

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
APRIL 9, 2007

PRESENT

Ms. Mary McQuown, Chairperson
Mr. Richard Losea, Vice Chairman
Ms. Patricia Yewcic, Secretary
Ms. Janice Hudgins, Member-at-Large
Dr. Diane Martin
Ms. Teresa Parsons
Mr. William Pierce
Mr. John Sulfaro

MEMBERS ABSENT

Mr. Darin Ely
Ms. Elizabeth Everett
Mr. Carl Hanbury
Ms. Rose Husted

STAFF PRESENT

Ms. Cheryl Collier, Mental Retardation Program Director
Ms. George Ennels, MH/SA Program Director
Ms. Rosemary Mills, Assistant Director
Ms. Terri Newman, Clinician III
Dr. Jeffrey Shelton, MH/SA Program Administrator
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Candace B. Waller, Executive Director

CALL TO ORDER

Ms. McQuown called the meeting to order at 5:00 p.m.

INVOCATION

The invocation was led by Ms. McQuown.

APPROVAL OF AGENDA

An action item from the Community & Governmental Relations Committee was added to the agenda. Ms. Hudgins moved to approve the revised agenda as presented. Ms. Parsons seconded and all present voted in favor.

APPROVAL OF MINUTES

Ms. McQuown corrected one typographical error. Mr. Losea moved to approve the minutes from the March 12, 2007 meeting as corrected. Ms. Yewcic seconded and all present voted in favor.

PUBLIC COMMENT

There was none.

PRESENTATION: FROM PHONE CALL TO SERVICE, TERRI NEWMAN, CLINICIAN III

Ms. Newman, Clinician III, provided the Board with information on how calls from individuals seeking services are screened and routed and the process of enrolling them in services.

CONSENT AGENDA

A. GRANT ACCEPTANCE

ACTION ITEM: Board acceptance of the grant award of \$105,000 from the Department of Mental Health, Mental Retardation and Substance Abuse Services for the Juvenile Accountability Block Grant.

Mr. Losea moved to approve the Consent Agenda as presented. Ms Yewcic seconded and all present voted in favor.

COMMITTEE REPORT

A. PROGRAMS & SERVICES COMMITTEE – MARCH 27TH

The Committee reviewed a number of requests from staff for service expansions. These service expansions require the creation of 9 additional positions. The Committee recommends full Board approval of the recommended services expansions. All present voted in favor.

B. EXECUTIVE COMMITTEE – APRIL 4TH

The Executive Committee’s report will be considered during a closed session.

C. COMMUNITY & GOVERNMENTAL RELATIONS COMMITTEE – APRIL 4TH

The Board members provided an update on the results of their attempts to contact the members of City Council and the General Assembly.

The Committee also prepared a list of budget items to send to the VACSB as priority items. Mr. Losea recommends the Board approve the list of budget items to be sent to the VACSB as our priority items. Mr. Sulfaro seconded and all present voted in favor.

FINANCIAL REPORT

Ms. Vanlandingham reviewed the financial report which contained data through the end of February 2007. There is approximately \$1.9 million in excess revenue.

OLD BUSINESS

A. PROCESS FOR SELECTING WAIVER SLOT RECIPIENT – MR. LOSEA

There were thirty (30) applicants for the one available Waiver slot. All applications were reviewed by four panel members made up of two Program Supervisors, one Board member and an individual from the School for the Deaf and Blind. The panel members independently scored each applicant, the total scores were tallied and the Waiver slot was awarded to the individual with the highest score.

Mr. Losea suggested some revisions to the questionnaire for future use and that the Programs and Services Committee review the process and make recommendations to the Board.

NEW BUSINESS

A. APPOINTMENT OF MS. HUSTED TO A BOARD COMMITTEE

Ms. McQuown appointed Ms. Husted to the Community & Governmental Relations Committee.

REGULAR AGENDA

A. CITY BUDGET

The City Manager's proposed budget did not include any reductions in revenue. Two public hearings on the budget are scheduled for April 24th and May 3rd. Ms. McQuown will speak on behalf of the Board at the April 24th Public Hearing.

