

PAY SCHEDULE

If you are a salaried employee, you will be paid semi-monthly, on the 15th and 30th of each month. If those dates fall on a week-end or a holiday, you will be paid on the last working day prior to the week-end or holiday.

If you are an hourly employee, you will be paid each Friday. If the Friday falls on a holiday, you will be paid on the preceding workday.

All employees may elect to have their payroll check deposited directly into their personal checking or savings account. If you are interested in direct deposit, please contact your departmental payroll clerk.