

City of Chesapeake



2015 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

City of Chesapeake
2015 CAPER
(Consolidated Annual Performance and Evaluation Report)
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Executive Summary

During Program Year (PY) 41, Chesapeake received \$1,019,917 in Community Development Block Grant (CDBG) entitlement funds and \$361,113 in HOME Investment Partnerships Program (HOME) entitlement funds. These funds were used to address priority needs and specific goals identified in the Five Year 2014/2015 - 2018/2019 Consolidated Strategic Plan (CSP) during a 12 month period. The CSP goals were based on the City's CSP Needs Assessment Survey, Market Analysis, Census Bureau, American Community Survey, Housing Virginia, and HUD data and input from citizens and Consolidated Planning Partners. The CSP Annual Action Plan (AAP) resulted from a unified collaborative partnership of governmental agencies, City departments, nonprofit agencies, private entities, and citizens that established "need-based" goals and objectives contingent upon current and anticipated resources. All activities convened during the July 1, 2015 through June 30, 2016 period complied with three (3) CPD program objectives: to (1) provide decent housing; (2) a suitable living environment; and (3) expand economic opportunities for low and moderate-income people.

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GOALS and OUTCOMES

The City allocated PY 41 CDBG and HOME entitlement funding for activities that benefitted low to moderate-income persons who earn 80% or less than the Annual Area Median Family Income (AAMFI) limits published by HUD. Activities addressed the needs of this population by improving living conditions with code compliance enforcement; improving health and safety through the fire prevention/smoke detectors; making improvements to the City's licensed (sliding scale) Children's Harbor Child Care facility; increasing affordable housing opportunities through Community Development and Housing Organizations (CHDO) and the Affordable Housing Project (AHP); preventing and reducing homelessness through the Chesapeake Homeless Prevention Program and the Permanent Supportive Housing for Veteran's at Cypress Landing Project; youth development through the Children's Harbor Infants/Toddlers Program and the Summer Reading Camp; preserving the City's affordable housing stock through Residential Rehabilitation/Facade Improvements and Code Enforcement; and sustaining employability and economic development through the Builder's Trade Academy. The City leveraged non-federal funds to meet the 25% HOME allocation match requirements and donated the land for the AHP. To implement, monitor, and manage these activities, funding was allocated for General Administration-Planning (CDBG) and Administration-CRHA (CDBG and HOME) activities. The most significant obstacle to addressing the City's community development needs continues to be level of needs exceeds the resources available to meet them.

The PY 41 goals and accomplishments are as follows: The City's TBRA program served the 12 households under the final year of their 2 year rental assistance agreement - the goal was 7; the Children's Harbor Chesapeake facility improvements goal was met; 92 residents participated in the Fire Prevention/Smoke Detector program – the goal 100; 1626 code enforcement violations were resolved - the goal was 1000; the Shire's 40 multi-family new construction project was completed, all units were leased and 10 units designated as HOME units - the goal was 1 rental unit; the Community Housing and Development (CHDO) goal to develop 2 affordable housing units was met; 78 households were rehoused - the goal was 60; 147 households received homeless prevention case management services, 80 under the Chesapeake Homeless Prevention Program and 69 under the Supportive Housing Program at Heron's Landing; the Builder's Trade Academy met the goal to train/certify 15 students; 59 youth participated in youth development programming - 53 in the Summer Reading Camp and 6 in the Children's Harbor Infants/Toddler's Enrichment Program; 3 residential units were rehabbed under the Neighborhood Stabilization Program (NSP); and 23 households received assistance to make housing code compliant improvements under the HOME and CDBG residential rehabilitation programs.

The required environmental reviews for the Kelleher Rope Initiative Training Course project (projected to serve 70 youth annually) and the 50 affordable rental-housing units under the Permanent Supportive Housing for Veteran's at Cypress Landing project are complete. Construction of both is scheduled to begin during PY 42.

The construction of two (2) single-family residential units under the Affordable Housing Project is complete with the transfer of these units to eligible first time homebuyers projected to take place during the next quarter.

