

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
JUNE 9, 2008

PRESENT

Mr. Richard Losea, Chairman
Mr. John Sulfaro, Secretary
Ms. Janice Hudgins, Member-at-Large
Mr. Jeffrey Coleman
Dr. Toney McNair, Jr.
Ms. Teresa Parsons

ABSENT

Mr. Darin Ely
Ms. Elizabeth Everett
Dr. Diane Martin
Mr. William Pierce
Mr. Frank Williams

STAFF PRESENT

Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Brenda Crockett McGee, Mental Retardation Program Director
Mr. Joe Scislowicz, Executive Director
Dr. C. Jeffrey Shelton, Mental Health/Substance Abuse Program Administrator
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Debra Waters, Quality Assurance Administrator

GUESTS

Suzanne Puryear, President, the Planning Council

CALL TO ORDER

Mr. Losea called the meeting to order at 5:00 p.m.

INVOCATION

The invocation was led by Dr. McNair.

APPROVAL OF AGENDA

Item 9-A (Regular Agenda) was amended to read "Strategic Plan" instead of "Regional Strategic Plan." Two additional items were added to the Regular Agenda section. Ms. Hudgins moved to approve the agenda as revised. Dr. McNair seconded and all present voted in favor.

APPROVAL OF MINUTES

Mr. Sulfaro moved to approve the minutes of the May 12, 2008 meeting as presented.
Mr. Coleman seconded and all present voted in favor.

PUBLIC COMMENT

There was none.

PRESENTATION – PART C / INFANT INTERVENTION SERVICES, BRENDA CROCKETT MCGEE, MENTAL RETARDATION PROGRAM DIRECTOR

Ms. McGee played a film that provided an overview of the Infant Intervention Services provided by the State.

AMENDMENT TO THE AGENDA

Mr. Losea requested an amendment to the agenda to hold the discussion of the strategic plan at this point in the meeting. Ms. Hudgins moved that item 9-A, the discussion on the Strategic Plan, be considered by the Board at this time. Mr. Sulfaro seconded and all present voted in favor.

DISCUSSION ON THE STRATEGIC PLAN

The Planning Council was awarded the contract to create a 3 year strategic plan for the CCSB. Suzanne Puryear, President of the Planning Council, briefly described her plan for developing the strategic plan which will include a SWOT (strengths, weaknesses, opportunities, and threats) analysis.

COMMITTEE REPORT

A. ADMINISTRATION AND FINANCE COMMITTEE – MAY 28TH

The Committee met to review the FY 2009 budget and performance contract. The Committee recommends the Board approve the FY 2009 budget and performance contract as presented. All present voted in favor

REGULAR AGENDA

A. STRATEGIC PLAN

Discussion held earlier during the meeting.

B. WAIVER SLOT DISTRIBUTION

The CCSB will receive 8 Waiver slots on July 1, 2008 and an additional 4 slots on April 1, 2009. Recipients have been selected for the slots that will be awarded July 1, 2008. The evaluation process will need to be completed again before awarding the 4 slots the Board will receive on April 1, 2009.

C. ICF-MR BRIEFING

In response to a request from a member of the Board of Directors, Mr. Scislowicz put together a report on the costs associated with an ICF (Intermediate Care Facility) MR. The report outlined the approximate start-up costs of facilities of difference sizes, as well as the ongoing operational expenses.

D. TRANSFERS TO ERP-C AND CCSB OF CHESAPEAKE INC

The Board intends to transfer \$1,000,000 to Elizabeth River Properties to provide residential options for individuals receiving services from the CCSB. In addition \$800,000 will be transferred to CSB of Chesapeake Inc to fund facilities throughout the City where the CCSB can provide additional services to the residents of Chesapeake. Contractual agreements will be developed for both with the assistance of John Oliver, Deputy City Attorney.

ADJOURNMENT

There being no further business, Mr. Losea adjourned the meeting at 6:30 p.m.

Amy Blondell
Office Coordinator

John Sulfaro
Board Secretary

These minutes are subject to full Board approval.