



**Historic Preservation Commission (HPC)  
Meeting Minutes  
July 9, 2020**

Members Present: Patti McCambridge (Chair), Venetta Stephens, Tom Sledge, Melissa Kemple

Staff/Others Present: Park Planner Ana Elezovic; Parks Manager Kevin Kaul; Office Coordinator Cori Fuqua; Code Compliance Inspector Pamela Witham

Present via Zoom: Assistant City Attorney Meredith Jacobi; John Metz from the Library of Virginia

Members Absent: David Schleeper; Clarence Conner

The official meeting was called to order at 5:01 p.m. by the Chair.

Ms. Kemple made a motion to approve the March 12th meeting minutes as presented. Ms. Stephens seconded the motion. All members present at the March meeting voted yes by voice vote.

**Hugo Owens Sign:**

Ms. McCambridge introduced Mr. Hugo Owens Jr. and Ms. Patrice Owens, the children of Hugo Owens. Hugo Owens was a resident of Deep Creek. His family has been researching their father's life and believe that the information would make for a great historical marker. Members of the Historic Preservation Committee were enthusiastic and voted to support the creation of a sign for Mr. Hugo Owens Sr. Ms. McCambridge agreed to organize a meeting with Mr. Owens, Ms. Owens, and Mr. Metz to discuss the content of the sign.

**Bear Quarter Sign:**

The Historic Preservation Committee reviewed the content for a Bear Quarter sign to be placed at Cornland Park. The group agreed on several formatting changes. Ms. Elezovic will work with Mr. Conner to add more descriptive language about bears in Bear Quarter.

**Strategic Plan and Work Plan:**

The group reviewed their Strategic Plan and Work Plan for the year. Some revisions were made to the Work Plan such as the addition of the Hugo Owens sign, a story map of eight highway markers, the historic churches project, and the historic cemeteries project.

Ms. Stephens made a motion to approve the strategic plan and 2020/2021 work plan. Mr. Sledge seconded the motion. The motion passed unanimously by voice vote.

**Elections:**

Ms. Elezovic asked for nominations for chair. Ms. Stephens nominated Ms. McCambridge as chair. Ms. Kemple seconded the nomination. Nominations were closed. Ms. Elezovic asked for a vote to elect Ms. McCambridge as chair. All members present voted yes to elect Ms. McCambridge chair.

All members present voted to continue the election of a recording secretary to the following meeting.

Ms. McCambridge asked for nominations for vice chair. Ms. Stephens nominated Ms. Kemple as vice chair. Nominations were closed. Ms. McCambridge asked for a vote to elect Ms. Kemple as chair. All members present voted yes to elect Ms. Kemple vice chair.

Ms. McCambridge and Ms. Jacobi presented a resolution to honor Alexis Baker for her efforts with the Chesapeake Historic Preservation Committee. Ms. Kemple moved to approve the resolution. Ms. Stephens seconded approval of the resolution. All members present voted yes to approve the resolution.

**Updates:**

Ms. Jacobi presented legal updates to the HPC, including the potential ordinance amendment to transfer recording secretary duties from the Planning Department to the Parks, Recreation, and Tourism Department.

Kevin Kaul provided updates on the Cornland School project.

**The meeting was adjourned at 6:30 pm.**