



## Third Program Year CAPER

*The CPMP third (3th) Year Consolidated Annual Performance and Evaluation Report includes narrative responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.*

### GENERAL

#### *Executive Summary*

The Office of Community Planning and Development Program (CPD) governs the four CPD formula block grant programs: Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME), the Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). The U.S. Department of Housing and Urban Development (HUD) Consolidated Plan final rule 24 CFR 91 requires localities receiving Community Planning and Development entitlement formula grants to submit a Consolidated Annual Performance and Evaluation Report (CAPER) as part of the Consolidated Planning process. The City of Chesapeake, receives CDBG and HOME entitlement funding and convenes an annual consolidated planning process which includes 1) a community needs assessment; 2) consolidated action planning and goal setting; 3) the award of CDBG and HOME entitlement funds to agencies/organizations to accomplish action plan goals; 4) a performance evaluation of set action plan goals; and 5) an action plan performance assessment report to the citizens of Chesapeake which is the CAPER.

The CAPER is an evaluation of the projects and expenditure of entitlement funds proposed in the 2012 Consolidated Annual Action Plan for the period of July 1, 2012 through June 30, 2013 (Program Year 38). It reports the following categorical outcomes: availability/accessibility; affordability; sustainability of decent housing; and suitable living environment. Included are accomplishment data, leveraged resources, the geographic location of the activities, information about the households and communities served and, if applicable, why proposed goals were not reached. Maps and tables provide information about funding allocations, the geographic distribution of activities, and the areas of minority concentration. Finally, this report describes housing and community development activities funded by non CDBG and HOME resources and the actions taken to overcome barriers to meet community needs.

Consolidated Planning Partners contributing to this report are the Chesapeake Redevelopment and Housing Authority; Our House Families; the Health Department, Children's Harbor-Chesapeake; Virginia Supportive Housing; Tidewater Builder's Trade Academy; Endependence Center; Community Services Board; Fire Department; Department of Development and Permits; Public Utilities Department; Public Works Department; Police Department; Finance; Planning Department; Human Services/Division of Social Services, Habitat for Humanity SHR; ForKids; Heart of Compassion; the Bureau of Community Programs and the Office of Youth Services.

#### *Summary of Resource and Distribution of Funds*

The following table outlines Program Year (PY) 38 entitlement funds and program income. A summary of "specific annual objectives" summarizing accomplishments and expenditures is provided on pages 3-4, Table 2.

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**Table 1. Program Year (PY) 38 CDBG and HOME Funds**

Program Year 38 Federal Funds Available			
Community Development Block Grant (CDBG)		HOME Investment Partnership (HOME)	
Entitlement	\$875,075	Entitlement Funds (HOME)	\$405,047
Program Income	\$19.16	Program Income	\$38,884.67
Total Funds Available	\$875,094.16	Total Funds Available	\$443,931.67

The CAPER fifteen (15) day citizen review period as outlined in the Chesapeake Citizen Participation Plan began Sunday, August 25, 2013 and ended Monday, September 9, 2013 at 5 p.m. Written comments received by the Planning Department, 306 Cedar Road, 2nd Floor, Chesapeake, VA 23322 and the City's responses can be found in PART-IV Citizen Participation and Comments.

### *General Questions*

#### *Assessment of One-Year Strategic Goals and Objectives and the Impact*

The City's Five Year (2010-2014) Consolidated Plan and 2012/2013 Annual Action Plan outlined the following goals to meet priority needs under three statutory guidelines - (1) provide decent housing, (2) a suitable living environment, and (3) expand economic opportunities for extremely low, low, and moderate income residents:

1. To improve the quality of life in distressed communities.
2. To eliminate conditions detrimental to public welfare, health and safety.
3. To preserve housing stock occupied by very low/low/low-moderate income residents.
4. To reduce homelessness.
5. To provide health care and youth development assistance to very low/low income residents.
6. To increase homeownership opportunities.
7. To provide job skill training that leads to employment.

The following CDBG and HOME projects were funded during PY 38:

Housing Needs - (1) Residential Rehabilitation; (2) Community Housing Development Organizations; and (3) Homeowner Rehabilitation Assistance; and (4) Heart of Compassion.

Homeless Needs - (1) Our House Families (Public Service/Emergency Shelter and Services); (2) Tenant Based Rental Assistance; and (3) ForKids Chesapeake Homeless Response.

Non-Housing Community Development Needs - (1) Children's Harbor Broadlawn Enrichment Program (Public Service/Youth Services); (2) Tidewater Builder's Training Academy (Public Service); (3) Smoke Detector/Battery Replacement; and (4) Children's Harbor Public Improvements.

Neighborhood Revitalization Needs - (1) Code Enforcement and (2) Holly Cove Street Lighting. To administer these activities, the City of Chesapeake provided administrative funding to the Bureau of Community Programs (CDBG) and Administration-CRHA (CDBG and HOME).

Following is a summary of each CDBG and HOME-funded project undertaken during PY 38 as described in the 2012 Annual Action Plan in accordance with strategic goals set forth in the City's 2010-2014 Consolidated Strategic Plan. Summaries include accomplishment data, leveraged resources, geographic location of activities, and information about households and communities served. Maps and tables provide information about budgets, expenditures, geographic distribution of activities, and areas of minority concentration.

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All funds were used to carry out activities that supported HUD's overall statutory purpose of encouraging "viable communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low and moderate-income persons". These activities are consistent with the target population and the needs as identified by the City and have made a positive impact by providing services to meet the needs of the "un-served". While needs continue to exceed the resources available, major goals were on target.

**Table 2. HUD Table 3A—Summary of PY 38 Objectives**

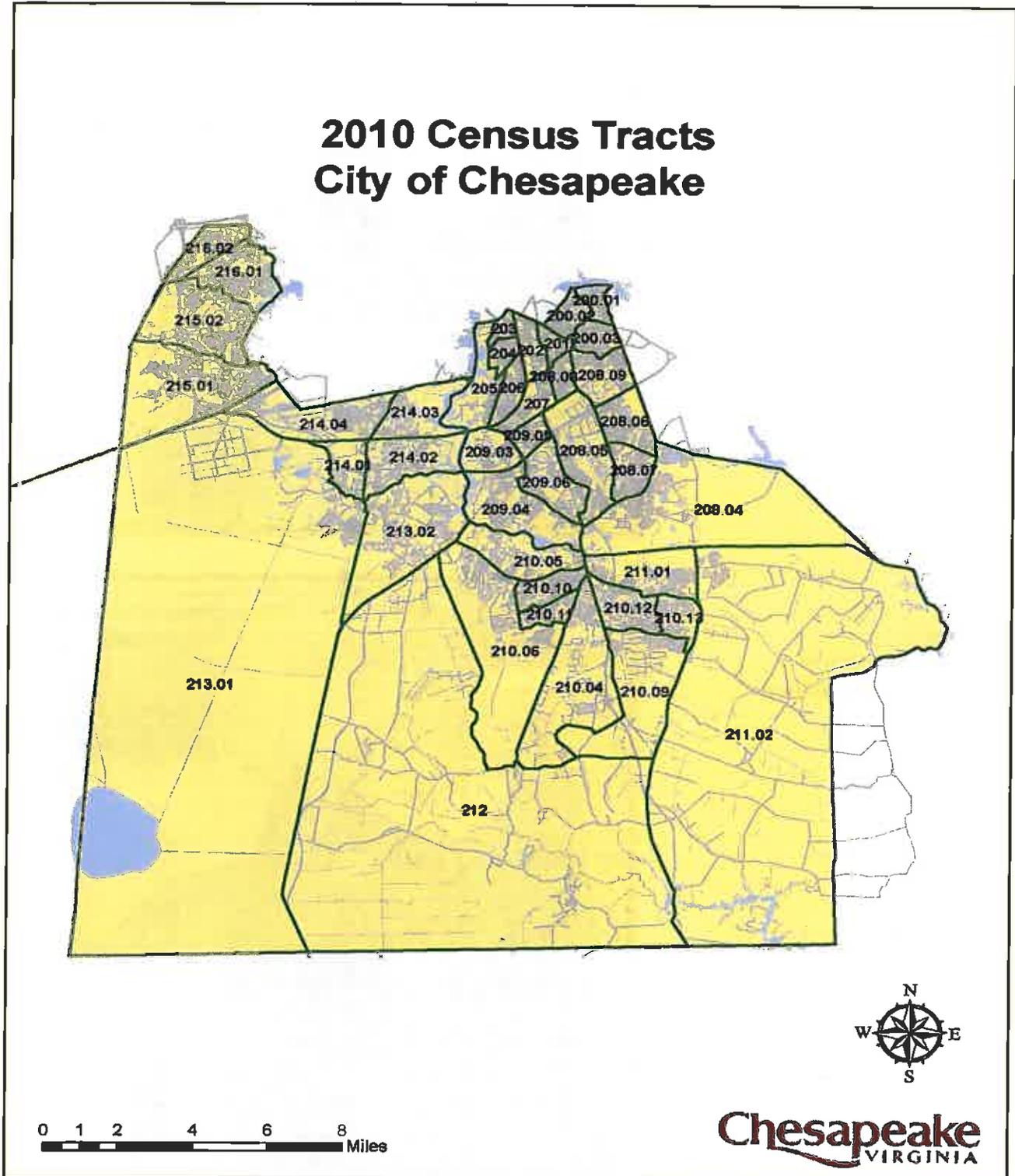
Specific Annual Objectives/Strategic Goal (SG)	Funding Source & Allocation	Service Area/ Census Tract(s)	Performance Indicators	Expected Number	Actual Number	Outcome / Objective
<b>Owner Housing</b>						
Smoke Detector Program SG2	CDBG \$5,333	City Wide	Carbon Monoxide, Smoke Detectors & Batteries installed	50 Residences	58 Residences served	DH-3
Homeowner Rehabilitation Assistance SG3	HOME \$226,086	City Wide	Rehabbed Units	7 Units	3 Units completed	DH-3
Residential Rehabilitation SG3	CDBG \$310,360	City Wide	Rehabbed Units	19 Units	21 Units completed	DH-3
Community Housing Development Organizations SG6	HOME \$60,757	City Wide	Reconstructed Units	2 Units	2 Units developed/ 1 transferred	DH-2
Habitat for Humanity SG6	\$0 balance from previous year's allocation	City-Wide	Reconstructed Units	2 Units	2 Units acquired/0 transferred	DH-2
Heart of Compassion SG3	CDBG \$55,000	City-Wide	Rehabbed Units	30 Units	22 Units completed	DH-3
Homeowner Development SG6	HOME \$0 balance from previous year's allocation	City-Wide	1 <sup>st</sup> time homeowners	Contingent upon funding availability	5 new homeowners assisted	DH-2
<b>Homeless</b>						
Tenant Based Rental Assistance/Chesapeake Families Program Homeless Initiative SG4	HOME \$77,700	City Wide	Rental Payments	7 new/ current Rental Vouchers	8 Current Rental Vouchers	DH-1
Our House Families SG4	CDBG \$43,588	City Wide	Emergency Shelter Tenants	Shelter 37 families	41 families sheltered	SL-1
For Kids Chesapeake Homeless Response SG4	CDBG \$51,442	City Wide	Families served	Case management for 20 families & 7 families re-housed	39 families rec'd case management, 40 families were re-housed	SL-1
<b>Community Development</b>						
Code Enforcement SG2	CDBG \$118,250	200, 201, 202, 203,	Code violations resolved	1,000 code violations	1,629 code violations	SL-3

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		204, 205.01, 205.02, 206, 207, & 215.01		resolved	resolved	
South Norfolk Community Center Renovations SG2	CDBG \$0 (reprogrammed funds)		Facility Improvements	Center Renovations	Renovations underway	SL-3
Children's Harbor Public Improvements SG2	CDBG \$49,174		PNA Facility Improvements	Facility Improvements	Installation of ADA bathrooms & exterior ramp, portable childcare sink, walk-in freezer, auto doors, windows, gutters, & fencing	SL-3
<b>Public Services</b>						
Children's Harbor Broadlawn Enrichment SG5	CDBG \$22,120	202	Infants/toddlers served	4 infants/toddlers	5 infants/Toddlers	SL-1
Tidewater Builder's Academy SG7	CDBG \$24,000	201, 202, 203, 204, 205, 206, 207, 208.04, 215.02	Training Certificates	Issue 7 Certificates	5 Certificates Issued	EO-3
<b>Neighborhood Revitalization</b>						
Campostella Square Renewal Project SG1	CDBG \$0	201	Architectural/engineering services	Complete Site Improvements	Site monitoring and maintenance	SL-3
Holly Cove Street Lighting Project SG2	CDBG \$20,793	215.01	Additional Lighting	4 light fixtures installed	1 light fixture installed	SL-3
South Norfolk Revitalization SG1	CDBG \$0	201, 202, 203, 204, 205, 206, & 207	Units Acquired	Acquire 1 property	0	SL-3

Objective/Outcome	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Map 1.**  
**City of Chesapeake Census Tracts**



0 1 2 4 6 8 Miles

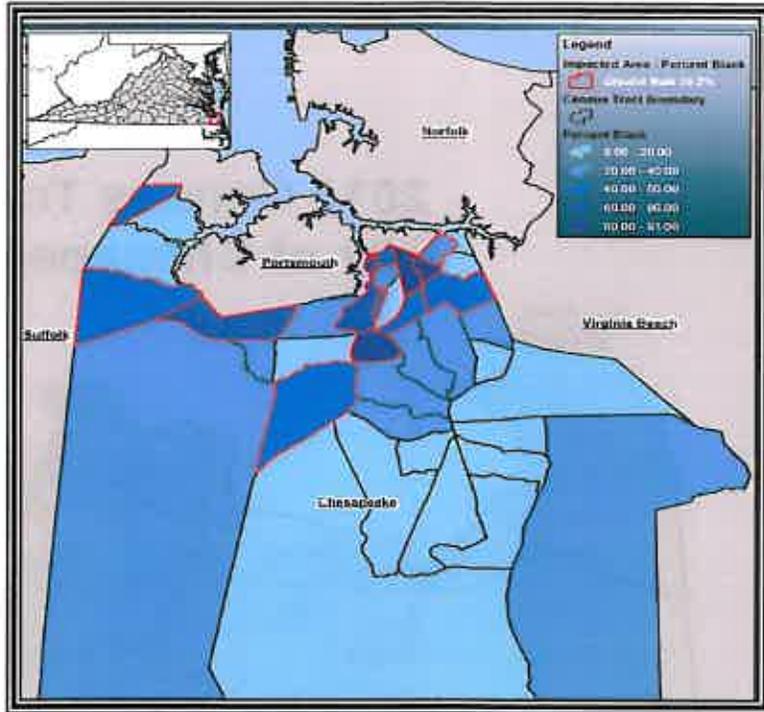


**Chesapeake**  
VIRGINIA

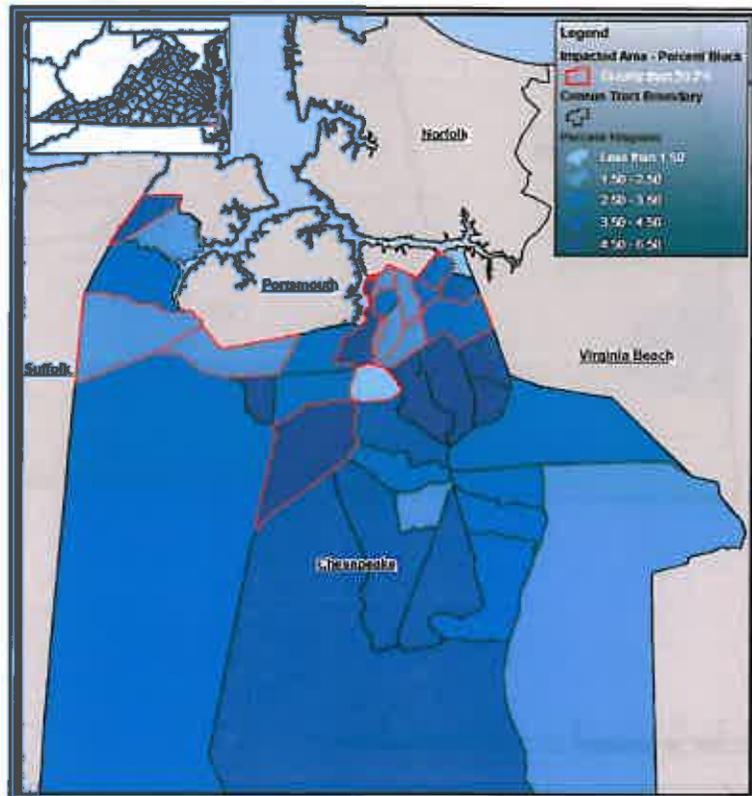
Source: City of Chesapeake Planning Maps

**AREAS OF MINORITY CONCENTRATION**

**Map 2.  
Concentration  
of African American  
Population**



**Map 3.  
Concentration of  
Hispanic Population**



*Source: 2011 Hampton Roads Region of Virginia Analysis of Impediments to Fair Housing Choice*

CDBG and HOME programs serve low to moderate-income persons and communities based on the area median family income (AMFI) designations published annually by the U.S. Department

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of Housing and Urban Development (HUD). The chart below shows the dollar amounts, based on household size, for households with incomes at 30%, 50%, and 80% of the AMFI for PY 38.

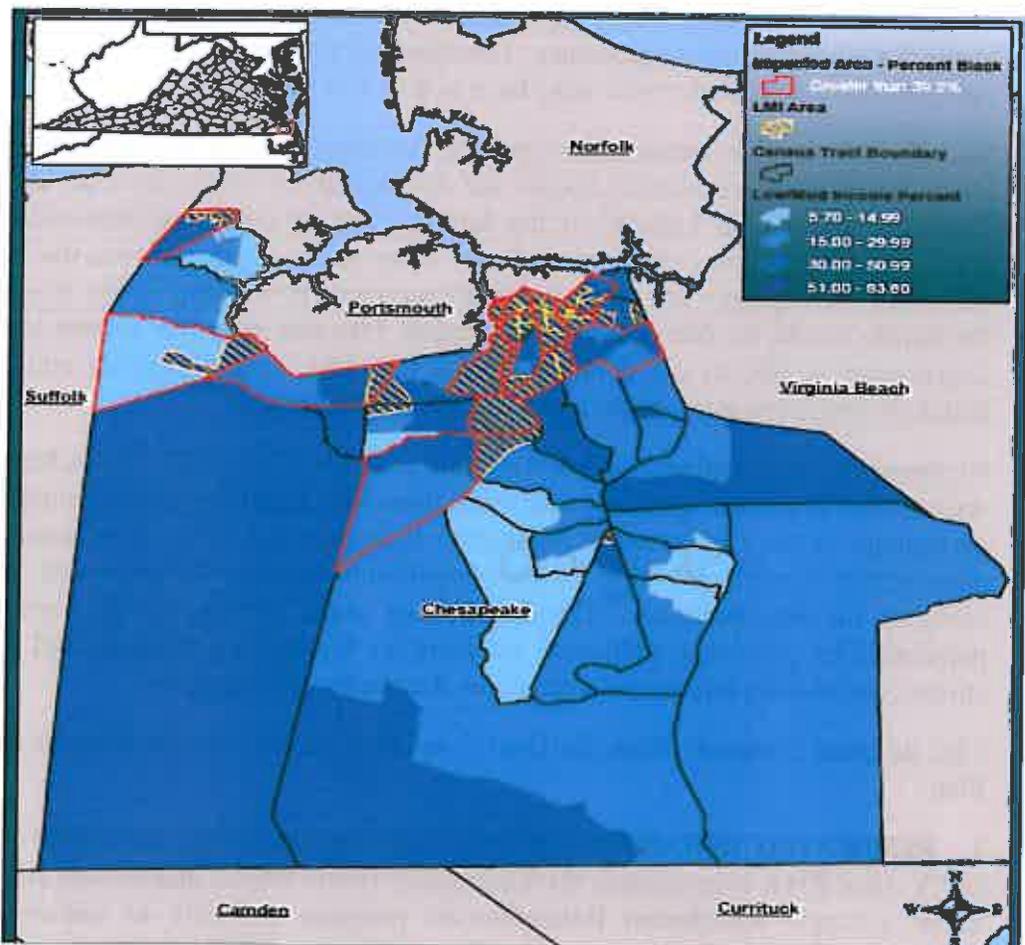
**Table 3. City of Chesapeake  
2012 HUD Income Limits**

Area Median Family Income (AMFI): \$70,900  
(Based on household size of four)

Household Size	30% AMFI (extremely low income)	50% AMFI (very low income)	80% AMFI (low/moderate income)
1	\$14,700	\$24,850	\$39,700
2	\$17,000	\$28,400	\$45,400
3	\$19,150	\$31,950	\$51,050
4	\$21,250	\$35,450	\$56,700
5	\$22,950	\$38,300	\$61,250
6	\$24,650	\$41,150	\$65,800
7	\$26,350	\$44,000	\$70,350
8	\$28,050	\$46,800	\$74,850

Source: <http://www.huduser.org/portal/datasets/il.html>

Map 4.  
Low/  
Moderate  
Income  
Concentration



Source: Hampton Roads Regional Impediments to Fair Housing Choice Final Draft

## HOUSING RELATED ACTIVITIES

### 1. SMOKE DETECTOR PROGRAM (CDBG) \$5,333

The Chesapeake Fire Department's "Smoke Detector" Program continued working to save lives and property by preventing property loss and fire fatalities. The Department's Fire Incident Reporting System tracks and collects data from various emergencies. Information concerning

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detector response and/or the lack of detectors is a field required for structure fires and allows an evaluation of the needs of citizens and the success of the program. Fire crews test smoke alarms in residences when responding to alarms to make sure they work. If not, information is gathered and sent to the Life Safety Officer who contacts the homeowner immediately for qualification of an installation. Installations were performed mostly in the Bowers Hill (station 10) and South Norfolk (station 1) sections of the City.

There was also a need for protection against exposure to toxic gases which resulted in the provision of detectors to warn occupants of another life-threatening element of fire, Carbon Monoxide (CO). Many needless deaths occur in older homes with old furnaces and malfunctioning appliances with incomplete combustion. Carbon Monoxide is a by-product of incomplete combustion which happens with appliances that are not performing properly any longer, i.e. furnaces, stoves, ovens, water heaters, etc. operated by fossil, fuels natural gas or liquefied petroleum. This toxic poisonous (with no taste, smell, sound, or sight) which can cause carbon monoxide illnesses, kills more 300 people nationwide every year and killed four (4) residents in a neighboring city this past fiscal year. Having a qualified service professional inspect a homeowners fuel-burning appliances at least once a year is a preventive measure that is costly for a low income homeowner. Installing a CO detector is an affordable, viable safe guard option for any homeowner who may be at risk of CO poisoning.

The Chesapeake Fire Department supplied, installed, and replaced batteries in smoke detectors, conducted courtesy residential checks and distributed fire safety materials as well as educated at-risk communities on hazards in the home. All of these activities were done by on-duty firefighters and by our Life Safety Officer. Fires occur mostly between the hours of 11 pm and 7 am, when most people are asleep and without an early warning alarm, it is highly unlikely that the family would be able to escape unharmed. Fire can spread to several homes before the Fire Department is able to get it under control effecting several families and communities. Early detection improves the chances of saving lives and property.

Hearing-impaired residents benefit from this program. During PY 38, the Fire Department served residents with special needs by educating them and installing hearing impaired detectors. The percentage of the City's senior population living alone and in older homes with balloon type construction is also still high. This population continues to grow and falls into a high-risk category for fire fatalities. The Department made changes to the program to benefit this population by providing additional detection for the hearing-impaired and purchasing/installing strobe type/hearing impaired detectors for the senior communities.

This program forwards Strategic Goal 2 set forth in the City of Chesapeake's Annual Action Plan.

## **2 RESIDENTIAL REHABILITATION PROGRAM (CDBG) \$310,360+ PI \$500**

In PY 38, CRHA consolidated the Emergency Home Repair and Façade Improvement activities under a single Residential Rehabilitation program umbrella to reduce costs and improve efficiency. At time, there were nearly 200 residents on CRHA's closed waiting list for financial assistance to repair their homes. Assistance was sought via grants or interest free forgivable loans to correct property maintenance code violations (reported by the homeowner or cited by the City's Department of Development and Permits, Code Enforcement Division) that posed imminent health and safety hazards and/or were barriers to habitability. Eligible activities included mechanical, plumbing and electrical repairs; structural and energy conservation repairs; wheelchair ramps, railings, accessible kitchen cabinets; and other improvements required by

physically disabled and/or elderly households. The anticipated average cost of making these repairs was \$10,000 per household. The goal was to serve nineteen (19) households.

The actual number of families assisted was twenty one (21) households – seventeen (17) emergency repairs and four (4) Facade Improvements. Nine (9) households were extremely low income (0-30 AMFI); nine (9) households were very low-income (31-50% AMFI); three (3) were low-moderate income (51-80% AMFI); nineteen (19) were female heads of household; six (6) were Caucasian; fifteen (15) were African American; (10) were disabled; and twelve (12) were elderly. Activities were carried out in census tracts 200.02, 201, 202, 202.02, 203, 204, 207, 208.08, 209.01, 209.03, 209.04, 213.01, 214.03, 214.04, and 215.01. This activity forwards the Strategic Goals set forth in the City of Chesapeake's 2012 Annual Action Plan under Strategic Plan Goal 3.

### **3. HOMEOWNER REHABILITATION ASSISTANCE (HRA) (HOME) \$226,086 + PI \$500**

CRHA's HRA Program provides financial assistance to low income homeowners through deferred and low-interest rate loans to correct City code residential structure violations, Housing Quality Standard violations, make handicap accessibility and, if feasible, to make general improvements. The HOME Deferred Loan Program is available for qualified homeowners with an annual gross income at or below 80% of the AMFI with funding. Loan payments are deferred for 30 years or immediately due in full upon the change of ownership. The HOME Local Low-Interest Rate Loan Program is available for qualified homeowners with an annual gross income at or below 80% of the AMFI. As long as the Homeowners have acceptable credit and can meet the income to debt ratio for the program it is their choice on the loan term, up to a maximum term of 30-years. The PY 38 goal was to provide seven (7) loans for rehab projects.

Six (6) homeowners received assistance during PY 38. Three (3) rehab projects were complete at the end of the reporting period. One (1) homeowner was very low income (31-50% AMFI) and two (2) were low income (51-80% AMFI); one (1) homeowner was a female head of household; one (1) was a male head of household; one (1) was a two parent household; one (1) homeowner was disabled; and none were elderly. This program forwards the Strategic Goals set forth in the City of Chesapeake 2012 Annual Action Plan Strategic Goal 3.

### **4. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO) (HOME) \$60,757**

Fifteen (15%) of HOME funds are set aside annually for projects convened by certified CHDOs for nonprofit housing development CHI developed two (2) single-family residential units and transferred one (1) single-family residential unit to a HOME eligible 1<sup>st</sup> time homebuyer during this reporting period. The property, transferred to a single African American female with an income 51-80% AMFI, is located in census tract 207. Another single-family residential unit located in Census 207 was also developed and is scheduled for transfer August 2013. A third affordable housing property located in census tract 202 was acquired for PY 39 development. This program forwards Strategic Goal 6 as outlined in the City's 2012 Annual Action Plan by providing increasing the City's affordable housing stock and homeownership opportunities for eligible first time homebuyers.

CHDO Rental Projects: During PY 38, 2013 income and rent limits were disseminated to the Sanderling and Our House Families Reaching Up Transitional Housing. The 2012 Annual HOME Rental Project Reports are located in the CHDO Rental Project files. The affordability period for Our House Families Reaching Up Transitional Housing (RUP) ends 2014. RUP's final and the Sanderling's next onsite monitoring visits will take place in 2014.

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**5. HOMEOWNERSHIP DEVELOPMENT ASSISTANCE (HDA) (HOME) \$0 – UNEXPENDED PY 37 ALLOCATION USED**

CRHA's HDA program forwards Strategic Plan Goal 6 under the Consolidated Action Plan. HDA provides direct downpayment and or closing costs financial assistance to very low and low-income first time homebuyers and assistance for the development of affordable single-family homes for sale to low-income buyers. Five (5) homebuyers received financial assistance during this program year. The income level of one (1) household was (31-50% AMFI) and the remaining four (4) were low-income (51-80% AMFI); three (3) were single female heads of household; with two (2) male head of households; four (4) were African Americans; one (1) Caucasian, and there were no disabled or elderly households.

**6. HABITAT FOR HUMANITY OF SOUTH HAMPTON ROADS (SHR) (CDBG) – UNEXPENDED PY 37 ALLOCATION USED**

Habitat for Humanity of South Hampton Roads proposed to purchase and rehabilitate two (2) single-family houses with community partners to be sold to low income residents using Habitat of Humanity's zero interest, zero profit mortgage. During PY 38, rehabilitation was completed on the first house and rehabilitation of the second house is 98% complete. The homebuyers for both homes have been recruited, qualified and selected. Both are 31-50% AMFI, female heads of household, and African American. This program forwards the Strategic Goals set forth in the City of Chesapeake's 2012 Annual Action Plan under Strategic Plan Goal 6.

**7. HEART OF COMPASSION PARTNERSHIPS, INC./SERVE THE CITY (CDBG) \$55,000**

Prospective homes in need of rehabilitation were referred to Heart of Compassion or found through Serve the City teams who surveyed low to moderate income areas to determine the need. Homes were rehabbed using CDBG funds leveraged by donations and volunteer man hours. The goal was to make repairs and rehab thirty (30) homes during the PY 38. 158 volunteers contributed 3,549 hours to rehab twenty-two (22) homes. This program complies with the City's 5 year Consolidated Plan, Strategic Goal #3 – To preserve housing stock occupied by very low, low, and low-moderate income residents.

**HOMELESSNESS SERVICES ACTIVITIES**

**1. OUR HOUSE FAMILIES (CDBG) \$43,588**

Our House Families (OHF) provided a continuum of services for families in crisis by preventing homelessness and restoring the homeless during PY 38. OHF has three essential tiers for homeless families: (1) emergency shelter for those in crisis, (2) transitional housing to resolve housing barriers and (3) case management to increase the number of families who return to permanent housing. The PY 38 goal was to provide emergency shelter, transitional housing and financial assistance as well as supportive services including life skills workshops, child care, education, resources and referrals for permanent housing to reduce the barriers to homelessness to thirty-seven (37) families.

OHF served forty-one (41) families (124 persons: 42 adults & 82 children). All households residing at the shelter were from extremely low income (0-30 percent AMFI). Of the one hundred twenty-four (124) individuals served, one hundred twelve (112) were Black/African American, seven (7) were Caucasian, and five (5) were Hispanic. Of the thirty-eight (38) families exiting shelter, thirteen (13) moved to permanent housing, six (6) families moved to transitional housing upon exit from the shelter, three (3) families moved in with families on a permanent basis, nine (9) went to family and friends on a temporary basis and four (4) left for non-compliance. Three (3) families remain in the program. Thirty percent (30%) of families exited from the emergency shelter to permanent housing Sixteen percent (16%) of families

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exited from the emergency shelter to the RUP program. Of the 38 families leaving the shelter, 34 families increased their life skills and utilized the resources provided. Of the 13 families who completed the RUP transitional housing program, Twelve (12) families (92%) exited to permanent housing. 3 families remain in the RUP transitional program. Thirty five (35) Chesapeake families received financial assistance. Due to cuts in funding, OHF has terminated the financial assistance program for next fiscal year.

During 2012-2013, OHF formed a key partnership in a collaborative effort between the City of Chesapeake Bureau of Community Programs (*the Bureau of Community Programs has been reorganized and the administration of the CDBG/HOME programs is now under the City's Planning Dept.*) and ForKids, Inc. In-Home Case Management Team (provider of rapid re-housing and stabilization services) through the Homeless Solutions Grant to rapidly re-house homeless families. The goal reduces the amount of time spent in emergency shelter or transitional housing and increases the number of families that return to permanent housing. Families with high barriers move to the RUP Transitional Program.

As a member of the Southeastern Virginia Homeless Coalition, OHF is actively working with other CoC providers, 211, Planning Council, Southeastern Virginia Homeless Coalition Agencies, Chesapeake Social Services, Chesapeake Community Services Board, CHIP of South Hampton Roads, Chesapeake Health Department, Chesapeake Free Clinic, 382-CITY, ACCESS AIDS, Reading Enriches All Children (REACH), Chesapeake Youth Advisory Board, South Norfolk Harvest Share Community Garden, landlords, local service providers, civic groups, churches and many other organizations to assist families and children during their stay at OHF.

In March 2013 OHF became an active member in the Rapid Re-Housing Learning Collaborative sponsored by the following organizations: National Alliance to End Homelessness, Commonwealth of Virginia, Virginia Coalition to End Homelessness, and Freddie Mac Foundation. Participating and listening to others about rapid re-housing has brought valuable knowledge and experience to OHF as the agency continues to grow and develops "best practices" through shelter meetings, webinars, conference call discussions and training through the Learning Collaborative. Additionally, in 2013 our agency joined the Service Coordination Committee of Chesapeake, the Centralized Coordinated Intake System and Regional Call Center and continued membership with the Southeastern Virginia Homeless Coalition-Chesapeake, Hampton Roads Housing Consortium and reporting through the Homeless Management Information System.

Since April 2013, OHF has welcomed a new Case Manager, Bookkeeper/Grants Manager and Executive Director. The Board of Directors continues to assess OHF programs and strategic plan. Our agency is making positive changes for its clients by adopting and improving exits to rapid re-housing while achieving the goals set out in the Homeless Emergency Assistance and Rapid Transition to Housing Act. OHF provides families facing crisis and instability opportunities and a supportive environment to gain independence and self-sufficiency.

### **2. TENANT BASED RENTAL ASSISTANCE (TBRA) – CHESAPEAKE FAMILIES PROGRAM HOMELESS INITIATIVE (HOME) \$77,700**

The Tenant Based Rental Assistance Program provides rental payment assistance to individuals at risk of becoming homeless. Those determined to be eligible can receive assistance for up to 24 months. While receiving assistance, participants can also receive additional support through the City's Homeless Program Initiative with the goal of permanent sustainable housing. The PY 38 goal was to assist seven (7) households. Eight (8) families were served all of whom were

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African American female heads of household. All had incomes 0-30% AMFI. To date, two (2) participants are searching for permanent housing. This program forwards the Strategic Goal 4 set for the in the City of Chesapeake's 2012 Annual Action Plan.

### **3. CHESAPEAKE HOMELESS RESPONSE PROGRAM—FORKIDS (CDBG) \$51,442**

ForKids proposed to provide homeless prevention and rapid re-housing case management services to stabilize families at imminent risk of becoming homeless and to rapidly place families who are homeless in permanent housing in the community. Case management focused on obtaining mainstream resources and developing life skills needed to maintain housing. The goal was to rapidly re-house seven (7) literally homeless families, help five (5) at-risk families maintained housing, provide twenty (20) families at risk of homelessness or literally homeless case management for six (6) months, and help 16 (sixteen) families at risk of homelessness or literally homeless maintain housing for (6) months. Thirty-nine (39) homeless households were rapidly re-housed (less than 30 days) during PY 38. One (1) family was housed after 35 days of case management intervention and forty (40) households received active case management. This project complies with the City's 5 year Consolidated Plan, Strategic Goal #4 – To reduce homelessness.

### **NON-HOUSING RELATED ACTIVITIES**

#### **1. ENVIRONMENTAL CODE ENFORCEMENT (CDBG) \$118,250**

The Department of Development and Permits provides environmental code enforcement to low to moderate-income designated block groups, which typically have a large amount of older housing stock. Code violations in these neighborhoods create an unsafe and unhealthy living environment. This program forwards Strategic Goal 1 set forth in the City of Chesapeake's 2012 Annual Action Plan.

