

**MINUTES OF HISTORIC AND ARCHITECTURAL REVIEW BOARD
JUNE 14, 2007**

Members Present

Jennifer Norris, Debbie Rountree, John Kish,

Staff Present

Rhonda Smith, Debra Rose, Wilfredo Bonilla

Pre-Meeting

The pre-meeting began at approximately 5:40 p.m. Minutes from May 10, 2007 were reviewed. Mr. Kish made a correction that his name should be removed from the attendance because he was not present. Mr. Kish made a motion to approve the corrected minutes followed by a second by Ms. Rountree. Motion carried.

Ms. Smith gave the administrative report. Ms. Norris asked if four addresses that she observed were included as administrative approvals. Ms. Smith said that these addresses were not on her recent list; however, she will look at earlier logs. Ms. Rose did not have a zoning report with her, but she will email the list of violations tomorrow.

Old Business

No old business was discussed.

New Business

Ms. Smith said that one of the applications on today's agenda was approved administratively. The application at 1541 Chesapeake Avenue was removed for board review. The applicant for 1401 Hull Street asked to be reviewed first because he had to leave early.

Regular Agenda

1401 Hull Street – Extend driveway. House is non-contributing. Board members had concerns about the large size of the concrete pad as proposed. After discussion with the applicant, Mr. Kish made a motion to approve the extension on the right side with a modification to extend straight back to the curb. The proposal would provide a straight line. The concrete pad cannot be brought to the front porch. The left side of the driveway will be covered by a fence (already approved) and will be modified after the fence is installed. The proposal

is in keeping with the guidelines of the Historic District. Ms. Rountree offered a second to the motion. Motion carried 3-0.

1421 Rodgers Street – Remove and replace first and second story rear porch, replace first story deck and second story addition. Remove and replace shed. House is contributing. There was discussion about the drawings presented with the application. The applicant asked about replacing the front porch wood and wrapping the soffit on the front of the house. Mr. Kish asked about the overhang as shown since it did not appear to follow the existing roof line. After the applicant agreed to make modifications, Mr. Kish made a motion to approve the application as follows: (1)remove first and second story porches, replace as submitted with the modification with no overhang not to extend beyond the existing façade (2) replace deck as submitted (3) replace siding on extension with material as submitted (4) replace roof on addition as submitted, like for like (5) replace shed with 18x22 garage as submitted in white vinyl with red doors (6) replace rotten wood on front porch in tongue and groove (7) wrap soffit on the front like for like (8) paint house in Tate Olive, top rails in Hodley Red, stairs and porch floor in Hasbrouch Brown. All approved items are in keeping with the guidelines of the Historic District. Ms. Rountree offered a second to the motion. Motion carried 3-0.

1300 Jackson Avenue – Replace doors. Church is non-contributing. The applicant had received a Certificate of Appropriateness to replace like for like doors on the Jackson Avenue side. The subject doors will be facing the Jefferson Street side. Ms. Rountree made a motion to approve the proposed doors on the Jefferson Street side because the item is in keeping with the guidelines of the Historic District, followed by a second by Mr. Kish. Motion carried 3-0.

1433 Seaboard Avenue – Replace doors. House is contributing. Board members had concerns about the removal of the existing door. Ms. Norris asked about the condition of the door and if it met the standard of being damaged or worn beyond repair. The applicant said that the door was warped and was difficult to close. Board members said that the proposed door was a new style and would not be the type of door to be approved for a contributing structure. The applicant agreed to present additional evidence of the condition of the existing door. Mr. Kish made a motion to continue the application for additional evidence, followed by a second by Ms. Rountree. Motion carried 3-0.

1201 Holly Avenue – Install shed. House is contributing. The submitted application included sufficient evidence to be reviewed. Mr. Kish made a motion to approve the 10x8 shed painted to match the house. The item is in keeping with the guidelines of the Historic District. Ms. Rountree offered a second to the motion. Motion carried 3-0.

1026 Chesapeake Avenue – New single family residence. The Board and the applicant discussed the preliminary plan for the proposed residence. There were several elements of the house that were of concern to the members. After much discussion about the siding, windows, brick skirt, etc., the applicant decided to withdraw the current application and re-apply so that he could have enough time to present a revised plan with samples.

1212 Holly Avenue – Rebuild exterior stairs and install driveway. House is contributing. The applicant presented requested additional information for the proposal. The information was detailed and determined to be acceptable for the review. Mr. Kish made a motion to approve the application as submitted to match the existing vinyl, brick and metal roof. An existing window will be moved from the first floor to the location of the addition as described on the plan. An additional window (if desired) will have to be presented as a separate application. The proposal is in keeping with the guidelines of the Historic District. Ms. Rountree offered a second to the motion. Motion carried 3-0.

1238 Rodgers Street – Install porch rails. House is contributing. The applicant was not present to answer questions about the proposed rails. Pictures submitted showed adjacent houses with porch rails that were similar in style to the brochure of rails included in the application. Also, there were questions if the subject house ever had porch rails. Since the applicant was not present to answer these questions, Mr. Kish made a motion to continue the application, followed by a second by Ms. Rountree. Motion carried 3-0.

1107 Rodgers Street – Rebuild porch ceiling, handrails and porch deck. House is contributing. Board members had questions about the proposal and did not feel that they had enough information to review the application. The applicant did not appear so the questions could not be answered. Mr. Kish made a motion to continue the application, followed by a second by Ms. Rountree. Motion carried 3-0.

There being no further business, the meeting was adjourned at 7:45 p.m.