

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
NOVEMBER 5, 2007

PRESENT

Mr. Richard Losea, Chairman
Ms. Patricia Yewcic, Secretary
Ms. Janice Hudgins, Member-at-Large
Mr. Jeffrey Coleman
Ms. Elizabeth Everett
Dr. Diane Martin
Ms. Teresa Parsons
Mr. William Pierce
Mr. Frank Williams

MEMBERS ABSENT

Mr. Darin Ely
Mr. John Sulfaro

STAFF PRESENT

Ms. Brenda Crockett McGee, Mental Retardation Program Director
Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Mr. C. Jeffrey Shelton, Mental Health/Substance Abuse Program Administrator
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Candace B. Waller, Executive Director

GUESTS

Mr. Donnell Jennings

CALL TO ORDER

Mr. Losea called the meeting to order at 4:16 p.m.

APPROVAL OF AGENDA

Ms. Hudgins moved to approve the agenda as presented. Ms. Everett seconded and all present voted in favor.

APPROVAL OF MINUTES

Ms. Everett moved to approve the minutes of the October 10, 2007 meeting as presented.
Mr. Coleman seconded and all present voted in favor.

PUBLIC COMMENT

Mr. Donnell Jennings introduced himself to the Board. He receives services from the Chesapeake Community Services Board and wished to attend the board meeting as an observer.

CONSENT AGENDA

A. REVISION TO THE FY 2008 BUDGET

ACTION ITEMS:

BOARD APPROVAL TO REVISE THE BUDGET TO INCLUDE THE \$3,000 IN ONE-TIME MENTAL RETARDATION STATE GENERAL FUNDS FOR WAIVER START UP ACTIVITIES

BOARD APPROVAL TO REVISE THE BUDGET TO INCLUDE THE \$2,000 IN NGRI FUNDING

B. FY 2009 AND FY 2010 CITY BUDGETS

ACTION ITEM:

BOARD APPROVAL TO DELAY SUBMISSION OF THE BUDGET PACKAGE UNTIL AFTER DECEMBER 11, 2007

Ms. Everett moved to approve the Consent Agenda as presented. Dr. Martin seconded and all present voted in favor.

Additional Discussion:

Ms. Waller attended the City Council retreat and provided an update to the Board on what was discussed relative to the City's budget. Across the City, departments are asked to collectively find \$14 million in savings. This will allow City Council to lower the tax rate to \$1.00 per \$1,000. Departments are being asked to find ways to deal with local budget challenges. A reduction of five percent to the CSB budget equals \$308,802. The Administration & Finance Committee will present recommended reductions for the Board's consideration at the December meeting.

COMMITTEE REPORT

A. COMMUNITY & GOVERNMENTAL RELATIONS – OCTOBER 22ND

The Committee recommends the Board accept the resignation of Ms. Cathy Jackson from the Board of Directors of the Chesapeake Assistance Trust. All present voted in favor.

B. UPDATE FROM THE SEARCH TEAM

The interview panel selected two candidates for the Executive Director position to be interviewed by the full Board November 5th at 5:00 p.m. and 6:30 p.m.

NEW BUSINESS

A. APPOINTMENT OF THE NOMINATING COMMITTEE

Mr. Losea appointed the Programs & Services Committee to serve as the Nominating Committee.

REGULAR AGENDA

A. STRATEGIC PLANNING

Ms. Waller recommended in the Board package that the board begin strategic planning. It is anticipated that Community Services Boards will have new expectations for service delivery placed upon them by the Department of Mental Health, Mental Retardation and Substance Abuse Services.

Ms. Everett moved the Board approve entering into a strategic planning process and appropriate funds for this project. Dr. Martin seconded and all present voted in favor.

B. DRUG COURT

The State has informed us that they will not be renewing funding to support the Chesapeake Drug Court. The Chesapeake Community Services Board would like to request permission from the Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS) to use funds designated for residential services to fund the Drug Court Case Manager position.

Ms. Hudgins moved that, if approved by DMHMRSAS, the Board approve use of Substance Abuse residential funds to support the continuation of the Drug Court Case Manager.

Ms. Hudgins amended the motion to move that if DMHMRSAS does not approve the use of Substance Abuse residential funds, the Board approve using general funds to support the continuation of the Drug Court Case Manager. Mr. Pierce seconded and all present voted in favor.

All present voted in favor.

OTHER

A. UPDATES

1. **ADDITIONAL BUDGET REDUCTIONS** – DMHMRSAS also informed the CSB that it is discontinuing providing set aside funds for HIV services. This is a loss of \$92,242. The CSB has sent a request in writing to DMHMRSAS to ask if they will allow the funds to remain in the CSB's budget.

2. SILVER LINING – We received from the Office of Civil Rights an investigation of a complaint made by the Executive Director of Silver Lining alleging that the CSB discriminated against the client based on his disability by denying him Medicaid. Since denial and/or approval of Medicaid is made by the State and not the CSB, no negative impacts on the CSB are anticipated.

B. CLOSED SESSION

Ms. Everett moved the Board enter into closed session to interview prospective candidates for employment pursuant to subdivision 1 of section 2.2-3712 as permitted by section 2.2-3711 (a) (1) of the Code of Virginia. Mr. Coleman seconded and all present voted in favor.

The board has come out of its closed meeting and is now in open meeting. Under the provisions of section 2.2-3712 of the Virginia Code, we shall now take a roll call vote. Each member must respond either "aye" or "no" to the following statement:

To the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, **and** (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just completed by this board.

The statute requires that, if any member of this board believes that there was a departure from the standards of this statement during the closed meeting, that member must so state before we take the roll call vote, and must indicate the substance of the departure which that member believes has occurred. Does any board member wish to make such a statement at this time?

Having heard no such statements (or, having heard all statements regarding departure from the standards for closed meeting), the clerk will now call the roll. An "aye" vote means that you believe the board complied with the standards I have read to you. A "nay" vote means that you believe the board did not comply. Remember, if you plan to vote "nay" you must so state, and explain the basis of your "nay" vote, before our roll call.

Madam Secretary, please call the roll.

Mr. Coleman	aye
Ms. Everett	aye
Ms. Hudgins	aye
Mr. Losea	aye
Dr. Martin	aye
Ms. Parson	aye
Mr. Pierce	aye
Mr. Williams	aye
Ms. Yewcic	aye

The vote of the board shall be recorded in the minutes of the meeting. In addition, any statement by a board member that there was a departure from the closed meeting requirements shall also be recorded in the minutes.

Ms. Hudgins moved the Board of Directors offer the Executive Director position to Mr. Joseph Scislowicz. Ms. Everett seconded and the motion passed by a vote of 5-to-3.

ANNOUNCEMENTS

There being no further business, the meeting was adjourned at 8:45 p.m.

Amy Blondell
Office Coordinator

Patricia Yewcic
Board Secretary

These minutes are subject to full Board approval.