

**MINUTES OF HISTORIC AND ARCHITECTURAL REVIEW BOARD
APRIL 12, 2007**

Members Present

Jennifer Norris, David Heim, Ron Askew, Murray Goodwin, James McElroy, Debbie Rountree (arrived late)

Staff Present

Rhonda Smith, Wilfredo Bonilla

Betty Weaver, Planning Commission Liaison

Pre-Meeting

The pre-meeting was called to order at 5:30 p.m. Minutes from the March 8, 2007 meeting were reviewed. Mr. Heim made a motion to approve the minutes, followed by a second by Mr. Goodwin. Motion carried.

Ms. Smith gave the administrative report. There was no zoning report given.

Old Business

Ms. Kennedy read a letter she received from former Board members, Ms. Anita Weaver and Ms. Kellie Alexander. The letter was written to City Council members as they are about to make a decision next week. They expressed their concerns about the proposed text amendment, TA-Z-07-02, that would refer all appeals of the Architectural Review Board directly to the Circuit Court. They are not in favor of the proposal and suggested that a separate review board of former members or other interested parties could review appeals for accuracy. In their experience, appeals are filed for disagreements and not because of error by the Board. After the letter was read, there was discussion about the application of state statute in this circumstance. Mr. Bonilla said that his interpretation of the statute refers to responsibilities of the governing body, which would be City Council. Mr. Palmer is handling the text amendment and is interpreting the statute differently. Ms. Smith said that she was present at the City Council when Mr. Hallman was instructed to research information for a text amendment to move appeals from City Council to Circuit Court. She also reported that the Planning Commission had recommended denial of the text amendment at its March 14, 2007 meeting. Ms. Norris said that she will attend the City Council meeting to express the Board's opposition to the text amendment.

New Business

Mr. Ron Askew was introduced as the new member of the Architectural Review Board. The roster of members is now complete.

Ms. Smith read an email announcement of a workshop, "What It Means to Be in a Historic District: A Primer for Property Owners, Real Estate Professionals and Architectural Review Board Members" hosted by APVA Preservation and the Virginia Department of Historic Resources. The workshop is scheduled on Friday, April 20, 2007 from 3:00 to 6:30 pm. at the Hampton History Museum. The workshop fee is \$30 per person with limited seating and reservations are recommended. Ms. Norris asked for additional information.

Regular Agenda

1309 Decatur Street – Addition. House is non-contributing (*Continued item*). The applicant presented additional information for the proposed addition to the structure. The information answered previous questions about the appearance of the house. Mr. Goodwin made a motion to approve the application as submitted and Ms. Norris amended the motion to include six over six vinyl windows because the current windows were damaged beyond repair, Dove Gray roof in 25 year three tab shingles, four inch single lap vinyl siding in white, trim wrapped in white, front porch with concrete floor, remove chimney and add vent ridge cap, and front door to be solid six panel Grenada. All items are in keeping with the guidelines of the Historic District. Mr. McElroy offered a second to the motion. Motion carried 5-0.

1217 Park Avenue – Install handicap deck and ramp. House is contributing. There was discussion about the ramp and its placement on the side of the house. This was proposed to have the least visual impact. Mr. Goodwin made a motion to approve the proposal as submitted to meet all Americans with Disabilities Act (ADA) requirements. The deck and ramp will be unpainted. The deck and ramp are in keeping with the guidelines of the Historic District. Mr. Askew offered a second to the motion. Motion carried 5-0.

1116 Ohio Street – Cover crown trim. House is contributing. The applicant appeared at the March meeting to cover trim which was approved. He did not ask to cover the crown trim at that time. He presented a sample of the aluminum material that would be fashioned to look like original material. Mr. Goodwin made a motion to approve the proposal as submitted with an amendment to state that the cover would be as close to original appearance as possible because the item is in keeping with the guidelines of the Historic District. Mr. McElroy offered a second to the motion. Motion carried 5-1.

1301 Jefferson Street – Rebuild front porch, steps, roof sides and top. House is contributing (*Continued item*). It was determined that the roof sides and top were being painted and this was covered at the last meeting. Additional information was presented for review. Mr. Heim made a motion to approve replacement of the front porch floor with Choice Dek in tongue and groove, addition of railing as submitted painted in a color from the Historic Pallet, rebuild side steps in Choice Dek in gray to meet code, and replace lattice like for like. All items are in keeping with the guidelines of the Historic District. Mr. McElroy offered a second to the motion. Motion carried 6-0.

1337 Jackson Avenue – Replacement windows. House is contributing (*Continued item*). The applicants did not present sufficient evidence at last month's meeting and did not appear at this meeting or send additional information. Mr. Heim made a motion to deny the application because of insufficient evidence. Mr. Goodwin offered a second to the motion. Motion carried 6-0.

There being no further business the meeting was adjourned at 6:55 p.m.