

**MINUTES OF HISTORIC AND ARCHITECTURAL REVIEW BOARD
November 8, 2007**

Members Present

Jennifer Norris, David Heim, Ron Askew, Murray Goodwin, George Nicholas, Debbie Rountree

Staff Present

Rhonda Smith, Debra Rose, Wilfredo Bonilla, Catherine Lindley

Pre-Meeting

The pre-meeting was called to order at approximately 5:35 p.m. Mr. Askew made a motion to approve minutes from the October 11, 2007 meeting. Mr. Heim added an amendment to the motion referring to page nine of the Historic Guidelines that references non-contributing structures. The standards are reviewed to the extent necessary and changes should not detract from the Guidelines. The amendment was accepted. Mr. Heim offered a second to the motion. Motion carried.

Ms. Smith gave the administrative report. The applicant for 1347 Chesapeake Avenue had re-applied for after the fact steps, however, this item is still in the court system and a refund of the after the fact fee was issued.

Ms. Rose gave the zoning report. All previous cases mentioned are still in the court system. There are summonses not yet served. A formal report will be emailed to Ms. Smith.

Ms. Smith reported that Thomason & Associates is the firm to be selected for the Guidelines revision. There will be no public hearings scheduled until the first of the year.

Regular Agenda

1124 Decatur Street – After the fact driveway. House is contributing. *Continued item.* The applicant gave the history of the new driveway. He originally wanted to widen the driveway which was shared by his neighbor. Shortly after the work began, he was issued a stop work order by the Public Works Department and was further advised that both property owners have separate aprons per City Code. After the work on both aprons was completed, the applicant received a Notice of Violation for lack of a Certificate of Appropriateness. The applicant thought he should receive a refund of his after the fact fee since Public Works did not refer him to Planning for a Certificate. Mr. Bonilla said that it was not at the discretion of the Review Board to handle a

refund. Ms. Norris will speak to Public Works concerning Certificates in the Historic District. Mr. Askew made a motion to approve the apron as submitted because it is in keeping with the guidelines of the Historic District. Mr. Goodwin offered a second to the motion. Motion carried 6-0.

1128 Decatur Street – After the fact driveway. House is contributing.

Continued item. The applicant is the adjacent property owner at the previously reviewed item. The Board had no issue with the driveway apron, but there was concern about the size of the concrete pad in the front of the house. Ms. Rose said that the Zoning Ordinance required two nine by eighteen parking pads per residence. The existing pad was larger than the two required spaces. After modifications were made on a submitted drawing, there was an agreement that two cut outs will be made and grass added to remove the extra concrete. Mr. Goodwin made a motion to approve the amended application per the submitted drawing within 30 days. The item is in keeping with the guidelines of the Historic District. Mr. Heim offered a second to the motion. Motion carried 6-0.

1325 Jackson Avenue – After the fact replacement windows and replacement of aluminum wrap. House is non-contributing. Continued

item. The applicant amended his application to add duct work and a heating unit. The applicant did not present requested information for the replacement windows and it could not be determined if the removed windows met the standard of deterioration to be replaced. The duct work and heating unit were of concern because the items as presented were not in keeping with the guidelines. Mr. Heim made a motion to deny the application because the installed replacement windows, duct work and lean-to to cover the heating unit will detract from the guidelines of the Historic District. Mr. Askew offered a second to the motion. Motion carried 6-0.

1406 Seaboard Avenue – After the fact front door. House is contributing.

Continued item. The applicant had been advised at the October 11, 2007 meeting to bring brochures of the proposed door with half glass to be installed. The applicant brought no brochures of doors. He made a drawing at the meeting of the type of door to be installed with and without glass. Ms. Rountree made a motion to deny the application as submitted due to lack of requested information. Mr. Heim offered a second to the motion. Motion carried 6-0. The applicant said that he thought a six panel solid door could be approved administratively. Ms. Norris said that storm doors could be approved administratively but not solid doors. She advised him of his right to appeal the decision to the City Council.

1539 Rodgers Street – Second floor addition. House is contributing.

Continued item. There was discussion about the roof peak on the addition. The contractor's representative said that she thought the framing could accommodate the peak of the original roof. Mr. Goodwin made a motion to approve the addition as submitted to match the original structure with the new

roofline to match. Mr. Nicholas offered a second to the motion. Motion carried 6-0.

903 Ohio Street – After the fact porch rails. House is contributing. The applicant was not present to add any information about the porch rails. A picture taken of the property at the inception of the Historic District showed that the house did not have porch rails. Since no additional information was sent Mr. Askew made a motion to deny the application because the added rails were not an appropriate style for the house. A second was offered by Mr. Goodwin. Motion carried 6-0.

There being no further business, the meeting was adjourned at 8:00 p.m.