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4 **Historic Preservation Commission**
5 **Meeting Minutes**
6

7 **September 10, 2009**
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9 Members Present: George Nicholas, Chair
10 David Heim, Vice-Chair
11 Sam Leary
12 Vanda Dixon
13 Ron Askew
14 Joyce Howe
15 Victor Pickett
16

17 Staff Present: Mark E. Shea
18 Catherine Lindley
19

20 Others Present: Cyndia Merrell
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22 The meeting was called to order at 4:05 p.m. Mr. Nicholas asked the Committee
23 members if they would like to change the meeting date or time due to heavy agenda's
24 and the time constraint with the Historic and Architectural Review Board needing the
25 room at 5:30. After some discussion, the item was deferred in able for more members
26 to arrive to the meeting.
27

28 The meeting continued with discussion of a potential internship. Ms. Cyndia Merrell
29 was in attendance at the meeting and she discussed her background and interests. Mr.
30 Nicholas stated that maybe she could decide on a project on her own that would be a
31 benefit to Chesapeake. She will be available until the end of March 2010. Mr. Shea
32 mentioned that there were a variety of projects that she could assist with. A suggestion
33 was made to research the mission statements of other similar Commission's and help to
34 draft the mission statement.
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36 Since a quorum from the last meeting was now present, Mr. Pickett made a motion to
37 approve the minutes from the meeting of August 13, 2009. Mr. Heim seconded the
38 motion and the motion was approved.
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40 The meeting continued with more discussion of the meeting day and time. Mr. Nicholas
41 made a motion to start the meeting at 3:30 instead of 4. The meeting place and

1 location would stay the same. Mr. Heim seconded the motion and the motion was
2 approved.

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4 Due to the fact that there was no re-submittal of the text for the Bell's Mill School sign,
5 Mr. Pickett made a motion to continue the item indefinitely. Mr. Askew seconded the
6 motion and the motion was approved 7-0.

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8 Mr. Shea discussed the need for a committee to be formed to work on the Dismal
9 Swamp Canal Trail signage. He stated that he would contact the Canal Society and
10 asked if there were any volunteers from the HPC. Mr. Leary volunteered to be on this
11 committee.

12
13 Mr. Shea discussed briefly the submitted Interpretive Planning Materials for the Battle of
14 Great Bridge project. This conceptual information will be helpful to review prior to the
15 submittal of the exact wording of all of the signs and monuments.

16
17 The Commission discussed the need for interpretive sign guidelines. After some
18 discussion, the Commission asked Mr. Shea to present them with draft guidelines at the
19 next meeting for discussion and approval.

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21 Under New Business, Mr. Shea submitted copies of the proposed text for a new sign to
22 be erected to honor the former Doziers Corner Colored School. Mr. Shea stated that
23 this would be an official item next month but wanted to give the Commission as much
24 lead time as possible. Mr. Shea provided the Commission with Dr. Alexander's original
25 hand written copy, along with a typed version with minor corrections. The only
26 concern expressed by the Commission was the reference to the "A frame" construction.
27 If a picture could be provided with the other necessary citations, this issue would be
28 resolved.

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30 There being no further business the meeting adjourned at 5:30 p.m.