

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
FEBRUARY 24, 2005

PRESENT

Ms. Janice Hudgins, Chairperson
Ms. Elizabeth Everett, Member-at-Large
Mr. Darin Ely
Ms. Catherine Jackson
Mr. Richard Losea
Mr. Mark Stiles
Ms. Jane Valentine
Ms. Patricia Yewcic

ABSENT

Mr. Thomas Brown
Dr. Diane Martin
Ms. Mary McQuown
Mr. Robert Rigney

STAFF PRESENT

Ms. Cheryl Collier, Mental Retardation Program Director
Ms. Rosemary Mills, Assistant Director
Mr. John Oliver, Deputy City Attorney
Ms. Candace B. Waller, Executive Director

CALL TO ORDER

Ms. Hudgins called the meeting to order at 5:13 p.m.

NEW BUSINESS

A. CSSI MOVE FROM THE VOCATIONAL CENTER

Ms. Hudgins reviewed the decisions made at the January 31, 2005 Executive Committee. The Committee recommended a special meeting of the Board of Directors to determine what action should be take to get a firm date from CSSI on when they will move out and have the restoration of the Vocational Center completed. Copies of correspondence distributed between the CSB and CSSI on the issue as well as a timeline have been sent to the members of the Board for their review.

Mr. Stiles moved that the Chesapeake Community Services Board hold a closed meeting to: consult with legal counsel regarding specific legal matters requiring the provision of legal advice by counsel regarding how to proceed with CSSI 2.2-3711 (A) (7) of the code of Virginia. Mr. Losea seconded and all present voted in favor.

The board has come out of its closed meeting and is now in open meeting. Under the provisions of section **2.2-3711 (A) (7)** of the Virginia Code, we shall now take a roll call vote. Each member must respond either "aye" or "nay" to the following statement:

To the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just completed by this board.

The statute requires that, if any member of this board believes that there was a departure from the standards of this statement during the closed meeting, that member must so state before we take the roll call vote, and must indicate the substance of the departure which that member believes has occurred. Does any board member wish to make such a statement at this time?

Having heard no such statements, the clerk will now call the roll. An "aye" vote means that you believe the board complied with the standards I have read to you. A "nay" vote means that you believe the board did not comply. Remember, if you plan to vote "nay" you must so state, and explain the basis of your "nay" vote, before our roll call. Madam Secretary, please call the roll.

Mr. Losea	Aye
Ms. Everett	Aye
Mr. Stiles	Aye
Ms. Valentine	Aye
Mr. Ely	Aye
Ms. Yewcic	Aye
Ms. Jackson	Aye
Ms. Hudgins	Aye

The vote of the board shall be recorded in the minutes of the meeting. In addition, any statement by a board member that there was a departure from the closed meeting requirements shall also be recorded in the minutes.

Mr. Losea moved that the draft letter prepared by the City Attorney's Office be amended to request Mr. Swanston provide no later than March 10, 2005 a date for the CSSI move and restoration of the Vocational Center. Mr. Stiles seconded and all present voted in favor.

Mr. Losea moved to amend page 6, paragraph 2 of the restoration agreement to request the Vocational Center restoration be guaranteed by a letter of credit.

Mr. Losea moved to amend page 6, paragraph 3 of the restoration agreement to indicate the restoration will be completed no later than May 31, 2005. Ms. Everett seconded both motions.

Mr. Stiles amended the motion to give CSSI the alternative to guarantee the restoration with either a letter of credit or surety bond. All present voted in favor.

ADJOURNMENT

There being no further business, Ms. Hudgins adjourned at 6:34 p.m.

Amy Blondell
Office Coordinator

Dr. Diane Martin
Board Secretary

These minutes are subject to full Board approval.