Grant funds for this program covered salary and fringe benefits costs for two (2) Code Compliance Inspectors and one (1) part-time Code Compliance Inspector who provided environmental code enforcement exclusively within the CDBG designated areas to reduce safety hazards and create an aesthetically pleasing environment for the residents. Properties cited were cleared of weeds, debris, graffiti, decaying structural members, electrical and fire hazards, inoperable vehicles and various zoning violations. By reducing these hazards, the residents of these communities gained pride in their communities; crime and vandalism was discouraged; and property values were preserved/enhanced. As a result, new structures are being built and businesses are being rehabilitated without requiring code enforcement action to initiate the change or property upgrades. It is difficult to determine the number of clients served by these activities, however the entire community benefits from the resolution of safety hazards.

Due partly to the success of the program, several areas of the City of Chesapeake previously patrolled by the CDBG funded inspectors no longer meet the criteria for low to moderate-income. There are new houses being built on parcels where structures have been removed due to dilapidation and the number of code violations in these areas has dropped. As a result, statistical information for these areas has changed and the CDBG-funded inspectors no longer patrol the areas that no longer meet the HUD criteria. Different areas meeting the HUD guidelines are now being targeted for improvement through the Code compliance program.

The CDBG Code Enforcement program targets Block Groups 0200901, 0200902, 0200903, 0202001, 0202002, 0202003, 0202004, 0202005, 0203001, 0203002, 0204001, 0204002, 0204003, 0205011, 0205021, 0206004, 0207001, 0207002 and 0215011. Between July 1, 2012 and June 30, 2013, code violations were resolved on 1,629 structures (1000 were anticipated)

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and vacant parcels within these designated areas of the city. This number includes the clearing of property maintenance issues, accumulations of debris, graffiti, overgrown grass and weeds, structures repaired, zoning violations, inoperable vehicles removed, board-ups/demolitions, red tags, rental inspections and various other code violations.

It should be noted that one of the program's challenges has been retaining trained, experienced CDBG inspectors who are routinely lost to higher paying localities that have less responsibility and less stressful working conditions and City-funded positions. An additional challenge is the ability to serve summons to owners outside the City's boundaries within a reasonable timeframe for resolution of violations.

### **2. CHILDREN'S HARBOR CHESAPEAKE PUBLIC IMPROVEMENTS (CDBG) \$49,174**

The Children's Harbor – Chesapeake Childcare Center is located in census tract 202, adjacent to the Broadlawn public housing community, making affordable, quality day care accessible to Broadlawn residents and other low to moderate-income persons residing in the immediate vicinity. Issues cited in the 2011 Physical Needs Assessment are being addressed to the extent funding allows. During PY 38, the following activities took place: exterior painting; interior upgrades to the boiler system, interior lighting, roof ventilators, curbing, and flashing; installation of a freezer box, Americans with Disabilities Act (ADA) sinks and lavatory fixtures, and an ADA compliant ramp; installation of automatic door openers and security locks; and replacement of facility wiring/conduit. This program forwards Strategic Goal 2 set forth in the City of Chesapeake 2012 Annual Action Plan.

### **3. CHILDREN'S HARBOR BROADLAWN ENRICHMENT PROGRAM (CDBG) \$22,120**

Children's Harbor Chesapeake Broadlawn Infant/Toddler Program provides early child development programming in a safe, nurturing childcare environment. During PY 38, Children's Harbor served infant and toddler children from low/moderate income families to improve their social and developmental skills. Six (6) children received five hundred and thirty-five (535) days of care over the twelve (12) month period totaling approximately five thousand six hundred and eighteen (5,618) hours of care and potentially 1,605 meals (all children get breakfast, lunch and snack daily). These children participated in age/developmentally appropriate activities facilitated by a "lead" teacher. Staff members provided activities to improve the children's social, emotional, cognitive and physical development. In addition, children participated in 'Can't See for Looking Productions' (cultural arts experiences), Petting Zoo, In the Kitchen, Land Before Time, Reading Rainbow and Health and Fitness units.

Each child was evaluated in October using the Denver Developmental Screening Inventory to achieve a baseline of skills and to develop lesson plans designed to their specific needs. The children were re-evaluated in February and May to track progress. The teachers reviewed the baseline scores and developed lesson plans to target any of the areas where the children might need special assistance in certain domains.

Parents received three (3) formal evaluation records supplemented by daily verbal progress updates on their child's individualized, age appropriate expectations and targets for skill development. While group parent meetings were initially scheduled to discuss parenting techniques to reinforce classroom activities, individual meetings with the parents provided more flexibility for work and school schedules. The Denver scores below serve as documentation of the impact on the participant's positive development.

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**Table 4. July 1, 2012- June 30, 2013 Denver Scores**

CHILD	GROSSMOTOR			LANGUAGE			FNEMOTOR			PERSONAL SOCIAL		
	DATES	10-12	2-13	5-13	10-12	2-13	5-13	10-12	2-13	5-13	10-12	2-13
DG	26	Aged out	29	29	Aged out	36	22	Aged out	26	21	Aged out	25
KG	25	W/D		32	W/D		19	W/D		19	W/D	
JE	25	26	Aged out	27	28	Aged out	22	22	Aged out	20	21	Aged out
ZA	25	26	26	25	28	33	21	22	22	21	21	24
AA	23	W/D		25	W/D		19	W/D		20	W/D	
KB			23			23			19			16

\*w/d=withdraw or "aged out" of program

CHC met 100% of the PY 38 goal. All the children scored at or above their developmental age for each of the areas by the end of the program. This program forwards Strategic Goal 5 as set forth in the City's 2012-2013 Annual Action Plan.

#### 4. TIDEWATER BUILDING ACADEMY (CDBG) \$24,000

The Pre-Apprenticeship Job Training project provides job training to low-income Chesapeake residents in building and facility maintenance trades. Training consists of classroom instruction, hands-on training, counseling, pre-employability classes, and life skills instruction. The goal was to issue 7 training completion certificates. During PY 38, six (6) low-income Chesapeake trainees were enrolled in classes with 5 trainees receiving a certificate of completion from Home Builders Institute along with other credentials and two (2) trainees placed in jobs.

### NEIGHBORHOOD REVITALIZATION

#### 1. CAMPOSTELLA SQUARE RENEWAL PROJECT (CDBG) \$0

During PY 38, the City continued to deliberate development options for the undeveloped parcels impacted by environmental impediments and evaluate how best to complete this project. During the interim, unexpended funds from previous allocations were used by CRHA to secure (no trespassing signage), monitor and maintain the parcels. This project forwards Strategic Goal 1 set forth in the City of Chesapeake's 2012 Annual Action Plan.

#### 2. SOUTH NORFOLK REVITALIZATION (CDBG) \$0

Unexpended funding from the previous program year CDBG allocation was used to maintain vacant properties acquired and designated for reconstruction of an affordable housing. This activity forwards one of the South Norfolk Revitalization goals to re-develop affordable single-family units along with Strategic Goal 1 as outlined in the City's 2012 Action Plan.

#### 3. SOUTH NORFOLK COMMUNITY CENTER RENOVATIONS – (No CDBG funds awarded during PY 38 – reprogrammed CDBG allocation used)

The South Norfolk Community Center project complies with the City's 5 year Consolidated Plan, Strategic Goal #2 To eliminate conditions detrimental to public welfare, health and safety. The following progress was made during PY 38: Under Project 1- Club Room Improvements, a proposed contract for club room renovations has been submitted, equipment is being secured, and preliminary molding work has been completed. This project is scheduled to be completed by September 2013. Under Project 2 – Front Door/Window Replacement, a proposal has been received and color codes requested. This project will begin September 2013. Under Project 3 –

## Chesapeake

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Restrooms, a restroom study of options to upgrade the ADA and building code compliant restrooms is complete. The conceptual design has been approved and construction is projected to start during the second quarter (October - December 2013). This activity supports revitalization of South Norfolk by improving the security, functionality, and appearance of the South Norfolk Community Center.

#### **4. HOLLY COVE PUBLIC IMPROVEMENTS (CDBG) \$20,793**

The Holly Cove infrastructure improvement project proposed to provide additional lighting to help increase safety and reduce crime. During PY 38, one of the four projected lights has been installed. This project has been delayed due to issues with underground utilities in the vicinity of the three remaining lights. This program complies with the City's 5 year Consolidated Plan, Strategic Goal #2 To eliminate conditions detrimental to public welfare, health and safety.

#### **ADMINISTRATION**

##### ***Bureau of Community Programs – Administration (CDBG) \$55,000***

The Bureau of Community Programs (BOCP) administered the Community Development Block grant (CDBG) and HOME Investment Partnership (HOME) grant programs to ensure that CRHA and other subrecipients carried out the programs in accordance with all applicable laws and regulations and meet performance goals. Starting with the preparation and release of the annual Request for Applications, BOCP coordinated the receipt and review of applications for CDBG and HOME funding and made recommendations to the City Council for funding. Throughout PY 38, BOCP provided administrative support to ensure IDIS data was entered/maintained for City projects, conducted environmental reviews and Tier I environmental review record certifications, provided policy guidance, ensured quarterly progress and time & effort reports are submitted timely as well as HUD required reports, published public notices and held citizen comment/participation meetings, and responded to HUD requests for information. Together with the City's Finance Department, BOCP performed on-going monitoring functions through phone calls, written correspondence, invoice and quarterly report reviews, desk monitoring, and on-site monitoring reviews to ensure financial and programmatic compliance.

CDBG funds were used to contract with The Planning Council to provide services to the Chesapeake Coalition for the Homeless (CCH). These services included planning and conducting various taskforces relevant to homeless issues, assisting with homeless events, and collecting, analyzing and researching data on regional homelessness and preparing the Continuum of Care (CoC) application.

##### ***Chesapeake Redevelopment and Housing Authority (CRHA) General Administration (CDBG) \$120,000***

During PY 38, funding supported staff expenses for the development, administration, implementation and monitoring of CDBG community development and housing activities. Staff convened housing rehab, facade improvement, and public improvement activities that served extremely low to low-moderate income persons, families, housing, and designated areas; administered the City's Fair Housing Program; revised HUD required "Recapture/Resale Provisions"; submitted HUD and City required annual and quarterly reports; entered/maintained CRHA community development project/activity data in IDIS; and conducted TIER II environmental reviews/maintained Department of Historic Resources and Environmental Review Records for PY 38 projects. CRHA staff also prepared the 2013 Annual Consolidated Action Plan, the 2011 Consolidated Annual Performance and Evaluation Report (CAPER), and satisfied HUD's and the City's community development regulatory and reporting requirements.

##### ***CRHA General Administration (HOME) \$40,504***

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This activity is associated with the planning, implementation and monitoring of HOME-assisted projects. The administrative funds committed during this reporting period were used to support staff and administrative expenses required to convene and monitor the HOME funded activities identified in the 2012 Annual Consolidated Action Plan - Homeowner Development, Homeowner Rehabilitation, Tenant Based Rental Assistance, and Community Housing and Development Organizations; to convene onsite HOME Rental Program Affordability compliance monitoring reviews; and to satisfy HUD's and the City's HOME Program regulatory and reporting requirements. *\*Note that reduced CDBG and HOME administrative funding has resulted in a staff reduction of 50%*

### ***Affirmatively Furthering Fair Housing***

HUD grantees must certify they will affirmatively further fair housing and the analysis is a review of a jurisdiction's administrative policies, laws, regulations and procedures and practices affecting fair housing choice in both the public and private sector. The City of Chesapeake, as a member of the Hampton Roads Community Housing Resources Board (HRCHRB), participated in a regional Analysis of Impediments to Fair Housing Choice (AI). The regional analysis was finalized on November 30, 2011. The analysis identified potential impediments to fair housing choice and proposed actions to eliminate the potential impediments. See Appendix B for the City of Chesapeake's updated response to the "Hampton Roads Region of Virginia Analysis of Impediments to Fair Housing Choice".

### **Hampton Roads Community Housing Resource Board (HRCHRB)**

CRHA's Fair Housing Officer continues as active member of the HRCHRB regional board hosting quarterly meetings in CRHA's central office boardroom. This regional board, made up of representatives from the cities of Norfolk, Chesapeake, Virginia Beach, Hampton, Newport News, Portsmouth and Suffolk was the lead agency responsible for the preparation of the Regional Analysis of Impediments to Fair Housing Choice completed November 2003 and the 2011 updated analysis. In partnership with Housing Opportunities Made Equal of Virginia, Inc., the HRCHRB continues to update its own Fair Housing Handbook. Plans are well underway, with the HRCHRB President taking the lead, on producing a HRCHRB Fair Housing handbook in the Spanish language. The HRCHRB contributed five hundred dollars (\$500.00) to co-sponsor with Tidewater Builders Association, the Virginia Residential Landlord Tenant Act and Fair Housing Act Seminar held on April 11, 2013. This popular annual event attracts individuals in the housing industry from real estate agents and brokers, general contractors, and property managers to name a few. In addition, attendees received a current copy of the Landlord Residential Tenant Act, the HRCHRB Fair Housing handbook. The Virginia Real Estate Board for licensing certifies the seminar.

### ***Leveraging Resources - Public and Private Resources***

Leveraging of resources by City partners and departments to address the consolidated planning activities are cited below and throughout this document.

### **Chesapeake Housing Trust Fund**

Created in June 2008, the fund was established to provide assistance for sustainable housing for all segments of the population; to promote the development of a full range of housing choices throughout the City; to encourage neighborhood preservation and revitalization; and to implement housing initiatives for persons in need. City Council appropriated \$60,000 as startup money for the fund and an additional \$36,690 was appropriated during PY 37. An advisory board was created to provide guidance for the fund's implementation.

## **Chesapeake**

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### **Community Revitalization and Housing Initiative Funds (CRHI)**

The CRHI fund was established by City Council as a continued commitment toward elimination of blight in Chesapeake. Eight hundred thousand dollars (\$800,000) was allocated to this fund to purchase, demolish and/or restore blighted properties in South Norfolk. Properties will be restored for home ownership and/or rental to the most vulnerable populations: the aging, disabled, homeless families and “working” citizens in need of housing.

### **Virginia Supportive Housing (VSH)**

To finance Heron’s Landing in Chesapeake, VSH secured Low Income Housing Tax Credits which generated \$4,602,000 in equity for the project in addition to commitments for HOME and CDBG funds from the City of Chesapeake (\$1.7 million); City of Portsmouth (\$600,000); City of Virginia Beach (\$480,000); City of Norfolk (\$360,000); and City of Suffolk (\$120,000). A \$400,000 grant from the South Hampton Roads Community Foundation was also awarded to the project in addition to the previously mentioned grant from the Federal Home Loan Bank of Atlanta (\$955,000) and permanent loan from the Virginia Department of Housing and Community Development (\$700,000).

### **Chesapeake Redevelopment and Housing Authority (CRHA)**

CRHA’s Downpayment Assistance Program (DPA) narrowed the gap between minority homeowners and non-minority homeowners and allowed choice to low and very low-income households on where they could purchase a home in Chesapeake during this fiscal year for a total expenditure of \$85,000. The DPA funds were leveraged with the first time homebuyer’s own funds totaling \$14,079.41. Although one less potential homebuyer was assisted during this program year, there was an increase of 21% over last year in homebuyer’s own funds. The VHDA primary mortgage financing was in the amount of \$630,149. In addition, three borrowers also received Federal Home Loan Bank (FHLB) funds totaling \$14,000. Primary mortgage lenders, for buyers purchasing homes utilizing the DPA program, included Atlantic Bay Mortgage, TowneBank Mortgage and Monarch Bank.

### **Chesapeake Fire Department Smoke Detector Program**

Wal-mart provided the Juvenile Firesetter Program with funds for the Adventure Intervention Mentor (AIM) program to purchase equipment and supplies. Home Depot provided drastically reduced prices on smoke detector and CO detector purchases. Sentara Norfolk General Hospital continues to provide educational based burn classes for juveniles.

### **Public Utilities Cost Participation Program**

The Cost Participation Program (CPP) offers the opportunity for neighborhoods without City water and sewer to petition the City Council to receive the services on a cost share basis. Once built, all properties must connect to the new City lines. The Water/Sewer Connections program provides financial assistance in the form of reimbursements to eligible property owners in CPP neighborhoods to connect to city facilities. The maximum amount of reimbursement for installation of the connections (from the house to the new water and/or sewer lines) is seventy five percent (75%) of the total allowable costs for installation. During PY 38, all of the CPP Phase I projects are completed. This fiscal year there have been no further applications from the two CPP low to moderate income areas. Phase II of the CPP has two areas, Hoover Ave. in census tract 202.00 and Manning Ct., Wampler Pl., Vico Ct. and Jolliff Rd (MWVJ), in census tract 215.01. The Hoover Ave. project contractor was given a notice to proceed in May 2013 and has 60 days to complete the sewer project. MWVJ has yet to meet one of the CPP goals to move forward. The City is working on options that would facilitate this neighborhood receiving water and sewer. City funds are leveraged for this program.

### **Children's Harbor Chesapeake (CHC) Broadlawn Infant/Toddler Program**

The operating cost associated with the use of the facility was used as a match funding for this program. This program could not have been a stand alone without the overhead, administrative, and other expenses covered through the operation of the center. Some cost was absorbed by the operating budget and additional funding was sought and received to cover remaining costs. Grant funds and additional supplies were provided from REACH, Chesapeake Public Libraries, the United Way, and My Books.

Finding quality affordable childcare continues to be a challenge for families. This barrier impacts the fulfillment of program strategies and the overall mission as costs continue to increase annually. It remains difficult to continue offering this level of service as the need continues to outpace the resources available.

### ***Matching Requirements and Leverage***

The HOME Match liability for PY 2012 will be met with current and match credit from prior years. A HOME Match Report, HUD form 40107-A is located under Part III HOME Reports in this document.

### ***Managing the Process***

The City of Chesapeake is committed to working cooperatively with subrecipients to comply with CDBG, HOME, and Consolidated Planning regulations. Approved activities are consistent with the target population and needs as identified by the City and have made a positive impact in the community by providing services to meet needs that might have gone unmet. As in the past, needs continue to exceed the resources available.

Many meetings were held with stakeholders such as citizens, program operators, City departments, non-profit, and other agencies knowledgeable about the community development, homeless and affordable housing needs for the development of the plan. In addition, the City consulted with local and regional planning agencies to ensure consistency with the local Comprehensive Plan and regional planning initiatives. Appropriate notification to the public about the availability of the CAPER for a fifteen (15) day review period was advertised August 25, 2013. Please refer to the Citizen Participation Section for further information on this process.

CRHA serves as the City of Chesapeake's HOME subrecipient. As such, CRHA monitors compliance with HOME Program requirements from *project development/completion* through the *project affordability period*. While the property is under development, staff oversight ensures compliance with all HOME program rules including: activity and expenditure eligibility, environmental review, labor protection, fair housing, and affirmative marketing practices for developed units. Closed projects are monitored to verify compliance with the affordability period as well as for rent, occupancy and property standards for rental projects. Please refer to the Monitoring Section of the narrative for a more detailed description of monitoring activities.

### ***Citizen Participation***

In accordance with its HUD-approved Citizen Participation Plan, the City of Chesapeake published advertisements in the Virginian-Pilot and the Journal & Guide to notify citizens of a fifteen (15) day Citizen Comment period during which citizens could review and comment on the 2012/2013 CAPER. In addition, the City of Chesapeake posted announcements about the citizen review and comment period on its web page. Hard copies of the Draft CAPER document were distributed to and were available for review in all City of Chesapeake libraries (Research

Services Department), to the BOCP and the CRHA. The CAPER was also accessible via the City's website. The citizen review and comment period for this CAPER ran from August 26, 2013 to September 9, 2013. The Bureau of Community Programs (BOCP) responded to any written citizen comments submitted. See Part-IV Citizen Participation to review a copy of the public notice and citizen comments received.

### *Institutional Structure*

#### **City Administration**

During this program year, the following activities were completed:

- The BOCP coordinated resources pertaining to housing and homeless services. BOCP staff provided support to the Chesapeake Coalition for the Homeless, Regional Task Force to End Homelessness and served on various boards and taskforces. Marketing materials such as brochures, fact sheets, spreadsheets, manuals and reports were prepared and made available during conferences, career day and community meetings and events.
- The City of Chesapeake's Consolidated Plan was implemented through a combination of public, private and non-profit organizations, many of which participate in the citizen participation process and by submitting request for proposals (RFP) for CDBG & HOME funding. RFP's, currently in use, feature performance measurements for proposed activities.
- The South Hampton Regional Task Force to End Homelessness is continuing to develop a regional substance abuse facility called the "Healing Place". The Healing Place is a residential center for substance abuse treatment. It offers two points of entry—an emergency shelter and a detox center. Facilities will be developed for both men and women, and will accept persons under the influence of drugs or alcohol. People who show a willingness to get sober enter the recovery program, where clients learn more about The Healing Place and interact with people who have been through the program.
- The City of Chesapeake continues to be an active member of the South Hampton Roads Regional Task Force to End Homelessness in collaboration with the cities of Chesapeake, Franklin, Norfolk, Portsmouth, Suffolk, Virginia Beach, Isle of Wight County, The Planning Council and the United Way of South Hampton Roads. Through the Task Force, these localities and organizations address homelessness on a regional basis in addition to each locality's individual efforts. As a result of the regional cooperation, we have achieved major successes in raising awareness, building new housing units, leveraging funding, and expanding access to existing, affordable housing. The South Hampton Roads Regional Task Force to End Homelessness achieves results together that could not have been achieved separately.
- Heron's Landing Apartments – The City worked with Virginia Supportive Housing (VSH) on the Grand Opening of Heron's Landing Apartments held on June 4, 2013. The City partnered with the cities of Virginia Beach, Norfolk, Portsmouth, Suffolk, and with VSH, to construct Heron's Landing, a permanent supportive housing project for sixty (60) homeless individuals.
- World Changers – BOCP worked with World Changers on their annual event June 25-30, 2012. World Changers, a ministry of the North American Mission Board of the Southern Baptist Convention, uses home rehabilitation as mission's education and involvement for youth of junior high and high school age. Youth from around the country along with adult leaders came to Chesapeake to do home rehabilitation projects for eligible low/moderate income homeowners. World Changers worked on 13 houses in the South Norfolk Community. They did everything from re-roofing houses, repairing steps and porches to simple painting projects.

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- BOCP led the City Manager's CARE team. The CARE team is a multi-disciplinary approach to community problem solving. The significance of the CARE team is that all City assets are deployed simultaneously and information is shared across departmental lines. This allows quicker, more efficient and effective use of the City's limited resources. The CARE team successfully resolved 3-4 community problems in PY 38.
- Serve The City (STC) is a partnership with the City of Chesapeake, the Chesapeake Police Department, the Faith Based Community, Civic Leagues, Schools and local businesses, BOCP worked with Serve the City to build healthy communities and trusting relationships for the purpose of instilling hope. Each year in the month of June, STC Chesapeake brings together hundreds of volunteers with City officials, churches, civic organizations, and businesses that work together to serve the community through home repairs for the needy, neighborhood clean up and improvement projects, community events, and other activities designed to meet needs within the city. This year 168 homes in 23 Chesapeake neighborhoods received needed repairs/renovations with 849 volunteers. Because of its success, STC is now operating year round.

### **Chesapeake Interagency Consortium**

The Chesapeake Interagency Consortium met its five (5) Division Goals as listed in the City's Consolidated Annual Action Plan. During FY 2012 the Chesapeake Interagency Consortium served 137 children for an estimated total cost of \$3.2 million.

### **Office of Youth Services**

The Office of Youth Services (OYS) under the City's Bureau of Community Programs provides leadership and advocacy to improve the health, safety, education and quality of life of children, youth and families. The OYS collaborates with other youth and family professionals to: (1) provide family education and support services; (2) promote community events and special youth programs that promote positive youth development throughout the community; (3) provide case management and accountability for at risk youth; and (4) inform and educate the community about potential gang-related problems and recommend actions and strategies to prevent gang activities. Initiatives include:

*The Chesapeake Council On Youth Services (CCOYS)* is an interagency and multidisciplinary council of seventy (70) youth and family service providers. CCOYS developed "The Comprehensive Plan for Chesapeake's Children and Youth," to advocate for funding to meet the diverse and growing education, health and social development needs of the Chesapeake children and families. CCOYS subcommittees are:

- The Family Engagement Subcommittee works to increase resources for parents and decrease negative family outcomes. A parent survey was developed to determine what specific information is desired, the level of frustration with information accessibility or lack thereof, and what families see as the most effective way to obtain information.
- The Out of School Subcommittee works to increase service capacity and access to affordable, structured and supervised out-of-school programs. The long-term goal is to assess Chesapeake needs and collaborate with private and public entities to implement age appropriate, out-of-school programs.
- The Early Childhood Committee ensures that all children in Chesapeake enter school ready to learn. Its focus is on early identification of families in need of services, education to child care providers, and education to parents about kindergarten readiness and quality rated child care. Over the past year workshops were held for parents, teachers, and child care providers

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to increase their knowledge about kindergarten readiness, transitioning from pre-school to kindergarten and basic parent education topics requested by the public.

***The Chesapeake Youth Committee (CYC)***, the parent organization of CCOYS established by the Mayor in 1981, operates as a planning and policy board that promotes the well-being of Chesapeake children and families. During PY 38, the CYC and the Office of Youth Services sponsored:

- School supply drives to provide Title I schools with student school supplies,
- The Mayor's Cup T-Ball Classic to introduce five year olds to T-Ball and the Mayor and City Council members,
- A Winter Hats and Gloves Project to provide Title I school students with hats and gloves,
- Mayor's Youth Day to provide high school juniors and seniors hands-on City and government experience by serving as "city staff" and convening mock City Council and School Board meetings, and
- A Holiday Giving Project to provide a family with a holiday meal and/or gifts from "Santa."

***The Youth Advisory Board (YAB)*** which allows youth to share their input and concerns with youth agencies, is the avenue for community involvement, i.e., donating Thanksgiving baskets to a Chesapeake family; assisting the Salvation Army at the Christmas Depot; making Valentine treat bags for St. Jude's Hospital children; assisting with the Mayor's Cup T-Ball Classic; assisting with the Homeless Point-In-Time count; participating in Celebrity Night; and assisting with Bureau of Community Programs "Community Days" events.

***The Mayor's Ambassadors*** are middle school youth who serve as advisors to Mayor. Over 40 youth participated.

***The Youth Institute Chamber*** collaborates with volunteers and community business partners to address "youth" interests and provide a vehicle to develop personal strengths through job shadowing and placement. Over 15 youth participated.

***The Truancy Program*** offers court assistance, monitoring, and case management to divert offenders from detention or other out-of-home placement and ensure school attendance. The success rate of youth not returning to the program averages 70%. The success rate for the past year grew to 80%.

***Court Appointed Special Advocates (CASA)*** is a Department of Criminal Justice Services matching grant program of volunteers who advocate for abused and neglected children during juvenile court proceedings through case investigation; reporting; monitoring; assisting the Guardian Ad Litem; and reporting allegations of abuse or neglect to the Department of Human Services. This program served over 70 children with 55 volunteers.

***The Community Service Program*** provides youth required to complete community service a chance to learn about their community, take ownership, learn responsibility, gain potential job skills, and work with others in a supervised setting. This program served over 200 youth.

***The Juvenile Conference Committee (JCC)***, a Juvenile Court diversion program, decreases the number of youth involved in the Department of Juvenile Justice by providing a voluntary alternative for first time misdemeanor offenses instead of formal court proceedings and a juvenile record. Youth participate in a non-adversarial proceeding convened by volunteer citizens who conduct confidential, informal hearings regarding complaints, facilitate resolution, provide accountability, and provide community services. This program served 175 youth.

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**Children First** – Assists families with divorce, separation, and co-parenting transition via education on the importance of keeping children out of parental conflict and fostering a positive, nurturing relationship between both parents and children. 150 parents were served.

**Diversion Programs** can be accessed by parents or utilized as prevention and education to prevent further court involvement. Activities include:

- **The Teen Seminar Program** - A series of seminars on topics including *Shoplifting, Anger Management, Substance Abuse and Responsible Living*, are designed to inform youth of the consequences of their actions and to help reduce future court involvement.
- **Class Action** – A law-related education program offered by the Office of the Attorney General and taught by law enforcement officers to educate middle and high school students and their parents about Virginia's laws and the short and long-term consequences for violating such laws.

### **Current Grant Programs**

- **Virginia Department of Forestry** is a camping program that allows 50 youth to learn about the environment, experience camping and other outdoor activities, and provide clean up and trail maintenance to local city and state parks.
- **Chesapeake Bay Restoration** is a youth community service project that restores and maintains the Chesapeake Bay. 40 youth participated in this program.

During FY 2012, OYS served over nine hundred (900) youth, ages 8-22, by providing services that: (1) prevented them from entering detention or other means of incarceration; (2) helped them to remain in school throughout the school year; (3) and involved them in civic and community activities to enhance their positive and well-rounded maturation. Services provided represent a cost savings of over \$135,000 in youth "remedial" programming to the City. Persons served by all programs include youth ages, infant to 22, of all races, gender, and incomes. Though not demographic specific, the mission is to work with any youth in need of services.

### **Health Department**

The Chesapeake Health Department is dedicated to preventing illness, promoting healthy lifestyles and protecting the environment for all the citizens of Chesapeake. During PY 38, the Health Department offered a range of medical services, ranging from free to full-fee based on the service provided and the family's financial eligibility. These services included the following:

- The Communicable Disease Program focused on investigation, follow-up and prevention of contagious diseases that pose a risk to the community. During PY 38, 526 investigations took place.
- The Breast and Cervical Cancer Program provided 269 free mammograms and performed 98 Pap tests for eligible women over 50. Educational programs on breast and cervical cancer are available to clubs and organizations.
- The Caregiver's Support Group served adults who are caring for an adult family member or friend. A Public Health Nurse facilitator leads the support groups which are held at varying times throughout the month. Twenty three (23) groups with 318 attendees were convened during the past 12 months.
- The Child Safety Seat Program provided 350 car seats for Chesapeake residents who met financial and program criteria.
- Day Care Certification education was offered to day care staff on health screening. This class satisfies the requirements of the Department of Social Services. Five (5) certifications classes were convened with 78 persons in attendance.

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- The Department participated in 37 Community Based Activities i.e. health fairs, homeless events, etc.
- Nursing Home Pre-admission Screening evaluated 268 individuals for nursing home placement and completed 174 placements.
- 4,217 women and children participated in the Women, Infants, & Children program.
- The Maternal Infant Care Coordination program served 233 woman and children. 3,968 home visits were conducted.
- There were 2,773 visits to the Family Planning Clinic with 1,232 adults served.

2,768 Chesapeake residents received immunizations, 1,176 were treated for Tuberculosis and 1,544 received Sexually Transmitted Diseases Clinic services.

The Chesapeake Community Health Center, (formally the South Norfolk Health Center Adult Clinic) provided access to quality medical care for the chronically ill, medically indigent, uninsured residents of Chesapeake and referrals for specialty services and made medications available for treatment of chronic conditions. The site, located at 490 Liberty Street, is a collaborative effort with the City, the Health Department and Peninsula Institute for Community Health (PICH). During PY 38, PICH provided family medicine, OB/GYN services, health education, case management, pharmacy assistance and referral services.

### Police Department

Violent crime was down from 908 incidents in 2011 to 855 in 2012, which amounts to a -5.84% decrease. Property crime was down significantly from 7504 incidents in 2011 to 6386 in 2012; this amounted to a -14.90% decrease. The following information outlines a few of the initiatives undertaken to address community crime and safety issues during the past year:

- The First Precinct supported its **Crime Reduction Team** which is comprised of a Crime Reduction Officer and a Blight Reduction Officer. These officers work in partnership with Beat Patrol Officers and the community, to identify crime trends and quality of life issues within the First Precinct and other areas in the city.
- The Second Precinct participated in many crime suppression initiatives in specific neighborhoods throughout the year. The Second Precinct continued to use a **Special Response Team** to address crime trends and concerns received from area civic leagues and citizens. The community officer continued his duties of attending all area civic meetings as the primary point of contact for police concerns and quality of life issues.
- The Third Precinct worked with Economic Development and the business community in Cavalier Industrial Park (the Business Watch Program). It coordinated with thirty (30) neighborhoods to participate in **National Night Out 2012** (the most in Chesapeake Crime Prevention history). The precinct acquired three Digital Identification computer systems and implemented a process for child/senior identifications.

Third Precinct Staff successfully organized a community event at Geneva Square/Owens Village with over twenty department, state and private entities represented. Two officers have been designated as Crime Prevention officers and are responsible for attending Civic League meetings, tracking criminal offenses, and providing feedback to precinct officers about concerns from the community. Precinct staff has worked with detectives to develop information about suspected gang members and have directed efforts to monitor areas where gang activity is suspected.

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- The Fourth Precinct focused on intensifying patrols in problem areas. With the creation of the Community Resource Officer, they have been able to work closer with the Civic Leagues, Community Leaders and Faith Based Organizations focusing on improving the quality life within the Fourth Precinct. Precinct officers have been resourceful with creating more innovative patrol strategies and conducting intensified patrols in problem neighborhoods and other identified problem locations. A police monitoring system continues in high crime areas using bike and foot patrols particularly during the Christmas shopping season. Crime analysis tools and practices are being utilized to direct resources to address identified crime trends with proactive policing efforts. In addition, officers have focused on traffic and criminal activity hot spots in their Beats during unassigned time and have also participated in several warrant roundups and traffic operations during PY 38. Officers also continue to address high accident locations through enforcement and visibility measures to reduce accidents.
- The Fifth Precinct introduced a **School Safety Initiative** that ran from January 2, 2013 through the end of the school year, with officers conducting foot patrols at schools in the Greenbrier area during which they collaborate with school principals, resource officers and other personnel. This is an ongoing initiative. The Fifth Precinct has established a 30-day warrant service initiative with two precinct officers to serve outstanding warrants in Greenbrier in order to reduce the number of wanted subjects in the area. This initiative has already proven to be successful with reducing the number of wanted persons in the precinct area.

Fifth Precinct personnel are attending monthly events with the **Community Outreach Autism Program** at the Orb Family Fun Center on Tintern St. Officers interact with the children and their mentors to establish trust between the police and children on the Autism spectrum.

The Fifth Precinct has expanded the duties of their Community Contact Officer, who is the liaison with the community and civic leagues. The Fifth Precinct has expanded the delivery of their **Senior Citizens' Safety Program**, which focuses on giving safety tips and materials to seniors in need of assistance.

The Fifth Precinct is also partnering with the United States Secret Service to better serve businesses to address problems involving counterfeiting. Secret Service Agents are participating in Ride-A-Longs with our officers in an effort to share valuable detection and enforcement information.

- **The Traffic Enforcement Unit** conducted: One (1) sobriety check point, twenty five (25) DUI saturation patrols, twenty nine (29) saturation speed enforcement operations and seven (7) educational traffic safety briefings.
- **The Crime Prevention Unit** participated in nine (9) Neighborhood Watch presentations, six (6) "I-dent-a-kid" events, twelve (12) Child Safety presentations, seventeen (17) Adult Safety presentations, , seven (7) Home Security Surveys, eight (8) Business Security Surveys, two (2) Business Watch presentations, thirty two (32) Community events attended, five (5) McGruff presentations, nine (9) Headquarters tours, nine (9) Career Fair presentations, twenty-two (24) Hampton Roads and Chesapeake Crime Prevention Council meetings, twelve (12) Retail alliance meetings and coordinated the annual National Night Out involving seventeen (17) Neighborhoods.