The procurement process to construct an affordable single-family residential unit in the South Norfolk historic district is underway. Construction is expected to commence during PY 42.

The three (3) affordable single family residential units rehabbed under the Neighborhood Stabilization Program (NSP) funding by NSP program income during PY 41 are slated to be transferred to eligible first time homebuyers during PY 42.

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GOAL	CATEGORY	SOURCE / AMOUNT	INDICATOR	UNIT OF MEASURE	EXPECTED – STRATEGIC PLAN	ACTUAL – STRATEGIC PLAN	PERCENT COMPLETE	EXPECTED – PROGRAM YEAR	ACTUAL – PROGRAM YEAR	PERCENT COMPLETE
Enhance Youth Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%	1	1	100.00%
Enhance Youth Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1140	133	11.67%	70	58	83%
Improve Public Welfare, Health, & Safety	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150	63	42%	1	0	0%
Improve Public Welfare, Health, & Safety	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	10	0	1	0	0%
Improve Public Welfare, Health, & Safety	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	4000	2638	65.95%	1000	1626	162.60%
Improve Public Welfare, Health, & Safety	Non-Housing Community Development	CDBG: \$	Other	Other	100	92	92%	100	92	92%

Increase Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	40	0	100%	1	40	4,000.00%
Increase Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	20	5	25.00%	50	4	0%
Preserve Existing Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	364	38	10.44%	15	25	166.67%
Reduce Homelessness	Homeless	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	128	106	82.81%	60	89	148%
Reduce Homelessness	Homeless	CDBG: \$ / HOME: \$	Homelessness Prevention	Persons Assisted	148	277	187%	60	149	248%
Reduce Homelessness	Homeless	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	0	0	0%	50	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Racial and Ethnic Composition of Families Assisted

RACE/ETHNICITY	CDBG	HOME
White	110	4
Black or African American	165	17
Asian	0	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Total	275	21
Hispanic	0	0
Not Hispanic	269	21

Table 2 – Table of assistance to racial and ethnic populations by source of funds

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Resources and Investments

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Housing and Urban Development (HUD)	\$1,019,917	\$178,967
HOME	Housing and Urban Development (HUD)	\$361,113	\$46,426

Table 3 - Resources Made Available

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
GREATER CAMPOSTELLA SQUARE COMMUNITY	15%	7.8%	Children's Harbor Chesapeake (CHC) Infants/Toddlers; CHC Facility Improvements; and Heron's Landing
SOUTH NORFOLK	15%	17.8%	South Norfolk Code Enforcement
CITY WIDE	70%	74%	Chesapeake Homeless Prevention Services; Summer Camp; HOME Homeowner/Residential Rehabilitation; Builders Trade Academy; Fire Prevention; TBRA; Community Housing and Development Organizations

Table 4 – Identify the geographic distribution and location of investments

LEVERAGING

CRHA constructed two (2) single-family residential units under the Affordable Housing Program (AHP) utilizing reprogrammed HOME funds. These homes, available for purchase by eligible first time homebuyers, are located in the Western Branch borough's Dunedin neighborhood. The appraised value of the land donated by the City of Chesapeake for this activity totals \$120,000, at \$60,000 for each parcel.

Two (2) HOME funded downpayment assistance (DPA) loans provided were leveraged with the first time homebuyer's own funds totaling \$4,093.47 during PY 41. One (1) housing choice voucher borrower obtained a VHDA primary mortgage loan for \$109,750.00 and received Federal Home Loan Bank (FHLB) funds of \$8,900.00. The second borrower, a public housing resident, received an FHA loan for \$160,765.00. The primary mortgage DPA lenders were Monarch Bank and Academy Mortgage Corp. An additional \$80,000.00 in reprogrammed HOME funds has been designated as DPA for the first time homebuyers of the newly constructed affordable homes under the AHP.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$443,099
2. Match contributed during current Federal fiscal year	\$600
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$443,699
4. Match liability for current Federal fiscal year	\$45,954
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$397,745

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
IDIS #798	08/31/2015	0	\$200	0	0	0	0	\$200
IDIS #808	09/28/2015	0	\$200	0	0	0	0	\$200
IDIS #809	09/28/2015	0	\$200	0	0	0	0	200

