

CHESAPEAKE COMMUNITY SERVICES BOARD  
MEETING MINUTES  
JULY 11, 2005

**PRESENT**

Ms. Janice Hudgins, Chairperson  
Ms. Mary McQuown, Vice Chairperson  
Ms. Elizabeth Everett, Member-at-Large  
Mr. Thomas Brown  
Ms. Catherine Jackson  
Mr. Richard Losea  
Mr. Mark Stiles  
Ms. Jane Valentine

**ABSENT**

Mr. Darin Ely  
Dr. Diane Martin  
Mr. Robert Rigney  
Ms. Patricia Yewcic

**STAFF PRESENT**

Ms. Cheryl Collier, Mental Retardation Program Director  
Mr. George Ennels, Mental Health/Substance Abuse Program Administrator  
Ms. Rosemary Mills, Assistant Director  
Ms. Lisa Vanlandingham, Fiscal Administrator  
Ms. Debra Waters, Quality Assurance Administrator  
Ms. Candace B. Waller, Executive Director

**CALL TO ORDER**

Ms. Hudgins called the meeting to order at 5:00 p.m.

**INVOCATION**

The invocation was led by Ms. McQuown.

**APPROVAL OF AGENDA**

Ms. McQuown requested the addition one item to the “other” section of the agenda. Ms. Everett moved to approve the agenda as revised. Ms. McQuown seconded and all present voted in favor.

**APPROVAL OF MINUTES**

Ms. McQuown made one correction to the minutes. Ms. Everett moved to approve the minutes as corrected. Ms. McQuown seconded and all present voted in favor.

**PUBLIC COMMENT**

There was none.

## COMMITTEE REPORT

### A. COMMUNITY & GOVERNMENTAL RELATIONS COMMITTEE – June 20<sup>th</sup>

The Committee discussed appointments needed for the various affiliate boards, as well as the details for the educational opportunity for members of the General Assembly and Chesapeake City Council.

Ms. McQuown moved the Board reappoint Betsy Bernier to a three year term on the Board of the Chesapeake Foundation for the Mentally Disabled beginning January 1, 2006 and ending December 31, 2008. Ms. Jackson seconded.

Ms. Everett moved that the Board amend the motion and move that (1) the Board reappoint Betsy Bernier to a three year term on Board of the Chesapeake Foundation for the Mentally Disabled, and (2) the Board request the Foundation amend their bylaws to allow them the appoint their own members. Mr. Losea seconded and all present voted in favor.

Mr. Stiles moved the Board reappoint Jeannette Totten to a three year term on the Board of Elizabeth River Properties of Chesapeake, Inc. beginning January 1, 2006 and ending December 31, 2008. Ms. Everett seconded and all present voted in favor.

Mr. Stiles moved the Board approve the Committee's recommendations to host an educational opportunity for members of the General Assembly and Chesapeake City Council on Monday August 22<sup>nd</sup> at 6 p.m. in the Boardroom, invite two representatives from the Advisory Council to attend, approve a budget of no more than \$200 for food and present the information in the draft presentation which is in the Committee Report section of the board package. Ms. Everett seconded and all present voted in favor.

### B. ADMINISTRATION AND FINANCE AND PROGRAMS AND SERVICES COMMITTEES – JUNE 23<sup>RD</sup>

The Committees recommended the Board approve the fiscal year 2006 performance contract and budget. All present voted in favor.

## FINANCIAL REPORT

Ms. Vanlandingham reviewed the highlights of the financial report which includes data through the month of May.

## REGULAR AGENDA

### A. PROPOSED MENTAL HEALTH REORGANIZATION (SHORT TERM SERVICES)

Ms. Waller reviewed the highlights of the proposed reorganization of short term mental health services. An access unit will be created under the Emergency Services division which should reduce the wait time for clients entering the system. Mr. Losea moved the Board ap-

prove the final portion of the mental health reorganization which encompasses short term services. Ms. Everett seconded and all present voted in favor.

B. JOSEPH V. GARTLAN AWARD

Ms. Everett moved the Board nominate John Oliver, Deputy City Attorney, for the Joseph V. Gartlan Award. Ms. McQuown seconded and all present voted in favor.

C. CITY OF CHESAPEAKE 2006 LEGISLATIVE PACKAGE

Ms. Everett moved the Board approve the CSB submission for inclusion in the City's legislative package. Ms. McQuown requested the updated data that was used when the spoke at a city budget hearing be added to the CSB's submission. Mr. Losea seconded and all present voted in favor.

**OTHER**

A. BOARD INVOLVEMENT WITH CONSUMERS AND FAMILY MEMBERS

Ms. McQuown suggested that members of the CCSB Board of Directors visit consumers from different disability areas to give them an opportunity to discuss their concerns about services. The Board discussed the importance of board members clearly specifying that they are representing themselves and not the board volunteering to speak publicly when they have not been directed or requested to do so by the board.

Ms. Everett moved the Board solicit suggestion from the Consumer and Family Advisory Council on how to make themselves more available to the public they serve. Mr. Losea seconded and the motion passed by a vote of 7 to 1.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:20 p.m.

Amy Blondell  
Office Coordinator

Dr. Diane Martin  
Board Secretary

*These minutes are subject to full Board approval.*