- **The Criminal Investigations Section (CIS)** continued to network with Patrol Operations Bureau personnel to exchange information on crime trends, suspects and persons of interest and participated in specific operations targeting criminal activities. CIS personnel have conducted numerous presentations to community and business groups on various investigative areas of concern (i.e., computer security, identity theft, employee response to bank robberies, crime prevention techniques). The CIS has provided investigative methods and procedures training to six (6) officers as part of an ongoing, month long training program available to Operations Bureau officers. The newly formed Internet Crimes Against Children task force has made eleven (11) arrests resulting in sixty nine (69) charges for child pornography during the past year.
- **Vice & Narcotics Section** personnel continue to network with Patrol Operations Bureau personnel to combat drug and criminal elements. Personnel attend monthly roll calls to exchange information and gather intelligence to address specific problem areas. Personnel have conducted a number of presentations with the general public and schools on the various topics of narcotics. Vice & Narcotics personnel have conducted a number of interdiction assignments during the year addressing drug and vice violations at the various hotel/motel establishments within our city. These assignments have also focused on highway narcotic trafficking. The statistical output, (arrests), by the section has increased by 11% from last year. This is attributed to the professionalism and dedication of each member of this section. Vice & Narcotics personnel made five hundred eighty seven (587) arrests and seized \$110,418 dollars during this reporting period.
- **Forensic Unit** personnel input and process latent prints to coordinate information with detectives/officers to facilitate suspect identification. In addition, sworn and civilian personnel collect and process evidence from crime scenes, coordinate the transport of evidence to the forensic laboratory and receive, track and maintain the chain of custody of evidence. Their efforts have contributed to the improved efficiency and effectiveness of investigations.
- **The Canine Enforcement Unit** continues to conduct narcotic searches in high schools and middle schools. The Canine Unit provides assistance to the SWAT maritime ship boarding operations. They also supplement officers conducting narcotic interdiction along the streets and highways of the City.
- **The Warrant Unit and Sheriff's Office Fugitive Squad** conducted regular warrant operations in each precinct and in surrounding jurisdictions. The Unit works with local, state, and federal agencies to locate and arrest wanted persons.
- **The Selective Enforcement Unit (SEU)** solicits information from precincts to determine top problem areas in order to address high crime/incident locations. SEU also works with the Vice and Narcotics Section to provide additional personnel for certain narcotics investigations. The SEU conducted two drug intervention operations. SEU teamed up with Virginia State Police to conduct a Joint Public Safety State Agency Operation addressing high crime areas. The Selective Enforcement Unit (SEU) also distributed brochures in high crime, high incident neighborhoods just prior to New Year's Eve to educate the public about the dangers of discharging firearms in the air to celebrate. The SEU continued to assist the Patrol Operations Bureau in targeting high crime/incident neighborhoods in an effort to improve the quality of life for those citizens.

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- The Department participates in a **Crisis Intervention Training Program** designed to educate officers on appropriate methods to deal with mentally challenged citizens in which alternatives to arrest are stressed.

Table 5.  
Crime Data Comparison  
Part I Offenses

CRIMES	FY 11-12	FY 12-13	% OF CHANGE
Homicide	12	13	8.33%
Rape	55	48	-12.73%
Robbery	252	205	-18.65%
Aggravated Assaults	589	589	0.00%
Burglary	1272	1004	-21.07%
Larceny	5888	5107	-13.26%
Auto Theft	344	275	-20.06%
TOTALS	8412	7241	-13.92%

### Public Works Department

The Public Works Department worked closely with citizens to quickly and effectively respond to their *infrastructure* issues. The Streets and Highways Division and the Stormwater Division completed numerous work orders in South Norfolk to maintain the aging infrastructure. The Department continues to meet monthly with the South Norfolk Community Association to report on the status of these actions.

A major effort by Public Works for the revitalization of South Norfolk is the completion of the Streetscape Project along Poindexter Street from Bainbridge Blvd to Liberty Street. Phase 1 was completed several years ago. Phase 2 of the Streetscape Project was completed July 2012. Phase 3 and 4 of the Streetscape Project was completed December 2012.

Another significant effort was the improvement of drainage along Freeman Avenue in the Money Point area using City and CDBG Funds. The initial work was successfully completed in June 2009. The second phase was completed in November 2011. A major drainage project near the intersection of Campostella Road and Wake Avenue was completed in December 2011. The American Recovery and Reinvestment Act (ARRA) funded a "*street resurfacing project*" which resurfaced Liberty Street from Obendorffer St to Atlantic Ave and portions of Old Atlantic Ave. The following table is an update of the Capital Projects in the CDBG Areas.

Table 6. Status of Public Works Capital Projects

Census Tract	Project Name	Project Description	Budget	Funding Source	Completion Date	# of Homes Benefited
201.03	Border Rd Phase II	Drainage Improvements - Redirect additional portions of drainage area to Phase I outfall. Design work has started.	\$1,200,000	CIB	Dec 2013	
203.00	Poindexter Streetscape Improvements	Construct streetscape improvements on Poindexter St. from Bainbridge Blvd. to Liberty St. Phase I from Bainbridge to Stewart St. was completed December 2008. The Poindexter St Stormwater Outfall Improvements were completed in June 2009. Phase 2 is in construction will be completed in December 2011. Streetscape Phases 3 is scheduled to start in June 2011.	\$7,120,000	TEA-21, CIB	Complete	83
	West Munden Outfall	Replace the existing drainage pipe from and including Norfolk Southern Railroad Crossing	\$1,066,000	CIB	Complete	

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	Improvement Phase I	to the outfall.				
205.01	Money Point Drainage Improvements	Phase I drainage improvements include a combination of approximately 2,000 linear feet of surface and pipe improvements on Freeman Ave. from Buell St to the railroad crossing near Republic Rd. were completed in June 2009. Phase 2 improvements continue the Phase 1 work to Buell St and were completed in December 2011.	\$1,055,667	VHCD	Complete	28
205.01	Halifax St Drainage Improvements	The project includes the removal of existing pipe system and the installation of a larger pipe system to handle the stormwater runoff from several areas within Chesapeake and City of Norfolk. Design is complete.	\$2,000,000	CIB	August 2013	20
	Yadkin Road Area Drainage Improvement Phase I	Replace existing culvert under Southern Railroad near Yadkin Road, add a detention pond/BMP and improve outfall. Construction is underway with mobilization and clearing.	\$1,150,000	CIB	Complete	
207.00	Campostella Road/Wake Avenue Drainage Improvements	Provide large culvert under Campostella Rd at Wake Ave.	\$900,000	CIB	Complete	200
208.04	Elbow Rd Flashing Beacons	Install flashing beacons on several dangerous curves on Elbow Road.	\$103,573	VDOT HSEP Grant	Dec 2013	Area Benefit
208.04	Elbow Rd Curve Realignment	Provide 12' wide lanes, 3' paved shoulders, 5' wide earthen shoulders, relocate roadside ditches, mitigate assumed wetlands with individual permit.	\$1,583,888	CIB	June 2013	Area Benefit
	GW Highway Widening	Widened road to four lanes and upgraded traffic signals along GWH at Cedar/Mill Creek and Shell/Galberry.	\$3,600,000	CIB	Complete	
215.02	Gum Road Multi-use Path	Construct multi-use path from Portsmouth Blvd. north to Deerfield Cres. The design is complete. Phase 2 property design is underway.	\$650,000	TEA-21	Phase 2 December 2013	268
214.01	Yadkin Road Phase II Drainage	Improve drainage system along Yadkin Road	\$1,200,000	CT?B	Dec. 2013	
205	Chesapeake Drive	Replace & upgrade ex. storm system	\$880,000	CIB	Jan 2014	
205	Portlock Area	Replace & upgrade ex. storm system	\$800,000	CIB	June 2014	
215.01	Holly Cove Area	Replace & upgrade ex. storm system	\$500,000	CIB	May 2014	
214.04	Lamberts Trail Area Drainage Improvements	Replace & upgrade ex. storm system	\$2,100,000	CIB	Dec 2014	
213.01	Sunray Outfill Upgrade	Replace & upgrade ex. storm system	\$900,000	CIB	June 2014	
213.01	Colony Manor Outfill	Replace & upgrade ex. storm system	\$415,000	CIB	Dec 2014	
203	D Street Drainage Improvements	Replace & upgrade ex. storm system	\$370,000	CIB	Nov 2014	

### Planning Department

The Planning Department's 2012 goals and accomplishments follow:

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**Goal:** Develop, monitor, and update strategic plans pertaining to the physical form and economic development of the City. *The Planning Department was engaged in a variety of activities related to this goal as indicated below.*

**Actions:**

- Prepare or amend the Comprehensive Plan, special studies, plans and policies as required by the state code, Chesapeake City Council or federal law. *The Forward Chesapeake 2026 Comprehensive Plan was adopted by the Chesapeake City Council on March 9, 2005. The Plan includes the main policy document as well as the 2026 Land Use Plan and the 2050 Master Transportation Plan. Planning staff continued to maintain, interpret and update the plan as needed in the past year. Staff also conducted a series of community forums and feedback groups as part of its efforts to update to the Plan, which will incorporate the latest land use initiatives and expand the planning horizon to the year 2035.*
- Implement related plans and policies. *Proffer Policy; the Great Bridge Village Design Guidelines Plan; South Norfolk Historic District Architectural Guidelines Plan; the South Military Highway Corridor Study; Western Branch Land Use Study; Portsmouth Boulevard Commercial Corridor Study; Dominion Boulevard Corridor Study/Strategic Economic Opportunities Plan; Rural/Open Space Preservation Plan; encroachment prevention partnership with U.S. Navy; regional high speed and light rail initiatives; development review process streamlining initiative; fiscal impact analysis model; and economic impact analysis initiative. The Planning Department acted as either the coordinator or a key stakeholder and staff liaison to all of the strategic initiatives identified above.*

**Goal:** Provide technical expertise and good planning practices in the application of city, state, and federal codes to the development review process. *Planning Department staff used their knowledge, skills, and abilities in the past year in a variety of ways to fulfill their responsibilities for administering the comprehensive planning and development review processes. Each development application received in the past year was subjected to intense and thorough review, incorporating applicable city, state and federal codes, as well as recognized and accepted planning principles for design, aesthetics, infrastructure, landscaping, adequate density and setbacks, and overall health and safety. Proposed land uses and future development scenarios were reviewed in light of the Comprehensive Plan and Land Use Policy to ensure proper timing and compatibility of development, as well as the promotion of economic opportunity and quality of life.*

**Actions:**

- Review development applications and proposals/application of policies, codes, and ordinances. *During the past year, the Planning Department processed over 122 development-related items for consideration by the Planning Commission, including various applications for rezonings, use permits, street closures, special exceptions, Planned Unit Development (PUD) modifications, preliminary subdivision plans, subdivision variances, preliminary site plans, as well as Zoning Ordinance text amendments, and Comprehensive Plan amendments. All of these items were thoroughly staffed out and processed in a timely manner in accordance with the established guidelines for each type of application. Additionally, 240 Chesapeake Bay Preservation Area (CBPA) applications/signoffs were processed and 102 South Norfolk Historic District/Business Overlay District certificates of architectural appropriateness were issued.*
- Process development applications. *See above paragraph.*
- Develop and update development ordinances. *In the last year, there were 8 text amendments to the City's Zoning Ordinance. In addition, the various land development applications*

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*administered by the Planning Department were periodically updated, and land use/development information was updated on the Planning Department's web page.*

**Goal:** Coordinate information management functions and provide support to the Comprehensive and Current Planning Divisions, as well as special City Manager and City Council requests. *The re-organized Planning Management Support Division within the Planning Department provided critical support and information services in the past year.*

**Actions:**

- *Manage the Department's GIS services and products. The division continued to conduct GIS analysis and create maps as requested by the Planning Director, City Manager, and other departments. GIS training and maintenance of the map library were also provided.*
- *Provide development tracking services. Division staff monitored approved development projects and entered new residential units and other development into a database for creation of a display map.*
- *Assign addresses to new building permits. Division staff continued to assign addresses to new development per City guidelines and also completed a comprehensive addressing manual.*
- *Maintain the Planning Department's web page and content. The division was closely involved in the conversion of the City's web presence to a content management system, whereby each department is responsible for maintaining their own web content. The division also assisted in the kickoff activities for the City's new electronic permitting process.*
- *Create and manage various public hearing notification signs. The division continued to create public hearing notification signs for various development applications, as well as signs for special community meetings.*

**Goal:** Provide timely and accurate information. *The Planning Department continued to place a priority on timely and accurate customer service in the past year, through the development review process, as well as through the Planner on Duty Program, whereby a planner is assigned to staff the front desk and handle incoming telephone calls regarding planning issues. The PODs are required to provide a response to all inquiries within one working day of the request.*

**Actions:**

- *Provide planning related resources to the public. Planning Department staff participated in a wide variety of development-related meetings on a weekly basis, including community meetings for the Comprehensive Plan and other studies, pre-application meetings with landowners/developers/agents, development policy meetings with the Tidewater Builders Association and Chamber of Commerce, and regular briefings to the City Manager's Office, Planning Commissioners, and City Council Members. The Planning Department continued to enhance its web page and social networking presence last year, provided expanded performance information in the Department's section of the City of Chesapeake Annual Operating Budget, and solicited citizen/stakeholder feedback for the 2035 Comprehensive Plan update. The Planning Department has an established Planner on Duty Program, whereby a planner is assigned to staff the front desk and handle incoming telephone calls regarding planning issues. The PODs are required to provide a response to all inquiries within one working day of the request. In the past year, a very high percentage of POD inquiries were handled in the same working day, with the remainder being handled within one working day.*
- *Manage planning related information. The Planning Department had a high degree of compliance with established time schedules in the past year. Continuances or delays with*

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*regard to development-related applications generally resulted from changed conditions or additional information requirements generated by the applications, such as Phase I Environmental Assessments.*

**Goal:** Represent and protect the City's interests in regional, state, and federal initiatives as necessary. *The Planning Department continued to advocate for responsible and sustainable legislation and legal initiatives as it relates to land use and development.*

**Actions:**

- Monitor changes in state and federal legislation and respond accordingly. *Planning Department staff continued to work closely with the City Attorney's Office and the City Manager's Office on planning issues of concern at all levels of government. Staff provided input and feedback on various legislative proposals put forth at the General Assembly, such as legislation relating to the collection of cash proffers. Staff also attended various conferences and seminars, such as the annual national American Planning Association Conference and local chapter workshops, to learn about and/or comment on current planning /land use matters.*

**Goal:** Provide staff support and assistance to City Council appointed boards, commissions, and committees.

**Actions:**

- Support the Planning Commission, Historic Preservation Commission, Board of Historical Architectural Review, Bikeways and Trails Committee, and the Chesapeake Bay/Wetlands Board. *Planning Department staff attended numerous meetings in the past year in support of relevant land use and development matters. The Department has two divisions, Current and Long-Range Planning. Current Planning staff provides primary support to the Planning Commission for its monthly meetings, including preparation of staff reports and other meeting items. The Long-Range (or Comprehensive) Planning staff provides primary staff support to special boards and committees on a monthly basis.*
- Support other state and regional efforts. *Planning staff continued to participate in a variety of regional and state standing or special boards and committees, such as HRTPO Transportation Technical Advisory Committee, State Purchase of Development Rights Managers' Group, HRPDC Joint Environmental Committees, and Hampton Roads Housing Consortium.*

**Goal:** Promote the orderly development of the City to improve the health, safety, convenience and welfare of its citizens through planning for the future development of the City's transportation systems, community facilities, agricultural and forest land preservation, economic and efficient use of public funds, and land use. *The Planning Department continued to utilize best planning practices through development and implementation of long-range land use policies, as well as review of current development applications to ensure that City standards are being met.*

**Actions:**

- Update the City's Comprehensive Plan. *Planning staff continued to undertake an update to the Forward Chesapeake 2026 Comprehensive Plan. The new plan will be called the Moving Forward Chesapeake 2035 Comprehensive Plan Update. Based on previous visioning and input sessions with the public, staff developed a public review draft of the plan, which emphasized economic development and vitality.*
- Provide recommendations to the Planning Commission, City Council, and City management on land development decisions affecting zoning, the environment and transportation. *As*

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*noted above, Planning staff processed over 122 development-related items last year. Staff reviewed all aspects of the projects to ensure that they would meet the City's development standards for orderly, efficient land use and positive fiscal impacts.*

**Goal:** To maximize the return on investment of City open space funding by pursuing creative partnerships and leveraging outside funds in support of the program purpose of providing multiple community benefits through the purchase of development rights from willing sellers. *The Planning Department continued to seek opportunities to protect open space and working farmlands in an effort to preserve the City's agricultural and natural heritage.*

**Actions:**

- Administer the Chesapeake Open Space & Agricultural Preservation (OSAP) Program. *Planning staff conducted the 4th round of the OSAP Purchase of Development Rights (PDR) Initiative. Thirty applications were submitted. Local funding for this program is leveraged with matching state funds from the Virginia Department of Agriculture & Consumer Services.*
- Continue partnering with the U.S. Navy under the Readiness & Environmental Protection Initiative (REPI). *City staff continued working with Navy staff to identify properties of interest near Naval Auxiliary Land Field Fentress and Naval Support Activity Northwest Annex for acquisition to help prevent development encroachment near these bases.*

### **Monitoring**

The City has made every effort to comply with CDBG, HOME, and Consolidated Plan regulations and to work cooperatively with all contractors and subrecipients in the use of federal funds within reasonable time constraints. Monitoring is an on-going process with technical assistance available throughout the implementation and completion of all activities. All funded activities were monitored via desk surveys, telephone conversations, emails, onsite visits, analysis of quarterly reports, processing and tracking of drawdown reimbursement requests, and audits, etc. by BOCP and City Finance Department staff throughout PY 38. Additionally, on-site visits allowed an inspection of facilities to determine if the project satisfied program requirements. There was only one finding which was promptly corrected. The BOCP will continue to provide timely assistance to subrecipients, monitor for timeliness/progress of activities/accomplishments in IDIS and monitor program income received quarterly.

Under the CDBG and HOME programs, each project, as applicable, undergoes client verification, property eligibility, inspection and approval before any draws are approved. In addition, the City conducts closeout procedures upon the completion of each activity. This closeout undertaking involved the reconciliation of expenses with loan and grant amounts, reporting completion data in HUD's Integrated Disbursement and Information System (IDIS) and conducting case file review for compliance with federal, state and local requirements.

Programmatic monitoring activities focused primarily on two aspects for the CDBG program, which include program progress and program outcomes. The City required all CDBG and HOME request for proposals to include outcomes based measurement. Other areas reviewed include:

- National objective compliance and record keeping
- General organization of files
- Financial and general grant management
- Environmental compliance

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- Public participation and complaint procedures
- Labor standards compliance documentation
- Civil-rights, benefits to minority persons
- Construction contracts and
- Property acquisition/relocation or displacement

Financial monitoring focused on the following areas:

- Does the subrecipient have an accounting system with the capacity to maintain all records and documentation as required under the CDBG program?
- Has the subrecipient established a system for internal controls to eliminate potential fraud and abuse?
- Does the subrecipient have adequate sources of documentation?
- Are there findings under any Federal, state or independent audits and how were the findings resolved?

### **HOME Program Compliance Monitoring**

As the City's HOME program subrecipient, CRHA is responsible for monitoring HOME Program requirements from the convening of the project through the affordability period. While the property is under development, staff oversight ensures compliance with activity and expenditure eligibility, environmental review regulations, labor protection, and affirmative marketing practices for developed units. Completed projects are monitored to verify compliance with the affordability period as well as for rent, occupancy, and property standards through deed restrictions as set forth in CRHA's *revised draft* Resale and Recapture provisions – see Appendix A. Depending upon the amount of HOME funds invested in the activity, the affordability period ranges from five (5) years to fifteen (15) years (*see Tables 7 & 8*).

All HOME-funded activities that serve homeowners or assist with homeownership must meet HOME program affordability requirements through deed restrictions as set forth in CRHA's Resale and Recapture provisions. Based on the amount of HOME funds invested in the activity, the affordability period ranges from five (5) years to fifteen (15) years (*see affordability restriction table below*). To monitor the affordability period, homeowners are required to certify annually that the HOME-assisted property remains their primary residence. Certifications are mailed via certified mail to assisted homeowners with a request to return executed certifications to CRHA. Annual certifications begin one (1) year after closing the property.

If a project creates affordable rental units, staff ensures that lease, income eligibility and tenancy requirements are met at initial lease up and throughout the affordability period. Rental projects require biennial on-site monitoring periodically depending on the amount of HOME investment. On-site monitoring involves an inspection of the rental property for compliance with housing standards as well as a file review to determine on-going compliance with affordability requirements including tenant selection procedures, rent and occupancy requirements, lease requirements, and affirmative marketing practices by CRHA staff. In accordance with CRHA's Community Housing and Development Organization Standards of Operating Procedures, CRHA disseminated HUD's 2012 income and rent limits along with the current Allowances For Tenant-Furnished Utilities and Other Services to the Sanderling (affordability period ends 2026) and the Our House Families Reaching Up Program (affordability period ends 2014). Annual Project Compliance Reports submitted by these programs are in CRHA's 2012 CHDO monitoring file. Onsite monitoring visits will take place in 2014.

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The 2012 HOME Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) HUD Report Form 40107 can be found under Part III HOME Reports.

**Table 7. Affordability Periods for Owner-Occupied Units**

HOME Investment Per Unit	Length of the Affordability Period
Less than \$15,000	5 years
\$15,000 - \$40,000	10 years
More than \$40,000	15 years

**Table 8. Affordability Periods for Rental Units**

HOME Investment Per Unit	Length of the Affordability Period
For rehabilitation or acquisition of existing housing: Under \$15,000	5 years
For rehabilitation or acquisition of existing housing: \$15,000 to \$40,000	10 years
For rehabilitation or acquisition of existing housing: More than \$40,000 OR Rehabilitation involving refinancing	15 years
New construction or acquisition of newly constructed housing	20 years

### ***Self Evaluation***

The following section describes the progress and current status of the projects and activities outlined in the 2012 Annual Action Plan.

#### **STRATEGIC GOAL 1.**

***Objective: Improve the quality of life in distressed communities***

##### **CAMPOSTELLA SQUARE RENEWAL PROJECT:**

**Activity Description:** Funding from the previous program year was used to maintain the undeveloped sites.

**Accomplishments/Status:** Funds were used to monitor and maintain the undeveloped parcels.

##### **SOUTH NORFOLK REVITALIZATION:**

**Activity Description:** Funding was designated to continue the City's South Norfolk revitalization plan through acquisitions and affordable housing development

**Accomplishment/Status:** Funding was used to maintain vacant properties acquired and designated for reconstruction of an affordable housing.

#### **STRATEGIC GOAL 2.**

***Eliminate conditions detrimental to public welfare, health, & safety***

##### **CODE ENFORCEMENT:**

**Activity Description:** Funds were used to provide environmental code enforcement in CDBG target areas to eliminate threats to public safety and health.

**Accomplishments/Status:** Two (2) full time and one (1) part-time environmental community development staff inspected CDBG targeted areas for weed and debris control, environmental code, zoning and rental ordinance violations, property maintenance codes, and graffiti removal. The number of new cases cited this year was 1,807. The number of households served during this reporting period was 6,126. The number of cases closed/cleared was 1,629. Three hundred and forty one (341) property maintenance violations addressed; one hundred five (105) properties were cleared of debris; two (2) instance of graffiti, four hundred and nine (409) cases of overgrown grass/weeds; one hundred and ninety seven (197) structures were repaired; two hundred ninety eight (298) zoning violations; fifty (50) cases of inoperable vehicles; thirty-three (33) red-tags, one hundred eighty nine (189) rentals, five (5) board-ups/demolitions and other

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various types of code violations corrected. The entire community continues to benefit from this program.

### **CHILDREN'S HARBOR – PUBLIC IMPROVEMENTS:**

**Activity Description:** Funds were used for facility improvements recommended in the 2011 Facility Needs Assessment.

**Accomplishments/Status:** Improvements completed include ADA compliant classroom and bathroom sinks; licensure required roll around ADA sink; classroom windows; boiler room controls; walk-in freezer; exterior stucco repair and painting; exterior ADA compliant ramp; fencing; kitchen ceiling venting; enclosed dumpster area, striped parking lot automatic door openers, magnetic locks, and the electrical wiring/conduit required.

### **SMOKE DETECTOR PROGRAM:**

**Activity Description:** The goal was to provide dual action smoke detectors/CO detectors hearing impaired detectors and replacement batteries; conduct courtesy smoke detector residential checks; and distribute fire safety, fire hazards, and fire evacuation education materials to residences occupied by low-income and elderly residents.

**Accomplishments/Status:** The Department installed smoke/CO alarms in fifty eight (58) homes, serving 122 persons. Of the 122 persons served, fifty one (51) were Black/African American and seventy one (71) were Caucasian. Out of these households, seventeen (17) were special needs/disabled and thirty-four (34) were elderly citizens. Twenty-seven (27) households were extremely low (0-30%); nineteen (19) households were very low (31-50%); and twelve (12) households were low to moderate (61-80%). Thirty-three (33) households were owned by single female heads-of-household.

### **SOUTH NORFOLK COMMUNITY CENTER RENOVATIONS:**

**Activity Description:** Proposed South Norfolk Community Center renovations included installation of outdoor security cameras and lights in front of the building; replacement of the main entrance; interior painting; lighting improvements; rest room, meeting room, game room and fitness room renovations; upgraded cabinets and countertops; and plumbing enhancements.

**Accomplishments/Status:** Under Project 1- Club Room Improvements, a proposed contract for club room renovations has been submitted, equipment is being secured, and preliminary molding work has been completed. This project is scheduled to be completed by September 2013. Under Project 2 – Front Door/Window Replacement, a proposal has been received and color codes requested. This project will begin September 2013. Under Project 3 – Restrooms, a restroom study of options to upgrade the ADA and building code compliant restrooms is complete. The conceptual design has been approved and construction is projected to start during the second quarter (October - December 2013).

### **HOLLY COVE PUBLIC IMPROVEMENTS**

**Activity Description:** Installation of four light polls to support safety and help reduce crime.

**Accomplishments/Status:** During PY 38, one of the four projected lights has been installed. This project has been delayed due to issues with underground utilities in the vicinity of the three remaining lights.

### **STRATEGIC GOAL 3.**

*Preserve housing stock occupied by very low, low, and low to moderate income residents*

### **RESIDENTIAL REHABILITATION:**

**Activity Description:** Funds were used to provide facade improvement grants, emergency home repair grants and deferred loans to qualified homeowners cited for City housing code violations

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and for qualified homes failing to meet minimum housing quality standards. The goal was to serve nineteen (19) households during this program year.

**Accomplishments/Status:** Twenty one (21) eligible homeowners received assistance during this program year. Nine (9) households were extremely low income (0-30 AMFI); nine (9) households were very low-income (31-50% AMFI); three (3) were low-moderate income (51-80% AMFI); nineteen (19) were female heads of household; six (6) were Caucasian; fifteen (15) were African American; (10) were disabled; and twelve (12) were elderly. Activities were carried out in census tracts 200.02, 201, 202, 202.02, 203, 204, 207, 208.08, 209.01, 209.03, 209.04, 213.01, 214.03, 214.04, and 215.01.

### HOMEOWNER REHABILITATION ASSISTANCE:

**Activity Description:** This program assisted qualified homeowners with deferred and Local Low Interest Rate loans to make residential structure improvements necessary to correct violations of applicable housing codes and standards and make the home safer. The PY 38 goal was to provide loans to seven (7) eligible homeowners for home rehabilitation.

**Accomplishments/Status:** During this report year over ninety (90) letters were sent out to homeowners on the waiting list. Less than half of the homes from the existing Rehabilitation Waiting list submitting requested financial documents and the majority of those homeowners had credit issues that prevented the loan process from continuing. Six (6) homeowners received loans and three (3) rehabilitation projects were completed during PY 38. One (1) homeowner was very low income (31-50% AMFI) and two (2) were low income (51-80% AMFI); one (1) homeowner was a female head of household; one (1) was a male head of household; one (1) was a two parent household; one (1) homeowner was disabled; and none were elderly.

### HEART OF COMPASSION/SERVE THE CITY

**Activity Description:** Serve the City teams used CDBG funds leveraged by donations and volunteer man hours to rehab 30 eligible homes.

**Accomplishments/Status:** 158 volunteers contributed 3,549 hours to rehab 22 homes. Nineteen (19) homeowners were African American, six (6) were 0-30% AMFI, eleven (11) were 31-50% AMFI, and five (5) were 51-80% AMFI,

### **STRATEGIC GOAL 4.**

*To reduce homelessness*

#### OUR HOUSE FAMILY SHELTER

**Activity Description:** Funds covered personnel costs required to operate the Our House Family Shelter (OHFS), which provides shelter/stabilization programming for homeless families.

**Accomplishment/Status:** During PY 38, OHF served 145 persons, which equaled thirty-eight (38) adults and 107 children. Thirty-six (36) of the households residing at the shelter were extremely low income (0-30% AMFI). Of the individuals served, 142 were African American and three (3) Caucasian. Of the 38 families served, 11 families moved to permanent housing and eleven (11) moved to transitional housing.

### TENANT BASED RENTAL ASSISTANCE – CHESAPEAKE FAMILIES HOMELESS INITIATIVE:

**Activity Description:** Funding under this program was used to provide rental assistance to families at risk to becoming homeless. The goal was to serve seven (7) households during this reporting period.

**Accomplishments/Status:** Eight (8) families received rental assistance during this program year. All were African American female-headed households with incomes at 0-30% of AMFI.

**CHESAPEAKE HOMELESS RESPONSE PROGRAM:**

**Activity Description:** The goal was to provide homeless prevention and rapid re-housing case management services to twenty (20) families and rapidly re-house seven (7) families.

**Accomplishment/Status:** Thirty nine (39) households were rapidly re-housed (less than 30 days) during PY 38, one (1) family was housed after 35 days of case management intervention and forty (40) Households received active case management.

**STRATEGIC GOAL 5.**

*To provide health care and youth development assistance to very low/low income residents*

**CHILDREN'S HARBOR CHESAPEAKE (CHC) INFANTS AND TODDLERS PROGRAM:**

**Activity Description:** Funds were used for personnel, supplies/materials and other services/charges necessary to implement the year-round Broadlawn Infant/Toddler Program designed to meet the early childhood development needs of children and their families. Grant funds and additional supplies were provided from REACH, Chesapeake Public Libraries, the United Way, and My Books. This barrier continues to have an impact on fulfilling the strategies and the overall mission of the program as costs increase each year. It remains difficult to offer this level of services to the participants.

**Accomplishments/Status:** A total of six (6) infants/toddlers were served and seventeen (17) family members received early childhood development support services. Developmental progress is documented by the individual Denver scores. All six (6) of the children were African American, while one (2) of those six was classified as African American/Hispanic. Four (4) of the six (6) were extremely low income (0-30% AMFI) homes and two (2) were very low income (31-50% AMFI) homes. All were families were female heads of household.

*Youth component* - developmental areas that are deficient were targeted for improvement. A total of six (6) children participated in the Broadlawn Infant/Toddler Program, for 530 days and 5,565 hours *Parental Training* component – Each year special activities are planned for families participating in the Broadlawn program. This year CHC offered two parenting classes, one on positive discipline and another one on brain development before age five. CHC also offered two Broadlawn parent meetings to give families a chance to come together to share and discuss any challenges or successes they were experiencing in their lives.

The RIF (Reading is Fundamental) program has continued and Children's Harbor has continued to provide free books to every child in the program three times this year. We were also able to secure volunteers from The United Way and BB&T to come in twice a month to read stories to the children.

The past year has been very successful with each child meeting or exceeding the developmental expectations for their age group. Every child in the program was provided age appropriate activities, nutritious meals, care, and support in a high quality, safe environment. Parents were secure in the knowledge that their children were well cared for and therefore were able to work daily knowing that their children were in an environment where quality was a top priority.

**STRATEGIC GOAL 6.**

*Develop affordable homeownership opportunities and provide homeownership acquisition assistance*

**HOMEOWNERSHIP DEVELOPMENT ASSISTANCE:**

**Activity Description:** This program provided downpayment and closing assistance to very low and low-income first time homebuyers to become homeowners. The number to be served was contingent upon the amount of unexpended funding available.

## **Chesapeake**

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**Accomplishments/Status:** With existing HOME funds, five (5) households during this reporting period received financial assistance under this program. The income level of one (1) household was (31-50% AMFI) and the remaining four (4) were low-income (51-80% AMFI); three (3) were single female heads of household; with two (2) male head of households; four (4) were African Americans; one (1) White, no disabled or elderly households. Households interested in first time homeownership opportunities have been referred to the Neighborhood Stabilization Program.

### **COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO):**

**Activity Description:** Fifteen (15%) of HOME funds are set aside for projects convened by certified CHDOs for nonprofit affordable housing development. The goal was completion of two (2) CHDO projects during PY 38.

**Accomplishments/Status:** During the program year, Chesapeake HOME Inc. (CHI), certified by the City, acquired, developed and transferred one (1) CHDO properties to a single African American female head of household with an income of 51-80% AMFI. Construction of a second was completed with the transfer to an eligible first time homebuyer scheduled for July 2012. A third property was acquired to be developed into an affordable single family residential unit during PY 39.

### **HABITAT FOR HUMANITY OF SHR:**

**Activity Description:** Funds were designated to acquire two affordable residential properties.

**Accomplishment/Status:** Two (2) properties have been acquired and two (2) homebuyer families have been identified, and qualified. One rehab completely finished. One is 98% complete. The first homebuyer finished sweat equity and training and is 99% through closing, and the second homebuyer is in training and sweat equity phase. Both homebuyers are 31-50% AMFI, female heads of household, and African American.

## **STRATEGIC GOAL 7.**

*To provide job training skills training that leads to employment*

### **TIDEWATER BUILDERS TRAINING ACADEMY**

**Activity Description:** This program provides marketable job skills, counseling, pre-employability training, life skills instruction, hands-on training, externships, industry-related credentials, job placement assistance, and follow-up services. Outcomes include obtaining marketable skills, industry-related credentials, training-related employment and home improvements for a low-income household as part of hands-on training.

**Accomplishments/Status:** During program year 38, six (6) Chesapeake residents were enrolled with five (5) completing the training program. The completion goal was 71%, as evidenced by the certificate of completion from the Home Builders Institute. One (1) student were 0-30% AMFI, one (1) was 31-50% AMFI, and four (4) were 51-60% AMFI. Students also received the Flagger certificate from the Department of Transportation and CFC certificate for refrigerant from the ESCO Institute. Four students (57%) were placed in training-related employment with an average starting wage of \$10.38. The job placement goal was five (5) students or 71%. The three individuals that were not placed were provided with opportunities, but they did not take advantage of them.

### ***Lead-based Paint***

The City of Chesapeake continued its efforts during this reporting period to evaluate and reduce lead-based paint hazards per 24 CFR Part 35 by employing prevention and remediation strategies. Lead based paint testing was performed on all pre-1978 residential properties assisted

## Chesapeake

with less than \$5,000 in CPD funding as part of CRHA's housing rehabilitation *Standard Operating Procedures*. Risk assessments, including lead based paint testing, were performed on all pre-1978 residential properties assisted with \$5,000 or more in CPD funding for rehabilitation activities. No lead was detected in the four (4) homes rehabbed during this program year. Of the seventeen (17) emergency home repair activities, lead was detected in (6); and of the four (4) façade improvement activities, lead was detected in the one (1).

In units where lead-based paint was found, lead-safe construction practices were used and clearance testing, as required by HUD, was performed and achieved after the rehabilitation process was complete to ensure a safe environment. CRHA also distributed educational materials to program applicants to educate each pre-1978 homeowner about the risks of lead-based paint, methods for reducing exposure and the availability of testing for lead blood levels.

All rehabilitation work carried out under the Smoke Detector Program was considered "de minimus" by HUD and is therefore exempt from compliance with lead-based paint regulations.

The Chesapeake Health Department provides free testing for blood-lead levels for children under eighteen (18) years old. All cases of elevated levels of lead in the blood are reported to the Virginia Department of Health for tracking. The Health Department also notifies the City Department of Neighborhood Services and CRHA (if the child resides in public housing). These agencies, in turn, work with the affected households to provide education, remediation of lead hazards and clearance testing.

## HOUSING

### *Housing Needs*

The City's prioritized housing needs during 2012 to be addressed through CDBG and HOME funded activities were:

1. The provision of housing assistance to extremely low (0-30% AMFI), very low (31-50% AMFI) and low-moderate income (51-80% AMFI) households, with emphasis on households with children under the age of 18 years and disabled person households.
2. Rehabilitating and making accessibility modifications to housing with extremely low (0-30% AMFI), very low (31-50% AMFI) and low-moderate-income (51-80% AMFI) homeowners, especially those who were elderly, families with children, and disabled persons.
3. The provision of homeownership development assistance to extremely low, low and moderate-income households.

