



**SEALED BID SALE  
SALE OF REAL ESTATE**

Sealed bids will be accepted by the City of Chesapeake in the office of the Department of Public Works, Right of Way at 306 Cedar Rd, Third Floor, Chesapeake, Virginia or mailed to Department of Public Works Right of Way at P. O. Box 15225, Chesapeake, Virginia 23328 until, but no later than, 5:00 P. M. on Date/Time for the following property:

The property is a \_\_\_\_\_ shaped clear/wooded parcel containing approximately \_\_\_\_\_ SF or \_\_\_\_\_ Acres. The parcel has approximately \_\_\_\_\_ feet of frontage on \_\_\_\_\_ with a depth of \_\_\_\_\_ feet.

Tax Map: \_\_\_\_\_

Deed Ref: \_\_\_\_\_

Zoning: \_\_\_\_\_

Flood Map: \_\_\_\_\_

Assessment Value: \_\_\_\_\_

Bids must be submitted in the manner prescribed in the "Instruction to Bidders" available from the City of Chesapeake, accompanied by a certified check, cashier's check or money order in the amount of 10% of the bid as a deposit. The successful bidder's deposit will be applied toward the purchase price. All others will be returned. Closing shall occur within thirty (30) days after approval of sale. The value placed on this parcel is \$ \_\_\_\_\_.

Employees of the City of Chesapeake or their immediate families are ineligible to bid. The right is reserved to reject any bid. The property is being sold "as is". For further information, contact the City of Chesapeake at the above address or call Carole Gillespie, Right of Way Agent at (757) 382-6308.

**All bids must be submitted on the Bid Proposal Form by the stated deadline for consideration.**



**INSTRUCTIONS TO BIDDERS SEALED BID SALE**  
**DATE/TIME**

1. The City of Chesapeake invites bids for the purchase of this property on the attached form. Bids will be accepted until Date/Time.

2. Bids shall be enclosed in two (2) envelopes (outer and inner) each of which shall be sealed and the inner envelope clearly labeled "**Sealed Bid Sale, Date/Time**". The outer envelope shall be addressed as follows:

Katie Wilson, Assistant Right of Way Agent  
Department of Public Works  
P. O. Box 15225  
Chesapeake, Virginia 23328

Sealed bids may be delivered to the Department of Public Works, Right of Way at 306 Cedar Rd, Third Floor (Receptionist), Chesapeake, Virginia or mailed to Department of Public Works P. O. Box 15225 Chesapeake, Virginia 23328 or any other method chosen by Bidder (Buyer) at Buyer's expense. The risk of late delivery or misdelivery shall be upon the Buyer.

3. A cashier's check, certified check or money order made payable to **TREASURER OF THE CITY OF CHESAPEAKE**, in the amount equal to 10% of the bid must accompany all bids. This amount will be applied against the purchase price of the successful Buyer and will be refunded within ten (10) days to all other Buyers. In the event of default on the part of the Buyer, the bid deposit shall be forfeited and retained by the City of Chesapeake as liquidated damages. No bid received after Date/Time, will be considered. No bid will be considered unless it is accompanied by the required deposit.

4. In the event identical acceptable high bids are received, a drawing will be held to determine the successful Buyer.

5. Acceptance of the bid and conveyance of the property is subject to the approval of the City of Chesapeake.

6. The property is being sold "as is". Notification will be given the Buyer when the deed is ready for delivery and balance of payment is due.

7. It shall be responsibility of the Buyer to pay all closing cost including recordation fees and taxes normally paid by a purchaser.

8. Bids must be signed and will be accepted only on the form provided. The Bid Form, along with the Instructions to Bidders, shall be construed to be the contract of sale with the successful Buyer. Failure to submit a bid on the attached form; the making of any modification, addition or amendment to the form or its conditions; or the submission of any terms or conditions other than those contained in the Invitation to Bid, shall be grounds for rejection of the bids. Bids must be for a fixed and certain sum of the lawful money of the United States of America. Any offer not for a fixed and certain sum of such money, including but not limited to any offer of goods, services, real property, securities, money of another nation, or any other thing, in whole or in part, shall invalidate the bid.
9. The right is reserved to reject any and all bids if, at the discretion of the City of Chesapeake, they are found not to be in the best interest of the City of Chesapeake.
10. ALL INFORMATION RELATING TO THE PROPERTY IS PROVIDED TO THE BEST KNOWLEDGE AND BELIEF OF CITY OF CHESAPEAKE. HOWEVER, IT IS THE RESPONSIBILITY OF THE BUYER TO VERIFY ALL INFORMATION PROVIDED.

NOTE: The following documents are enclosed as part of this Request for Proposal:

Bid Proposal Form

Instructions to Bidders

Property Description

Fact Sheet

Property Sketch/Tax Map or Location Map

Pictures of Property

For further information, contact: Katie Wilson, Assistant Right of Way Agent  
Department of Public Works  
P. O. Box 15225  
Chesapeake, Virginia 23328

**FACT SHEET**

**SEALED BID**  
**DATED/TIME**

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PROPERTY LOCATION:

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ACREAGE:

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IMPROVEMENTS (if any):

No improvements

DESCRIPTION:

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UTILITIES AVAILABLE:

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ZONING:

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FLOOD MAP NUMBER:

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TAX MAP:

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