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4 **Historic Preservation Commission**
5 **Meeting Minutes**
6

7 **August 13, 2009**
8

9 Members Present: David Heim, Vice-Chair
10 Sam Leary
11 Ron Askew
12 Joyce Howe
13 Victor Pickett
14 Vanda Dixon
15

16 Staff Present: Mark E. Shea
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19 Mr. Heim called the meeting to order. The Commission's newest member, Vanda Dixon
20 was introduced. Mr. Leary made a motion to approve the minutes from July. Mr.
21 Askew seconded the motion and the motion was approved.
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23 The next order of business was discussion of the proposed sign for the Bell's Mill
24 School. Mr. Shea provided some background on the item and stated that the sign
25 would need to begin the fabrication process within 2 days in order to meet Dr.
26 Alexander's event in September. A lengthy discussion ensued upon Commission
27 members in regards to the wording of the sign. Mr. Askew made the following motion
28 to continue the item. Mr. Pickett seconded the motion and the motion passed 6-0.
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30 **The Historic Preservation Commission voted 6-0 to continue the signage for**
31 **the Bells Mill School to their meeting of September 10, 2009. Their motion to**
32 **continue was based on the following:**
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34 **On line 5, the Commission was unclear as to whether the term Afro-Union is**
35 **an accepted word. Dr. Alexander needs to either provide a footnote that**
36 **confirms the use of this term or substitute with his official troop name and**
37 **rank (also provide footnote). The Commission acknowledged the**
38 **significance of March Corprew as a Union soldier and civic leader and felt**
39 **that this sentence could be strengthened. The land ownership should also be**
40 **clarified as the footnote states that he was the original property owner and**
41 **the text reads as if he was the current owner.**

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2 **Line one talks about the school at this site being the third location of the**
3 **school and lines 3 and 4 refer to funding of the original building. It is not**
4 **clear if this refers to the original building on the third site or the first site.**

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6 **The last line is not necessary.**

7
8 **Delete the reference to "A" frame construction.**

9
10 **Use a small s when referring to the school except in the official titles. Also**
11 **add the reference to the school being located 100 yards "southeast" of this**
12 **site that was on Dr. Alexander's original submission.**

13
14 The next item of business was consideration of the shutters on the Arboretum. The
15 Commission members went outside to look at the shutters and provide advice to the
16 Arboretum staff. The Commission recommended that the shutters either be removed or
17 repaired in a way to make them working shutters. Mr. Shea stated that the Historic and
18 Architectural Review has the authority to approve changes in appearance on this
19 structure.

20
21 The Commission discussed the development of the sign policy but made no specific
22 recommendations due to the absence of the Chair. The Commission stated that the
23 Bell's Mill School could be reconsidered next month. Mr. Heim gave a brief update on
24 his progress towards obtaining information regarding non-profits. Mr. Shea announced
25 a public meeting next Thursday, for the African American historic survey. Mr. Shea
26 announced that Parks and Recreation was interested in placing a sign at the site of the
27 former farmhouse on St. Bride's Road. Mr. Pickett suggested that the new ranger office
28 should be designed to be a replica of the old farmhouse. The other Commissioners
29 liked the idea.

30
31 Staff from the Arboretum announced that Fine Arts Commission would be sponsoring a
32 festival at the Arboretum on October 24, 2009. The theme would be recycling and the
33 Commission plans to develop a sculpture of farm equipment.

34
35 Mr. Shea stated that next months meeting would be at the South Norfolk Library unless
36 announced otherwise. The Commission members discussed possibly going to an
37 earlier time or a different day to have more time at the meeting. This item will be
38 brought up at the next meeting.

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40 There being no further business the meeting adjourned at 5:40 p.m.

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