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$13,368.68	\$126,864	\$113,496	\$0	\$0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
TOTAL		Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number		0	0	0	0	0
Dollar Amount		0	0	0	0	0
Total		Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
TOTAL		Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired		0
Businesses Displaced		0
Nonprofit Organizations Displaced		0
Households Temporarily Relocated, not Displaced		0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

Affordable Housing

Number of	One-Year Goal	Actual
Homeless households to be provided affordable housing units	0	0
Non-Homeless households to be provided affordable housing units	0	40
Special-Needs households to be provided affordable housing units	0	0
Total	0	40

Table 11 – Number of Households

Number of	One-Year Goal	Actual
Households supported through Rental Assistance	16	12
Households supported through The Production of New Units	51	45
Households supported through Rehab of Existing Units	2	25
Households supported through Acquisition of Existing Units	1	2
Total	70	84

Table 12 – Number of Households Supported

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	5	
Low-income	5	
Moderate-income	9	8
Total	0	51

Table 13 – Number of Persons Served

HOMELESS AND OTHER SPECIAL NEEDS HOUSING

Construction of the Permanent Supportive Housing for Veterans at Cypress Landing housing is expected to begin during PY 42. Fifty (50) affordable housing units will be available for homeless and /or disabled veterans who earn 50% or less of the AAMFI with one-half (1/2) of the units dedicated to veterans at or below 40% of the AAMFI. Forty-four (44) units will have one (1) bedroom and six (6) units will have two (2) bedrooms. Half will be fully ADA compliant and set aside for veterans with a disability. The other half will be universally designed. Supportive services will be provided to help maintain housing stability. Chesapeake veterans will have priority with veterans from neighboring cities served only if/when vacancies occur and if no Chesapeake veterans meet residency qualifications. The project will be located on land donated by the City of Chesapeake. Construction is projected to be complete late 2017.

EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

The Chesapeake Integrated Behavioral Healthcare provided mental health and substance abuse services and housing related services to Chesapeake's mentally disabled residents through clinical case management techniques designed to address their unique and often chronic transitional housing needs. The Chesapeake Area Shelter Team secured shelter services for individuals and families served during the annual December through March sheltering program.

The faith-based community provided winter sheltering November through April. Up to Fifty (50) individuals and families were housed weekly at 42 different Chesapeake churches.

ForKids, Inc. continued streamlining the central intake system to increase efficiencies and to increase the response rate in providing emergency and transitional housing services. The goal continues to be a service continuum that prevents homelessness and/or provide case specific homelessness services by (1) helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living and shortening the period of time that individuals and families experience homelessness; (2) facilitating access for homeless individuals and families to affordable housing units; and (3) preventing individuals and families who were recently homeless from becoming homeless again.

HOMELESS PREVENTION

The City's Re-Entry Executive Council and Re-Entry Resource Council helped homeless persons receive food, clothing, shelter and secure identification cards, social service benefits, employment, public transportation.

Virginia Supportive Housing (VSH) convened "Housing First Options" which is a housing and treatment services program offered on scattered sites. VSH's Housing Stabilization Team provided outreach, housing stabilization, and homeless prevention services to extremely low-income individuals and families; those discharged from publicly funded institutions and systems of care, i.e. health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions; and those receiving assistance from public or private agencies.

VSH provided supportive onsite case management and housing services to the 60 residents of Heron's Landing that included mental health support; benefit coordination; employment training; and community-connection relationship building.

ForKid's, Inc. provided housing, education and clinical case manager services to 80 households and 301 individuals by (1) working with local landlords connect families to housing resources, (2) advocate for additional affordable or subsidized housing development, (3) providing case management services to homeless families entering the emergency shelter, (4) providing support to homeless families to be rapidly re-housed in permanent housing, and (5) assisting at risk and/or homeless households seeking help via the Regional Housing Crisis Hotline.

The YWCA and Help and Emergency Response (HER) Shelter sheltered women and children facing domestic violence.

The Planning Council connected homeless persons to housing resources and provided funds for utility and rental assistance to prevent homelessness.

