

Date

Mr. Thomas Crawford, P.E.
Department of Public Works
City of Chesapeake
306 Cedar Road
Chesapeake, VA 23322

SUBJECT: Project _____ (Exact Title On The Plat)

Dear Mr. Crawford,

Please be advised that we have set right-of-way monuments in the above referenced subdivision as of this date.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

_____, L.S.