



**Historic Preservation Commission (HPC)
Meeting Minutes
February 13, 2020**

Members Present: Patti McCambridge (Chair), Venetta Stephens, and David Schleeper

Staff/Others Present: Senior Planner Alexis Baker; Assistant City Attorney Meredith Jacobi; Parks Planner Ana Elezovic; and HPC Staff Advisor, Parks Manager Kevin Kaul

The official meeting was called to order at 5:07 p.m. by the Chair.

Mr. Schleeper made a motion to approve the January 9th meeting minutes as presented. Ms. Stephens seconded the motion. All members present at the January meeting voted yes by voice vote.

The South Norfolk Joint Quarterly Meeting was held on January 27, 2020. This meeting was attended by the chairs from the Historic Preservation Commission, the Historic and Architectural Review Board, the Chesapeake Land Bank Authority, and the South Norfolk Revitalization Commission and Council Member Debbie Ritter. It was decided that their next meeting in March will make final recommendations to City Council for amendments to the South Norfolk Residential Rehabilitation Grant. The joint board will also review a process document and an evaluation form for the grant program.

The HPC reviewed Mr. Schleeper's draft guidelines for the Chesapeake Local Historical Registry. While a real estate tax abatement program may be later associated with this program, Staff recommends that the local historical registry be established first. The HPC should follow-up with the Finance Director and the Real Estate Assessor about creating a tax abatement program. Once final changes recommended by HPC are made to the program guidelines, Ms. Jacobi will research where City Code may need to be updated and approved by City Council to create the registry.

Ms. McCambridge shared the bridge report that Mr. Wayne Mortimer wrote for the HPC. The report was very in-depth and included information and blueprints for many of the bridges in Chesapeake. Ms. Baker will include this report in the HPC's online library.

Mr. Kaul and Ms. Elezovic talked about Parks, Recreation and Tourism's "Journey through African-American History" program. Tours will be held February 22nd and 28th.

There were no application updates from the Planning Department and no legal or legislative updates from the City Attorney's office.

The meeting was adjourned at 6:10 pm.