> Written description of reasons for the relocation and the proposed use of the vacated property.	UNCHECKED

DEMOLITIONS

Completed application form	UNCHECKED
<input type="checkbox"/> Photographs of the building or structure to be demolished to illustrate its state of disrepair.	UNCHECKED
Written report on condition of building or structure.	UNCHECKED
Written description of work to be performed	UNCHECKED

METAL ROOFS

Explanation	UNCHECKED
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SPECIAL POWER OF ATTORNEY

Special Power of Attorney attached	UNCHECKED
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METAL ROOFS

Info required to replace metal roof with metal roof.	UNCHECKED
Picture	UNCHECKED
Specification Sheet	UNCHECKED
Roof color sample	UNCHECKED
Info required to replace metal roof with architectural shingles.	UNCHECKED
Quotes	UNCHECKED
Roof color sample (asphalt)	UNCHECKED



1270000005120 12/12/2014



South Norfolk Historic District Certificate of Appropriateness



Cab Homes Inc.

(Name)

1009 Jefferson Street, Chesapeake, VA 23324

Parcel #1330000005800

(Address)

For: New construction home with brick skirt – Colony Pointe style and color by General Shale; 4” Dutchlap vinyl siding – desert sand; cedar shake vinyl siding for gable – almond; six-over-one windows in front of home and one-over-one windows for sides and back of home-white; Masonite Craftsman 6 lite fiberglass prehung door – white; architectural shingle roof – slatestone gray; shutters – dark maroon; rear loaded driveway 50’ x 15’; recessed lighting for front porch and/or Home Decorators Brimfield 1-light aged iron outdoor lantern - black; three-columned front porch with balusters spaced 3.5” apart – white.

Benjamin Carver

Recording Secretary,

PLN-CAPP-2017-059

Certificate Number

07/06/2017

Date

Board of Historic and Architectural Review

(Note: This Certificate of Appropriateness expires 6 months from the approval date.)



South Norfolk Historic District Certificate of Appropriateness



1009 Jefferson Street, Chesapeake, VA 23324

Parcel #1330000005800

Cab Homes Inc.

(Name)

(Address)

For: New construction home with brick skirt – Colony Pointe style and color by General Shale; 4” Dutchlap vinyl siding – silver gray; cedar shake vinyl siding for gable – linen; six-over-one windows in front of home and one-over-one windows for sides and back of home-white; Masonite Craftsman 6 lite fiberglass prehung door – white; architectural shingle roof – slatestone gray; shutters – black; rear loaded driveway 50’ x 15’; recessed lighting for front porch and/or Home Decorators Brimfield 1-light aged iron outdoor lantern – black; three-columned front porch with balusters spaced 3.5” apart – white.

Benjamin Carver

Recording Secretary,

Board of Historic and Architectural Review

(Note: This Certificate of Appropriateness expires 6 months from the approval date.)

PLN-CAPP-2017-059

07/06/2017

Certificate Number

Date