In addition to CDBG and HOME funded activities, the City and its partners cultivated affordable housing opportunities through public housing, the Housing Choice Voucher Program, designated affordable housing, homeowner units developed with private funds, housing assistance for special needs populations (see the *Non-homeless Special Needs* section), and shelter services for homeless persons and formerly homeless persons during PY 38 (see the *Homeless* Section).

### *Specific Housing Objectives*

The City established two strategic goals to develop and preserve affordable rental and owner-occupied housing:

1. To upgrade existing housing stock by providing low interest and deferred loans and grants and technical assistance to low and moderate-income families.

## Chesapeake

- To focus on efforts to preserve and increase the low-income housing stock through activities benefitting low and very low-income, owner occupants of substandard dwellings and providing homeownership opportunities to qualified low-income first-time homebuyers.

To meet these goals, the City undertook the following activities: Residential Rehabilitation, Homeowner Residential Rehabilitation, Heart of Compassion, Community Housing Development Organization, Habitat for Humanity, Smoke Detector/Battery Replacement, *Homeownership Development Assistance and, South Norfolk Revitalization (previous years allocations used)*. The *General Questions* section provides activity descriptions; the number and types of households and the number of income-eligible persons served; and the geographic distribution of housing activities. The actual versus proposed accomplishments, plus the minority and income information for affordable housing activities are shown in the tables below.

**Table 9. CDBG/HOME Affordable Housing: Proposed Versus Actual Accomplishments**

Project Description	Funding Source	Proposed Accomplishments	Actual Accomplishments
CDBG Residential Rehabilitation - EHR	CDBG	19 households	21 households
Habitat for Humanity	CDBG	2 homes	1 <sup>st</sup> rehab complete/2 <sup>nd</sup> 98% complete
Heart of Compassion/Serve The City	CDBG	30	22 rehabs
Smoke Detector/Battery Replacement	CDBG	50 households	58 households
South Norfolk Revitalization*	CDBG	1 acquisition contingent upon funding available	0 acquisitions
<i>Total CDBG Households served</i>		102	102
Homeowner Rehabilitation Assistance (HRA)	HOME	7 households	3 households
Homeownership Development Assistance (HDA)	HOME	Was contingent upon funding available	5 households
Community Housing Development Organization	HOME	2 acquisitions/2 transfers	2 acquisitions/1 transfer
Tenant Based Rental Assistance	HOME	7 households	8 households
<i>Total HOME assisted units/households</i>		16	17
<i>Total CDBG HOME units or households assisted</i>		88	97

**Table 10. CDBG/HOME Affordable Housing: Types of Households Served**

Project Description	Funding Source	Households Served	# of Minority Households	0-30% AMFI	31-50% AMFI	51-80% AMFI
CDBG Residential Rehabilitation	CDBG	21	15	9	9	3
Smoke Detector/Battery Replacement	CDBG	58	51	27	19	12
Heart of Compassion/Serve the City	CDBG	22	19	6	11	5
South Norfolk Revitalization*	CDBG	0	0	0	0	0
Homeowner Rehabilitation Assistance (HRA)	HOME	3	2	0	1	2
Homeownership Development Assistance (HDA)	HOME	5	4	0	1	4
CHDO	HOME	1	1	0	0	1
Habitat for Humanity	CDBG	1	1	0	1	0
Tenant Based Rental Assistance	HOME	8	8	8	0	0
<b>Total</b>		<b>119</b>	<b>101</b>	<b>50</b>	<b>42</b>	<b>27</b>

\* Acquisition

### **Section 215 Affordable Housing**

The City of Chesapeake funded the following activities with from its annual HOME Program allocation: Homeowner Rehabilitation Assistance (HRA), Tenant Based Rental Assistance (TBRA), and Community Housing Development Organizations (CHDOs) (Set-Aside). These HOME-funded activities supported affordable units according to the Section 215 definition as described in 24 CFR 92.252 and 24 CFR 92.254. During the program year, three (3)

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homeowners received financial assistance to rehab their homes; five (5) first time homebuyers were provided direct financial assistance to purchase affordable homes using previous program year allocations; eight (8) homeless families received rental assistance, and one (1) CHDO developed single-family residential unit was transferred to a HOME program eligible homebuyer.

### **Worst Case Housing Needs**

This report demonstrates the City's efforts to address worst-case needs, i.e. cost-burdened renter households and persons living in seriously substandard housing, housing for persons at risk to becoming homeless and persons involuntarily displaced. The Residential Rehabilitation, Façade Improvement, and Homeowner Rehabilitation Assistance Program served those living in substandard housing by correcting housing code violations with special assistance provided to persons whose incomes were at or below 50% of the AMFI; the elderly; and disabled persons who experienced high rates of severe cost burdens (paying more than 50% of their income for housing expenses). Public housing and Housing Choice Vouchers were available to any person with an income below 80% of the AMFI with the majority of households served during PY 38 at or below 50% of AMFI. The Chesapeake Homeless Families Initiative served families at risk of being homeless by providing rental assistance and homeless prevention support.

### **The Homeless Solutions Grant (HSG)**

In partnership with For Kids and Our House Families, the City of Chesapeake was awarded \$150,000 from the Virginia Department of Housing and Community Development to provide emergency shelter and rapid re-housing for homeless families in Chesapeake. This funding assisted in transitioning from HPRP funding to rapid re-housing funds for those families needing permanent housing, housing location services, case management or other types of assistance in stabilizing their housing. Funding is anticipated for two years.

### **Neighborhood Stabilization Program (NSP) – *funded under Division B, Title III of the Housing and Economic Recovery Act (HERA) of 2009***

The City of Chesapeake, in partnership with Chesapeake Redevelopment and Housing Authority (CRHA), generated \$855,292 in NSP program income from the use of the initial \$1.5 million awarded by the Virginia Department of Housing and Community Development (DHCD) to acquire and develop foreclosed and abandoned/vacant residential properties located in neighborhoods severely impacted by the housing foreclosure crisis. South Norfolk and Western Branch were the initial NSP neighborhoods. Indian River – census tract 208.09, Greenbrier – census tract 209.06, and Deep Creek – census tracts 213.02 and 214.04 meet and/or exceed HUD foreclosure and abandonment risk score thresholds and have been added as NSP neighborhoods. It was projected that up to three additional abandoned/vacant residential properties be acquired, developed and transferred during PY 38. Two (2) properties were transferred to 1<sup>st</sup> time African American, low income (51-80 AMFI) female heads of household homebuyers during this program year. The total number completed NSP projects is now twelve (12).

### ***Public Housing Strategy***

CRHA owns, manages, and leases 467 units of public housing in five (5) communities in the City of Chesapeake. The rental communities help meet the need of households with extremely low-incomes for affordable housing. Public housing residents pay a minimum of \$50 per month and no more than 30% of their adjusted gross incomes for rent. Twenty-nine (29) public housing units are handicapped accessible. CRHA administered \$1,560,213 for this program during PY 38.

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CRHA promotes the transition of people with disabilities from institutionalization to their communities via the Public Housing, Housing Choice Voucher, and Mainstream programs. CRHA maintains handicapped accessible housing in several owned and managed properties. Public Housing has twenty-nine (29) handicapped accessible units. All first floor units at Chesapeake Crossing, a CRHA-managed property that provides mixed-income housing for senior citizens, are handicapped accessible. Oakdale Square offers eight (8) fully handicapped accessible units with roll-in showers, roll-up sinks, smoke detectors, and doorbells for persons with sensory disabilities. All units were designed for conversion to full accessibility if needed. CRHA also continues to support the Sanderling, developed with CHDO funding provided by CRHA, which offers twenty (20) units of totally handicapped accessible.

### **HOUSING CHOICE VOUCHER PROGRAM**

CRHA's Administrative Plan outlines eligibility and occupancy standards for the HCV Program. HCV housing is geographically located in the Bowers Hill, Western Branch, Pughsville, Deep Creek, South Norfolk, Indian River, Great Bridge, and Hickory communities. Three (3) types of housing choice vouchers are administered: the *Regular* voucher, the *Welfare To Work (WTW)* voucher, and the *Mainstream* voucher.

The *WTW* voucher requires participants to be either working or enrolled in a training or education program with the goal of employment. There is no training/education or employment requirement for the *Regular* voucher program. The *Mainstream* voucher targets disabled householders who meet eligibility requirements set forth by the Chesapeake Community Services Board and CRHA. All programs provide affordable housing opportunities to low-income citizens by providing a rental subsidy to qualified applicants.

Program participants must meet HUD income, family size and criminal background checks requirements. Also, in accordance with HUD requirements, CRHA targets 75% of housing choice vouchers to households with income that is 50% or less of the AMI. CRHA's Occupancy Department ensures applicants meet the HUD requirements prior to being issued a voucher. The HCV department ensures that participants comply with program regulations while they receive rental assistance.

The total number of vouchers currently administered by CRHA is 1,310. Thirty (30) vouchers are currently being administered at Heron's Landing. The HCV waiting list currently totals 2,228 Public housing and 2,492 HCV applicants. Approximately \$12,158,061 was administered for the HCV Program during PY 38. The HCV program was certified as a High Performer by the Section Eight Management Assessment Program (SEMAP) for the sixth (6<sup>th</sup>) consecutive year.

### **DESIGNATED AFFORDABLE HOUSING**

CRHA owns one hundred eighty-eight (188) units of affordable rental housing throughout the City with rents ranging from \$625 to \$990 per month. Chesapeake Crossings, managed by CRHA, offers 522 units of affordable housing for senior citizens (55 years and older) with incomes at/below 60% of the AMFI. Rents range from \$549 to \$805 per month. Eleven (11) units at Chesapeake Crossings are totally handicapped accessible allowing maneuverability for wheelchair usage. CRHA also manages Oakdale Square, a forty (40) unit rental property that serves households earning 50% or less of the AMFI. Rents range from \$425 to \$740 per month.

### **ASSET MANAGEMENT**

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CRHA operates under an Asset Management strategy with skilled property management and maintenance personnel in positions matching their expertise and experience. Procurement policies and financial reporting procedures ensure compliance while internal controls, software and general ledger systems track income and expenses on the property level. Project based budgets include proposed cost distribution and recovery plans for all cost centers and monthly performance reporting mandates. The Five (5) Year Capital Plan reflects the physical needs of each CRHA owned/management public housing property.

### **CAPITAL IMPROVEMENTS**

#### ***Schooner Cove Green Redevelopment - Capital Fund Recovery Competitive (CFRC) Grant***

The substantial rehabilitation of 24 apartments at Schooner Cove is complete. The project was designed to create an energy efficient, green community, i.e.; a high quality, healthy living environment; lower resident utility costs; connect residents to sidewalks and pathways to surrounding neighborhoods; protect the environment by conserving energy, water, materials and other resources; and advance healthy local and regional ecosystems. The project incorporated the guiding principles of Enterprise Community Green Communities criteria and is certified by EarthCraft of Virginia.

#### ***Broadlawn Park, Owens Village, and MacDonald Manor Housing Communities***

30-year warranty architectural shingles with 110+ miles per hour wind rating were installed.

#### ***Broadlawn Park Housing Community***

The five (5) year gas line and all repairs were completed & an automated meter reading system for the water, gas, and electric systems was installed.

### **RESIDENT SERVICES**

During the PY 38, CRHA's Resident Services Department continued to provide high quality support services to public housing residents and Housing Choice Voucher (HCV) program participants with public housing funding leveraged with HCV program funding and a ROSS grant from HUD. The goal was to provide residents with access to resources and information to enable them to become self-reliant, to improve community quality of life and economic vitality, and to assess development of families and individuals while promoting self-sufficiency. Resident Services staff provided case management, mentoring, youth & direct personal and economic improvement services and connected residents via referrals to other relevant community resources. Direct services were delivered from four (4) on-site facilities: Broadlawn, Peaceful Village, Owens Village, and MacDonald Manor Community Centers. On-site services allowed customers to establish relationships with CRHA staff and provided direct access to other services and equipment (fax machine, copier, telephone and computers).

The Empowerment Center located in the Peaceful Village public housing community assisted 18,616 customers during this report period with services such as food assistance; housing assistance; employment information; assistance for obtaining birth certificates, social security cards and credit reports; and access to fax and computer resources.

In order to develop and improve strategies to eliminate barriers to self-sufficiency and to identify and improve access to resources, the Resident Services Department maintained partnerships with community leaders and private and public agencies. Currently, CRHA partners over eighty (80) agencies. CRHA has collaborated with Virginia Tech-Virginia Cooperative Extension to offer public housing residents the opportunity to practice healthy eating program; *Eating Smart, Being Active Program*, an eight week program for research-based nutrition, food safety, and food

resource management education curriculum. The program focuses on simple messages related to food and nutrition and gives participants a chance to apply new information through interactive activities. Food sampling, small incentives and physical activity are included with each lesson.

### **EMPOWERMENT CONFERENCE**

Resident Services Department implemented CRHA's twelfth (12<sup>th</sup>) Annual Empowerment Conference at the Chesapeake Conference Center on May 8, 2013. This year's theme was "*Changing Self from Inside Out*" *With Every Heartbeat Is Life*. *With Every Heartbeat is Life* is a HUD sponsored program that has been implemented to help residents to improve their health and live longer. The Empowerment Conference introduced our residents to the program, which will be offered in each of our Public Housing Communities. The project will help residents learn how to keep their heart and their family's hearts healthy, find ways to increase their physical activity, eat in a heart healthy way, keep a healthy weight, and not smoke. They will also learn how to talk to their family, neighbors, and friends about heart disease and understand and connect to heart healthy practices through cultural activities. Following the panel presentation The Unit Coordinator/ Family and Consumer Sciences Extension Educator from Virginia Cooperative Extension presented the "Reality Store Simulation". The purpose was to help adults who are experiencing "barriers" to see beyond their current situations and learn how to move forward in life. Nineteen (19) exhibitor booths provided residents with materials covering everything from health issues, substance abuse, general education, higher education, family and youth counseling. One hundred eighty-seven (187) persons were in attendance (121 were residents).

### **FAMILY SELF-SUFFICIENCY PROGRAM (FSS)**

CRHA continues to administer its Family Self-Sufficiency (FSS) Program to propel participants towards self-reliance. The primary activities are case management (goal setting and tracking), mentoring, classes, and escrow accounts. The Program operates under the guidance of the Resident Services Department and the Program Coordinating Committee (PCC). All FSS participants who are employed may be eligible for an escrow account set up by CRHA's Finance Department. When a resident experiences a significant rent increase from earned income, a portion of the increased rent amount goes into the participant's escrow account. Participants may access escrow account funds for needs related to achieving self-sufficiency goals such as attending school, repairing a vehicle used for work transportation, and home ownership.

During this reporting period, Resident Services Department hosted six (6) financial/money management classes facilitated by Virginia Housing Development Authority (VHDA) for FSS clients. The bi-monthly classes teach participants the importance of financial planning, tracking and creating spending plans, avoiding setbacks, setting and achieving goals and making decisions for a secured life. Class participants learn the home buying process and what is expected of a homebuyer. The public housing residents currently have forty-nine (49) slots filled and HCV has one hundred twenty-eight (128) clients enrolled in the FSS Program.

The Homebuyer's Club a partnership between CRHA, VHDA and Catholic Charities provides a 15-month education and training program for public housing residents and HCV program participants to position themselves to qualify for, and to work toward homeownership. Eight (8) graduates successfully completed CRHA's third Homebuyer's Club. One (1) class participant has been-approved for homeownership financing and a veteran class participant is being referred to Habitat for Humanity for home ownership opportunities for disabled veterans. Four (4) HCV families have successfully moved to fair market housing.

## Chesapeake

Two (2) Homebuyer Club graduates are on the Neighborhood Stabilization Program (NSP) waiting list to be considered for the single family units to be acquired and rehabilitated under NSP. Due to the reduction in HOME funding, the Down Payment Assistance (DPA) program has not been funded for the last two (2) program years. When funds are made available, priority is still given to HCV and public housing residents interested in becoming homeowners. Currently three (3) HCV potential DPA applicants are being considered for this popular program. The table below describes participation PY 38 Resident Services activities.

*Table 11. Resident Services Activities*

Type of Activity	Participants
<b>ADULT ACTIVITIES</b>	
2013 Empowerment Conference Participants	187
Family Self Sufficiency Participants	178
VHDA Homebuyer Club	13
Job Skill Training Program	20
Adult Continuing Education	7
Eat Smart, Being Active	10
Guiding Good Choices	4
<b>YOUTH ACTIVITIES</b>	
Boys Basketball	76
Youth Soccer	15
Youth Boys Baseball	45
Youth Boys Flag Football	32
Job Training Resume Writing	10
Back to School Bash	671
YMCA My "Y" Sports (Tutorial) (Greenbrier)	31
YMCA Splash (Summer) (Great Bridge)	67
YMCA Splash (Spring) (Great Bridge)	29
YMCA Summer Camp (High Hopes) (Greenbrier)	20
Learning at Lunch Program	17
Vacation Bible School	327
USDA	392
Judo	2
Youth Gardening Program (Mount Hermon)	27
<b>PROJECT LIGHT</b>	
After School Tutorial Program	129
<b>FAMILY ACTIVITIES</b>	
Families Purchased Homes	2
National Night Out	87
Family Night Out/Annual Awards Banquet	63
Fathers' Day Initiative	8
Community Building	442
<b>RESIDENT INTERACTION</b>	
Individual Letters to Residents	18,616
Residents Visited the Empowerment Center	978
Residents Attending Resident Council Meetings	224
Food Baskets Distributed to Families	162
FSS Clients Received Case Management	581

***Barriers to Affordable Housing***

The City of Chesapeake and its subrecipients have worked to increase collaboration and coordination between agencies to better serve the affordable housing needs of Chesapeake’s residents. CRHA administered the City’s Fair Housing Program and provided input for the Analysis of Impediments to Fair Hosing Choice.

**Table 12. Affordability Periods for Owner-Occupied Units**

HOME Investment Per Unit	Length of the Affordability Period
Less than \$15,000	5 years
\$15,000 - \$40,000	10 years
More than \$40,000	15 years

**Table 13. Affordability Periods for Rental Units**

HOME Investment Per Unit	Length of the Affordability Period
For rehabilitation or acquisition of existing housing: Under \$15,000	5 years
For rehabilitation or acquisition of existing housing: \$15,000 to \$40,000	10 years
For rehabilitation or acquisition of existing housing: More than \$40,000 OR Rehabilitation involving refinancing	15 years
New construction or acquisition of newly constructed housing	20 years

***Results of On-Site Monitoring of Rental Housing***

The Bi-annual onsite HOME Rental Housing Compliance Reviews of Our House Families Reaching Up Program (the affordability period ends 2014), the Sanderling, and Canterbury Crossings will take place in 2014. 2012 Fair Market Rents, HOME Rent Limits, and Income Limits were disseminated to Our House Families, the Sanderling, and Chesapeake Home, Inc.

***Affirmative Marketing***

Homeownership activities for Chesapeake residents were convened during PY 38. Outreach took place during CRHA’s “homebuyer’s club” meetings; CRHA Housing Choice Voucher (HVC) Landlord breakfasts; and CRHA’s Public Housing Community Annual National Night Out. All outreach efforts complied with the City's Affirmative Marketing Policies and Procedures. All HOME program applicants were provided a copy of “Fair Housing is Everyone’s Right”, the fair housing handbook produced by the Hampton Roads Community Housing Resource Board in partnership with Housing Opportunities Made Equal, Inc.

***Outreach to Minority-owned and Women-owned Businesses***

During this reporting period, the contractors awarded bids for residential rehabilitation projects were solicited by direct mail invitations and by posting to a Bid Board. Homeowners selected the lowest responsible and responsive offer from those received. The City continued the solicitation of minority business participation through outreach to the Virginia Minority Supplier Development Council, the Small Business Association (SBA), and various media outreach, continuing its policy of targeting program advertisements specifically to minority and women-owned business enterprises.

## HOMELESS

### *Homeless Needs*

Since 1994, the U. S. Department of Housing and Urban Development (HUD) has encouraged communities to address the problems of housing and homelessness in a coordinated, comprehensive, and strategic fashion. HUD provides annual funding known as the Continuum of Care Homeless Assistance Program. The title refers to the concept that communities must provide a “continuum” or range of coordinated services and programs to successfully break the cycle of homelessness.

To be eligible to apply for funds, communities must have a year-round, ongoing planning process that engages all individuals and organizations that assist homeless families and individuals. The Continuum of Care also contains grant applications for specific programs. The main elements of the CoC include:

- Homeless Prevention
- Outreach/Intake/Assessment
- Emergency Shelter
- Transitional Housing
- Supportive Services
- Permanent Supportive Housing
- Permanent Housing



On July 21, 2011 the Norfolk, Chesapeake, and Western Tidewater Continuum of Care received approval from the U.S. Department of Housing and Urban Development (HUD) to merge as the VA-501 Norfolk/Chesapeake/Suffolk/Isle of Wight/Southampton Counties Continuum of Care (CoC). The Southeastern Virginia Homeless Coalition (SVHC) includes more than 113 member agencies and individuals working to address homelessness across 1,700 square miles of land and six jurisdictions: Norfolk; Chesapeake; Suffolk; Franklin; Isle of Wight County and Southampton County. The Cities of Chesapeake, Norfolk and Suffolk are members of the Regional Continuum managed by The Planning Council.

In Chesapeake, the participation on the SVHC rests with the Chesapeake Coalition for the Homeless (CCH). The CCH was formed in February 1999 and is comprised of a host of public, nonprofit, and faith-based organizations committed to serving the needs of the homeless. The CCH works with its regional partners to eradicate the problems causing chronic homelessness and provide a vehicle for community-wide assessment, planning and coordination of services for the homeless population in the City of Chesapeake. Key Chesapeake homeless service providers include:

1. Our House Families, which runs an emergency shelter for up to three (3) homeless families (women with children) as well as transitional housing for another six (6) families.
2. Chesapeake Community Services Board, who provides one unit for two seriously mentally ill homeless individuals.
3. The Salvation Army, who provides three (3) transitional housing units for homeless individuals.
4. ForKids, who provides two (2) permanent supportive housing units for homeless families.

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5. Virginia Supportive Housing has four (4) units of permanent supportive housing units for chronically homeless single males and females. Of the four (4) Housing First units one person is currently housed.

### **ACTIONS TAKEN TO DEVELOP AND IMPLEMENT THE CoC**

#### **Point-in-Time Count (PIT)**

The 2013 Point-in-Time count was conducted the evening of January 23, 2013 and the day of January 24, 2013 across the six (6) jurisdictions covered by the Southeastern Virginia Homeless Coalition (SVHC) including: Norfolk, Chesapeake, Suffolk, Franklin, Isle of Wight County and Southampton County. For much of the sheltered population the count was conducted using the Homeless Management Information System (HMIS), the central database that collects client level data in Norfolk, Chesapeake and Western Tidewater. The unsheltered street count and the count from programs not covered by the HMIS including thermal or winter shelters, hospitals, jails and several meal sites and food pantries were conducted by representatives from Continuum of Care funded agencies and teams of volunteers using a comprehensive survey. Utilizing the survey, volunteers collected demographic information along with information on whether or not they are veterans or chronically homeless. Respondents were also asked whether or not they have been a victim of domestic violence, are HIV-positive, have a mental or physical disability or a substance abuse problem. People are considered chronically homeless if they are a single adult or an adult within a family, have a disability, and have been homeless for more than one year or at least four times in the last three years.

Overall, 742 persons were identified as being homeless in Norfolk, Chesapeake and Western Tidewater during the 24-hour count period, including 69 persons identified as being homeless in Chesapeake (compared to 49 people identified as being homeless in Chesapeake in January 2012). In reviewing the results of the count one must keep in mind the following:

- There are some people who refused to be counted, who were unable to be counted because they were asleep, or who did not present for services that day and were not counted.
- Family and Friends- Many people approached on January 24<sup>th</sup> stated that they stayed with family or friends or in hotels and motels the previous night (paid for by self) and could not be counted as homeless (since they do not meet the HUD definition of homeless being used for the count) even though they indicated that they had been in and out of homelessness for long periods of time.
- Decreased/Increased Shelter Capacity- Chesapeake Area Shelter Team (CAST) launched a winter shelter program in Chesapeake in January 2013 adding between 25 to 50 additional beds for homeless individuals and families from January through March. Additionally, State funding opportunities afforded the launch or expansion of Rapid Re-Housing Programs in Chesapeake and Western Tidewater, resulting in an increased number of persons in hotels and motels paid for by charitable organizations on the evening of the count.

### ***Specific Homeless Prevention Elements***

#### **OUTREACH/INTAKE/ASSESSMENT**

The City of Chesapeake does not have a centralized community-based intake system. However, the newly merged SEVHC has formed a committee to develop and implement a central intake process for families and singles. However, since a centralized intakes process is not in place for Chesapeake, the Chesapeake Coalition for the Homeless has agreed to utilize a “no wrong door” approach to family homeless services in the short-term. Those shelters and agencies providing

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services to the homeless will all use the same standardized assessment tool to assess housing barriers and program eligibility for families seeking housing. Families who are at-risk of homelessness will be diverted to the Department of Social Services or The Planning Council for prevention funds. Families who are literally homeless will be referred to Our House Families for emergency shelter.

The City of Chesapeake also contracted with an outside agency to provide outreach services to homeless individuals and families. This service was put in place to follow-up on calls received from churches, agencies, programs or others in the community (the no wrong door) who were called or contacted by families and individuals needing assistance.

The Planning Council assists Chesapeake residents through the following services:

1. **Homeless Prevention Program (HPP)** - is a self-sufficiency program that provides financial assistance and housing counseling to individuals or families to either prevent eviction or return them to permanent housing if they are homeless. The program targets low-income households that are normally able to meet their monthly financial obligations but experiencing a temporary and unavoidable crisis, or are already homeless but working. Four types of assistance are available to eligible households through the HPP:
  - Rent, mortgage, rental security and utility deposits. Clients may be helped up to nine months if they are working towards self-sufficiency and demonstrate the need.
  - Utility and rent deposits can be paid for those entering in permanent housing.
  - Housing counseling services

The Homeless Prevention Program assisted 8 households from Chesapeake in 2012/2013. The financial assistance provided included: Rental Security Deposit, first month's rent, rental arrearages, utilities deposit and arrears for a total amount of \$33,202. All households received housing counseling services. Households seeking assistance were referred by the Chesapeake Department of Social Services, Norfolk Community Services Board, the Legal Aid Society, the Genevieve Shelter, Suffolk Department of Social Services and ForKids.

## 2. Referral Services

- a. **2-1-1 System** – This system connects people with important community services and volunteer opportunities. City involvement continued during this program year with additional funding becoming available which would benefit the Continuum of Care and Chesapeake residents.
- b. **VirginiaHousingSearch.com** – A web based housing locator service that was launched across the Commonwealth of Virginia in June 2009. Sponsored by the [Virginia Housing Development Authority](#), VirginiaHousingSearch.com provides detailed information about rental properties and helps people find housing to best fit their needs. The service can be accessed at no cost online 24 hours a day or through a toll-free, bilingual call center at 1-877-428-8844, available M-F, 9:00 a.m. - 8:00 p.m. Eastern Time.

## EMERGENCY SHELTER

The Emergency Shelter focuses on homeless services aimed at shortening shelter stays and removing housing barriers, referring families to rapid re-housing, and placing families into permanent housing. The emergency shelter operates 365 days a year, equipped with 10 beds in 3 units providing emergency shelter for families up to 30 days. During their stay families are provided with supportive services that include child care, transportation/bus passes, food pantry, educational resources, and life skills classes focusing on budgeting, health services, rapid re-housing, maintaining/increasing employment and debt management. The goal for each family is

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to be rapidly exited to permanent housing. Those with higher barriers are referred to OHF Reaching Up (RUP) Program for transitional housing.

Our House Family (OHF) Shelter provided emergency shelter for up to three (3) homeless families (women with children) with a maximum of ten (10) individuals for up to thirty (30) days. Shelter staff and volunteers staff the shelter 24 hours per day, 7 days per week. Our House Families collaborations during PY 37 included weekly reading enrichment classes are provided by REACH (Reading Enriches All Children); the Girl Scouts and Boy Scouts provide occasional programs; the Boys & Girls Club of Southeastern Virginia Keystone Club and various church and civic groups too numerous to mention come in as needed to assist with projects as well as provide special holiday events. OHF worked closely with CHIP, Healthy Families, the Health Department, and the Chesapeake Free Clinic in referring clients for specific needs, increasing the skills and abilities of the residents and their families, thereby helping to establish housing stability for the present as well as the future. The City of Chesapeake supplements its limited amount of housing by contracting with providers in other cities to house Chesapeake homeless citizens. Local emergency shelter funds are allocated to The Dwelling Place, Portsmouth Area Resources Coalition, Inc. (P.A.R.C), and Help & Emergency Response.

**Table 14. Shelter Services for Homeless Persons in Chesapeake**

Activity Type	Beds
<b>Emergency Shelter</b> Our House Families – Our House Emergency Shelter (Year Round). Member of Continuum. The emergency shelter assisted homeless families in the move towards permanent housing through assessment, referral, and case management including food pantry and other assistance. Families received budgeting, transportation/utilities assistance and life skills classes as well as counseling for maintaining employment and debt management.	10
<b>Seasonal Emergency Shelter</b> N.E.S.T. provides outreach to homeless persons in need of overnight shelter during the winter months. Member of Continuum.	50 Weekly
<b>Seasonal Emergency Shelter</b> CAST (Chesapeake Area Shelter Team) was initiated this year and housed homeless individuals during the months of January – March 2013.	20-25 Weekly
<b>Transitional</b> Reaching Up Transitional Housing – Our House Families provides transitional housing and supportive services to women and children through the Reaching Up program, which provides six (6) families up to two (2) years of housing and supportive services to move from emergency shelter to self-sufficiency and into permanent housing.	22
<b>Transitional</b> The Salvation Army- Hope Village. Three (3) units of transitional housing – operational in 2009.	3
<b>Permanent Supportive Housing</b> Shelter Plus Care (SPC) – Chesapeake Community Services Board administers the grant, providing permanent housing and services for families and individuals with disabilities.	2

### SUPPORTIVE SERVICES

#### *Human Services Grant Awards*

In addition to CDBG funding for the Chesapeake homeless population, Human Services Grants (HSG) are awarded by the City of Chesapeake to agencies and organizations that assist to homeless individuals and families with children. These agencies and organizations provide services to the Hampton Roads community. The City of Chesapeake awarded HSG funds totaling \$259,050 to those agencies and others during 2012-2013:

1. Building Trades Academy (\$12,000)

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2. Chesapeake Health Investment Program (\$15,000)
3. Chesapeake Care Free Clinic (\$142,500)
4. Children's Harbor (\$5,500)
5. Children's Hospital of the King's Daughters (\$16,200)
6. Endependence Center (\$15,000)
7. Foodbank of Southeastern Virginia (\$10,350)
8. \*Help and Emergency Response (H.E.R.) (\$18,000)
9. Legal Aid Society of Eastern Virginia (\$4,500)
10. \*Portsmouth Area Resource Coalition (PARC) (\$5,500)
11. \*Samaritan House (\$5,000)
12. Senior Services for Southeast Virginia (\$4,000)
13. \*The Dwelling Place (\$5,500)

### *\*shelter services*

Many agencies provided support services to homeless persons during PY 38 including soup kitchens, food pantries, mental health and substance abuse treatment, health care, and mainstream resources (Temporary Assistance to Needy Families [TANF], Food stamps, Medicaid, Unemployment Benefits, Veterans Benefits, etc.). Chesapeake also has contracts with shelters outside of the City to house homeless families. Outlined below is a description of the services provided to Chesapeake's homeless population:

- **Ecumenical Family Shelter, Inc. (The Dwelling Place)** – Since its inception in 1986, the Dwelling Place has provided emergency shelter to homeless families and offers a positive structured environment for a maximum of fourteen (14) families. The agency also provided counseling, case management, transportation, educational workshops, and art therapy interventions. The Dwelling Place operated two (2) shelter facilities that provided safe, temporary emergency shelter for homeless families. The length of stay is 45 days, with time extensions granted as needed. The “public/private” partnership that has developed between the Dwelling Place and other city governments has made a significant difference to persons in need of a comprehensive children's program.
- **Help and Emergency Response (H.E.R.) Shelter** – H.E.R. primarily provided emergency and related services for women and children who were victims of domestic violence to the cities of Chesapeake and Portsmouth. The shelter also provided assessment, advocacy, and support for children. Other programs available included the women's aftercare program and two community support groups.
- **Portsmouth Area Resource Coalition (PARC) Inc.** – provided emergency shelter to residents of Portsmouth and Chesapeake. Referrals were received from the Chesapeake Department of Human Services, Social Services Division and Crisis Center to assist Chesapeake families. Intensive case management services are also provided. A homeless prevention program was also available as a “safety net”, to allow families to remain in their homes. The shelter also provided limited emergency assistance with rent, utility payments, and food to those individuals and families who were facing a temporary crisis or who may become homeless without interventions.
- **Samaritan House** – provided hope, healing, and change for victims of domestic violence and homeless families. The Samaritan House is located in Virginia Beach and offered family safety while helping adults and their children regain control of their lives.
- **Subsidized Housing** – Chesapeake Community Services Board and CRHA jointly administered 70+ Mainstream Housing Choice Vouchers for persons with disabilities, and the CCSB had been the recipient of (4) Shelter Plus Care vouchers from HUD. CCSB staff is

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currently phasing out the Shelter Plus Care program. CRHA offered nearly 700 rental units of which 467 are federally subsidized Public Housing and the remainder are CRHA's own affordable housing program. CRHA has about 1,400 Section 8 Vouchers. CRHA maintained a waiting lists for both programs since the Public Housing units remained full except for occasional vacancies and the vouchers are all in use.

- **Restoration Outreach Ministry (ROM)** is an active participant in the CCH. The ministry has initiated conferences and training pertaining to homeless issues. Emergency shelter, unemployment referrals, clothing, food bank, and financial counseling were just some of the services provided during this reporting period. ROM also partnered with the Stop Organization, Calvary Baptist Church outreach, Grove Baptist Church outreach, Salvation Army, N.E.S.T., Chesapeake Social Services, Tidewater Builders Association, and Empower Hampton Roads.
- **The Salvation Army Tidewater Area Command's** Christmas program saw 1,136 Chesapeake families with 2,443 children receive food, toys, clothing, and other items this past winter. The Write Stuff school supply program served 113 Chesapeake families with 310 children by providing school supplies and backpacks last summer. Through our rental program, sixteen (16) Chesapeake families were given rental assistance since August 2012. Two hundred fifty eight (258) Chesapeake families received heating/cooling bill assistance with the Energy-Share program. In addition, the food pantry in association with the USDA served 327 Chesapeake households food baskets and provided H2O assistance to thirty-eight (38) families.
- **The Salvation Army's HOPE Village** provided three beds for homeless, single females. Three (3) single Chesapeake residents moved into permanent housing during the program year. In accordance with program guidelines, all the Chesapeake residents are employed at least part-time and are participating in case management, budgeting, life skills training, savings, and employment training.

### TRANSITIONAL HOUSING

Transitional housing programs assist individuals ready to move beyond emergency shelter into a more independent living situation. Transitional programs allow individuals and families to develop the stability, confidence, and coping skills needed to sustain permanent housing. Some transitional program participants live in apartment-style quarters, while others may be in group settings where several families or individuals share a household.

Our House Families administered the Reaching Up Program (RUP) Transitional Shelter serving up to five homeless families at a time as they transition from homelessness to self-sufficiency and permanent housing. The "up to 24-month" program required eligible families sign a contract, pay a monthly program fee, and establish life goal plan objectives to cope with the issues that caused homelessness. Case management was provided by OHF staff and supportive services are coordinated in collaboration with several service providers. Other transitional housing providers that serve Chesapeake residents include CCSB (mental health consumers), TACT (HIV/AIDS), Victory Home (single person with substance abuse disorders), and Veteran Affairs.