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Public Housing

Chesapeake Redevelopment and Housing Authority (CRHA) manages the City's five (5) public housing communities. CRHA provided bond financing for the construction of Catalina Crossing, completed during PY 41. The 124 unit multi-family development is 100% affordable for families at or below 60% of AAMFI Limits. The one, two, three bedroom apartment homes have full size washer/dryer, oversized closets, energy efficient appliances central heat and air, and a state-of-the-art fitness center. Lease-up is underway.

Additionally, a substantial rehabilitation project was completed at CRHA's leasehold, 92-unit multi-family property at Bainbridge Commons, which is a Section 8 project, based for very low to low income families.

Under the Capital Fund program, the following affordable and public housing improvements were made: kitchen and bathroom upgrades and 50% completion of water heater replacement at Broadlawn; 100% water heater replacement in MacDonald Manor; 100% furnace replacement at Owens Village; and ongoing landscaping upgrades and completed sidewalk upgrades at Peaceful Village. Routine public housing inspections and preventive maintenance were performed and a formal CRHA hosted the Uniform Physical Condition Standard Protocol (UPCS) inspection process of voluntary physical/safety inspections from worker's comp and liability insurance carriers took place.

Updates to the public housing waiting list in order to open the list to new applicants as quickly as possible are conducted continually.

CRHA was selected to receive the Resident Opportunities and Self-Sufficiency (ROSS) Service Coordinators grant to assist the Owens Village public housing community. Funding will be used to hire and maintain a Service Coordinator to assess the needs of public housing residents and coordinate available community resources to meet their needs. The program will coordinate Public Housing assistance with public and private resources for supportive services and resident empowerment that can lead to increased earned income; reduce or eliminate the need for public assistance; and make progress toward achieving economic independence, housing self-sufficiency and desired homeownership.

CRHA is not a troubled Public Housing Authority (PHA).

Other Actions

The Planning Department's coordination of land planning functions during PY 41 included 440 administrative/non-public hearing reviews; 102 Planning Commission public hearing reviews; 8 Zoning/Subdivision Ordinance amendments; 340 Chesapeake Bay Preservation Area (CPBA)-related reviews; 144 historic district architectural reviews and 2 historic district zoning ordinance text amendment meetings convened; 2,650 street address actions; 169 Level Of Service trackings; 6,281 customers assisted, 544 citizen inquiry responses/PUD letters/ABC permits; 25 demographic research assists; 50 City Manager/City Council special reports; staffing of 18 regional committees; 18 community workshops; roughly 690 HUD IDIS system transactions; and multiple Open Space & Agriculture Preservation property interest inquiries/negotiations. The Planning & Land Use Policy Review was completed and applications for three (3) trail enhancement grants and an historic preservation survey/planning grant were submitted.

Through the City's CDBG funded Code Enforcement Program, City Code Inspectors enforced the provisions of Property Maintenance provisions of the State Building Code and the City's Zoning Ordinance regarding weeds and debris accumulation, graffiti, unsafe structures; vacant lot security, and abandoned structures using the Rental Housing Inspection, Neighborhood Preservation, and Red Tag programs in income eligible census tracts.

ACTIONS TAKEN TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

The South Norfolk Property Acquisition Program ("SNPAP") acquires residential properties to reduce nonconforming residential uses in the South Norfolk TIF District. The anticipated outcomes include acceleration of the revitalization of the TIF District. Willing sellers of properties can offer their properties voluntarily for sale to the City. SNPAP community outreach included an open house, neighborhood public meetings, and the dissemination of written notices/program brochures to owners and occupants. Case management and assistance to acquire new housing will be provided to eligible program participants to the extent resources are available. Chesapeake Housing Trust Fund funds have been designated to assist qualified residents in finding and maintaining suitable housing should their property be acquired by the City. Additional resources and community partners to assist residents in transitioning to suitable housing under this program are also being identified.

