

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
NOVEMBER 14, 2005

PRESENT

Ms. Janice Hudgins, Chairperson
Ms. Mary McQuown, Vice Chair
Dr. Diane Martin, Secretary
Ms. Elizabeth Everett, Member-at-Large
Mr. Richard Losea
Mr. Robert Rigney
Mr. Mark Stiles
Ms. Jane Valentine
Ms. Patricia Yewcic

ABSENT

Mr. Thomas Brown
Mr. Darin Ely
Ms. Catherine Jackson

STAFF PRESENT

Ms. Cheryl Collier, Mental Retardation Program Director
Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Candace B. Waller, Executive Director

CALL TO ORDER

Ms. Hudgins called the meeting to order at 5:01 p.m.

INVOCATION

The invocation was led by Ms. McQuown.

APPROVAL OF AGENDA

Ms. McQuown moved to approve the revised agenda as presented. Ms. Everett seconded and all present voted in favor.

APPROVAL OF MINUTES

Ms. McQuown corrected some typographical errors. Ms. McQuown moved to approve the minutes of the October 10, 2005 meeting as corrected. Mr. Rigney seconded and all present voted in favor.

PUBLIC COMMENT

There was none.

PRESENTATION: CITY BUDGET

Lisa Vanlandingham, Fiscal Administrator, summarized the presentation on the City budget that was presented to department directors at the November department head meeting. Handouts were also available.

CONSENT AGENDA

- A. BOARD ACCEPTANCE OF A \$20 DONATION IN MEMORY OF A CLIENT WITH MENTAL RETARDATION
- B. BOARD APPROVAL OF THE APPLICATION TO THE VIRGINIA TOBACCO SETTLEMENT FOUNDATION FOR \$21,700 TO PROVIDE LIFE SKILLS PROGRAMS
- C. APPROVAL OF THE REVISION TO THE BUDGET TO INCLUDE THE ADDITIONAL PERSONNEL FUNDING ALLOCATION OF \$417,771

Items A and B were moved to the Regular Agenda portion of the meeting.

Ms. Everett move to approve the consent agenda as revised. Dr. Martin seconded and all present voted in favor.

COMMITTEE REPORT

- A. COMMUNITY & GOVERNMENTAL RELATIONS COMMITTEE – October 22nd

The Committee discussed that four board members would be leaving the board in December. A reception in their honor is being planned for the December 12th board meeting.

NEW BUSINESS

- A. NOMINATING COMMITTEE

The Programs and Services Committee will nominate officers for 2006.

FINANCIAL REPORT

Ms. Vanlandingham reviewed the highlights of the financial report which contains data through the end of September 2005.

REGULAR AGENDA

- A. BOARD ACCEPTANCE OF DONATIONS IN MEMORY OF A CLIENT WITH MENTAL RETARDATION

Mr. Stiles moved the Board accept two donations totaling \$70 (\$50 and \$20) in memory of a deceased client with mental retardation. Ms. McQuown seconded and all present voted in favor.

B. BOARD APPROVAL OF THE APPLICATION TO THE VIRGINIA TOBACCO SETTLEMENT FOUNDATION FOR \$21,700 TO PROVIDE LIFE SKILLS PROGRAMS

The Virginia Tobacco Settlement Foundation provides grants related to smoking prevention and cessation programs. Mr. Losea moved to approve the grant application. Dr. Martin seconded and all present voted in favor.

C. KOVAR GRANT

Ms. McQuown moved the Board accept a grant of \$12,365 from Knights of Virginia Assistance for the Retarded for the purposes stated in the grant application. Mr. Stiles seconded and all present voted in favor.

D. FY 2007 CITY BUDGET

City budget submissions are due on December 7th, which is 5 days before it will have been reviewed by the full board. Mr. Stiles moved the City budget materials be submitted with the rest of the City materials being sent to City Council after the Administration and Finance Committee's review but before the full board review. Ms. McQuown seconded and all present voted in favor.

OTHER

A. LETTER TO CITY COUNCIL

Mr. Stiles moved that the Board send a letter to City Council regarding mental health recovery efforts to rebut comments made by a citizen that "there is no such thing as recovery from mental illness." These comments were made at a recent City Council meeting. Mr. Rigney seconded and all present voted in favor.

ADJOURNMENT

There being no further business, Ms. Hudgins adjourned the meeting at 6:05 p.m.

Amy Blondell
Office Coordinator

Dr. Diane Martin
Board Secretary

These minutes are subject to full Board approval.