



RELATED PERMIT # \_\_\_\_\_

Development & Permits  
P. O. Box 15225  
Chesapeake, VA 23328

Fax:(757)382-8448  
Inspection Request: (757)382-2489  
www.cityofchesapeake.net/ebuild

Date: \_\_\_\_\_

Email: [permitsupport@cityofchesapeake.net](mailto:permitsupport@cityofchesapeake.net)

**APPLICATION FOR MECHANICAL/GAS PERMIT**

Address \_\_\_\_\_ Suite/Lot # \_\_\_\_\_

Project Name: \_\_\_\_\_

|                                   |                      |                      |
|-----------------------------------|----------------------|----------------------|
| Contractor Name _____             | State Lic. # _____   | A B C                |
| Master Mech. Signature _____      | Phone _____          | Tradesman Lic# _____ |
| Homeowner _____                   | Phone _____          |                      |
| Master Gas Fitter Signature _____ | Tradesman Lic# _____ |                      |
| PRINT Signature Name: _____       | Email: _____         |                      |

Structure is \_\_\_ New \_\_\_ Foundation \_\_\_ Existing \_\_\_ Addition \_\_\_ Moved  
\_\_\_ Commercial \_\_\_ Residential \_\_\_ Industrial \_\_\_ Mobile Home/Trailer

Code Used: \_\_\_\_\_ Inter. Mech. Code (IMC) \_\_\_\_\_ Inter. Res. Code (IRC) \_\_\_\_\_ Inter. Fuel Gas Code (IFGC)

|   |  |
|---|--|
| <b><u>MECHANICAL</u> EQUIPMENT AND NUMBER OF UNITS TO BE INSTALLED</b>                                    |  |
| <b>MINIMUM PERMIT FEE \$40.00</b>   |  |
| Boiler ___ Gas ___ Oil ___ Gas Pack ___ Gas Logs ___ Woodstove ___ Fireplace(fuel type) ___ Size(BTU) ___ |  |
| Heat Pump (Air to Air) ___ Heat Pump (Water to Air) ___ Other ___ Size (BTU) ___                          |  |
| Furnace: Electric ___ Oil ___ Gas ___ LP Tank ___ Size (BTU) ___ Water Heater ___ location: ___ in house  |  |
| Ventilation System: AC ___ HVAC ___ Commercial Hood ___ Paint Booth ___ Size (BTU) ___                    |  |
| Elevator(s) ___ Escalator(s) ___ Other ___ Contract Value \$ _____ Technology Fee \$5.00                  |  |

|  |  |
|--|--|
| <b><u>GAS</u> INSTALLATION/PIPING</b>  |  |
| <b>MINIMUM PERMIT FEE \$40.00</b>  |  |
| Boiler ___ Dryer ___ Fireplace ___ Furnace ___ Gas Pack ___ Grille ___ Logs ___ Range ___ Water Heater ___ |  |
| LP Service Line ___ Other _____ Sized for _____ Pressure (lbs or inches)                                   |  |
| Gas Type _____ Natural ___ LP Total BTU _____ Contract Value\$ _____                                       |  |

**A site plan is required for all outside equipment. Load Calculations and Vent Certifications if applicable are required with permit application.**

The code official shall be notified when the construction reaches the stage of completion for an inspection. The permit holder shall assure that the inspections have been conducted and approved by the code official when applicable. A certificate of occupancy, indicating completion of the work for which a permit was issued, shall be obtained prior to any occupancy. I understand that the permit is granted for the work shown and described in this application. Any falsification, misrepresentation or misleading information given **VOIDS** the permit.

## MECHANICAL PERMIT FEE SCHEDULE

**MINIMUM FEE: \$40.00**

Fee shall be \$40.00 for the first \$1,000 in value, plus \$6.00 per each additional \$1,000 value or fraction thereof. A 2% of the total fee must be added for state levy. In addition of the permit fee and state levy, a \$5.00 technology fee is assessed.

| <b>Value</b>   | <b>Fee</b> | <b>Value</b>    | <b>Fee</b> |
|----------------|------------|-----------------|------------|
| 0 – 1,000      | \$ 46.00   | 10,001 – 11,000 | \$106.00   |
| 1,001 – 2,000  | \$ 52.00   | 11,001 – 12,000 | \$112.00   |
| 2,001 – 3,000  | \$ 58.00   | 12,001 – 13,000 | \$118.00   |
| 3,001 – 4,000  | \$ 64.00   | 13,001 – 14,000 | \$124.00   |
| 4,001 – 5,000  | \$ 70.00   | 14,001 – 15,000 | \$130.00   |
| 5,001 – 6,000  | \$ 76.00   | 15,001 – 16,000 | \$136.00   |
| 6,001 – 7,000  | \$ 82.00   | 16,001 – 17,000 | \$142.00   |
| 7,001 – 8,000  | \$ 88.00   | 17,001 – 18,000 | \$148.00   |
| 8,001 – 9,000  | \$ 94.00   | 18,001 – 19,000 | \$154.00   |
| 9,001 – 10,000 | \$100.00   | 19,001 – 20,000 | \$160.00   |

Continues \$6.00 per \$1,000 value or fraction thereof without limit.

In addition to permit fee the following fees

\*Townhouses for sale and condominiums – Fees calculated on each individual unit.

\*Apartments and duplexes – Fees calculated per building.

\*Late fee for beginning work without a permit - \$75.00

\*Reinspection fee - \$35.00

## GAS PERMIT FEE SCHEDULE

For issuing each permit, the fee shall be \$40.00. In addition to the \$40.00 fee for issuing each permit, a fee of \$2.00 per gas outlet will be charged. A 2% of the total fee must be added for state levy. In addition to the permit fee and state levy, a \$5.00 technology fee is assessed.

**Processing of your application as quickly as possible is our goal. Please check the following to expedite this process:**

- **Is your site plan attached to your application for outside equipment?**
- **Is your state contractor's license and city business license up to date?**
- **Is your application complete, i.e., contract value, building permit number, class A, B or C circled?**
- **For your convenience, you may schedule an inspection online, 24 hours a day, 7 days a week.**
- **For your convenience, you may pay for your permit(s) online by check, credit or debit card.**
- **Is your vent certification form attached for all fuel fire equipment/chimney liner replacements?**