



**Historic Preservation Commission (HPC)
Meeting Minutes
May 10, 2018**

Members Present: Patti McCambridge (Chair), Venetta Stephens, Melissa Kemple, David Schleeper, and Edd Conner

Staff/Others Present: Senior Planner Alexis Baker and Assistant City Attorney Meredith Jacobi; and HPC Staff Advisors, Park Manager Kevin Kaul and Public Works Project Manager Wayne Mortimer

The official meeting was called to order at 5:08 p.m. by the Chair.

Ms. Stephens made a motion to approve the April 12, 2018 minutes as written. Mr. Conner seconded the motion. The motion passed unanimously by voice vote.

The HPC reviewed last year's work plan and current strategic plan. Next year's work plan and any updates to the strategic plan will be finalized and approved by the HPC at the June meeting.

Mr. Kaul and Mr. Mortimer were asked about a possible sign for the Waterways Museum, which is currently being constructed. Mr. Kaul will explore options.

A video element should be added to the HPC's outreach efforts. WCTV 48 can assist with video editing. A YouTube channel could also be created. HPC members should discuss ideas for a video at the June meeting.

The HPC photographs will be in the South Norfolk Library in June.

There were no planning or legal updates.

Elections will be held during the upcoming June meeting.

With no further business to discuss, the meeting was adjourned at 7:00 PM.