### PERMANENT SUPPORTIVE HOUSING - SINGLE ROOM OCCUPANCY (SRO)

*South Bay Apartments:* The City of Chesapeake has six (6) units. Of these six (6) residents two (2) had SSI/SSDI benefits upon arrival and have moved out to reside with friends, one passed away. There are currently five (5) residents at South Bay Apartments. Of these five (5) residents, four (4) are chronically homeless, one (1) has a cognitive disability, two (2) have a mental

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health disability and two (2) have a physical disability. Virginia Supportive Housing (VSH) was able to secure SSI Benefits for one (1) of these individuals. One (1) has widow benefits, three (3) others had SSI Benefits upon arrival and one (1) currently has no income. All residents are linked to medical and mental health services, as needed. Three (3) residents have been stably housed since 2/11, one (1) has been stably housed since 3/11 and one (1) has been housed since 6/12. Three (3) are Caucasian females; one (1) is an African American female; and one (1) is an African American male.

*Cloverleaf Apartments:* There are three (3) Chesapeake residents at Cloverleaf Apartments. Of these three (3) residents one (1), Caucasian male with a mental health disorder, has resided stably in housing since 2/09. One (1), Caucasian male with a mental health disorder, has resided stably in housing since 7/11 and one (1), African American male with a mental health disorder, receiving SSI Benefits, has resided stably in housing since 10/08. All residents are linked to medical and mental health services, as needed. The (1) one African American male with a mental health disorder, receiving SSI Benefits has resided stably in housing since 2/09 moved out on 1/13.

*Heron's Landing Apartments:* There are thirty four (34) Chesapeake residents residing at Heron's Landing. Of the thirty four (34) residents, fifteen (15) are receiving benefits from SSA. One (1) resident is a retired Veteran receiving retirement benefits from the military. One (1) resident receives child support payments, one (1) is receiving unemployment benefits, five (5) have stable employment, and eleven (11) are currently unemployed. All thirty four (34) residents moved in during the month of March of 2013. Five (5) of the thirty four (34) are chronic and eighteen (18) are disabled. Fourteen (14) of the thirty four (34) are females. On-site support services are provided to all thirty four (34) residents, and they are linked to medical and mental health services as needed.

*Virginia Supportive Housing (VSH):* From July 1, 2012, through June 30, 2013, VSH provided permanent supportive housing to forty-three (43) formerly homeless individuals from Chesapeake, including thirty-four (34) at Heron's Landing in Chesapeake; five (5) at South Bay in Portsmouth; and four (4) at Cloverleaf in Virginia Beach. Onsite support services were provided in all three buildings to help formerly homeless residents stabilize and improve their housing, health, and incomes.

At the start of PY 38, Heron's Landing was under construction. Heron's Landing is a newly constructed sixty-unit supportive studio apartment building located in Chesapeake, Virginia. Heron's Landing received a Certificate of Occupancy on December 5, 2012. This regional project has funding from the syndication of Low Income Housing Tax Credits from Virginia Housing Development Authority (VHDA) and a commitment for a permanent HOME loan from the Virginia Department of Housing and Community Development (DHCD). Community Development Block Grant (CDBG) and HOME funding from the U.S. Department of Housing and Urban Development (HUD) have also been provided by the cities of Chesapeake, Virginia Beach, Norfolk, Portsmouth, and Suffolk, in addition to Housing Choice Project Based Vouchers from HUD through the Chesapeake Redevelopment and Housing Authority (CHRA), Virginia Beach Department of Housing and Neighborhood Preservation (DHNP), Norfolk Redevelopment and Housing Authority (NRHA), Portsmouth Redevelopment and Housing Authority (PRHA), and Suffolk Redevelopment and Housing Authority (SRHA).

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The first residents moved into Heron's Landing in March 2013. Lease-up was delayed due to HUD's requirements under the Housing Choice Project Based Voucher (PBV) program requiring waivers and changes to the existing waiting list and lease-up process. VSH has worked closely with each of the city partners, CRHA, Virginia Beach DHNP, NRHA, PRHA, SRHA, project syndicator Virginia Community Development Corporation (VCDC), HUD, and attorneys at the law firm of Nixon Peabody to resolve the outstanding issues and received HUD's approval to begin to lease-up the building so the project can move to final closing as soon as possible. At the end of June 2013, fifty-eight (58) of the sixty (60) units are leased-up. An opening celebration was held on June 4, 2013.

In addition to providing HOME funding totaling \$1,382,843.93 and CDBG funds totaling \$317,156.07 to support the acquisition and new construction of Heron's Landing, the City of Chesapeake provided \$44,933.20 for VSH to hire an outreach worker to help identify homeless applicants. All funds awarded to Heron's Landing by the City of Chesapeake have been spent, and the thirty-four (34) supportive studio apartments in the building reserved for homeless individuals from Chesapeake are leased-up and currently occupied. Of the thirty four (34) Chesapeake residents served, fifteen (15) were African American; thirteen (13) were Caucasian; five (5) multi-racial; and (1) Asian. Three (3) were elderly and fourteen (14) were female heads of households. Eleven (11) were 0-30% AMFI and twenty three (23) were 31-50% AMFI. The remaining apartments were occupied by homeless individuals from Portsmouth - ten (10) units; Virginia Beach - eight (8) units; and Norfolk - six (6) units. The two (2) units for homeless individuals from Suffolk remain vacant as HUD-related PBV issues continue to be resolved.

Initial outcomes for the development of Heron's Landing have been met - sixty (60) new units of permanent supportive housing have been created. Long-term outcomes relate to clients maintaining housing and securing and/or increasing their incomes. VSH has over a 90% success rate in individuals not returning to homelessness. Residents sign a lease and pay 30% of their income in rent (this includes utilities). The minimum monthly payment from a resident is \$50. Local and private funding is needed on an annual basis to support the supportive services component of the development.

### **PERMANENT HOUSING**

#### **Chesapeake Community Services Board (CSB)**

The *permanent housing* component of the CSB's Supportive Housing Program was designed to meet the needs of homeless individuals with disabilities, including mental illness, an assurance of permanent housing and appropriate supportive services. Additionally, it provides a structure that counteracts the disruptions of both homelessness and disability. However, while many formerly homeless individuals remain in permanent supportive housing for many years, substantial numbers leave within months of entry.

Under this HUD-funded program, participants are placed under Tenant-Based Rental Assistance (TBRA) in apartments and houses throughout the community. Since SPC is a service-based program, the CCSB provides three (3) in-person service contacts each week to each person being served by the SPC program. SPC permits persons with co-occurring disorders to establish residency in the City and pursue treatment and recovery with support. Tenants with families are allowed in the program.

CCSB received two (2) vouchers for individuals with co-occurring disorders. It is important to note that this grant is coming to the end of its five-year term and the current tenants are being phased into subsidized or low-income housing.

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### AFFORDABLE HOUSING

CRHA offers affordable housing through several programs, including *public* housing, Housing Choice Vouchers, and CRHA managed apartment complexes, which are addressed throughout this document. CRHA has over 2,500 affordable units. *CRHA also convenes TBRA activities – see page 11.*

### FORECLOSURE PREVENTION

In compliance with HUD guidelines, CRHA, a HUD approved Housing Counseling Agency, provided foreclosure counseling only to persons who have been serviced by CRHA's HOME Downpayment Assistance Program. All others were referred to FHA Secure and HUD/Virginia Housing and Development Authority approved non-profit organizations designated to provide foreclosure counseling. CRHA staff are trained on how to help homeowners adjust personal finances via step-by-step work plans with subprime lenders, VHDA, Freddie/Fannie MAC and other lenders.

### *Chronically Homeless*

Specific actions Chesapeake has taken over the past year towards ending chronic homelessness include:

1. Refined the point in time count process to allow a better assessment of the overall number of chronic homeless.
2. Continued utilization of vouchers obtained through Chesapeake's Shelter Plus Care grant.
3. Completion of Heron's Landing Apartments in Chesapeake. Heron's Landing provides permanent supportive housing services for sixty (60) formerly homeless single adults.

**Table 15. Funding Sources for Homeless Prevention Services**

<i>Funding Sources</i>	<i>Amount</i>
Community Development Block Grant (Federal)-Our House Families	\$54,000
Our House Families (formerly Community Resource Network, Inc.) Reaching Up- (RUP) Transitional Housing Program (Federal) 1 year grant	\$109,796
For Kids - Homeless Prevention and Rapid Re-housing Case Management Services	\$51,422
Human Service Grant - Endependence Center Inc. (Local)	\$15,000
Human Service Grant - The Dwelling Place (Local)	\$5,500
Human Service Grant - Portsmouth Area Resources Coalition Inc. (P.A.R.C.) (Local)	\$5,500
Human Service Grant - Help & Emergency Response (Local)	\$18,000
Human Service Grant - Foodbank (Local)	\$10,350

### Program of Assertive Community Treatment (PACT)

The PACT Program (Program for Assertive Community Treatment) is a special project-funded program through the Department of Mental Health, Mental Retardation, and Substance Abuse (DMHMRSAS). The primary populations served were individuals who are at risk of becoming homelessness or institutionalized and required a much more intense level of community support and outreach services. The program is designed such that approximately 75 percent (%) of staff contact with the individuals being served occurred wherever they are found in the community (i.e. homeless shelters, apartments, ALF's, hospitals, jails, parks, etc.). The staffing for this program is significantly different from other programs in that this program has two (2) part-time psychiatrists, three (3) nurses, five (5) clinicians and a Program Supervisor, who work with the individuals being served, outside of the typical outpatient/office setting. The persons

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participating in PACT generally have many psychiatric and community service needs and the majority of the individuals served required special needs residential placement. The majority of the persons served in this program needed intense housing assistance, as many have significant psychiatric needs that have impacted their rental histories, making housing options severely limited. See more information under the *Non Homeless Special Needs Community Services Board* section of this document.

Chesapeake Community Services Board (CCSB) received Shelter Plus Care funding to provide apartment placement vouchers for five (5) homeless individuals or a homeless head of household with children with co-occurring mental health and substance use disorders. However, because of the high rents in the city, the agency is able to serve only four (4) consumers and has applied to HUD for an exception rents situation. See more information under the *Non Homeless Special Needs Community Services Board* section of this document

### **SPECIAL PROGRAMS AT THE CHESAPEAKE DEPARTMENT OF HUMAN SERVICES**

***Promoting Safe and Stable Families Grant Program (PSSF)***, a Federal grant funded prevention program through Virginia Department of Social Services, which provides direct and purchased services to prevent foster care placement, preserve and strengthen families, avoid unnecessary out-of-home or out-of-community placements. The program offers assistance to families with children in foster care to expedite the reunification process. The program assists families financially who experience temporary financial hardships and may experience loss of housing, water, electricity and potential out of home placement of their children due to crises. The PSSF programs provides a variety of services to help strengthen the family (i.e. counseling, temporary day care assistance, respite, budget classes, parenting classes, juvenile delinquency prevention, In-home services, recreation programs, etc.). During FY 2013 the PSSF/SOS program assisted 1,286 families in the City of Chesapeake. Families that were denied financial assistance were always provided with additional agencies and churches that offered assistance in the community. This program also offers referrals and shelter information for homeless clients with children.

The duties of the ***Supportive Outreach Services (SOS)*** have been combined with the PSSF program as of March 2012. The SOS program provides prescription assistance to anyone who qualifies for assistance due to lack of insurance or a financial hardship. The program provides a maximum one-time payment of up to \$200 on a case by case basis. The SOS program was previously responsible for the food closet at the agency that provided emergency food assistance to customers in need. However, the food closet closed on July 15, 2011 and referrals will be made to local agencies, churches and the Tidewater area food bank. The program also provides community outreach, information and referrals for a variety of services in the City of Chesapeake. Funds for the SOS program are very limited. The SOS program assisted 49 citizens with prescription assistance up to \$200.00.

During PY 38, the PSSF/SOS program received a combined total of approximately one hundred thirty one (131) calls regarding homelessness related issues and shelter requests. Citizens were individuals/families that were living in motels, in a car or on the street. Nine hundred eighty three (983) calls were in regards to assistance to find affordable housing, assistance with rent and/or security deposits and/or utility bills; forty nine (49) calls for prescription medicine; seventeen (17) requests for bus tickets; one hundred six (106) calls for general information (i.e.- wheelchair ramps, Section 8 questions, services for Autistic children, affordable housing questions, food pantry information, etc).

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*Fathers In New Direction (FIND)*, provides support to fathers separated from their children. Some fathers were previously incarcerated or separated from their children as a result of separation/divorce. The program could possibly assist fathers with bringing child support payments current, paying off court fines to obtain their driver's license, assist with visitations and/or court appearances, assist with employment and housing. The program offers a weekly support group for fathers. The FIND program offers job development to prepare fathers for the workforce. The program offers payment for a variety of training programs in preparation of future employment. The program provides services to custodial and non-custodial fathers. The program provides services and support to strengthen relationships between fathers and their biological children. In an effort to give back to the community the fathers in the program also mentor fatherless children. The program served fifty five (55) fathers (130 children) during this fiscal year. The FIND program has forty eight (48) fathers employed full time, seven (7) fathers are in active job search and approximately thirty three 33 fathers attend the weekly open group sessions. Twenty (20) fathers have custody of their children and thirty-five (35) fathers are non-custodial but active co-parents.

*Intensive Case Management Program* is designed to provide services to a caseload of 25 clients with multiple barriers which include substance abuse, mental health issues, homelessness, lack of high school diploma or GED, etc. Currently there are 30 active cases per month through May 2013. The intensive Case Manager is responsible for performing tasks to stabilize the family so that employment goals can be set and achieved or if necessary, to link to other resources such as SSI/SSA, if disability is permanent. All cases are individualized and receive hands on, one on one service. The case manager spends time in the community with clients seeking needed resources such as affordable housing and suitable employment based on their skill level.

*Chesapeake Department of Human Services* is court appointed as *Public Guardian and Conservator* to provide services to incapacitated adults in the City of Chesapeake. This is a program of last resort for citizens without suitable family or friends to assist them in their current day-to-day life. Currently, there are 20 active clients in the program. The program makes critical life decisions in the areas of health care, residential placements and finances so that the customers best interest are served.

### **DISCHARGE POLICY**

The City will coordinate with the Chesapeake Coalition for the Homeless and other organizations to establish a process for working with agencies that discharge people to ensure that they do not become homeless. This includes those who are leaving hospitals, both primary care and mental health facilities, incarceration, and foster care. Some people are homeless at discharge which needs to be prevented with pre-release planning and coordination of services. Many people leaving institutions have an immediate destination that will keep them from being homeless. However, after a short period of time, the arrangements are not sustainable and the recently discharged person becomes homeless. This needs to be prevented as much as possible and resources need to be made available to those who become homeless.

The Virginia Department of Corrections issued protocols in 2005 to specifically include housing needs in discharge plans. The protocol directs inmates to the Probation and Parole District from which they were sentenced upon release to assist with housing needs. The State has also developed a re-entry program which is to be adopted in each locality. Chesapeake has formed a Re-entry Council to focus on developing a continuum of services, including housing, for those prisoners being released into the community. The Re-entry Council will hire a case manager

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over the next year to ensure services are wrapped around individuals who are being released so that they can function in mainstream society.

The Chesapeake Community Services Board's case management staff develops discharge plans for persons being treated at State Institutions as required by the Code of Virginia. These discharge plans do not allow state institutions to discharge the patients into homelessness. Some patients are transitioned into permanent housing and those who cannot maintain their own home are placed into transitional housing with case management services.

Other institutions such as the hospitals also have discharge policies that work with local service providers to ensure that patients have housing upon discharge. The issue becomes the ability of the patient/client to maintain housing once they have been discharged and are living on their own. Without ongoing case management, clients are not likely to access the resources they need.

### *Barriers to Meeting Needs of Homeless*

1. Staff changes in the City of Chesapeake Human Services Department limited the amount of caseworkers and services available for the chronically homeless. However, grant programs within the department have become partners in the Continuum.
2. The average citizen is simply not aware that Chesapeake has chronically homeless persons. Chesapeake Coalition for the Homeless (CCH) is attempting to address this situation by creating and implementing a public education program. CCH feels it was imperative to have credible, accurate data about the chronic homeless as the foundation for the public education program and ultimately to support fundraising efforts. CCH has also restructured over the past year to address marketing and outreach into the community.
3. A homeless services centralized intake system is in the planning stages and will be established over the next year. With only one homeless shelter in the city that provides both emergency and transitional shelter, it often results in families being told there is no available capacity. However, the one shelter is partnering with others to form the continuum need for emergency and transitional housing. The centralized intake will assist in reducing wait time for families and singles and will assist in placing families appropriately. Homeless families and individuals also need to be properly screened and assessed in a uniform manner to ensure that scarce resources are maximized and tailored to the client's needs, rather than adopting an ad hoc, crisis management approach. A "No Wrong Door" approach as to a single point of entry is being considered. Also being considered is whether a separate intake for singles versus families is needed.
4. Aggressive homeless prevention services are needed as a means to work with the family or individual to keep them housed where they are until case management and other services can be provided that will enable them to be safely and stably housed. The Homeless Solutions Grant from DHCD will continue to make this possible.
5. The lack of affordable housing available to persons upon completion of their thirty-day shelter stay continues to be a barrier. In addition, thirty days is not sufficient time to save the necessary funds to pay for first month's rent and deposits that are needed to move into permanent housing. Additional funds are needed to assist the families to move into permanent housing. The Homeless Solutions Grant addressed this need and assisted families in staying in their own homes or in other housing until a more permanent solution could be found.
6. To better meet the desired goal of having all families exit the shelter with permanent housing in place, Our House Families worked with ForKids to permanently house families. Current records of landlords with affordable housing units are also maintained.

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7. Our House Families is unable to serve persons with mobility impairments due to the age and design of the Victorian house, which houses the shelter families. Families with disabilities are referred to shelter programs in other cities.
8. Establishing or maintaining housing stability for disabled persons is a barrier caused by the lack of affordable housing available for disabled persons. Most individuals who experience disabilities and receive services generally receive their income from Social Supplemental Income (SSI). SSI recipients do not receive sufficient month income (less than \$700 per month) to allow these individuals the ability to save the necessary funds to pay for the first month's rent and deposits that are needed to move into permanent housing. Additional funds are needed to assist these individuals/families to move into permanent housing.
9. The Chesapeake Community Services Board (CCSB) has very limited case management resources and funds to provide emergency housing in area shelters or homes for individuals who require a short-term residence due to a variety of situations (i.e., sudden loss of residence, battering situations, removal from a residential treatment program, unanticipated financial losses, familial disagreements, etc).

### **Emergency Shelter Grants (ESG)**

The City of Chesapeake is not eligible to receive ESG funding.

## **COMMUNITY DEVELOPMENT**

### *Assessment of CDBG Activities and CDBG Program Compliance*

#### **Assessment of Relationship of CDBG Funds to Goals and Objectives**

The City of Chesapeake submits an annual one-year Action Plan of proposed activities to meet the goals and objectives of the Consolidated Plan. Through the Consolidated Planning process, the City determines community needs and identifies existing resources to address those needs. Strategic goals and objectives are created to meet high priority needs and to apply resources in accordance with the determinations made in the Consolidated Planning process. The Action Plan is developed in accordance with the City's Participation Plan.

The 2010-2014 strategic goals and objectives that the City of Chesapeake created and the CDBG-funded activities that support achievement of Goals and objectives are:

- To eliminate conditions that are detrimental to public welfare, health and safety through the provision of utility services, improved storm drainage and code enforcement activities.
- *CDBG-funded projects: Campostella Square Renewal, Water/Sewer Connection Program and Code Enforcement*
- To upgrade the existing housing stock through the provision of low-interest and deferred loans, and technical assistance to Chesapeake's low and moderate-income families.
- *CDBG-funded projects: Residential Rehabilitation, Façade Improvements, and Habitat for Humanity of SHR.*

#### **Addressing Obstacles to Community Development Underserved Needs**

CDBG-funded activities for very low, low and moderate-income households were Residential Rehabilitation, the Smoke Detector Program, and South Norfolk Revitalization-Phase II. Residential Rehabilitation and the Smoke Detector Program provided housing rehabilitation and fire prevention, education, and safety. All households served during the program year through these programs were owner-occupied. See the *General Questions* section for a description of each program, other resources leveraged and information about the households served, including

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race, ethnicity, female-headed households, and income. See the *Specific Housing Objectives* section for proposed versus actual accomplishments.

### **Benefit to Low to Moderate-income Persons and Communities**

With the exception of funds used for program planning and administration, one hundred percent (100%) of CDBG funds were used to benefit low and moderate-income persons. Three thousand nine hundred forty two (3,942) extremely low, low, and low to moderate-income individuals were served through CDBG-funded activities during the program year, one hundred forty eight (148) of whom were homeless. Additionally fifteen (15) households received rehabilitation/repairs to their homes.

CDBG funded projects benefitting households meeting income eligible intake criteria were Residential Rehabilitation, Smoke Detector Program, Our House Families Shelter, and Habitat for Humanity of South Hampton Roads. Projects serving low to moderate-income households based on “clients benefitting” from the activity were the Broadlawn Infant and Toddlers Program served Broadlawn Public Housing community residents. Building Trades Academy trained low-income residents for employment. CDBG-funded projects Code Enforcement, Campostella Square Renewal, South Norfolk Revitalization and Children’s Harbor Public Improvements served communities where at least 51% of the residents were low to moderate-income. The Campostella Square Renewal project is located in a HUD-approved Neighborhood Revitalization Strategy Area. South Norfolk Revitalization is located in a City designated *revitalization area*. For a description of the number of extremely low, low, and moderate-income of households benefiting from specific CDBG-funded projects along with the census tracts and block groups served, refer to the *General Questions* section.

### **Changes in Program Objectives**

The City of Chesapeake regularly reviews the progress of projects in its Action Plan. If an activity cannot be completed or if the activity used substantially less funds that what was budgeted, the funds are reprogrammed to another activity. The City reprogrammed \$50,000 during PY 38. HOME program income was appropriated by City Council for Homeowner Rehabilitation (\$128,676) and CRHA Administration (\$14,287).

### **Assessment of Efforts in Carrying Out Planned Actions**

The City of Chesapeake submits an Annual one-year Action Plan of proposed activities to meet the goals and objective of the Consolidated Plan. The Action Plan is developed in accordance with 24 CFR 91.

### **Compliance with National Objectives, Anti-Displacement and Relocation**

One hundred percent (100%) of the CDBG expenditures met the Broad National Objectives and complied with the benefit certification requiring seventy percent (70%) of aggregated CDBG funds is expended to benefit low and moderate-income persons. No CDBG projects required compliance with the Residential Anti-Displacement and Relocation Assistance Plan.

### **Creating Jobs for Low to Moderate-income Persons**

The Building Trades Academy enrolled six (6) low-income Chesapeake residents in facility management training, which included both classroom and hands on training. Upon completion of formal training students participated in externships with employers the following week. Two (2) of the participants were placed in training related employment.

## *FINANCIAL INFORMATION*

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### Prior Period Adjustments

No prior period adjustments were made.

### Loans and Other Receivables

No float-funded activities are maintained. No parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds are available for sale. No lump sum agreements were made.

### Outstanding Loans

<u>Type</u>	<u>Number</u>	<u>Balance</u>
CDBG housing rehabilitation loans	3	\$ 4,919.38
CDBG homeownership loans	4	\$ 5,550.39
HOME housing rehabilitation loans	4	\$37,088.97
Total	11	\$47,588.74

### Deferred and Forgivable Loans

**CDBG Deferred Rehabilitation Loans** – Fifteen (15) CDBG Deferred Rehabilitation loans outstanding with a balance of \$197,425.86. Terms are zero interest, deferred for thirty (30) years with full repayment after the thirty (30) year period, if the lien is not subject to be called due in full, prior to this period.

**CDBG Façade Improvement Loans** – One (1) forgivable loan, totaling \$5,882.00 was made in this program year. Twenty percent (20%) of the principal loan amount is forgiven over a five (5) year period from the date of loan settlement.

**HOME Downpayment Assistance Loans** – Five (5) DPA loans totaling \$85,000.00 were made during this reporting period. The loans are deferred for thirty (30) years with monthly payments commencing the 31<sup>st</sup> year at three percent over a five (5) year term.

**HOME Deferred Rehabilitation Loans** – Five (5) HOME Deferred Rehabilitation loans, totaling \$83,364.59 were made in this program year. Although two (2) of these projects were not completed, due to extenuating circumstances requiring the loans to be modified and rehabilitation work incomplete within this program year. Additional expenditures on these two projects, prior to completion, will be reflected in 2013's report. These loans are interest free and deferred for thirty (30) years with full repayment due, if not sooner, thirty (30) years from date of loan settlement.

**HOME Local Low Interest Rate Rehabilitation Loan** – One (1) HOME Local Low Interest Rate Rehabilitation Loan, with expenditures during this reporting period, totaled \$10,399.17 was made. Change orders on this project resulted in incompleteness of rehabilitation within this program year. Additional expenditures on this project will be reported in 2013's report. This loan is interest free with monthly payments and a loan term of twenty (20) years.

### Loan Default

One foreclosure sale notice was received regarding a borrower with an outstanding HOME Downpayment Assistance Loan (DPA). One other HOME DPA borrower called in to report her primary loan being in default. It was unknown at the time of reporting if either one of these defaulted loans resulted in foreclosure sales during this reporting period.

### Program Income Received

CDBG	Property Sale	\$ 0.00
	Other	\$ 19.16

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		\$ 19.16
<b>HOME</b>	Housing Rehabilitation ( <i>payoff</i> )	\$ 34,999.97
	Housing Rehabilitation	<u>\$ 3,884.70</u>
		\$ 38,884.67
<b>Detail of all other loan repayments</b>		
	CDBG Housing Rehab Loans	\$ 1,889.87
	CDBG Homeownership Loans	<u>\$ 0.00</u>
		\$ 1,889.97

### Use of Program Income

All program income was returned to the City. HOME-funded activities generated \$38,884.67 all of which was from repayment of housing rehabilitation loans. Program income was returned to the City through repayment of principal and interest to its HOME Rehabilitation Loan Program and from the payoff of loans obtained through its HOME Residential Rehabilitation Deferred Loan Program. HOME program income was utilized to reimburse costs for one (1) Homeownership Development Assistance (HDA) activities and seven (7) Homeowner Rehabilitation activities. CDBG activities generated \$19.16 in program income from a CDBG Master Revolving Fund interest payment.

The amount and source of public and private funds received and used for the following activities are:

**Housing Choice Vouchers**  
**\$12,158,061**

**Public Housing**  
**\$1,560.213**

**Campostella Square**  
**CDBG funding only**

### Neighborhood Revitalization Strategy Areas

Most of the original Neighborhood Revitalization Strategy Area (NRSA) goals and associated benchmarks have been met. An update is described below:

#### Goal: Increase the community's homeownership rate

The two (2) *major* parcels of land in the Campostella Square NRSA area that remain undeveloped are below. CRHA is consulting with the City of Chesapeake regarding the next steps.

- *Campostella Square Phase IIB*
- *Meadow Landing South*

#### Goal: Enhance recreational opportunities for youth in the community

This goal was met with the completion of the Dr. Clarence V. Cuffee community center. The Highest and Best Use Analysis recommended that the parcel of land located at the eastern end of Fireside and Shelter Roads in the South Norfolk (on the eastern line of Farmer Lane, is semi-circular in shape and contains an estimated 3.0± acres) remain an undisturbed open space, a marsh front neighborhood park, or an interactive eco-friendly wetlands educational park.

#### Goal: Develop special needs housing for senior citizens and physically challenged persons

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This goal has been met. The City of Chesapeake has addressed this need by the development of the Sanderling, which offers twenty (20) units of totally handicapped accessible and Chesapeake Crossings which offers 522 units of affordable housing for senior citizens (55 years and older) with incomes at/below 60% of the AMFI.

### Goal: Strengthen and broaden the roles of key organizations (cross-cutting goal may be reflected in other identified goals)

The roles of the following organizations are critical to the attainment of the remaining goals outlined in the NRSA and the acquisition of resources to complete the Campostella Square Renewal Project:

1. Opportunity Inc.: Employment Training
2. Centura College: Post High School Education
3. Metropolitan Labs: Apprenticeships in asbestos, lead abatement, and general industrial trades
4. Chesapeake Public School: GED training
5. City of Chesapeake leverage TIF and CIB projects
6. Virginia Housing and Development Authority: Financial training, Tax credits, Below market financing, homeownership savings program
7. STOP and Children's Harbor: Early Childhood Development
8. Chesapeake Human Resources Department: Job search workshops and employment testing
9. Chesapeake Community Services Board: Parenting Skills Development/Support Services
10. Chesapeake Health Department: Health Screenings/Education and Immunization Audits
11. Chesapeake Fire Department: Emergency Preparedness Training
12. Chesapeake Planning Department: Zoning Certification
13. Old Dominion University: Impact Evaluation

### Goal: Continue ongoing infrastructure/streetscape improvements at the former Foundation Park site Campostella Square Demolition and Infrastructure Repair – This goal is complete.

### Goal: Improve the appearance and appeal of the neighborhood retail cluster while facilitating entrepreneurial opportunities

The Dr. Clarence V. Cuffee Center houses the Micro Economic Development Facility (MEDF), sponsored, in part, by the Small Business Administration and Chesapeake's Economic Development Department. MEDF is a small business facility for computer training, distance learning, video conferencing, and meeting space that will provide a venue for small business owners and entrepreneurs to access resources that may otherwise be inaccessible.

### Goal: Upgrade the employment of residents

Resident Services and community partners continues promoting greater economic independence by improving access to employment and education opportunities and by identifying and targeting resources to barriers. CRHA's Resident Services Empowerment Center, located in Campostella Square adjacent to the Peaceful Village public housing community, provides on-site computer use for job readiness training, career placement and online job searches to help residents find employment and/or prepare for employment. Career placement services provided help residents build skills for resume writing, interviewing and effective job searches.

The Empowerment Center is also home to CRHA's the Family Self-Sufficiency (FSS) Program, open to all Chesapeake public housing residents and Housing Choice Voucher recipients, which helps residents achieve growth, economic independence and self-sufficiency. As of June 30,

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2012, (182) persons were enrolled in the FSS Program and sixty-two percent (62%) of the participants were employed. To date, fifty-six (56%) of FSS participants have been enrolled in the program for at least three (3) years or long. Eight-eight (88) participants have successfully completed the program of which fifty-one (51) families purchased homes. The current average escrow is \$2,400.

**Goal: Create a neighborhood association to help promote positive public perceptions of Campostella Square**  
CRHA is seeking resources to develop the remaining undeveloped parcels. CRHA will continue to seek input from residents and stakeholders especially existing Resident Advisory Boards and Residency Councils throughout the pursuit of funding and development processes.

### *Antipoverty Strategy*

The City of Chesapeake is committed to addressing recognizable causes of poverty. Identified issues related to reducing poverty include inadequate worker skills or education, long-term shortages of job opportunities and low or poverty level wages as contributing factors to poverty and important economic development issues. The Chesapeake Coalition for the Homeless members, the Regional Task Force on Ending Homelessness, and a host of faith-based and nonprofit agencies are working to address these needs by educational training, employment readiness training, job search assistance, and economic development activities represent important components of the local anti-poverty strategy.

### **Chesapeake Human Services - Division of Social Services**

Social Services provides services and referrals for citizens in *crisis* including but not limited to:

- Prescription advocacy; coordination of services with pharmaceutical companies,
- Information and referral services to faith-based and community-based non-profits, as well as state and federally funded programs,
- Coordination of services among Adult and Child Protective Services programs, Health Care programs, Employment Services programs,
- Low-income Energy Assistance and Cooling/Heating programs,
- Benefit Programs (TANF, SNAP, SNAPET, Medicaid, VIEW, FAMIS Insurance )
- Collaboration with the Community Services Board in the service of clients,
- Referrals to local churches and community agencies for emergency food resources,
- Information and referral to Child Support Enforcement Program, and
- Direct intervention services with pharmacies, landlords and utility service providers.

### **Chesapeake Redevelopment and Housing Authority (CRHA)**

CRHA's Resident Services Department offered services to persons residing in assisted housing to promote education, employment, and financial stability. Additional information can be found on pages 42-45.

## **NON- HOMELESS SPECIAL NEEDS**

The City of Chesapeake provided services for persons with special needs who are not homeless through the following City Departments and Planning Partners who provide services for special needs populations: Chesapeake Community Services Board, Chesapeake Division of Social Services, CRHA, and the Endependence Center.

### **Community Services Board**

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The Chesapeake Community Services Board (CCSB) is a City department/agency which provides a variety of community-based services for persons with intellectual disabilities and persons who experience mental health and/or substance use issues. Persons who are seriously mentally ill and those who experience intellectual disability generally require on-going or long-term supports in order to appropriately integrate or function in the community. These may include varying levels of monitoring depending on the individual's level of functioning, medication monitoring, emergency/crisis intervention and linkage to community resources. Persons with substance use disorders (and co-occurring mental health disorders) may require similar supports and treatment specific to their needs. Often these individuals may require more structure in the initial phases of their recovery program which can be reduced as they progress and increase functioning in the community (particularly employment). Family involvement can be very often critical to the success of housing placements.

The CCSB offers a range of supportive housing/residential services and provides housing related services to a number of persons with mental disabilities who reside in the City of Chesapeake. Homelessness is an ever-present risk with this population because of the chronicity of their disabilities, and many will have frequent hospitalizations and/or movements within the housing arena (eviction, boarding homes, supervised apartments, crisis centers, detox centers, and private providers). This is particularly true, when CCSB staff encounter homeless or formerly homeless persons being discharged from local hospitals and/or state psychiatric hospitals/residential facilities and jails. As Virginia continues to downsize the region's state hospitals, the regional Reinvestment Project, which is managed collectively by all of the CSBs in the region, continues to assist in the provision of the region's crisis and emergency stabilization services for these persons. Instead of being placed at Eastern State Hospital, the state psychiatric hospital closest to Chesapeake (located in Williamsburg, VA), greater efforts are being made to maintain these individuals in the local community by providing/placing them in more concentrated community-based services/interventions. Whenever it is possible, most individuals are admitted to local or other private psychiatric hospitals throughout the state. However, once the individuals are ready for discharge from these hospitals, many of these persons are clearly at risk of becoming homeless upon their discharge. The lack of housing resources, the severity of their disabilities, the high cost of housing, and gaps in the continuum of care for services continue to create challenges in making appropriate placements which will prevent further hospitalizations. Additionally, many individuals served by the CCSB have limited or no income, leaving them without sufficient monies to procure even the most affordable housing option.

Based on the limited availability of both money and appropriate resources, funding of psychiatric hospitalizations is very closely monitored and the individuals served are being discharged sooner due to more limited hospital stays. In turn, this produces the need for not only an increased number of community residential placements, but many of these placements must be able to initially provide more intense levels of staff supervision. The major regional mental health state residential facility (Eastern State Hospital-ESH) continue to downsize its' census, which affects the CCSB due to very restrictive admissions and aggressive discharge policies. Chesapeake staff continues to work on lessening the numbers of persons living at ESH and currently there are thirty (30) individuals residing at this facility.

The CCSB continues to place a strong emphasis on providing staff assistance to individuals served so that they can more independently manage their personal resources. Additionally, in reviewing the data, the CCSB made the decision to close its' group home at the close of the fiscal year. Mental Health Support staff offer more intense, community-based mental health

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support services to qualifying individuals, so that they can better assist this population in not only seeking appropriate community-based placements, but also in maintaining their placement of choice.

### ***Shelter Plus Care Grant***

In May 2013, the Chesapeake Community Services Board (CCSB) did not renew its' Shelter Plus Care Grant (SPC), which was funded by HUD. The SPC had offered limited supportive housing in an apartment-based program, housing two individuals receiving CCSB services. Staff has assisted these individuals in applying for Section 8 Housing, and they remain on the waiting list. Since Chesapeake, Norfolk, and Western Tidewater CSB's have merged their SPC housing, the CCSB did not reapply for this grant funding.

### ***Single Room Occupancy***

As part of a regional effort in the Hampton Roads area, the CCSB now has twelve (12) formerly homeless individuals housed in Single Residency Occupancy (SRO) Buildings: Cloverleaf, which is located in Virginia Beach, VA (2 individuals), South Bay facility which is located in Portsmouth, VA (3 individuals) and Heron's Landing facility (7 individuals), which is located in Chesapeake, VA. Heron's Landing, the newest SRO facility in the Hampton Roads area, opened in March 2013 and has resulted in doubling the number of persons served by the CCSB residing in this type of residential placement. Supportive services for SRO housing are currently being provided by provided by Virginia Supportive Housing (VSH). VSH has an office within the SRO and provides the residents with supportive living and employment assistance.

