

Date

Mrs. Patricia C. Biegler, P.E.  
Director of Public Works  
P O Box 15225  
Chesapeake, VA 23328

**SUBJECT: Street Light Installation Cost Agreement  
Project Name**

Dear Mrs. Biegler,

Attached please find our check in the amount of \$\_\_\_\_\_ for the estimated installation cost of street lights. I understand that Dominion Virginia Power has not furnished you with an exact installation cost and that should the installation cost be in excess of the \$\_\_\_\_\_ on deposit, then we will pay any funds necessary to cover the installation cost for these street lighting improvements, within fifteen (15) days of notification from the City.

It is also my understanding that should the installation cost be less than the \$\_\_\_\_\_ estimate, then we will be refunded the balance upon completion of the street lighting improvements in \_\_\_\_\_.

Sincerely,

Company Officer