Though offered city-wide, the large majority of households served by the CDBG funded Fire Prevention Program are elderly, disabled and/or single parents who occupy older homes that often require extra fire prevention precautions due to deferred maintenance due to limited financial resources, faulty wiring, the construction materials used, etc. Fire prevention education; working regular smoke, carbon monoxide detectors and those for the hearing impaired; and stovetop fire tops are provided to help preserve these homes and save lives.

ACTIONS TAKEN TO REDUCE LEAD-BASED PAINT HAZARDS

The City of Chesapeake evaluated and reduced lead-based paint hazards per 24 CFR Part 35 by employing prevention and remediation strategies. Under CRHA's housing rehabilitation *Standard Operating Procedures*, risk assessments, which include lead based paint testing, were performed on all pre-1978 residential properties assisted with \$5,000 or more in CPD funding for rehabilitation activities.

Of the four (4) HOME funded homes rehabbed, lead was detected in four (4); of the nineteen (19) CDBG funded emergency home repair activities, lead was detected in three (3); and of the three (3) façade improvement activities, lead was detected in three (3) during PY 41.

In units where lead-based paint was found, lead-safe construction practices were used and clearance testing, as required by HUD, was performed and clearance achieved after the rehabilitation process was complete to ensure a safe environment. CRHA staff also distributed educational materials to program applicants to educate each pre-1978 homeowner about the risks of lead-based paint, methods for reducing exposure and the availability of testing for lead blood levels.

ACTIONS TAKEN TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

The City of Chesapeake awarded Human Service Grant (HSG) funds totaling \$319,009 to the following agencies to provide services to improve the health and quality of life outcomes un/underserved residents:

1. Child Abuse Center of Hampton Roads to promote child well-being through positive parenting (\$16,000)
2. Children's Harbor to advocate for and provide access to quality early care and education (\$4,009)
3. Children's Health Investment Program (CHIP) to support the successful growth and development of children and families caught in the cycle of poverty (\$10,000)
4. Chesapeake Care Free Clinic to provide health care for low income, uninsured residents (\$142,500)
5. The Endependence Center to provide direct services to and advocate for persons with disabilities (\$20,000)
6. Foodbank of Southeastern Virginia to eliminate hunger (\$10,000)
7. Help and Emergency Response (H.E.R.) to advocate, support and educate domestic violence victims (\$20,000)
8. Legal Aid Society of Eastern Virginia to provide free legal services to low income residents (\$4,500)
9. For Kids to help homeless families overcome housing instability and self sufficiency (\$50,000)
10. 55 and Better Comprehensive Plan to align City priorities for older adults across city departments and the community (\$21,000)
11. Comprehensive Plan for Youth to align City priorities for youth and families accross city departments and the community (\$21,000)

CRHA's Resident Services Department helped public housing residents work towards education, employment, and financial stability goals. The Family Self-Sufficiency Program component helped residents recognize and examine their economic instability and the obstacles they must overcome in order to achieve economic self-sufficiency i.e. financial instability, nutritional needs, child care, health care access, education, and employment support. Financial fitness, credit repair classes, fair market housing and homeownership counseling are offered. CRHA partnered with Chesapeake Department of Human Services Division of Social Services to help residents with economic hardships and with Virginia Cooperative Extension Services, Opportunity Incorporated, One-Stop Workforce Center and the STOP Program for Virginia Financial Literacy and Savings Plan individual financial coaching, budgeting, and financial education workshops.

ACTIONS TAKEN TO DEVELOP INSTITUTIONAL STRUCTURE

The City of Chesapeake applied for but did not receive HUD funding under the National Disaster Resilience Competition (NDRC). If awarded, funds were to be used to conduct a risk assessment and engage public and private stakeholders in planning and implementating a disaster recovery project and resiliency plan for future extreme disaster events. Three (3) NDRC public input meetings were conducted during the application process.

During PY 41, the following activities are taking place under the City's Strategy for South Norfolk Revitalization:

1. Residential properties subject to legal nonconforming residential are being acquired through voluntary sales to enhance public safety and promote the revitalization;
2. South Norfolk Tax Increment Financing District funds have been appropriated for a South Norfolk Municipal Facility Development Strategy; and the
3. 22nd Street Replacement project to address transportation accessibility and visibility barriers is underway.