B. RECOVERY SERVICES

Prior to beginning the discussion, Ms. McQuown formally declared a conflict of interest. Vice Chairman, Mr. Losea, presided over this discussion.

The CCSB is seeking to purchase three different services from Recovery, Innovations: (1) peer specialist services; (2) WOW bags containing valuable resource information for individuals receiving crisis stabilization services; and (3) peer employment training for the individuals who serve as peer specialists.

Ms. Parsons moved the Board approve the CSB contracting with Recovery, Innovations. for the purchase of the services listed above. Ms. Yewcic seconded and all present voted in favor.

With the discussion ended, Ms. McQuown resumed the duties of Board Chair.

C. CHILDREN'S DAY TREATMENT SERVICES

The Chesapeake CSB is in talks with the School Board to create a Children's Day Treatment program in a Chesapeake middle school providing therapeutic services through a Licensed Clinician who would be employed by the CSB.

Mr. Losea moved that the Board approve the creation of the day treatment program and the creation of a CSB staff position for the program. Ms. Hudgins seconded and all present voted in favor.

D. PROPOSAL TO ELIMINATE THE ADVISORY COUNCIL

Input from the Advisory Committee has been helpful to the Board, however in recent years the Committee has become much less active.

Ms. Parsons moved the Board dissolve the Advisory Council. Mr. Pierce seconded and all present voted in favor.

E. SPRING FEST

As part of our welcoming initiative, the Customer Service Committee has recommended hosting a Customer Appreciation Day. It is scheduled for Friday May 11th from 11 to 2.

Ms. Hudgins moved the Board approve the expenditure of \$1,505 for the Spring Fest. Mr. Sulfaro seconded and the motion passed by a vote of 7 to 1.

F. PUBLIC COMMENT PERIOD

Mr. Pierce moved that the Board set the Public Comment period for the 2007 – 2008 Performance Contract from April 20, 2007 to May 21, 2007. Ms. Yewcic seconded and all present voted in favor.

G. SENATE BILL 1186

Senate Bill 1186 allows a Board member who has completed three full terms to, after a period of three years has elapsed, serve another single term. A copy of the City's draft ordinance is in the blue folders.

OTHER

A. CLOSED SESSION

Ms. Yewcic moved that the Board enter closed session to review the performance of an appointee of the board and discuss the performance of one or more specific individuals as part of the evaluation of the performance of board administration as permitted by section 2.1-344(A)(1) of the Code of Virginia. Ms. Losea seconded and all present voted in favor.

The board has come out of its closed meeting and is now in open meeting. Under the provisions of section 2.1-344(A)(1) of the Virginia Code, we shall now take a roll call vote. Each member must respond either "aye" or "nay" to the following statement

To the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, **and** (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just completed by this board.

The statute requires that, if any member of this board believes that there was a departure from the standards of this statement during the closed meeting, that member must so state before we take the roll call vote, and must indicate the substance of the departure which that member believes has occurred. Does any board member wish to make such a statement at this time?

Having heard no such statements, the clerk will now call the roll. An "aye" vote means that you believe the board complied with the standards I have read to you. A "nay" vote means that you believe the board did not comply. Remember, if you plan to vote "nay" you must so state, and explain the basis of your "nay" vote, before our roll call.

Madam Secretary, please call the roll.

Mr. Ely:	absent	Ms. Everett:	absent
Mr. Hanbury:	absent	Ms. Hudgins:	aye
Ms. Husted:	absent	Mr. Losea:	aye
Dr. Martin:	aye	Ms. McQuown:	aye
Ms. Parsons:	aye	Mr. Pierce:	aye
Ms. Yewcic:	aye		

The vote of the board shall be recorded in the minutes of the meeting. In addition, any statement by a board member that there was a departure from the closed meeting requirements shall also be recorded in the minutes.

Mr. Losea moved that the Board approve the performance evaluation as presented by the Executive Committee. Ms. Parsons seconded and all present voted in favor.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:45 p.m.

Amy Blondell
Office Coordinator

Patricia Yewcic
Board Secretary

These minutes are subject to full Board approval.