

RESIDENT NOTIFICATION

(This Form Should Be Placed On Developer/Company Letterhead)

Date _____

SUBJECT: (Development Name)

Dear Property Owner,

Construction of the above referenced project will begin on or after (anticipated date to start construction – not less than 30 days from date of letter). Construction will occur on (Tax Map Number and location of offsite improvements). The estimated completion date for this project is (estimated date to project completion).

If you have any questions concerning the construction of this project, please contact (developer's representative) at (phone number of developer's representative).

Developer's Representative

Title: _____

cc: Thomas D. Crawford, P.E., Development Construction Administrator