Additionally, Chesapeake City Council is expected to decide on the Dominion Boulevard Corridor Study (DBCS) and Economic Development Strategic Plan that evaluated 10,000 acres around Dominion Boulevard for potential uses late 2016. Five (5) DBCS public input meetings were convened during PY 41.

ACTIONS TAKEN TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

The Planning Department continued working to achieve a mutually supportive and integrated relationship between the City's Comprehensive Plan, Consolidated Plan, and the development review processes. Some of the activities underway include staffing complement adjustments, a realignment of staff duties and synchronizing common goals, data, capacity and resources to maximize outcomes and the impact on the City's revitalization and community development.

Chesapeake Human Services administered federal, state, and local public assistance programs to connect families to resources that addressed economic hardships and strengthen families. Special programs offered include:

- **Promoting Safe and Stable Families Grant Program (PSSF) & Supportive Outreach Services (SOS)** to prevent foster care and/or out-of-home or out-of-community placements. Over 400 families received rental and utility assistance and over 1200 received referral and information services.
- **Fathers In New Direction (FIND)** served fathers separated from their children due to previous incarceration and/or separation/divorce. Participants received assistance with child support payments, court fees payments, employment, and housing. The program served 50 fathers (113 children); 37 fathers gained full time employment; 10 fathers are in an active job search; 32 fathers attended weekly open group sessions; 13 fathers have custody of their children; and 35 fathers are active co-parents.
- **Intensive Case Management Program** provided 25 clients experiencing substance abuse, mental health, homelessness, unemployment and lack of childcare with assistance in accessing the necessary resources to make life changes.

CRHA collaborates with local social services and government agencies, businesses, educational institutions and religious organizations to connect residents to employment resources and support and to opportunities to develop living wage employment skills. Partners include Chesapeake Public Schools for GED classes on Tuesdays and Thursdays from 9:00 am to noon in the Broadlawn community; the Head Start Program for onsite childcare for employed public housing residents; the Chesapeake Intergrated Behavioral Healthcare (CIBH) for mental health and substance abuse assistance; and Tidewater Community College Job Skills Training for spring and fall sessions to pre-secure full-time job placement with benefits in the Healthcare and Hotel Hospitality industries.

ACTIONS TAKEN TO OVERCOME THE EFFECTS OF ANY IMPEDIMENTS IDENTIFIED IN THE JURISDICTIONS ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

The U.S. Department of Housing and Urban Development (HUD), published a Final Rule at 24 CFR Parts 5 regarding a grantee's obligation to Affirmatively Further Fair Housing (AFFH). An "Assessment of Fair Housing" (AFH) will replace the current "Analysis of Impediments" (AI) process. HUD will provide grantees with data and instructions for this process which will consist of a series of questions designed to help program participants identify (1) fair housing issues pertaining to patterns of integration and segregation; (2) racially and ethnically concentrated areas of poverty; (3) disparities in access to opportunity; and disproportionate housing needs, as well as the contributing factors for these issues.

The most recent regional AFFH for Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, Suffolk and Virginia Beach was completed June of 2011 and updated November 2011 by Mullin & Lonergan Associates, Inc. The Hampton Roads Community Housing Resources Board, which includes these seven cities, is currently discussing the best approach to complete the new AFH. This effort would include the corresponding Public Housing Agencies (PHA) with the exception of Virginia Beach, which does not have a PHA. During the interim, the City of Chesapeake and its subrecipients continue their quest to increase collaboration and coordination between agencies to better serve the affordable housing needs of Chesapeake's residents. CRHA administers the City's Fair Housing Program and provided the attached update of the Potential Impediments Identified and Goals Achieved to date.

