

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
DECEMBER 10, 2007

PRESENT

Mr. Richard Losea, Chairman
Mr. Darin Ely, Vice Chairman
Ms. Patricia Yewcic, Secretary
Ms. Janice Hudgins, Member-at-Large
Mr. Jeffrey Coleman
Ms. Elizabeth Everett
Dr. Diane Martin
Ms. Teresa Parsons
Mr. William Pierce
Mr. John Sulfaro
Mr. Frank Williams

STAFF PRESENT

Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Candace B. Waller, Executive Director
Ms. Debra Waters, Quality Assurance Administrator

CALL TO ORDER

Mr. Losea called the meeting to order at 5:05 p.m.

INVOCATION

The invocation was led by Mr. Losea.

APPROVAL OF AGENDA

One action item was added to the Consent Agenda. A discussion on the City Budget Hearing Date was added to the Regular Agenda as "Item F". Ms. Hudgins moved to approve the agenda as revised. Ms. Everett seconded and all present voted in favor.

APPROVAL OF MINUTES

Mr. Coleman moved to approve the minutes of the November 5, 2007 meeting as presented.
Ms. Yewcic seconded and all present voted in favor.

PUBLIC COMMENT

There was none.

WELCOME TO JOE SCISLOWICZ

Mr. Losea introduced the new Executive Director, Joe Scislowicz, to the Board. Mr. Pierce commended Mr. Losea for his work in coordinating the efforts to the Search Team.

CONSENT AGENDA

A. REVISION TO THE FY 2008 BUDGET

Board approval to revise the budget to include:

- (1) The additional \$480,605 in local funding
- (2) \$1,200 in State Substance Abuse Post Partum Funding
- (3) \$239,752 in additional mental retardation fee revenue, and
- (4) The removal of the Child & Adolescent Day Treatment Program

B. REVISION TO FY 2008 BUDGET

Board approval to revise the budge to include:

- (1) \$12,000 in one-time Mental Retardation State general funds for Waiver start-up activities, and
- (2) \$113,161 in State COLA funds and the offsetting decrease in local funds

Ms. Everett requested item A-4 be moved to the Regular Agenda for discussion as “Item G” Mr. Ely moved to approve the Consent Agenda as revised. Mr. Pierce seconded and all present voted in favor.

COMMITTEE REPORT

A. PROGRAMS & SERVICES COMMITTEE – NOVEMBER 15TH

The Committee conducted its annual review of the bylaws and is not recommending any changes to the bylaws at this time.

B. NOMINATING COMMITTEE – NOVEMBER 15TH

The Committee nominates the following:

Chair, Mr. Losea
Vice Chair, Mr. Ely
Secretary, Mr. Sulfaro
Member-at-Large, Ms. Hudgins

C. ADMINISTRATION & FINANCE COMMITTEE – NOVEMBER 20TH

The Committee reviewed the proposed fiscal year 2009 budget as well as proposed budget challenges that result in service reductions totaling \$308,802.

The Committee recommends the approval of the proposed fiscal year 2009 budget as presented. All present voted in favor.

The City asked each department to look at its strengths, weaknesses, opportunities and threats and determine what the department would do if required to cut its budget by \$308,802.

Ms. Everett moved the Board accept the proposed budget challenges but add additional wording indicating the Board's opposition to any cuts to the CSB budget because they will have a negative impact on client services. Ms. Hudgins seconded and all present voted in favor.

NEW BUSINESS

A. ELECTION OF OFFICERS

Mr. Pierce moved the Board accept the slate of officers set forth by the Nominating Committee. Ms. Everett seconded and all present voted in favor. Officer terms begin January 1, 2008.

REGULAR AGENDA

A. REGIONAL PUBLIC HEARINGS ON THE GOVERNOR'S BUDGET

Ms. Everett moved that Mr. Losea attend the Regional Public Hearings on the Governor's Budget and speak on behalf of the Chesapeake Community Services Board of Directors. Ms. Yewcic seconded and all present voted in favor.

Ms. Hudgins moved that his comments emphasize our service priorities as reflected in the November 19, 2007 letter to the members of the Chesapeake Delegation to the General Assembly. Ms. Everett seconded and all present voted in favor.

B. OCTOBER 2008 BOARD MEETING

The October 2008 board meeting will fall on October 13 which is when the City will observe Columbus Day. Ms. Hudgins moved that the CSB hold its October meeting on Monday October 6th. Ms. Everett seconded and all present voted in favor.

C. VACSB PUBLIC POLICY CONFERENCE

Mr. Pierce will attend the conference in January.

D. ISSUES IN THE UPCOMING MONTHS

Some of the issues expected to have an impact on CSBs in the coming months include:

1. Recommendations from the Mental Health and Law Commission to the General Assembly, particularly in the area of emergency commitment orders
2. The release of the Governor's budget which may have additional requirements for CSBs
3. The performance contract which could impose specific standards in the provision of emergency services (i.e., clients must speak to a clinician within 15 minutes and be seen within 1 hour)

E. TASK FORCE ON CIVIL COMMITMENT

Ms. Waller discussed possible changes in the civil commitment process and the impact on CSBs. One potential impact could be an increase in mandatory outpatient mental health treatment.

F. CITY BUDGET HEARING DATE

The budget meeting with the City will be held on Monday January 14, 2008. Those expected to attend include Mr. Harrell, the City Manager, Dr. Bailey, the Deputy City Manager, and the Interim Budget Director. Ms. Everett moved that Mr. Losea attend the budget hearing. Ms. Parsons seconded and all present voted in favor.

G. CHILD AND ADOLESCENT DAY TREATMENT PROGRAM

We have been notified by the Schools that we will not be able to begin the Child and Adolescent Day Treatment program this school year. For this reason this program will need to be removed from the budget and any allocated expenses will need to be re-allocated to the remaining programs. Ms. Everett moved that the Board revise the budget to remove the Child and Adolescent Day Treatment Program. Ms. Yewcic seconded and all present voted in favor.

RECOGNITION OF MS. YEWCIC'S YEARS OF SERVICE ON THE BOARD OF DIRECTORS

Mr. Losea presented to Ms. Yewcic a plaque in appreciation of her service on the Board of Directors from February 1, 2000 through December 31, 2007.

OTHER

A. CHESAPEAKE ASSISTANCE TRUST

Mr. Ely reminded the Board that the Community and Governmental Relations Committee is seeking individuals to fill two vacancies on the Board of the Chesapeake Assistance Trust.

There being no further business, the meeting was adjourned at 6:04 p.m.

Amy Blondell
Office Coordinator

Patricia Yewcic
Board Secretary

These minutes are subject to full Board approval.