### ***Transitional***

In an effort to help bridge the gaps for temporary housing needs at the CCSB, funds were made available to house individuals who were homeless or leaving detox at the Salvation Army Transitional Living Center in Norfolk, VA. A total of 289 bed days were funded by the CCSB at a rate of \$27,455.00. A total of 254 bed days were provided to Chesapeake residents at Willow Oaks, a residential treatment center that offers a range of services to assist individuals to achieve their goal of recovery and to maintain sobriety. Additionally, three (3) individuals were funded for Oxford House programs during FY 2013.

Staff continues to research new programs, both permanent and transitional, to assist CCSB clients who are homeless or live in substandard housing. Adequate housing has been a positive component in assuring stability with medications, sobriety, and overall retention in treatment.

Additionally, the CCSB continues to receive monies from the Virginia Department of Behavioral Health and Developmental Services (DBHDS) to provide a Program of Assertive Community Treatment (PACT). PACT Case Managers work with the most chronically mentally ill individuals served by the CCSB and assist these individuals in procuring appropriate residential/housing placements. This program provides rental and utility assistance and other needed residential/community support to these individuals served by the Board who are most at risk of homelessness. The CCSB PACT program served eighty-four (84) different individuals in FY 2013.

CCSB staff from the Intellectual Disability (ID) Division report a residential waiting list (including urgent and non-urgent needs, and planning needs) of approximately 203 individuals who are presently in need of supervised/supported housing service. Additionally, CCSB staff (from both MH and ID) are currently providing support services to approximately seventy-four (74) individuals housed in privately run adult living facilities (ALF's). Traditionally, many of the persons served by the CCSB who reside in ALF's are provided financial assistance through the

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Auxiliary Grant Program managed by the Chesapeake Division of Social Services. Since there are a limited numbers of available placements, staff are frequently encountering ALF's who are refusing to accept the amount of money provided by the Auxiliary Grants. With ever increasing costs, these facilities are more readily admitting individuals seeking such placement who can provide alternative payment sources, particularly private payment. Those ALF's who are willing to accept auxiliary grant funds generally limit the number of beds that can be funded with these monies. This makes it much more difficult for CCSB staff to place persons with long-term disabilities in ALF's, as this population is generally very impoverished and is unable to find alternative monies to pay a facility.

In FY 2013, some 80+ individuals being served by the CCSB continued to receive assistance through the Mainstream Housing Choice Voucher (MHCV) program, administered in partnership with CRHA. These vouchers are invaluable to individuals with long term disabilities, as most persons have extremely limited income. Based on the high cost of housing throughout the City of Chesapeake, without these vouchers all of the persons served by the CCSB receiving this assistance would not be able to live in safe, affordable housing and the majority would most likely be homeless. There are still a significant number of persons in need of Housing Choice Voucher assistance or some kind of assistance similar to this voucher program. Not only is there a growing number of persons in need of residential placement, but the majority of the persons served by the CCSB cannot afford to live in community-based placements without the kind of housing assistance provided through this HUD program. In FY 2013, the average income of a person being served by the CCSB continues to be less than \$10,000. In FY 2013, the monthly Social Supplemental Income (SSI) payment in the state of Virginia was \$710.00, which is less than \$8,520.00. More than 75% of the individuals served by the CCSB have an annual income of less than \$10,500 per year.

Many of the individuals, who are currently being served by the CCSB, reside with family members (i.e. parents, siblings, relatives) or friends. Although this has greatly assisted the persons served by the CCSB, it skews the number of person's needing permanent and/or future housing. As with the general population in America, these parents/family members are aging and becoming too ill or fragile to care for their daughter/son/charge with disabilities. Due to the possibility of these caregivers becoming unable to care for their family member with a disability, these housing situations continue to pose a serious threat to residential service programs. When such a family is in crisis (i.e. unanticipated hospitalization, serious caregiver illness, death, etc.), many of these individuals are thrust into the residential care system. Thus, the current and future demand for affordable, supervised/supported residential services is going to seriously increase as time passes. Since most of these families provide significant assistance and oversight to these family members/charges with disabilities, the need for assistance is generally quite intense when such an individual is placed in residential services. It is estimated that over 100+ individuals served by the CCSB are living with parents/family members/caregivers, who are age 65 or older. The majority of these individuals, who currently need extensive supervision, will require placement in 24-hour on-site and/or supervised residential placements when their parent(s)/family members/caregivers can no longer take care of them. With the current state of the economy, increasing monthly costs, and increasing demand for such care, these types of placements are either available on a limited basis or are currently not available. When a placement is available, frequently the cost significantly exceeds what the individual is able to pay.

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The CCSB has had limited ability to provide permanent housing for persons with substance use disorders. The CCSB receives a very limited amount of funding to provide services to these residents, many of who have little or no income and some also have felony criminal records. The services provided include social detoxification and primary care treatment. However, such placements must be made out of the local area, with the closest such placement, located in Richmond, VA (approx. 1.5 hours from Chesapeake) and beyond.

The CCSB receives city and state funding to provide supervision, training and housing opportunities for persons who experience chronic mental illness. Services provided include sponsored placements, crisis stabilization, and supported services provided in the community. The CCSB continues to receive funding from DBHDS (the Department of Behavioral Health and Developmental Services) to provide a Program of Assertive Community Treatment (PACT), which provides services to persons who experience the most chronic and intense mental health disorders. Primarily these state funds and Medicaid fees are funding the PACT team. Eligibility for this program requires that an individual meet mental health diagnostic criteria with special emphasis for the individuals who are homeless and/or for individuals who have been discharged from local and state facilities. Individuals being served by the CCSB, who experience intellectual disabilities, are also afforded training, supervision and housing opportunities through family care, supported living, and Medicaid Waiver programs. The CCSB opened new intermediate care facilities for individuals with intellectual disability in late May 2013 with plans to house up to ten (10) individuals when fully operational.

Transitional housing programs allow individuals and families to develop the stability, confidence, and coping skills needed to sustain permanent housing. Additionally, these housing programs assist people who are ready to move beyond emergency shelter into a more independent living situation. Some transitional program participants live in apartment-style quarters, while others may be in group settings where several families or individuals share a household.

The CCSB's residential services assistance to individuals served was designed to help meet the needs of homeless individuals with disabilities, and provide needed supportive services to provide assistance in maintaining housing placements procured by this population. The supports provide a structure that counteracts the disruptions of both homelessness and disability. However, while many formerly homeless individuals remain in permanent supportive housing for many years, others will leave within months of their entry into the program.

The residential and residential support programs operated by the CCSB are funded by specialized state and federal monies/programs (i.e. PACT, HUD, Medicaid, etc.). With the current economic situation, the agency is concerned about possible changes in how these monies will be distributed and disbursed. If distribution changes occur, it is conceivable that one or more of the CCSB's existing residential programs/support could be drastically changed, reduced, or eliminated. The CCSB operates its' mental health/substance use programs using a "recovery" philosophy. This philosophy empowers individuals with a disability to actively participate in their treatment, make informed choices about their services, and transition into the greater Chesapeake community as independently as possible.

In order to provide more recovery based residential services, the CCSB closed its' mental health group home placements at Atlantic Manor. It was determined that individuals could be better served in community-based residential placements by receiving more individualized mental health support services. Additionally, the CCSB completed the building of two (2) Intermediate

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Care Facilities for Individuals with Intellectual Disability (ICFIID). This intensive residential service for persons with intellectual disability opened in late May, 2013. The current total CCSB budget for FY 2013-14 is \$20,944,805.00. As has been the case for the past three years, the City of Chesapeake is still maintaining a hiring freeze and is selectively filling staff positions throughout the city system. Like the majority of human service counterparts, CCSB staff continues to “do more with less.”

During FY 2013, the CCSB served a total of 4,951 individuals in need of mental health, substance use and intellectual disability services. A total of 3,459 individuals received traditional CCSB services (MH-1,588, ID-361, SA- 901, Infant Intervention- 609) and another 1,492 individuals were provided intake, monitoring and motivational treatment services.

During FY 2013, Chesapeake Mental Health/Substance Abuse Services provided housing and placement assistance for four hundred and seventy-six (476) Chesapeake residents. Individual services were provided by eight (8) different Mental Health (MH)/Substance Abuse (SA) community-based residential services or placement options as follows:

### ***Sponsored Placement –15 Individuals served in 2013:***

The Chesapeake Community Services Board (CCSB) continues to provide some limited financial assistance by helping to subsidize some rental payments, utilities and other expenses paid to the provider/landlord/utility service for a limited number of individuals served by the CCSB. These subsidies are provided based on the individual’s immediate/long-term need, income and ability to pay. Due to improved delivery of recovery-based services, many individuals who were in need of CCSB financial assistance have been provided services which have assisted them to better manage their resources or have connected them with other available community-based resources (i.e. churches, family members, other public resources) to help them meet their needs. The monies saved from this venture have been redistributed resulting in the provision of additional mental health support services where individuals served can receive more individualized, intense services.

### ***Supported Living - 251 Individuals served in 2013:***

Individuals receiving supported living services usually need only a limited amount of supervision/assistance. Supported living services consist of any number of units of services that are provided to individuals who are renting and maintaining a residence in their own name(s). CCSB staff provides support, training, and some transportation for shopping and appointments on the average of once or twice weekly. This category of service also includes any individualized one-time residential needs, such as assistance with power bills, rent, bills that are associated with community-based living, food, clothing, etc. During FY 2013, the number of individuals who had been receiving on-going supports decreased. This was due primarily to the redistribution of and re- training of CCSB staff. Mental Health Support staff are now focusing their efforts to better assist individuals to more independently function in the community through a recovery based model. Staff help the persons served manage their resources so that they can meet their required monthly expenses.

### ***Mental Health Support Services - 54 Individuals served in 2013:***

The Mental Health (MH) Support Services Program assists individuals who experience severe mental illness and reside in the community. CCSB staff provides everything from daily living skills to budgeting training to persons served in this program. The individuals served are also provided staff assistance with their medical appointments in order to ensure that both physical and mental health needs are managed appropriately. During FY 2013, the CCSB has been

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reorganizing it community based efforts. Program staff has been provided extensive training to better meet the needs of the individuals currently being served in our community. It is expected that the number of individuals provided these services will significantly increase during FY14.

### ***Program of Assertive Community Treatment (PACT) – 84 Individuals served in 2013:***

The individuals served by the Program for Assertive Community Treatment (PACT) are those persons who are most at risk of homelessness or institutionalization, have a long term mental health diagnosis, and require a much more intense level of community support and outreach services. PACT, which is primarily funded by monies provided by the Virginia Department of Behavioral Health and Developmental Services (DBHDS), puts an emphasis on staff providing service to the individuals being served wherever they are found in the community (i.e. homeless shelters, apartments, ALF's, hospitals, jails, parks, etc.). This program provides at least 75% of it's' staff contact/time meeting the individual wherever they are living or located.

The staffing for this program is significantly different from other programs in that this program is staffed with a significant number of "community-based" professionals which includes two (2) part time psychiatrists, four (4) nurses, six (6) clinicians and a Program Supervisor, who work with the individuals being served, outside of the conventional outpatient/office setting. The persons participating in PACT generally have many psychiatric and community service needs and the majority of the individuals served require special needs residential placement. Many require intense housing assistance, as their significant psychiatric needs have impacted their rental histories, making housing options severely limited.

During FY 2012-2013, the program served five (5) individuals who are NGRI (Not Guilty by Reason of Insanity) and who required a significantly more intense level of forensic and psychiatric supervision. This level of service intensity has resulted in the clientele served making significant improvement and it is clear that many are more stable as a result of this program approach. The program is set up to serve no more than 80 individuals per year.

### ***Adult Living Facilities (ALF's) – 43 Individuals placed in 2013:***

An adult living facility is licensed by the local Division of Social Services/Human Services and provides 24-hour staffing and supervision of residents. All services are provided including meals, laundry, medication monitoring, and limited transportation services for medical appointments. CCSB staff provides the individuals placed in these facilities with needed case management and support services. Based on the economy and greater demand for this type of care, it has become increasingly more difficult to assist a person in finding a bed at an ALF. The majority of the individuals assisted by the CCSB are indigent and they are able to qualify for local auxiliary grant funding (\$1,160.00/mo) from the Department of Human Services. However, it should be noted that this limited amount of funding is not attractive to many ALF's.

Staff frequently encounter difficulty in placing individuals in this type of placement, as a number of these facilities have limited their admissions to "private pay" residents (cost exceeds the auxiliary grant payment) or the facility may have only a limited number of beds that can be paid for by auxiliary grant funding. These "private pay" facilities basically will no longer accept persons who are funded by auxiliary grant funding, as these they are able to admit persons who can pay the facility a minimum of \$1,800.00+ per month for the same bed.

### ***Adult Foster Care Services: – 6 Individuals placed in 2013:***

Adult foster care is a community-based, Department of Social Services approved, residential setting which provides room, board, supervision, personal care and other special services to

## Chesapeake

individuals who have a physical or mental health condition or an emotional or behavioral problem. No more than three (3) individuals may receive adult foster care services at one time in the home of an approved provider. CCSB staff work closely with staff from Chesapeake Social Services to arrange this type of residential placement.

### ***24-Hour Licensed Group Home – 0 Individuals served in 2013:***

This CCSB program was closed to individuals at the end of FY 2012 and was completely eliminated in August 2012. Monies from this program were primarily diverted to the Mental Health Support Services program.

### ***Community Placement/Boarding Home - 21 Individuals placed in 2013:***

This particular residential option involves assisting those individuals served to locate a residence where room and board is provided by the homeowner. Residential staff will assist persons in locating such a residence. Due to the increased costs associated with this type of placement and no additional monies available to assist persons seeking such placement, there was a significant drop in the number of individuals who were able to utilize this service. With the majority of persons served earning \$710/month, many individuals interested in procuring this type of placement do not have sufficient monies to afford such a placement.

### ***Supervised Apartments - 0 Individuals served in 2013:***

This particular service, as it was provided in FY 12, is no longer available to individuals served by the CCSB. With the closure of the CCSB Group Home (Atlantic Manor), the provision of these services no longer occurs, as they were provided by the staff of the group home program. Like those transitioned from Atlantic Manor, the individuals receiving these services were given additional support through participation in the CCSB's Mental Health Supports Services program.

### ***Shelter Plus Care Program: 2 Individuals served in 2013:***

As of May 31, 2013, the CCSB no longer receives funds from the Shelter Plus Care (SPC) Program. This program was serving only two (2) individuals. Based on the extensive use of this program by other cities in the region, it was determined that the CCSB would not apply for/renew its' grant. Staff efforts have been diverted to other programs providing services to individuals with co-occurring disorders.

The following table represents the CCSB's Mental Health (MH) residential services projected goals to provide services and increase participation:

**Table 16.**  
**Mental Health/Substance**  
**Abuse Residential Services**

<b>MH Program:</b>	<b>FY 12-13</b>	<b>FY 13-14</b>
Sponsored Placement	15	17
Supported Living	251	275
Mental Health Support Services	54	100
Adult Living Facilities (ALF's)	43	45
24-Hour Licensed Group Home	0	0
Supervised Apartments	0	0
Shelter Plus Care	2	0
PACT	84	85
Adult Foster Care	6	8
Community Placement /Boarding Home	21	25

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The Intellectual Disability (ID) Services Division of Chesapeake Community Services Board offers programs and activities specifically designed to accommodate the needs of both children and adults who experience intellectual disability (formerly mental retardation). The overall goal of this division is to provide the needed and appropriate developmental, educational, therapeutic, residential, vocational, and other support services to enable Chesapeake residents with intellectual disabilities to function as independently as possible. These services are designed to increase the individual's ability to participate and to appropriately integrate into community-based services and activities.

During 2013, Chesapeake Intellectual Disability (ID) Services provided housing, residential, and supportive placements and supports for three hundred sixty-one (361) individuals. The services provided and the number of individuals served included:

***Chesapeake Respite Resource Program – 150 Individuals served in 2013:*** The CCSB Respite Resource Program provides temporary relief and support for families who care for a child or an adult, with intellectual disabilities/development disability, who is living at home. The Respite Resource Program provides the resources necessary for families/caregivers to obtain a temporary, periodic break from their care giving responsibilities. The overall focus of respite assistance is to reduce family stress and thereby help preserve the family unit, support family stability, and otherwise enhance the family's capacity to maintain the person with intellectual disabilities in the family home. Respite may range anywhere from a couple of hours to overnight and possibly up to a week. Program staff continue to work hard to stretch these limited program funds and were even able to exceed the projected service numbers.

***Chesapeake Family Care Services Program – 2 Individuals served in 2013:***

The Family Care Services Program provides family-oriented living arrangements for adults who are intellectually disabled and who would best benefit from an opportunity to reside in a family setting and participate in home and community life. The CCSB, in cooperation with Chesapeake Human Services/Social Services, establishes and recruits specialized Family Care Homes. The CCSB provides training, support, and assistance to the Family Care Providers who are certified by Chesapeake Human Services. The CCSB screens and assists in placing the individuals served in family care homes and help the Family Care Providers implement individual service plans designed to increase the participants' capabilities in such areas as independent living skills, domestic skills, personal care skills, and socialization and recreation. Additionally, the CCSB offers limited financial supplements and linkages with ancillary services and other assistance to Family Care Providers.

***Chesapeake Intellectual Disabilities Supported Living Program – 17 Individuals served in 2013:***

The Supportive Living Program (SLP) is designed to offer persons with intellectual disabilities an opportunity to function as independently as possible in their own residences in the community. The program is a Vendor Choice Program with oversight by CCSB staff. Each SLP participant is provided the opportunity to choose and is expected to select their Residential Vendor. Residential vendors are approved, through established CCSB criteria, to provide residential services. Each SLP vendor provides supervision, drop-in support services, training in independent living skills, and opportunities to join in the typical community and recreational activities to the CCSB individuals they serve. All of the persons participating in this program must be able to reside in their own residences without 24-hour on-site supervision. No new slots have been funded in this program for the past several years. This program continues to have a waiting list. Most individuals need to procure assistance through such funding as the

## **Chesapeake**

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Mainstream Housing Choice Voucher in order to be able to afford the opportunity to live more independently.

### ***Medicaid Waiver Residential Services – 159 Individuals served in 2013:***

The Medicaid Waiver Residential Services is not operated or provided directly by the CCSB. CCSB ID Case Management Services has the responsibility to screen eligible persons for Medicaid Waiver services. Case managers write individual service plans (ISP's) in order to ensure training goals and objectives in the areas of independent living skills, community living skills, communication, and socialization, etc. are identified and training/supervision is provided by the vendor selected by the client and/or his/her family. Whenever an individual is eligible for Medicaid Waiver Services, the CCSB will include this person on the appropriate Medicaid Waiver Waiting List, as per instructions from DBHDS. Currently, there are eighty (80) individuals identified by the CCSB on the Statewide Urgent Waiting List, seventy-eight (78) individuals on the Non-urgent Waiting List and forty-five (45) individuals on the Planning Waiting List. If the CCSB had not assisted these individuals and their families in acquiring Medicaid Waiver Services, they would have been unable to live on their own with support.

### ***Adult Living Facilities (ALF's) – 31 Individuals placed in 2013:***

An adult living facility is licensed by the local Division of Social Services/Human Services and provides 24-hour staffing and supervision of residents. All services are provided including meals, laundry, medication monitoring, and limited transportation services for medical appointments. CCSB staff provides the individuals placed in these facilities with needed case management and support services. It has become increasingly more difficult to assist a person in finding a bed at an ALF. The majority of the individuals assisted by the CCSB are indigent and they are able to qualify for local auxiliary grant funding (\$1,112.00/mo) from the Department of Human Services. However, it should be noted that this limited amount of funding is not attractive to many ALF's. At least six (6) current facilities have limited their admissions to "private pay" residents. They will no longer accept persons who are funded by auxiliary grant funding, as these "private pay" individuals are able to pay the facility a minimum of \$1,800.00+ per month for the same bed.

### ***Adult Foster Care – 1 Individual placed in 2012:***

Adult foster care is a community-based, Department of Social Services approved, residential setting which provides room, board, supervision, personal care and other special services to individuals who have a physical or mental health condition or an emotional or behavioral problem. No more than three (3) individuals may receive adult foster care services at one time in the home of an approved provider. CCSB staff work closely with staff from Chesapeake Social Services to arrange this type of residential placement.

### ***Intermediate Care Facility for Individuals with Intellectual Disability (ICFIID): 1 Individual placed in 2013:***

This type of residential placement has never been offered by the Chesapeake Community Services Board. During this past fiscal year, the CCSB completed construction of two (2) five bed facilities. These two buildings are located on Rokeby Avenue and are adjacent to each other. The program Highlands Place opened its doors to the first resident in May 2013. An Intermediate Care Facility for Individuals with Intellectual Disabilities (ICFIID) provides 24 hour intensive, individualized supports individuals with severe and profound intellectual disabilities (ID). Some residents will experience multiple disabling conditions (ID & cerebral palsy, ID & Mental Health, ID and multiple medical conditions, etc.). This program will be 100% funded through Federal Medicaid funds and will provide comprehensive wrap around supports for its residents. A total of ten (10) residents may be housed at any time.

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The following table represents the CCSB's Intellectual Disabilities (ID) residential services projected goals to provide services and increase participation:

**Table 17.**  
Intellectual Disabilities Residential Services

Intellectual Disabilities Program:	FY 12-13	FY 13-14
<b>Respite</b>	<b>150</b>	<b>155</b>
<b>Family Care</b>	<b>2</b>	<b>2</b>
<b>Supported Living Program</b>	<b>17</b>	<b>19</b>
<b>Medicaid Waiver Residential</b>	<b>159</b>	<b>175</b>
<b>Adult Living Facilities</b>	<b>31</b>	<b>32</b>
<b>Adult Foster Care Homes</b>	<b>1</b>	<b>2</b>
<b>ICFIID</b>	<b>1</b>	<b>10</b>

Individuals receiving the aforementioned Mental Health and Intellectual Disabilities Residential Services may also receive one or a number of the following support services are provided by the CCSB:

- **Emergency Services** - Twenty-four hour crisis intervention services are available to all program participants and citizens residing in the City of Chesapeake.
- **Instruction and Orientation** - CCSB staff provide each new resident with a review and interpretation of the rules and regulation of the program they are enrolled in and staff provides on-going support and guidance to assist the person in appropriately transitioning to community-based living.
- **Community Liaison** - CCSB staff assists the residents in their relationship with the neighborhood and community, and help these individuals build linkages with significant caregivers within the City of Chesapeake.
- **Transportation** - CCSB staff may assist in providing limited transportation services and/or linkages to these services to residents as a way of facilitating their individual treatment plan and helping them meet individual goals/needs.
- **Case Management Services** - CCSB staff will provide the case management/case coordination services necessary for appropriate treatment, continuity of care and assistance to access other benefits and services.
- **Day Program** - Individuals are generally expected to participate in a day activity that involves rehabilitative, vocational, and/or socialization programming. These services are available to participants either directly offered by the CCSB or by other providers.
- **Psychiatric Services** - This CCSB service employs a team of doctors and nurses to prescribe and monitor medications. Residents who have insurance may choose to seek these services from private medical providers in the community.
- **Psychotherapy Services** - CCSB staff continues to provide psychotherapy services through the Outpatient Mental Health and Substance Abuse programs in the MH/SA Division. There are currently two (2) family programs, MESA (Mutual Education and Support) for significant others of persons with serious mental illness, and Friends and Family for significant others of persons with substance use disorders. Both programs are open to the community.
- **Social Recreation Program** - A weeknight and weekend program featuring socialization activities within the community is available to individuals who are participating in the CCSB's psychosocial day program (Coastal Clubhouse).

## Chesapeake

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- Family Education - Educational, supportive and advocacy groups and consultations involving families of long-term mentally ill clients.
- Share and Care Program - Individuals served and volunteers are matched for joint participation in activities, which may normalize interpersonal activities.

The Chesapeake Community Services Board continues to address the housing needs of persons with mental health, intellectual disabilities, and substance use disorders and their projected housing needs. The CCSB, through the use of private and public resources, will provide service to as many individuals within the special needs population as possible. CCSB clientele also participate in a variety of housing services and opportunities for persons and households with special needs that are available to them through several different agencies and non-profit organizations. These partnerships assist in the provision of affordable rental housing, homeless housing, and supportive services. The cost and value of real estate within the City of Chesapeake continues to pose a serious problem for persons with limited income to procuring affordable, safe housing resources and has led to the building of long waiting lists. Concerns have been expressed, that even with additional emphasis placed on the particular needs of the special populations within the City, adequate funding is not currently available and funding cuts are anticipated.

The CCSB has had limited ability to provide permanent housing for persons who experience substance use disorders. However, the CCSB receives some funding and provides services which include social detoxification, primary care treatment, and transitional residences. None of these facilities are in the city and programs as far away as Richmond, VA (over 100 miles north of Chesapeake) or further are utilized. Residential resources for persons with primary substance use disorders are almost non-existent in the region. With the use of some limited state funding, the CCSB has some ability to purchase placements for the individuals being served and this is generally for a period of 28 days.

An additional opportunity is available to persons with substance use disorders. The Chesapeake Adult Drug Court Program is a specialized docket within Virginia's court system that handles cases involving non-violent adult offenders with drug abuse problems. The program consists of a combined system of intensive supervision, drug testing, substance abuse treatment and weekly court appearances designed to help the program participants achieve recovery. Chesapeake drug court is a small program with a capacity to serve twelve (12) people. The CCSB is assisted nine (9) individuals through this court. Many referrals to the Drug Court were ruled ineligible to participate in the program, because they did not have a permanent residence within the City of Chesapeake. Funding that would help to provide permanent residency would be very helpful to the Drug Court program, as this would permit the program to provide services to a greater number of individuals in need of this service.

The CCSB currently contracts with the Salvation Army for use of the Temporary Housing Resource in Norfolk, VA. This program primarily provides services to persons who are being discharged from local private psychiatric hospitals under the Regional Reinvestment Program and provides short-term placement (10-14 days) in order for the individual and the program staff to make plans for stable housing.

### **Chesapeake Department of Human Services/Division of Social Services**

The Chesapeake Division of Social Services provided the following housing related services to several different populations in the City during PY 38:

#### ***1. Benefit Programs and Employment Services Program***

Temporary Assistance to Needy Families (TANF) and Food Stamps (SNAP) benefits were provided to 12,905 households (SNAP 11,460 and TANF 1,445) citywide during this FY2013. TANF and Food Stamp households enrolled in the Employment Services Program (ESP) were offered job readiness, job search assistance, job search training, and education and training programs through local schools, as well as work experience. The Employment Services Program exists to assist families in making the transition to work and/or education leading to employment. The prevailing philosophy is that families that work and/or gain skills will improve their opportunities for leaving poverty and the need for benefit assistance. An Intensive Case Management program exists to provide to TANF recipients with multiple employment barriers, such as low educational achievement, substance abuse issues, poor work histories, and homelessness. These efforts are undertaken by the Division to help participants move from welfare to self-sufficiency and independence. The above named programs are funded by state, local and/or federal funding sources.

The Supplemental Nutrition Assistance Employment and Training Program (SNAPET) provides preparation for non-high school graduates to obtain the skills and knowledge to take the GED test and offers employment and job training opportunities. The SNAPET program provides supportive services to those who receive SNAP (food stamps). SNAP household members between the ages of 18 to 60 who are unemployed or working less than 30 hours per week may volunteer to participate in the SNAPET program. The program mandates were removed and the program was modified to fit volunteer participation policy guidance as of Jan. 2012. The number of customers served in FY13 was 358.

The Virginia Initiative for Employment Not Welfare (VIEW) Program requires all able-bodied recipients of TANF who do not meet exemption requirements and who are not employed within 4 weeks of receipt of TANF benefits to participate in a work activity (paid or volunteer). 1,027 customers were served by June 2013.

### ***2. Adoption Placement***

DSS is responsible for arranging placement of children who are in adoptive custody or an adoptive home. Most of the children placed for adoption are school-aged and have special needs such as physical, mental or emotional handicaps, or are at risk of future disability diagnosed before legal adoptive placements. During FY 2013, 17 children were placed for adoption. Sixteen (16) children/families received final orders for adoption. Most foster children placed in foster/adoptive homes are adopted by their foster families.

### ***3. Adult Alternative Living Arrangements (AALA)***

AALA is provided to assure that individuals who are incapable of independent living, or who are unable to remain in their own home, have their needs for care and treatment met in the most appropriate setting. Some examples of alternative living arrangements are nursing homes, homes for adults or adult foster/family homes. An Adult Services worker serves with a public health nurse and the Director of Public Health on a screening team that assesses each nursing home request. The team explores alternatives to nursing home placement in an effort to avoid premature institutionalization. Personal Care Services in the home may be offered as an alternative to nursing home placement, if proven more cost effective. During FY 2013 there were 481 Nursing Home and Waiver Services screenings. In addition, 183 assessments or re-assessments for Assisted Living Facility services were completed or currently in process of being completed. The APS unit completed 483 APS investigations during fiscal year 2013.

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Adult Foster/Family Homes are private room and board, supervision and special services to an adult who has a physical, mental and/or emotional problem. The adult must be incapable of independent living. The homes as well as providers are certified by the agency prior to placement and closely monitored by a social worker following placement of an agency customer. The provider may assist the customer with daily living skills such as bathing, grooming, dressing, medication management, and other personal care needs. This family oriented program allows for more individualized attention and enables the customer to remain in the community. Adult Foster/Family Homes accept no more than three adults. In FY 2013, the agency had 6 Adult Foster Care Homes with 9 residents placed for services.

### ***4. Foster Care Independent Living Program***

This program prepares foster care teens for independence upon leaving the foster care system. During FY 2013, the program taught life skills to 30 foster care youth, (age 14 years old and older) and youth were offered networking opportunities with other teens to support and encourage the need to be productive citizens. The program youth participated in college tours and social activities in the community. Some foster care youth participated in the Great Expectations Program through the Tidewater Community College. The program provides foster care youth and adopted youth with different training classes and opportunities to prepare them for the workforce. Thirteen (13) foster care youth left the foster care system due to either emancipation (reached age 21), voluntarily at age 18 or committed to the Department of Juvenile Justice.

### ***5. Foster Care Homefinding Services***

A major function of foster care for children is finding the most suitable placement for each child in care. The majority of foster care placements are in agency approved foster homes. State and local standards are used to evaluate all foster care and adoptive homes. This evaluation process ensures the appropriate physical and emotional environment prior to placements being made. After the initial approval, all homes are re-evaluated every two (2) years. During FY 2013, there were 12 new foster homes approved and there were 73 children in foster care during the year 2012. Seventeen (17) of these children entered foster care in 2013 and 16 children/families received final adoption orders.

### ***6. Chesapeake Interagency Consortium***

The Chesapeake Interagency Consortium met its five (5) Division Goals as listed in the City's Consolidated Annual Action Plan. During FY 2013, the Chesapeake Interagency Consortium served (145) children served for a total cost of \$3.6 million.

### **Chesapeake Redevelopment & Housing Authority**

CRHA promotes the transition of people with disabilities from institutionalization to their communities via the Public Housing, Housing Choice Voucher, and Mainstream programs. See *Public Housing Strategy*, page 40, for specifics.

### **Endeppendence Center, Inc. (ECI)**

ECI is a cross-disability organization serving South Hampton Roads, which provides a variety of services to individuals with disabilities. During year 2012-2013, ECI received \$15,000 Human Services Grant from the City of Chesapeake. For the 178 Chesapeake residents who were provided with services, 299 independent living goals were accomplished through the year. Direct and community services included 2,306 hours of advocacy counseling and 354 hours of information and referral. Direct services included 34 hours of peer counseling, 26 hours of

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independent living skills training, 56 hours of housing counseling; and 25 hours of vocational services. Community services included 95 hours of community education, and 81 hours of systems advocacy. Breakdown by age and gender of individuals served with direct services are as follows: 31 were 0-19 years of age; 32 were 20-24; 88 were 25-59; and 27 were 60 or older; 67 were female and 111 were male.

Throughout the year, ECI continued to focus on advocating for affordable, accessible housing opportunities for transitioning individuals with disabilities, increasing education and awareness on Money Follows the Person and affordable housing options to individuals residing in nursing facilities in Chesapeake. ECI continued to participate in the Chesapeake Coalition for the Homeless meetings and in emergency planning and preparedness meetings in developing a regional response plan, to include housing recovery services. ECI provided individuals and families in the community with information on affordable, subsidized housing, obtaining home modification assistance, assistance with fair housing complaints, Medicaid waivers and services, and resources for homeless and emergency financial assistance. Individuals were also provided information on education rights, telecommunication devices for deaf and hard of hearing individuals and on SSA work incentives and benefits.

### **Specific HOPWA Objectives**

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The City of Chesapeake does not receive HOPWA funding.

# **City Financial Report**

CITY OF CHESAPEAKE, VIRGINIA  
 HUD Year-End Reporting Requirements  
 CAPER Financial Summary  
 Fiscal Year 2012

Part I

1	Unexpended CDBG Funds at end of previous period	1,698,949.70
2	Entitlement Grant	875,075.00
3	Surplus Urban Renewal	-
4	Section 108 Guarantee Loan Funds	-
5	Program Income	19.16
6	Returns	-
7	Adjustment to compute total available	<u>4,567.61</u>
8	Total Available	2,578,611.47

Part II

9	Disbursements other than 108 repayments or planning/admin	921,000.90
10	Adjustment to compute total amount subject to low/mod	-
11	Amount subject to low/mod	921,000.90
12	Disbursed in IDIS for planning/admin	165,155.78
13	Disbursed in IDIS for 108 repayments	2,888.16
14	Adjustment to compute total expenditures	-
15	Total Expenditures	<u>1,089,044.84</u>
16	Unexpended Balance	1,489,566.63

Reconciliation

Unexpended balance on GPR **From Line 16** 1,489,566.63

ADD Available to draw per HUD PR01 Report (run date: July 23, 2013) 877,335.97  
 June Expenditures Drawn in July 91,132.24  
 Total Available to Draw 06/30/13 ██████████

Cash on Hand:  
 Grantee Program Cash Account (per SF-425 RECON) (29,315.76)  
 IDIS/City General Ledger net reconciliation (2,888.16)  
 Accrued Payroll - 06/30/2012 1,374.43  
 PY 2010 Program Income - Received 2011

Revolving Loan Fund 531,927.91  
 Total Cash ██████████

ADD Advance from Revolving Loan Fund:  
 Sub-recipient Program Account ██████████

Total reconciling items 1,489,566.63

0.00

**PART-II**  
**IDIS**  
**REPORTS**

**PR 03**  
**CDBG-R**

**Now  
Under  
PR 54**

**PR 03**



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2012  
 CHESAPEAKE

Date: 28-Aug-2013  
 Time: 8:46  
 Page: 1

PGM Year: 1994  
 Project: 0002 - CONVERTED CDBG ACTIVITIES  
 IDIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open  
 Location:

Objective:  
 Outcome:  
 Matrix Code: Planned Repayment of Section 108 Loan  
 National Objective:

Initial Funding Date: 01/01/0001

**Financing**  
 Funded Amount: 10,051,000.00  
 Drawn Thru Program Year: 10,044,026.30  
 Drawn in Program Year: 0.00

**Proposed Accomplishments**  
**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2007

Project: 0003 - CAMPOSTELLA SQUARE RENEWAL PROJECT  
 IDIS Activity: 497 - SECTION 108 LOAN REPAYMENT PROGRAM-PY33

Status: Completed 1/7/2013 12:00:00 AM  
 Location: 306 Cedar Rd FINANCE DEPT-5TH FLOOR Chesapeake, VA 23322-5514  
 Objective: Planned Repayment of Section 108 Loan  
 Outcome: National Objective:  
 Matrix Code:

Initial Funding Date: 02/12/2008  
 Description: FUNDS WILL BE USED TO PROVIDE PRINCIPLE & INTEREST FORSECTION 108 LOAN FOR CAMPOSTELLA SQUARE.