Monitoring

The City of Chesapeake's Monitoring Guide outlines the following major components of the monitoring process:

- **DESK REVIEWS** – the examination of materials and information provided to track performance and identify potential problem areas via progress reports, compliance reports, and financial information. The HOME Program Commitment Deadline report and the CDBG Timeliness Report are reviewed to track and ensure the timely expenditure of HOME and CDBG funds.
- **ONSITE MONITORING REVIEWS** – this monitoring sequence follows the process and procedures that HUD Field Offices follow for the grantees and is conducted at the offices of the subrecipient or in the field if construction is a component. Records and files are reviewed and findings are recorded. A formal report is filed with the sub-recipient.
- **MONITORING PRIORITIES AND RISK FACTORS** – The monitoring priorities are:
 1. To ensure systematic general oversight
 2. To efficiently target resources to sub-recipients who pose the greatest risk to the integrity of the City's Community Development Program.

Findings and concerns uncovered during monitoring result in required corrective actions that may include a reduction/loss of grant funding if merited.

CITIZEN PARTICIPATION PLAN

Per the City's 2014/2015-2018/2019 Consolidated Planning Citizen Participation Plan, a 15-day public comment period was advertised via printed and electronic media outlets. The draft CAPER was made available electronically on the City's website with hard copies placed in each public library, the Planning Department and the Chesapeake Redevelopment and Housing Authority (CRHA) for review and comment. No comments were received.

Community Development Actions

City Council approved the following PY 40 and PY 41 Annual Action Plan amendments:

PY 41 2015/2016 Annual Action Plan

- Reduce the PY 41 Chesapeake Redevelopment and Housing Authority (CRHA) CDBG Administration allocation from \$136,877 to \$70,490. The reduction and realignment of CDBG grant related administrative duties were requested by Chesapeake Redevelopment and Housing Authority (CRHA). Planning staff will absorb the administrative duties to ensure a seamless program continuation.
- Reprogram \$66,387 in PY 41 CRHA CDBG Administration funding for use under the PY 41 City Projects activities, increasing the allocation from \$161,523 to \$227,910. The funding will be used to help cover eligible City infrastructure costs.

Under PY 40 2014/2015 Annual Action Plan

- Reduce the Our House Families CDBG allocation from \$56,238 to \$0.
- Increase the Chesapeake Homeless Response Program/ForKids, Inc. CDBG allocation from \$54,312 to \$110,550 (Our House Families and ForKids, Inc. merged during PY 40).
- Reprogram \$423,363 in HOME funds for use as follows:
 1. \$340,000 to develop two (2) affordable single-family residential units under the Affordable Housing Development Project.
 2. \$50,000 for the CHDO affordable single-family residential housing project.
 3. \$33,363 for the HOME Homeowner Rehabilitation Program.
- Reduce the HOME Homeowner Rehabilitation Program allocation from \$178,193 to \$98,193.
- Reprogram \$80,000 in HOME Homeowner Rehabilitation Program funding for used under the HOME Homeownership Development Program (DPA).

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
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Housing

The following PY 41 onsite inspections took place:

- **The SHIRE Rental Project (affordable rental housing) – Project Complete**
Commercial, Electrical, Fire, Mechanical Inspections took place. The certificate of occupancy (CO) was issued December 22, 2015.
- **Cypress Landing Permanent Supportive Housing for Homeless Veterans Project (affordable housing for homeless veterans) - Underway**
Zoning, Rezoning, Conditional Use, and the final Site Plan are currently under review, revisions are required.
- **Tenant Based Rental Assistance**
CRHA completed nine (9) inspections rental housing inspections in support of the TBRA program during PY 41.

AFFIRMATIVE

MARKETING

ACTIONS

All homeownership activities and outreach convened during PY 41 complied with the City's Affirmative Marketing Policies and Procedures. All HOME program applicants were provided a copy of "Fair Housing is Everyone's Right", the fair housing handbook produced by the Hampton Roads Community Housing Resource Board in partnership with Housing Opportunities Made Equal, Inc.

USE OF PROGRAM INCOME FOR PROJECTS

PY 41 Program Income (PI) was used for the activities that generated it. PY 41 HOME PI (\$ 126,864.72) was used for HOME Homeowner Rehabilitation. Additionally, City Council approved a PY 40 Annual Action Plan amendment to appropriate an additional \$151,648.38 in HOME PI for use under HOME Homeowner Rehabilitation (\$136,483.54) and for used under HOME Administration (\$15,164.84).