Funded Amount: 395,164.90  
 Drawn Thru Program Year: 395,164.90  
 Drawn In Program Year: 2,888.16

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2008

Project: 0013 - CITY ADMINISTRATION-PY 34  
 IDIS Activity: 548 - CITY ADMINISTRATION - PY 34

Status: Completed 8/2/2012 12:00:00 AM  
 Location: OFFICE OF HOUSING - 5TH FLOOR 306 CEDAR ROAD  
 CHESAPEAKE, VA 23322

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A) National Objective:

**Description:**  
 FUNDS WILL BE USED TO PROVIDE OVERSIGHT AND EXECUTION OF CDBG, HOME, ADDI AND SECTION 108 LOAN GUARANTEE RELATED ACTIVITIES IN ACCORDANCE WITH FEDERAL, ETC. REGULATIONS.  
 PROVIDED OVERSIGHT OF THE CDBG, HOME AND SECTION 108 PROGRAMS TO ENSURE COMPLIANCE WITH HUD DIRECTIVES. THE OFFICE OF HOUSING ALSO COORDINATED RESOURCES PERTAINING TO

Initial Funding Date: 10/24/2008  
 Financed Amount: 51,341.00  
 Drawn Thru Program Year: 51,341.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2008

Project: 0020 - WATER/SEWER CONNECTION - PY 34  
 IDIS Activity: 555 - WATER/SEWER CONNECTIONS - PY 34

Status: Completed 12/4/2012 12:00:00 AM  
 Location: 306 Cedar Rd PUBLIC UTILITIES DEPARTMENT-2ND  
 FLOOR Chesapeake, VA 23322-5514

Objective: Create suitable living environments  
 Outcome: Affordability  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH  
 Description:

Initial Funding Date: 10/24/2008

**FINANCING** FUNDS WILL BE USED TO PROVIDE FINANCIAL ASSISTANCE FOR ON-SITE IMPROVEMENTS TO CONNECT WATER & SEWER SERVICES IN UNSERVED AREAS.

Funded Amount: 2,034.00  
 Drawn Thru Program Year: 2,034.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	3	0	0	0	3	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	3	0	3	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2008	FUNDING WAS ALLOCATED FOR THE INSTALLATION OF WATER/SEWER LATERALS IN IDENTIFIED "UN-SERVED" NEIGHBORHOODS TO REDUCE	
PGM Year: 2009		

Project: 0009 - CITY ADMINISTRATION-PY35  
 IDIS Activity: 593 - CITY ADMINISTRATION-PY35

Status: Completed 6/11/2013 12:00:00 AM  
 Location: CITY HALL BUILDING-5TH FLOOR 306 CEDAR ROAD  
 CHESAPEAKE, VA 23322

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 09/08/2009

Financing  
 Funded Amount: 24,766.92

**Description:**

FUNDS WILL BE USED FOR PROGRAMMATIC/FISCAL ADMINISTRATION AND MONITORING OF CDBG, HOME AND SECTION 108 LOAN GUARANTEE PROGRAM.

Drawn Thru Program Year: 24,766.92  
 Drawn In Program Year: 9,398.56

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2009

Project: 0023 - CODE ENFORCEMENT

IDIS Activity: 595 - CODE ENFORCEMENT-PY35

Status: Completed 12/4/2012 12:00:00 AM

Location: 306 Cedar Rd CITY HALL BUILDING-2ND FLOOR

Chesapeake, VA 23322-5514

Initial Funding Date: 09/09/2009

Financing

Funded Amount: 74,132.34

Drawn Thru Program Year: 74,132.34

Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 1,450

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Code Enforcement (15)

Description:

FUNDS WILL BE USED TO COVER SALARIES/BENEFITS FOR 2 EMPLOYEES. THESE INSPECTORS WILL BE CHARGED WITH ENFORCING ENVIRONMENTAL, PROPERTY MAINTENANCE, ZONING REGULATIONS, ETC

National Objective: LMA

Total Population in Service Area: 21,350  
 Census Tract Percent Low / Mod: 63.70

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**

2009      CDBG funds were used to cover salaries and fringe benefit costs for two CDBG designated case violations inspectors who work exclusively to reduced the

**PGM Year:** 2009

**Project:** 0007 - CAMPOSTELLA SQUARE REVITALIZATION - CDBG - PY35

**IDIS Activity:** 604 - Camp Square Revi - CDBG - PY 35

**Status:** Open  
**Location:** 1468 S Military Hwy Chesapeake, VA 23320-2604  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Public Facilities and Improvement (General)      **National Objective:** LMA

**Initial Funding Date:** 02/16/2010

**Financing**      Funds will be used to continue redevelopment, i.e. site planning, architectural engineering services, and other eligible activities.

**Funded Amount:** 36,468.67

**Drawn Thru Program Year:** 34,300.94

**Drawn In Program Year:** 4,249.09

**Proposed Accomplishments**

**Public Facilities :** 1

**Total Population in Service Area:** 4,682

**Census Tract Percent Low / Mod:** 73.60

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**

2009      Funds were used for ground maintenance and achieving annual certification of the backflow prevention valves.

**PGM Year:** 2009

**Project:** 0018 - CHILDREN'S HARBOR - PUBLIC IMPROVEMENT - CDBG - PY35

**IDIS Activity:** 610 - Children's Harbor Public Improvement- CDBG - PY 35

**Status:** Completed 2/20/2013 12:00:00 AM

**Location:** 2400 Strawberry Ln Chesapeake, VA 23324-3113  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Centers (03D)      **National Objective:** LMC

**Initial Funding Date:** 12/16/2009

**Financing**      Funds will be used to replace property fencing, remove trees, make roof and HVAC repairs, to remove store concrete side walks, and make other repairs required to maintain a safe, decent and sanitary environment for youth development programming.

**Funded Amount:** 24,326.00

**Drawn Thru Program Year:** 24,326.00

**Drawn In Program Year:** 599.42

**Proposed Accomplishments**

**Public Facilities :** 1

**Actual Accomplishments**

**Number assisted:**

White:

Black/African American:

Asian:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0



IDIS Activity: 651 - City Administration PY36

Status: Completed 6/11/2013 12:00:00 AM

Location:

Objective: National Objective:  
Outcome:  
Matrix Code: General Program Administration (21A)

10/14/2010

**Initial Funding Date:** 10/14/2010  
**Financing:** Funds will be used for programmatic fiscal administration and monitoring of CDBG, HOME, and Section 108 Loan Guarantee programs.

Funded Amount: 83,593.00

Drawn Thru Program Year: 83,593.00

Drawn In Program Year: 24,685.01

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2010

Project: 0012 - General Administration CDBG PY 36

IDIS Activity: 653 - CRHA-General Admin CDBG 2010

Status: Completed 6/18/2013 12:00:00 AM

Location:

Objective: National Objective:  
Outcome: National Objective:  
Matrix Code: General Program Administration (21A)

Initial Funding Date: 10/20/2010

Financing

Funded Amount: 177,257.00

Drawn Thru Program Year: 177,257.00

Drawn In Program Year: 4,601.50

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2010

Project: 0013 - Residential Rehabilitation - PY 36

IDIS Activity: 954 - Residential Rehabilitation 2010

Status: Completed 3/14/2013 12:00:00 AM

Location: Address Suppressed

Initial Funding Date: 10/20/2010

Financing

Funded Amount: 164,835.00

Drawn Thru Program Year: 164,835.00

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Rehab; Single-Unit Residential (14A)

Description:

Assistance for lowextremely low income homeowners for housing improvements to eliminate threats to public healthy & safety, including accessibility modifications.

National Objective: LMH

Drawn In Program Year: 8,851.50

**Proposed Accomplishments**

Housing Units : 12

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	5	0	0	0	5	0	0	0
Black/African American:	13	0	0	0	13	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 13

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	13	0	13	0
Low Mod	5	0	5	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	18	0	18	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2010	Emergency rehabilitation assistance grants were provided to eighteen (18) households for home repairs.	

PGM Year: 2010

Project: 0014 - Campostella Square PY 36

IDIS Activity: 655 - Campostella Square 2010

Status: Completed 7/31/2012 12:00:00 AM

Location: 1468 S Military Hwy Chesapeake, VA 23320-2604

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Public Facilities and Improvement (General)

National Objective: LMA

Initial Funding Date: 10/20/2010

**Financing**

Funded Amount: 36,452.00

Drawn Thru Program Year: 36,452.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

**Description:**

Complete architectural engineering services and other improvements necessary for redevelopment of Campostella Square, Phase B

Total Population in Service Area: 4,682  
 Census Tract Percent Low / Mod: 73.60

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2010	PY 36 funds were used for grounds maintenance and monitoring and the completion of a soil evaluation conducted by Vanasse Hangen Brustlin, Inc. This is a	
2011	General Maintenance and upkeep	

PGM Year: 2010

Project: 0015 - Children's Harbor (PI) PY 36  
 IDIS Activity: 656 - Children's Harbor PI/2010

Status: Open  
 Location: 2400 Strawberry Ln Chesapeake, VA 23324-3113

Objective: Create suitable living environments  
 Outcome: Sustainability  
 Matrix Code: Public Facilities and Improvement (General) National Objective: LMA

Initial Funding Date: 10/20/2010

Financing: For physical improvements to ensure continued day-to-day operations of the child care facility.

Funded Amount: 24,326.00  
 Drawn Thru Program Year: 11,134.18  
 Drawn In Program Year: 8,344.18

**Proposed Accomplishments**

Public Facilities : 1  
 Total Population in Service Area: 3,638  
 Census Tract Percent Low / Mod: 64.90

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2010	PY 36 funds were used for carpet upgrades and a physical needs assessment to determine/prioritize physical improvements needed to continue facility	

PGM Year: 2010

Project: 0016 - Facade Improvements PY 36  
 IDIS Activity: 657 - Facade Improvements 2010

Status: Completed 3/28/2013 12:00:00 AM  
 Location: Address Suppressed

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

Initial Funding Date: 10/20/2010

Description: To assist lowvery low income homeowners with correcting exterior housing code violations cited by the City's code enforcement division.

Funded Amount: 90,134.00  
 Drawn Thru Program Year: 90,134.00  
 Drawn In Program Year: 13,402.28

**Proposed Accomplishments**

Housing Units : 12

**Actual Accomplishments**

Number assisted:

White:

Owner	Renter	Total
Total	2	2
Hispanic	0	0
Total	0	0
Hispanic	2	2
Total	0	0
Hispanic	0	0
Total	0	0

Black/African American:	2	0	0	0	2	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0	0	0	0	0	0	0	0

<i>Income Category:</i>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	1	0	1	0
Low Mod	2	0	2	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	4	0	4	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**

2010      The # of Facade activities convened is driven by the number of code violations cited by the City & the number of those persons cited who contact CRHA for

**PGM Year:** 2010  
**Project:** 0017 - South Norfolk Revitalization FY 36  
**IDIS Activity:** 658 - South Norfolk Revitalization 2010

**Status:** Open      **Objective:** Provide decent affordable housing  
**Location:** 1468 S Military Hwy Chesapeake, VA 23320-2604      **Outcome:** Sustainability  
**Matrix Code:** Public Facilities and Improvement (General)      **National Objective:** LMH

**Initial Funding Date:** 10/20/2010  
**Financing Description:** Acquisition and rehabilitation to increase affordable housing units.

**Funded Amount:** 71,371.00  
**Drawn Thru Program Year:** 51,620.37  
**Drawn In Program Year:** 13,445.80

**Proposed Accomplishments**

Housing Units : 1

**Actual Accomplishments**

**Number assisted:**

White:	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0



Black/African American & White: 0 0  
 American Indian/Alaskan Native & Black/African American: 0 0  
 Other multi-racial: 0 0  
 Asian/Pacific Islander: 0 0  
 Hispanic: 0 0  
 Total: 0 0

Female-headed Households: 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**  
 No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2011  
 Project: 0001 - 2011 Smoke Detector/Battery Replacement  
 IDIS Activity: 680 - Smoke Detector Program

Status: Completed 2/14/2013 12:00:00 AM  
 Location: 306 Cedar Rd Chesapeake, VA 23322-5514  
 Objective: Create suitable living environments  
 Outcome: Sustainability  
 Matrix Code: Rehab; Single-Unit Residential (14A)  
 National Objective: LMH

Initial Funding Date: 08/30/2011  
 Financing: Smoke Detectors for low to moderate income residents

Funded Amount: 3,200.00  
 Drawn Thru Program Year: 3,200.00  
 Drawn In Program Year: 563.35

**Proposed Accomplishments**  
 Housing Units : 60

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	37	1	0	0	37	1
Black/African American:	26	0	0	0	26	0
Asian:	1	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander	0	0	0	0	0	0



Female-headed Households: 0 0 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	5
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	5
Percent Low/Mod	100.0%			

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**  
 2011      A total of five (5) infants/toddlers were served and eighteen (18) family members received early childhood development support services through individual

**PGM Year:** 2011

**Project:** 0003 - 2011 OUR HOUSE FAMILIES  
**IDIS Activity:** 682 - Our House Families PY 37

**Status:** Completed 1/8/2013 12:00:00 AM  
**Location:** PO Box 7475 Chesapeake, VA 23324-7475

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Services (General) (05)      **National Objective:** LMC

**Initial Funding Date:** 09/19/2011

**Financing**

**Funded Amount:** 54,000.00  
**Drawn Thru Program Year:** 54,000.00  
**Drawn In Program Year:** 852.22

**Proposed Accomplishments**

People (General) : 37

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	38
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	38
Percent Low/Mod				100.0%

**Annual Accomplishments**

**Years Accomplishment Narrative**

2011 Our House Families Emergency Shelter served 38 families this year. Eleven (11) families moved from the shelter into permanent housing, eleven (11) families

**PGM Year:** 2011

**Project:** 0004 - 2011 SOUTH NORFOLK HEALTH CENTER - ADULT CLINIC

**IDIS Activity:** 603 - South Norfolk Adult Health Center PY 37

**Status:** Completed 2/14/2013 12:00:00 AM

**Location:** 490 Liberty St Chesapeake, VA 23324-2616

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Health Services (05M)

**National Objective:** LMC

**Initial Funding Date:** 08/31/2011

**Financing**

**Funded Amount:** 58,925.57

**Drawn Thru Program Year:** 58,925.57

**Drawn In Program Year:** 170.74

**Proposed Accomplishments**

**People (General) :** 600

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	119	0
Black/African American:	0	0	0	0	0	0	305	7
Asian:	0	0	0	0	0	0	11	0
American Indian/Alaskan Native:	0	0	0	0	0	0	4	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	6	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>445</b>	<b>7</b>
Female-headed Households:	0		0		0		0	

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	220

Low Mod 0 0 0 115  
 Moderate 0 0 0 11  
 Non Low Moderate 0 0 0 99  
 Total 0 0 0 445  
 Percent Low/Mod 77.8%

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**  
 2011      Assessment, treatment, education and provision of medications represent the primary services of the clinic for uninsured adults with chronic diseases such as

**PGM Year:** 2011

**Project:** 0005 - 2011 SOUTH NORFOLK ADULT HEALTH CENTER - ADMIN  
**IDIS Activity:** 684 - South Norfolk Adult Health Ctr ADMIN FY 37

**Status:** Completed 7/24/2012 12:00:00 AM

**Location:**

**Objective:**

**Outcome:**

**Matrix Code:** General Program Administration (21A)

**National Objective:**

**Initial Funding Date:** 08/31/2011

**Financing**

Funded Amount: 6,085.00

Drawn Thru Program Year: 6,085.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

**Actual Accomplishments**

**Number assisted:**

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Asian White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Asian/Pacific Islander:

Hispanic:

Total:

Female-headed Households:

**Income Category:**

Extremely Low

Low Mod

Moderate

Non Low Moderate

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			0

Total 0 0 0 0 0

Percent Low/Mod 0 0 0 0 0

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2011

Project: 0006 - 2011 CODE ENFORCEMENT

IDIS Activity: 685 - Code Enforcement PY 37

Status: Open

Location: 306 Cedar Rd Chesapeake, VA 23322-5514

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Code Enforcement (15)

National Objective: LMA

Initial Funding Date: 08/31/2011

**Financing**

Funded Amount: 31,266.00

Drawn Thru Program Year: 29,891.57

Drawn In Program Year: 13,478.20

**Proposed Accomplishments**

People (General) : 1,800

Total Population in Service Area: 30,557

Census Tract Percent Low / Mod: 54.20

**Annual Accomplishments**

Years Accomplishment Narrative

2011 There were 1,827 new cases of environmental code violations cited within the CDBG areas this program year. 1,281 have been cleared/closed. There were

PGM Year: 2011

Project: 0007 - 2011 CITY ADMINISTRATION

IDIS Activity: 687 - City Administration PY 37

Status: Open

Location:

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 08/31/2011

**Financing**

Funded Amount: 68,664.00

Drawn Thru Program Year: 55,656.17

Drawn In Program Year: 19,932.85

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
					0	0	0	0
					0	0	0	0
					0	0	0	0
					0	0	0	0
					0	0	0	0

American Indian/Alaskan Native & White: 0 0  
 Asian White: 0 0  
 Black/African American & White: 0 0  
 American Indian/Alaskan Native & Black/African American: 0 0  
 Other multi-racial: 0 0  
 Asian/Pacific Islander: 0 0  
 Hispanic: 0 0  
 Total: 0 0

Female-headed Households: 0

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2011  
 Project: 0008 - 2011 BUILDING TRADES ACADEMY  
 IDIS Activity: 686 - Building Trades Academy PY 37

Status: Completed 7/24/2012 12:00:00 AM  
 Location: 2117 Smith Ave Chesapeake, VA 23320-2519

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Employment Training (05H) National Objective: LMC

Initial Funding Date: 09/19/2011

Financing  
 Funded Amount: 28,000.00  
 Drawn Thru Program Year: 28,000.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 7

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0

Description:  
 Funds will be used to train low/moderate income adults for building and facility maintenance trades, provide life skills, job placement, and follow up services.





	Owner	Renter	Total	Person
Extremely Low	2	0	2	0
Low Mod	7	0	7	0
Moderate	2	0	2	0
Non Low Moderate	0	0	0	0
Total	11	0	11	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

**Years Accomplishment Narrative**

2011 Funds were used to provide emergency home repair grants and deferred loans to eligible homeowners in compliance with City codes and housing quality

PGM Year: 2010

Project: 0027 - City SRO Project Costs (2010)

IDIS Activity: 699 - City SRO Project Costs

# Benefiting

Status: Completed 7/2/2013 12:00:00 AM

Location: 2133 S Military Hwy Chesapeake, VA 23320-4426

Objective: Provide decent affordable housing

Outcome: Sustainability

Matrix Code: Homeless Facilities (not operating costs)

National Objective: LMC

Initial Funding Date: 11/02/2011

**Financing**

Funded Amount: 8,040.86

Drawn Thru Program Year: 6,040.86

Drawn In Program Year: 9.78

**Proposed Accomplishments**

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	3	0
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	8	0
Female-headed Households:	0		0		0		0	

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	8
Low Mod	0	0	0	0

Moderate 0 0 0 0  
 Non Low Moderate 0 0 0 0  
 Total 0 0 0 8  
 Percent Low/Mod 100.0%

**Annual Accomplishments**

**Years Accomplishment Narrative** # Benefiting

2012 Funds were used for costs associated with contractors, consultants and other related project costs for Heron's Landing Apartments, a permanent supportive

PGM Year: 2010

Project: 0028 - South Norfolk Community Center Rehab

IDIS Activity: 700 - South Norfolk Community Center

Status: Open  
 Location: 1217 Godwin Ave Chesapeake, VA 23324-1635

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Public Facilities and Improvement (General) National Objective: LMA

Initial Funding Date: 11/02/2011  
 Financing: Funds will be used for renovations to the South Norfolk Community Center.

Funded Amount: 226,565.24  
 Drawn Thru Program Year: 3,925.68  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

Public Facilities : 1  
 Total Population in Service Area: 19,815  
 Census Tract Percent Low / Mod: 62.90

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2011

Project: 0014 - South Norfolk Revitalization FY 37

IDIS Activity: 701 - South Norfolk Revitalization 2011

Status: Open  
 Location: 1468 S Military Hwy Chesapeake, VA 23320-2604

Objective: Provide decent affordable housing  
 Outcome: Sustainability  
 Matrix Code: Public Facilities and Improvement (General) National Objective: LMH

Initial Funding Date: 11/08/2011  
 Financing: Acquisition and rehabilitation to increase affordable housing stock.

Funded Amount: 22,020.00  
 Drawn Thru Program Year: 21,960.05  
 Drawn In Program Year: 1,787.34

**Proposed Accomplishments**

Housing Units : 1

**Actual Accomplishments**

Number assisted:

	Owner	Renter	Total	Person
	Total	Hispanic	Total	Hispanic
White:	0	0	0	0
Black/African American:	1	0	1	0

Asian: 0 0 0 0 0 0 0 0  
 American Indian/Alaskan Native: 0 0 0 0 0 0 0 0  
 Native Hawaiian/Other Pacific Islander: 0 0 0 0 0 0 0 0  
 American Indian/Alaskan Native & White: 0 0 0 0 0 0 0 0  
 Asian White: 0 0 0 0 0 0 0 0  
 Black/African American & White: 0 0 0 0 0 0 0 0  
 American Indian/Alaskan Native & Black/African American: 0 0 0 0 0 0 0 0  
 Other multi-racial: 0 0 0 0 0 0 0 0  
 Asian/Pacific Islander: 0 0 0 0 0 0 0 0  
 Hispanic: 0 0 0 0 0 0 0 0  
 Total: 1 0 0 0 0 0 1 0

Female-headed Households: 1 0 0 0 0 0 1 0

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2011	A vacant property was acquired through a voluntary sale, demolished and designated for affordable housing development	

**PGM Year:** 2011  
**Project:** 0016 - Façade Improvements PY 37  
**IDIS Activity:** 703 - Façade Improvements 2011

**Status:** Open  
**Location:** 1468 S Military Hwy Chesapeake, VA 23320-2604

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rahab; Single-Unit Residential (14A)

**National Objective:** LMH

**Initial Funding Date:** 11/22/2011  
**Financing**  
 Funded Amount: 34,299.00  
 Drawn Thru Program Year: 28,614.77  
 Drawn In Program Year: 23,038.73

**Description:**  
 Assistance provided to extremely/low income households to correct exterior housing code violations cited by the City's Development & Permits Department.

**Proposed Accomplishments**

Housing Units : 8

**Actual Accomplishments**

Number assisted:

White: 0  
 Black/African American: 0  
 Asian: 0  
 American Indian/Alaskan Native: 0

Total	Owner		Renter		Total	
	Hispanic	Total	Hispanic	Total	Hispanic	Total
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0







**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	2	0	2	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

**Years Accomplishment Narrative**

2011 Two homes were purchased and rehabbed - 1004 Shelley Street and 527 Marcus Street. Both new owners completed required "sweat equity".

**PGM Year: 2012**

**Project:** 0002 - Children's Harbor-Infants/Toddler program  
**IDIS Activity:** 721 - Children's Harbor-Infant/Toddler Program

**Status:** Canceled 9/24/2012 2:26:42 PM

**Location:** 702 London St Portsmouth, VA 23704-2413

**Initial Funding Date:** 09/18/2012

**Financing**

Funded Amount: 0.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 3

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0		0	

Female-headed Households: 0

**Income Category:**

Owner	Renter	Total	Person

National Objective: LMC

Extremely Low 0 0 0 0  
 Low Mod 0 0 0 0  
 Moderate 0 0 0 0  
 Non Low Moderate 0 0 0 0  
 Total 0 0 0 0  
 Percent Low/Mod

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2012

Project: 0003 - Our House Families  
 IDIS Activity: 722 - Our House Families PY 36

Status: Canceled 9/24/2012 2:26:11 PM  
 Location: PO Box 7475 Chesapeake, VA 23324-7475

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 09/18/2012

**Financing**

Funded Amount: 0.00  
 Drawn Thru Program Year: 0.00  
 Drawn in Program Year: 0.00

**Proposed Accomplishments**

People (General) : 37

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0

Total 0 0 0 0 0

Percent Low/Mod

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2012

Project: 0004 - Code Enforcement  
IDIS Activity: 723 - Code Enforcement PY 38

Status: Open  
Location: 306 Cedar Rd Development & Permits Chesapeake, VA  
23322-5514

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Code Enforcement (15)

National Objective: LMA

Initial Funding Date: 09/18/2012

**Financing**

Funded Amount: 118,250.00  
Drawn Thru Program Year: 86,487.08  
Drawn In Program Year: 86,487.08

**Proposed Accomplishments**

People (General): 1,800  
Total Population in Service Area: 26,728  
Census Tract Percent Low / Mod: 56.00

**Annual Accomplishments**

**Years Accomplishment Narrative**

2012 There were 1,807 new cases of environmental code violations cited within the CDBG areas this program year. 1,078 have been cleared/closed. There were

PGM Year: 2012

Project: 0005 - City Administration  
IDIS Activity: 724 - City Administration PY 38

Status: Open  
Location:

Objective:  
Outcome:  
Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 09/18/2012

**Financing**

Funded Amount: 55,015.00  
Drawn Thru Program Year: 0.00  
Drawn In Program Year: 0.00

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

White:  
Black/African American:  
Asian:  
American Indian/Alaskan Native:  
Native Hawaiian/Other Pacific Islander:

Owner	Total	Hispanic	Renter		Total		Person	
			Total	Hispanic	Total	Hispanic		
			0	0	0	0	0	0
			0	0	0	0	0	0
			0	0	0	0	0	0
			0	0	0	0	0	0
			0	0	0	0	0	0

American Indian/Alaskan Native & White: 0 0 0 0 0 0  
 Asian White: 0 0 0 0 0 0  
 Black/African American & White: 0 0 0 0 0 0  
 American Indian/Alaskan Native & Black/African American: 0 0 0 0 0 0  
 Other multi-racial: 0 0 0 0 0 0  
 Asian/Pacific Islander: 0 0 0 0 0 0  
 Hispanic: 0 0 0 0 0 0  
 Total: 0 0 0 0 0 0

Female-headed Households: 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2012  
 Project: 0006 - Building Trades Academy  
 IDIS Activity: 725 - Building Trades Academy PY 38

Status: Canceled 9/24/2012 1:11:15 PM  
 Location: 2117 Smith Ave Chesapeake, VA 23320-2519  
 Objective: Create economic opportunities  
 Outcome: Availability/accessibility  
 Matrix Code: Employment Training (05H) National Objective: LMC

Initial Funding Date: 09/18/2012

Financing  
 Funded Amount: 0.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 6

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0

Description:  
 Funds will be used to train low/moderate income adults for building and facility maintenance trades, provide life skills, job placement and follow up services.

Other multi-racial: 0 0 0 0 0 0 0  
 Asian/Pacific Islander: 0 0 0 0 0 0 0  
 Hispanic: 0 0 0 0 0 0 0  
**Total:** 0 0 0 0 0 0 0

Female-headed Households: 0 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2012

Project: 0007 - Smoke Detector Program  
 IDIS Activity: 726 - Smoke Detector Program PY 38

Status: Open

Location: 1420 Sherbrooke Rd Chesapeake Fire Dept. Chesapeake, VA 23323-5112

Objective: Create suitable living environments  
 Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

Initial Funding Date: 09/18/2012

**Financing**

Funded Amount: 5,333.00  
 Drawn Thru Program Year: 3,560.82  
 Drawn In Program Year: 3,560.82

Description: Funds will be used to purchase dual sensor smoke detectors and batteries, educational and promotional fire safety materials. The detectorbatteries will be installed in housing occupied by low income and elderly residents. Carbon monoxide and hearing impaired detectors will also be purchased.

**Proposed Accomplishments**

Housing Units : 50

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	30	0	0	0	30	0
Black/African American:	27	0	0	0	27	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	1	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0

**Total:** 58 0 0 0 58 0 0 0

Female-headed Households: 33 0 0 0 33

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	27	0	27	0
Low Mod	19	0	19	0
Moderate	12	0	12	0
Non Low Moderate	0	0	0	0
Total	58	0	58	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**

2012      Installed and maintained fire protection devices (smoke alarms, CO detectors, batteries, and hearing impaired detectors) for qualified homeowners. Education is

PGM Year: 2012

Project: 0008 - Heart of Compassion/Serve the City

IDIS Activity: 727 - Heart of Compassion/Serve the City

Status: Canceled 9/24/2012 2:25:37 PM

Location: 370 Johnstown Rd Chesapeake, VA 23322-5310

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Initial Funding Date: 09/18/2012

**Financing**

Funded Amount: 0.00

Drawn Thru Program Year: 0.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Housing Units : 30

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2012

Project: 0003 - Our House Families

IDIS Activity: 728 - Our House Families PY 38

Status: Completed 7/29/2013 12:00:00 AM

Location: PO Box 7475 Chesapeake, VA 23324-7475

Initial Funding Date: 10/23/2012

**Financing**

Funded Amount: 43,588.00

Drawn Thru Program Year: 43,588.00

Drawn In Program Year: 43,588.00

**Proposed Accomplishments**

People (General) : 37

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
Total:	0	0	0	0	0	0
Female-headed Households:	0		0		0	

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	41

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Public Services (General) (05)  
 National Objective: LMC

Description:  
 Funds will be used for salary/fringe for shelter staff. Staff will provide emergency shelter services for homeless families, counseling and support services with the goal of moving the families into transitional or permanent housing.

Low Mod 0 0 0 0  
 Moderate 0 0 0 0  
 Non Low Moderate 0 0 0 0  
 Total 0 0 0 41  
 Percent Low/Mod 100.0%

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefiting**

2012      41 homeless families received emergency shelter services as well as case management to help receive needed services and benefits. Eleven of these families

**PGM Year:** 2012

**Project:** 0002 - Children's Harbor-Infants/Toddler program

**IDIS Activity:** 729 - Children's Harbor-Infants & Toddlers PY 38

**Status:** Completed 7/29/2013 12:00:00 AM

**Location:** 702 London St Portsmouth, VA 23704-2413

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Public Services (General) (05)

**National Objective:** LMC

**Initial Funding Date:** 10/23/2012

**Financing**

**Funded Amount:** 22,120.00

**Drawn Thru Program Year:** 22,120.00

**Drawn In Program Year:** 22,120.00

**Proposed Accomplishments**

**People (General) :** 3

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	4	1
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>1</b>

**Female-headed Households:** 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	4
Moderate	0	0	0	0

Non Low Moderate 0 0 0 0  
 Total 0 0 0 4  
 Percent Low/Mod 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2012	Provided full day, year round, nurturing, developmentally appropriate care to four toddlers from the Broadlawn and surrounding community.	

**PGM Year:** 2012

**Project:** 0006 - Building Trades Academy  
**IDIS Activity:** 730 - Building Trades Academy PY 38

**Status:** Open  
**Location:** 2117 Smith Ave Chesapeake, VA 23320-2519

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H) National Objective: LMC

**Initial Funding Date:** 10/23/2012

**Financing**  
 Funded Amount: 24,000.00  
 Drawn Thru Program Year: 20,960.00  
 Drawn In Program Year: 20,960.00

**Proposed Accomplishments**

People (General) : 6

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2	0
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	6
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>
Percent Low/Mod				100.0%

**Annual Accomplishments** **# Benefiting**

**Years** Accomplishment Narrative

2013

**PGM Year:** 2012  
**Project:** 0008 - Heart of Compassion/Serve the City  
**IDIS Activity:** 731 - Heart of Compassion/Serve the City PY 38

**Status:** Open  
**Location:** 370 Johnstown Rd Chesapeake, VA 23322-5310

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 10/23/2012  
**Financing** Funded Amount: 55,000.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**  
 Housing Units : 30

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	3	0	0	0	3	0
Black/African American:	19	0	0	0	19	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
<b>Total:</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>0</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	5	0	5	0
Low Mod	12	0	12	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>22</b>	<b>0</b>	<b>22</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments** **# Benefiting**

**Years** Accomplishment Narrative

2012 Heart of Compassion/Serve the City repaired 22 homes in 2012/2013. 158 volunteers contributed 3,549 hours during Serve the City Chesapeake Week.

**PGM Year:** 2012  
**Project:** 0009 - ForKids, Inc.  
**IDIS Activity:** 732 - ForKids PY 38

**Status:** Open  
**Location:** 4200 Colley Ave Norfolk, VA 23508-2508

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Services (General) (05)  
**National Objective:** LMC

**Initial Funding Date:** 10/23/2012

**Financing**  
 Funded Amount: 51,442.00  
 Drawn Thru Program Year: 36,395.60  
 Drawn In Program Year: 36,395.60

**Proposed Accomplishments**

People (General) : 22

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	33	1
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39</b>	<b>1</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	39
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	39
Percent Low/Mod				100.0%

**Annual Accomplishments**

**Years** **Accomplishment Narrative**

2012 Forkids provided case management and rapid re-housing services for 39 families.

**PGM Year:** 2012

**# Benefiting**

**Project:** 0015 - PY 38 CDBG Administration  
**IDIS Activity:** 738 - PY 38 CDBG Administration

**Status:** Open  
**Location:**

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A) **National Objective:**

**Initial Funding Date:** 10/24/2012

**Funded Amount:** 120,000.00  
**Drawn Thru Program Year:** 105,093.86  
**Drawn In Program Year:** 105,093.86

**Description:**  
 Funding for development, implementation and monitoring of CDBG program activities.

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

**Female-headed Households:**

Income Category:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
Extremely Low	0	0	0	0	0	0	0	0
Low Mod	0	0	0	0	0	0	0	0
Moderate	0	0	0	0	0	0	0	0
Non Low Moderate	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>							
Percent Low/Mod								

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012

**Project:** 0016 - PY 38 CDBG Residential Rehabilitation  
**IDIS Activity:** 739 - PY 38 Residential Rehabilitation - CDBG

**Status:** Open  
**Location:** 1014 Shelley St Chesapeake, VA 23320-6126

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility

Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Description:**

Funding for eligible homeowners to remove conditions that threaten public health & safety including accessibility modifications and to correct exterior housing code violations.

Initial Funding Date: 10/24/2012

**Financing**

Funded Amount: 310,360.00  
 Drawn Thru Program Year: 249,298.40  
 Drawn In Program Year: 249,298.40

**Proposed Accomplishments**

Housing Units : 19

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	5	0	0	0	5	0	0	0
Black/African American:	16	0	0	0	16	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	9	0	9	0
Low Mod	7	0	7	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**

2012      Twenty one eligible homeowners received financial assistance to make housing code compliant repair to their homes.

PGM Year: 2012

Project: 0017 - FY 38 Children's Harbor Public Improvements

IDIS Activity: 740 - FY 38 Children's Harbor Public Improvements - CDBG

Status: Open

Location: 2400 Strawberry Ln Chesapeake, VA 23324-3113

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Public Facilities and Improvement (General)

National Objective: LMC

Initial Funding Date: 10/24/2012

**Description:**

Funding for facility improvements to the Children's Harbor Chesapeake childcare facility.

Funded Amount: 49,174.00  
 Drawn Thru Program Year: 40,668.18  
 Drawn In Program Year: 40,668.18

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

PGM Year: 2012

Project: 0018 - 1414 Ohio Street Demolition

IDIS Activity: 750 - 1414 Ohio Street Demolition

Status: Open  
 Location: 1414 Ohio St Chesapeake, VA 23324-2316

Objective: Provide decent affordable housing  
 Outcome: Affordability  
 Matrix Code: Clearance and Demolition (04)  
 National Objective: LMH

Initial Funding Date: 06/17/2013

Financing

Funded Amount: 30,000.00  
 Drawn Thru Program Year: 2,139.33  
 Drawn In Program Year: 2,000.00

Description:  
 Funds will be used for the Environmental Review Report, mitigation of any ERR issues, demolition of all structures on 1414 Ohio Street property, and rubble removal.

**Proposed Accomplishments**

Housing Units : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0		0	

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

Total Funded Amount:	\$14,106,559.83
Total Drawn Thru Program Year:	\$13,547,739.22
Total Drawn In Program Year:	\$1,089,044.84

PR03 - CHESAPEAKE

**PR 06**

# PR 06 - SUMMARY OF CONSOLIDATED PLAN PROJECTS FOR REPORT YEAR

Grantee:	CHESAPEAKE									
Plan Year	IDIS Project	Project Title and Description	Program	Metrics	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2012	2	Children's Harbor-Infants/Toddler program	Funds will be used for staff salaries/fringe. Provide daycare for 3 infants/toddlers from low/moderate income families.	CDBG	\$22,120.00	\$22,120.00	\$22,120.00	\$0.00	\$22,120.00	
2012	3	Our House Families	Funds will be used for salary/fringe for 4 employees. Grant will support emergency shelter services for homeless families as well as case management to help residents secure needed services and benefits, skills such as budgeting, interviewing for jobs with the goal of the families moving to transitional or permanent housing when they exit the shelter.	CDBG	\$43,588.00	\$43,588.00	\$43,588.00	\$0.00	\$43,588.00	
2012	4	Code Enforcement	Funds will be used for salaries/fringe benefits for 2.5 employees. These inspectors will be charged with enforcing environmental, property maintenance, zoning regulations, etc in the geographic areas meeting the HUD criteria for low/moderate income in the City of Chesapeake.	CDBG	\$118,250.00	\$118,250.00	\$86,487.08	\$31,762.92	\$86,487.08	
2012	5	City Administration	Funds will be used for programmatic/fiscal administration and monitoring of CDBG and HOME funds.	CDBG	\$55,015.00	\$55,015.00	\$0.00	\$55,015.00	\$0.00	
2012	6	Building Trades Academy	Funds will be used to train low/moderate income adults for building and facility maintenance trades, provide life skills, job placement and follow up services.	CDBG	\$24,000.00	\$24,000.00	\$20,960.00	\$3,040.00	\$20,960.00	
2012	7	Smoke Detector Program	Funds will be used to purchase dual sensor smoke detectors, batteries, educational and promotional fire safety materials. The detectors/batteries will be installed in housing occupied by low income and elderly residents. Carbon monoxide and hearing	CDBG	\$5,333.00	\$5,333.00	\$3,560.82	\$1,772.18	\$3,560.82	
2012	8	Heart of Compassion/Serve the City	Funds will be used to make home repairs or renovations for Low/moderate income homeowner families. Volunteers will be providing the skills to make the repairs under the Serve the City program.	CDBG	\$55,000.00	\$55,000.00	\$0.00	\$55,000.00	\$0.00	
2012	9	ForKids, Inc.	ForKids will provide homeless prevention, rapid rehousing and case management services.	CDBG	\$51,442.00	\$51,442.00	\$36,395.60	\$15,046.40	\$36,395.60	
2012	10	Holly Cove Street Lighting Improvements	Funds will be used to install 4 new light posts in areas identified in recent Lighting Survey.	CDBG	\$20,793.00	\$0.00	\$0.00	\$0.00	\$0.00	
2012	11	PY 38 HOME Administration	Funding for HOME program administration	HOME	\$40,504.00	\$40,504.00	\$14,078.39	\$26,425.61	\$14,078.39	

**PR 06 - SUMMARY OF CONSOLIDATED PLAN PROJECTS FOR REPORT YEAR**

2012	12	PY 38 HOME Homeowner	Funding for rehabbing existing housing stock	HOME	\$226,586.00	\$122,059.00	\$20,979.33	\$101,079.67	\$20,979.33
2012	13	PY 38 Tenant Based Rental Assistance	Funding for rental assistance	HOME	\$77,700.00	\$77,700.00	\$0.00	\$77,700.00	\$0.00
2012	14	PY 38 Community Housing & Development Organization	Funding for affordable housing development activities by City certified CHDOs	HOME	\$60,757.00	\$0.00	\$4,109.00	(\$4,109.00)	\$4,109.00
2012	15	PY 38 CDBG Administration	Funding for CDBG program administration	CDBG	\$120,000.00	\$120,000.00	\$105,093.86	\$14,906.14	\$105,093.86
2012	16	PY 38 CDBG Residential Rehabilitation	Funding for emergency home repair grants	CDBG	\$310,860.00	\$310,360.00	\$249,298.40	\$61,061.60	\$249,298.40
2012	17	PY 38 Children's Harbor Public Improvements	Funding for facility improvements	CDBG	\$49,174.00	\$49,174.00	\$40,668.18	\$8,505.82	\$40,668.18
2012	18	1414 Ohio Street Demolition	Funds will be used for the Environmental Review Report, Mitigation of any ERR issues, Demolition, and Rubble removal.	CDBG	\$50,000.00	\$30,000.00	\$2,139.33	\$27,860.67	\$2,139.33

**PR 23**  
**HOMIE**



Black/African American	14	0	22	0	7	0	6	0
American Indian/Alaskan Native & White	2	0	0	0	0	0	0	0
Other multi-racial	1	0	0	0	0	0	0	0
<b>Total</b>	<b>26</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>10</b>	<b>0</b>

	Total, Rentals and TBRA		Homeowners		Grand Total	
	Completed	Completed -	Completed	Completed -	Completed	Completed -
White	10	0	6	0	16	0
Black/African American	36	0	13	0	49	0
American Indian/Alaskan Native & White	2	0	0	0	2	0
Other multi-racial	1	0	0	0	1	0
<b>Total</b>	<b>49</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>68</b>	<b>0</b>

**PR 23**  
**CDBG**



CHESAPEAKE

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway Count	Activities Disbursed	Completed Count	Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Clearance and Demolition (04)	1	\$2,139.33	0	\$0.00	1	\$2,139.33
	<b>Total Acquisition</b>	<b>1</b>	<b>\$2,139.33</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$2,139.33</b>
Housing	Rehab; Single-Unit Residential (14A)	4	\$275,897.95	7	\$61,979.02	11	\$337,876.97
	Code Enforcement (15)	2	\$99,965.28	2	\$19,664.05	4	\$119,629.33
	<b>Total Housing</b>	<b>6</b>	<b>\$375,863.23</b>	<b>9</b>	<b>\$81,643.07</b>	<b>15</b>	<b>\$457,506.30</b>
Public Facilities and Improvements	Public Facilities and Improvement	6	\$68,494.59	1	\$0.00	7	\$68,494.59
	Homeless Facilities (not operating)	0	\$0.00	2	\$267,165.85	2	\$267,165.85
	Youth Centers (03D)	0	\$0.00	1	\$599.42	1	\$599.42
	<b>Total Public Facilities and</b>	<b>6</b>	<b>\$68,494.59</b>	<b>4</b>	<b>\$267,765.27</b>	<b>10</b>	<b>\$336,259.86</b>
Public Services	Public Services (General) (05)	1	\$36,395.60	6	\$67,569.07	7	\$103,964.67
	Employment Training (05H)	1	\$20,960.00	2	\$0.00	3	\$20,960.00
	Health Services (05M)	0	\$0.00	1	\$170.74	1	\$170.74
	<b>Total Public Services</b>	<b>2</b>	<b>\$57,355.60</b>	<b>9</b>	<b>\$67,739.81</b>	<b>11</b>	<b>\$125,095.41</b>
General Administration and Planning	General Program Administration (21A)	3	\$125,026.71	6	\$40,129.07	9	\$165,155.78
Repayment of Section 108 Loans	<b>Total General Administration and</b>	<b>3</b>	<b>\$125,026.71</b>	<b>6</b>	<b>\$40,129.07</b>	<b>9</b>	<b>\$165,155.78</b>
	Planned Repayment of Section 108	1	\$0.00	3	\$2,888.16	4	\$2,888.16
	<b>Total Repayment of Section 108</b>	<b>1</b>	<b>\$0.00</b>	<b>3</b>	<b>\$2,888.16</b>	<b>4</b>	<b>\$2,888.16</b>
<b>Grand Total</b>		<b>19</b>	<b>\$628,879.46</b>	<b>31</b>	<b>\$460,165.38</b>	<b>50</b>	<b>\$1,089,044.84</b>

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Clearance and Demolition (04)	Housing Units	0	0	0
	<b>Total Acquisition</b>		<b>0</b>	<b>0</b>	<b>0</b>
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	101	102	203
	Code Enforcement (15)	Persons	57,285	51,907	109,192
	<b>Total Housing</b>		<b>57,386</b>	<b>52,009</b>	<b>109,395</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Housing Units	1	0	1
	Homeless Facilities (not operating costs) (03C)	Public Facilities	8,320	9,364	17,684
	Youth Centers (03D)	Public Facilities	0	16	16
	<b>Total Public Facilities and Improvements</b>		<b>8,321</b>	<b>9,385</b>	<b>17,706</b>
Public Services	Public Services (General) (05)	Persons	39	88	127
	Employment Training (05H)	Persons	6	7	13
	Health Services (05M)	Persons	0	445	445
	<b>Total Public Services</b>		<b>45</b>	<b>540</b>	<b>585</b>

Grand Total

65,752

61,934

127,686

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	89	1
	Black/African American	0	0	112	1
	Asian	0	0	1	0
	Other multi-racial	0	0	1	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>203</b>	<b>2</b>
Non Housing	White	138	0	0	0
	Black/African American	440	12	1	0
	Asian	11	0	0	0
	American Indian/Alaskan Native	5	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Black/African American & White	2	0	0	0
	Other multi-racial	9	0	0	0
	<b>Total Non Housing</b>	<b>606</b>	<b>12</b>	<b>1</b>	<b>0</b>
Grand Total	White	138	0	89	1
	Black/African American	440	12	113	1
	Asian	11	0	1	0
	American Indian/Alaskan Native	5	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Black/African American & White	2	0	0	0
	Other multi-racial	9	0	1	0
	<b>Total Grand Total</b>	<b>606</b>	<b>12</b>	<b>204</b>	<b>2</b>

CDBG Beneficiaries by Income Category

Housing	Income Levels	Owner Occupied	Renter Occupied	Persons
	Extremely Low (<=30%)	41	0	0
	Low (>30% and <=50%)	38	0	0
	Mod (>50% and <=80%)	22	0	0
	Total Low-Mod	101	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	101	0	0
Non Housing	Extremely Low (<=30%)	0	0	96
	Low (>30% and <=50%)	0	0	4
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	0	0	100
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	100

**PR 26**



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,698,949.70
02 ENTITLEMENT GRANT	875,075.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	19.16
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	4,567.61
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,578,611.47

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	921,000.90
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	921,000.90
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	165,155.78
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	2,888.16
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,089,044.84
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,489,566.63

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	916,751.81
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	916,751.81
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.54%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2011 PY: 2012 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,526,375.95
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	1,496,912.85
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	98.07%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	125,095.41
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	125,095.41
32 ENTITLEMENT GRANT	875,075.00
33 PRIOR YEAR PROGRAM INCOME	35,509.71
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	910,584.71
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.74%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	165,155.78
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	9,398.54
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	20,600.14
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	153,954.18
42 ENTITLEMENT GRANT	875,075.00
43 CURRENT YEAR PROGRAM INCOME	19.16
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	875,094.16
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.59%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher	Activity Name	Matrix	National	Drawn Amount
2009	18	610	5529093	Children's Harbor Public Improvement- CDBG - PY 35	03D	LMC	\$599.42
2010	9	650	5558167	Code Enforcement -PY36	15	LMA	\$19,664.05
2010	13	654	5511309	Residential Rehabilitation 2010	14A	LMH	\$157.50
2010	13	654	5529088	Residential Rehabilitation 2010	14A	LMH	\$8,694.00
2010	15	656	5529088	Children's Harbor PI 2010	03	LMA	\$8,344.18
2010	16	657	5529088	Facade Improvements 2010	14A	LMH	\$13,402.28
2010	17	658	5529088	South Norfolk Revitalization 2010	03	LMH	\$300.00
2010	17	658	5558167	South Norfolk Revitalization 2010	03	LMH	\$13,035.80
2010	17	658	5586827	South Norfolk Revitalization 2010	03	LMH	\$110.00
2010	27	699	5511309	City SRO Project Costs	03C	LMC	\$9.78
2010	29	706	5511344	Chesapeake SRO - CDBG	03C	LMC	\$70,000.00
2010	29	706	5529088	Chesapeake SRO - CDBG	03C	LMC	\$165,440.46
2010	29	706	5548064	Chesapeake SRO - CDBG	03C	LMC	\$31,715.61
2011	1	680	5511309	Smoke Detector Program	14A	LMH	\$563.35
2011	2	681	5511309	Children's Harbor Broadlawn PY 37	05	LMC	\$1,008.85
2011	3	682	5511309	Our House Families PY 37	05	LMC	\$852.22
2011	4	683	5511309	South Norfolk Adult Health Center PY 37	05M	LMC	\$170.74
2011	6	685	5511309	Code Enforcement PY 37	15	LMA	\$13,478.20
2011	13	698	5529088	PY 37 Residential Rehabilitation	14A	LMH	\$3,948.08
2011	14	701	5511309	South Norfolk Revitalization 2011	03	LMH	\$1,787.34
2011	16	703	5511309	Facade Improvements 2011	14A	LMH	\$1,243.84
2011	16	703	5529088	Facade Improvements 2011	14A	LMH	\$16,863.72
2011	16	703	5570220	Facade Improvements 2011	14A	LMH	\$1,674.29
2011	16	703	5586827	Facade Improvements 2011	14A	LMH	\$3,256.88
2011	18	712	5511309	Habitat - Rehab	14A	LMH	\$35,213.81
2012	2	729	5511309	Children's Harbor-Infants & Toddlers PY 38	05	LMC	\$11,230.76
2012	2	729	5529088	Children's Harbor-Infants & Toddlers PY 38	05	LMC	\$1,299.04
2012	2	729	5548064	Children's Harbor-Infants & Toddlers PY 38	05	LMC	\$3,633.62
2012	2	729	5558167	Children's Harbor-Infants & Toddlers PY 38	05	LMC	\$2,714.71
2012	2	729	5570220	Children's Harbor-Infants & Toddlers PY 38	05	LMC	\$1,980.76
2012	2	729	5586827	Children's Harbor-Infants & Toddlers PY 38	05	LMC	\$1,261.11
2012	3	728	5511309	Our House Families PY 38	05	LMC	\$24,499.65
2012	3	728	5529088	Our House Families PY 38	05	LMC	\$7,640.25
2012	3	728	5548064	Our House Families PY 38	05	LMC	\$4,613.93
2012	3	728	5586827	Our House Families PY 38	05	LMC	\$6,834.17
2012	4	723	5511309	Code Enforcement PY 38	15	LMA	\$39,398.20
2012	4	723	5529088	Code Enforcement PY 38	15	LMA	\$17,713.12
2012	4	723	5548064	Code Enforcement PY 38	15	LMA	\$13,665.67
2012	4	723	5586827	Code Enforcement PY 38	15	LMA	\$15,710.09
2012	6	730	5511309	Building Trades Academy PY 38	05H	LMC	\$20,960.00
2012	7	726	5511309	Smoke Detector Program PY 38	14A	LMH	\$3,113.94
2012	7	726	5548064	Smoke Detector Program PY 38	14A	LMH	\$446.88
2012	9	732	5529093	ForKids PY 38	05	LMC	\$7,186.48
2012	9	732	5548064	ForKids PY 38	05	LMC	\$14,677.04
2012	9	732	5570220	ForKids PY 38	05	LMC	\$14,532.08
2012	16	739	5511309	PY 38 Residential Rehabilitation - CDBG	14A	LMH	\$17,325.27
2012	16	739	5529088	PY 38 Residential Rehabilitation - CDBG	14A	LMH	\$29,291.92
2012	16	739	5558167	PY 38 Residential Rehabilitation - CDBG	14A	LMH	\$64,192.00
2012	16	739	5570220	PY 38 Residential Rehabilitation - CDBG	14A	LMH	\$103,500.55
2012	16	739	5586827	PY 38 Residential Rehabilitation - CDBG	14A	LMH	\$34,988.66
2012	17	740	5558167	PY 38 Children's Harbor Public Improvements - CDBG	03	LMC	\$16,052.18
2012	17	740	5570220	PY 38 Children's Harbor Public Improvements - CDBG	03	LMC	\$24,616.00
2012	18	750	5586827	1414 Ohio Street Demolition	04	LMH	\$2,139.33
<b>Total</b>							<b>\$916,751.81</b>

**PR 54**  
**CDBG-R**



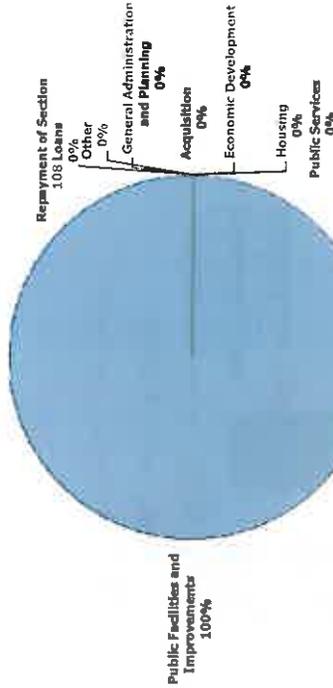
**Program Funds**

CDBG-R Allocation	\$331,823.00
Program Income Received	\$0.00
<b>Total Available</b>	<b>\$331,823.00</b>

**Expenditures**

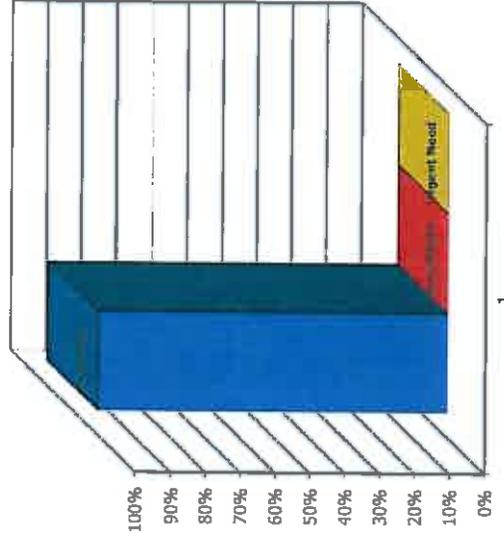
Type of Activity	Expenditure	Percentage
Acquisition	\$0.00	0.00%
Economic Development	\$0.00	0.00%
Housing	\$0.00	0.00%
Public Facilities and Improvements	\$331,823.00	100.00%
Public Services	\$0.00	0.00%
General Administration and Planning	\$0.00	0.00%
Other	\$0.00	0.00%
Repayment of Section 108 Loans	\$0.00	0.00%
<b>Total</b>	<b>\$331,823.00</b>	<b>100.00%</b>

**Expenditures by Type of Activity (%)**



**Program Targeting**

- 1 -Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis 100.00%
- 2 -Percentage of Expenditures That Benefit Low/Mod Income Areas 0.00%
- 3 -Percentage of Expenditures That Aid in The Prevention or Elimination of Slum or Blight 0.00%
- 4 -Percentage of Expenditures Addressing Urgent Needs 0.00%
- 5 -Funds Expended in Neighborhood (Community for State) Revitalization Strategy Areas and by Community Development Financial Institution. \$0.00
- 6 -Percentage of Funds Expended in Neighborhood (Community for State) Revitalization Strategy Areas and by Community Development Financial Institution 0.00%

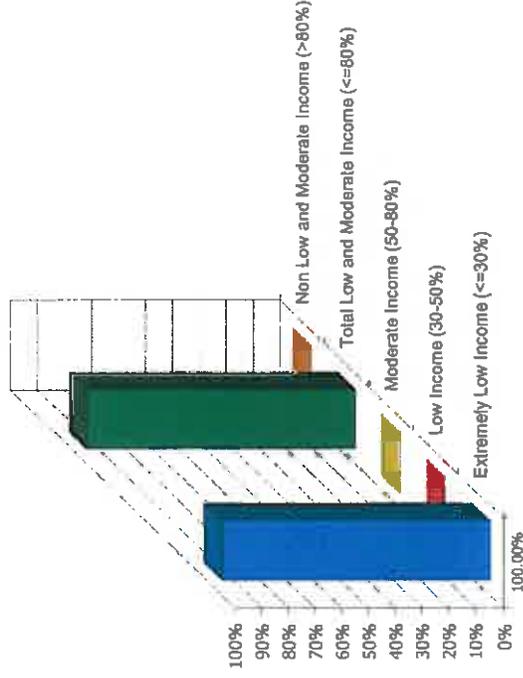


CDBG-R Beneficiaries by Racial/Ethnic Category

Race	Total	Hispanic
Unspecified, DO NOT USE	0.00%	0.00%
White	10.53%	0.00%
Black/African American	81.58%	0.00%
Asian	0.00%	0.00%
American Indian/Alaskan Native	0.00%	0.00%
Native Hawaiian/Other Pacific Islander	0.00%	0.00%
American Indian/Alaskan Native & White	0.00%	0.00%
Asian & White	0.00%	0.00%
Black/African American & White	5.26%	0.00%
Amer. Indian/Alaskan Native & Black/African Amer.	0.00%	0.00%
Other multi-racial	2.63%	100.00%
Asian/Pacific Islander (valid until 03-31-04)	0.00%	0.00%
Hispanic (valid until 03-31-04)	0.00%	0.00%

Income of CDBG-R Beneficiaries

Income Level	Percentage
Extremely Low Income (<=30%)	100.00%
Low Income (30-50%)	0.00%
Moderate Income (50-80%)	0.00%
Total Low and Moderate Income (<=80%)	100.00%
Non Low and Moderate Income (>80%)	0.00%



Program Accomplishments

Accomplishment	Number
Actual Jobs Created or Retained	0
Households Receiving Housing Assistance	0
Persons Assisted Directly, Primarily By Public Services and Public Facilities	38
Persons for Whom Services and Facilities were Available	0
Units Rehabilitated-Single Units	0
Units Rehabilitated-Multi Unit Housing	0

\$331,823.00

Funds Leveraged for Activities Completed

- 1 Also, additional funds may have been available from prior years.
- 2 The return of grant funds is not reflected in these expenditures.
- 3 Derived by dividing annual expenditures for low-and moderate-income activities by the total expenditures for all activities (excluding planning and administration, except when State planning activities have a national objective) during the program year.
- 4 For entitlement communities, these data are only for those activities that directly benefit low- and moderate-income persons or households. They do not include data for activities that provide assistance to low- and moderate-income persons on an area basis, activities that aid in the prevention and elimination of slums and blight, and activities that address urgent needs. For states, these data are reported for all activities that benefit low- and moderate-income persons or households, aid in the prevention and elimination of slums and blight, and address urgent needs.
- 5 This number represents the total number of persons/households for whom services/facilities were available for [in many cases] multiple area benefit activities as reported by grantees. A service or facility meeting the national objective of benefiting low- and moderate-income persons on an area basis is available to all residents of the area served by the activity. If one or more activities had the same or overlapping service areas, the number of persons served by each activity was used to calculate the total number served; e.g., if two activities providing different services had the same service area, the number of persons in the service area would be counted twice; once for each activity.

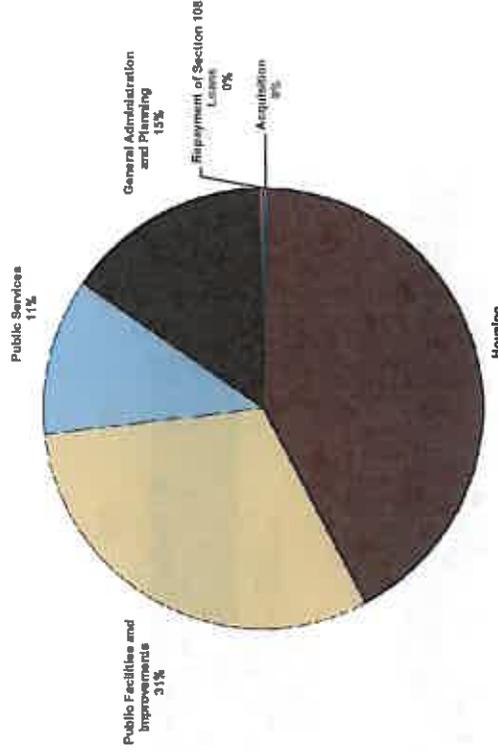
**PR 54**  
**CDBG**



**Program Year 2012 Funds**

2012 CDBG Allocation	\$875,075.00
Program Income Received During Program Year 2012	\$19.16
<b>Total Available Expenditures <sup>2</sup></b>	<b>\$875,094.16</b>

**Expenditures by Type of Activity (%)**



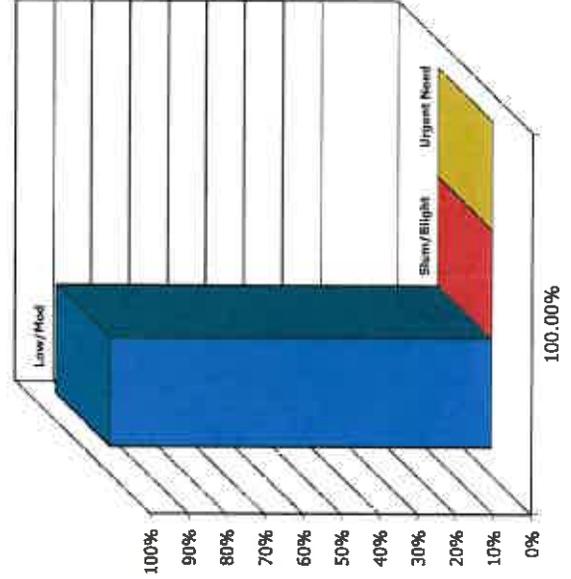
Type of Activity	Expenditure	Percentage
Acquisition	\$2,139.33	0.20%
Housing	\$457,506.30	42.01%
Public Facilities and Improvements	\$336,259.86	30.88%
Public Services	\$125,095.41	11.49%
General Administration and Planning	\$165,155.78	15.17%
Repayment of Section 108 Loans	\$2,888.16	0.27%
<b>Total</b>	<b>\$1,089,044.84</b>	<b>100.00%</b>

**Timeliness**

Timeliness Ratio - unexpended funds as percent of 2012 allocation 1.34

**Program Targeting**

- 1 -Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis 100.00%
- 2 -Percentage of Expenditures That Benefit Low/Mod Income Areas 14.36%
- 3 -Percentage of Expenditures That Aid in The Prevention or Elimination of Slum or Blight 0.00%
- 4 -Percentage of Expenditures Addressing Urgent Needs 0.00%
- 5 -Funds Expended in Neighborhood (Community For State) Revitalization Strategy Areas and by Community Development Financial Institution. \$4,249.09
- 6 -Percentage of Funds Expended in Neighborhood (Community For State) Revitalization Strategy Areas and by Community Development Financial Institution 0.46%

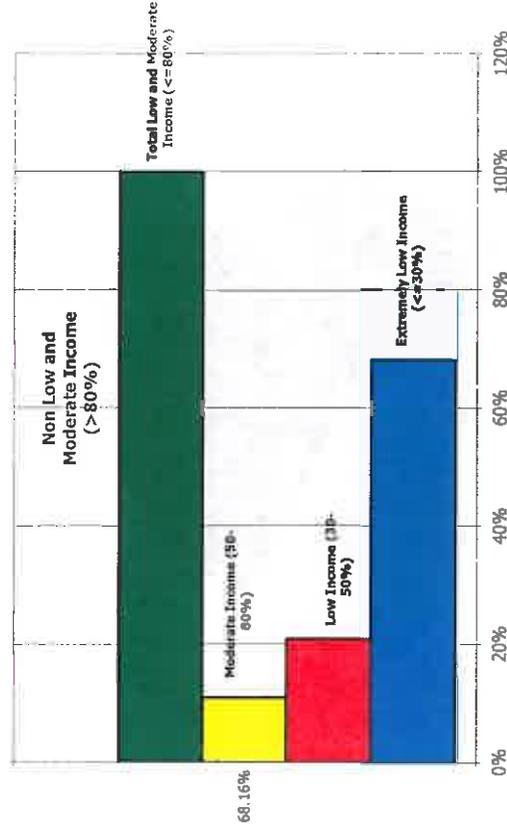


**CDBG Beneficiaries by Racial/Ethnic Category**

Race	Total	Hispanic
Unspecified & DO NOT USE	0.00%	0.00%
White	25.87%	0.00%
Black/African American	71.64%	100.00%
Asian	0.00%	0.00%
American Indian/Alaskan Native	0.50%	0.00%
Native Hawaiian/Other Pacific Islander	0.00%	0.00%
American Indian/Alaskan Native & White	0.50%	0.00%
Asian & White	0.00%	0.00%
Black/African American & White	0.00%	0.00%
Amer. Indian/Alaskan Native & Black/African Amer.	0.00%	0.00%
Other multi-racial	1.49%	0.00%
Asian/Pacific Islander (valid until 03-31-04)	0.00%	0.00%
Hispanic (valid until 03-31-04)	0.00%	0.00%

**Income of CDBG Beneficiaries**

Income Level	Percentage
Extremely Low Income (<=30%)	68.16%
Low Income (30-50%)	20.90%
Moderate Income (50-80%)	10.95%
Total Low and Moderate Income (<=80%)	100.00%
Non Low and Moderate Income (>80%)	0.00%



**Program Year 2012 Accomplishments**

Accomplishment	Number
Actual Jobs Created or Retained	0
Households Receiving Housing Assistance	101
Persons Assisted Directly, Primarily By Public Services and Public Facilities	100
Persons for Whom Services and Facilities were Available	92,524
Units Rehabilitated-Single Units	101
Units Rehabilitated-Multi Unit Housing	0

**Funds Leveraged for Activities Completed**

**\$460,165.38**

## Notes

- 1 Also, additional funds may have been available from prior years.
- 2 The return of grant funds is not reflected in these expenditures.
- 3 Derived by dividing annual expenditures for low-and moderate-income activities by the total expenditures for all activities (excluding planning and administration, except when State planning activities have a national objective) during the program year.
- 4 For entitlement communities, these data are only for those activities that directly benefit low- and moderate-income persons or households. They do not include data for activities that provide assistance to low- and moderate-income persons on an area basis, activities that aid in the prevention and elimination of slums and blight, and activities that address urgent needs. For states, these data are reported for all activities that benefit low- and moderate-income persons or households, aid in the prevention and elimination of slums and blight, and address urgent needs.
- 5 This number represents the total number of persons/households for whom services/facilities were available for [in many cases] multiple area benefit activities as reported by grantees. A service or facility meeting the national objective of benefiting low- and moderate-income persons on an area basis is available to all residents of the area served by the activity. If one or more activities had the same or overlapping service areas, the number of persons served by each activity was used to calculate the total number served; e.g., if two activities providing different services had the same service area, the number of persons in the service area would be counted twice: once for each activity.

**PART-III**  
**HOME REPORTS**

# Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	Starting	Ending	
	07/01/2012	06/30/2013	09/26/2013

## Part I Participant Identification

1. Participant Number MC510200	2. Participant Name City of Chesapeake		
3. Name of Person completing this report Avis E. Hinton	4. Phone Number (Include Area Code) 757.233.6406		
5. Address Department of Planning, P.O. Box 15225	6. City Chesapeake	7. State Virginia	8. Zip Code 23328

## Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
\$0	\$38,884.67	\$38,884.67	\$1,937.85	\$0

## Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
<b>A. Contracts</b>					
1. Number	3	0	0	0	3
2. Dollar Amount	\$69,829.76	\$0.00	\$0.00	\$0.00	\$69,829.76
<b>B. Sub-Contracts</b>					
1. Number	0	0	0	0	0
2. Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
<b>C. Contracts</b>					
1. Number	3	0			
2. Dollar Amount	\$69,829.76	\$0.00	\$69,829.76		
<b>D. Sub-Contracts</b>					
1. Number	0	0	0		
2. Dollar Amounts	\$0.00	\$0.00	\$69,829.76		

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired		
2. Businesses Displaced		
3. Nonprofit Organizations Displaced		
4. Households Temporarily Relocated, not Displaced		

Households Displaced	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
5. Households Displaced - Number					
6. Households Displaced - Cost					

# HOME Match Report

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

OMB Approval No. 2506-0171  
(exp. 12/31/2012)

<b>Part I Participant Identification</b>		Match Contributions for <b>Federal Fiscal Year (yyyy)</b> 2012
1. Participant No. (assigned by HUD)	2. Name of the Participating Jurisdiction CITY OF CHESAPEAKE	3. Name of Contact (person completing this report) AVIS E. HINTON
5. Street Address of the Participating Jurisdiction Department of Planning - P.O. Box 15225 City Hall Building, 2nd Floor	7. State VIRGINIA	4. Contact's Phone Number (include area code) 757.223.6406
6. City CHESAPEAKE	8. Zip Code 23328	

## Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	890,237.37
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	1,570.00
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$ 891,807.37
4. Match liability for current Federal fiscal year		\$ 388,538.19
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$ 503,269.18

## Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match
0015-Hmowner Rehab	09/07/2012		Appraisal Fee					\$100
0015-Hmowner Rehab	03/27/2013		Appraisal Fee					\$150
0012-Hmowner Rehab	03/11/2013		Appraisal Fee					\$150
0012-Hmowner Rehab	03/08/2013		Appraisal Fee					\$150
0012-Hmowner Rehab	03/28/2013		Appraisal Fee					\$150
0012-Hmowner Rehab	03/27/2013		Appraisal Fee					\$150
0015-Hmowner Rehab	05/22/2013		Appraisal Fee					\$100
0020-DPA	08/23/2012		Closing Fees					\$125
0020-DPA	08/31/2012		Closing Fees					\$125
0020-DPA	08/31/2012		Closing Fees					\$185
0020-DPA	11/20/2012		Closing Fees					\$185



Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

## Instructions for the HOME Match Report

### Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

### Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF  
Room 7176, HUD, 451 7th Street, S.W.  
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

### Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 12.5% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

### Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as "affordable housing" under the HOME Program definitions. "NON" funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.

3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ's HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ's HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]

4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]

6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]

7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ's cost estimate procedures. The value of donated or voluntary labor is determined by a single rate ("labor rate") to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]

8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumental-ity, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ's total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

**Ineligible forms of match include:**

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

**PART IV  
CITIZEN  
PARTICIPATION**

**City of Chesapeake  
Program Year 38  
(2012-2013)  
CONSOLIDATED ANNUAL  
PERFORMANCE  
& EVALUATION REPORT  
(CAPER)  
PUBLIC REVIEW &  
COMMENT PERIOD**

The City of Chesapeake is required to obtain citizen comment on its Consolidated Annual Performance and Evaluation Report (CAPER), prior to its submission to the U.S. Department of Housing and Urban Development (HUD). The CAPER summarizes the programmatic accomplishments and financial expenditures during Program Year 38 (July 1, 2012 to June 30, 2013) under the City's Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and related programs. Final draft copies of the CAPER will be available for public review on **August 25, 2013** at all Chesapeake Public Branch Libraries (Reference Section); the Chesapeake Redevelopment & Housing Authority, 1468 South Military Highway; the Planning Department (City Hall-2nd Floor), 306 Cedar Road, and on the City of Chesapeake's website at [www.cityofchesapeake.net](http://www.cityofchesapeake.net) under the Planning Department. Written comments may be emailed to [lrice@cityofchesapeake.net](mailto:lrice@cityofchesapeake.net) or mailed to LouEllen Rice, Senior Community Programs Specialist, Planning Department, 306 Cedar Road, Chesapeake, VA 23322. To be considered, comments on the final draft CAPER must be received by **5:00 pm on September 9, 2013**. Please contact LouEllen Rice, Senior Community Programs Specialist, at (757) 382-6218 with any questions or required clarifications.

Jaleh M. Shea, Director  
Planning Department

**Chesapeake**  
VIRGINIA

Clipper August 25, 2013 23725348

Ad shown is not actual print size

## **2012 CAPER CITIZEN PARTICIPATION**

No comments were received during the 15-day citizens review and comment period

# APPENDIX A

**CHESAPEAKE REDEVELOPMENT AND HOUSING AUTHORITY  
HOME AFFORDABILITY AND RECAPTURE PROVISIONS**

Chesapeake Redevelopment and Housing Authority (CRHA) administers HOME funds for homeownership and rehabilitation. To ensure affordability under the HOME Investment Partnerships Program and the regulations issued there under (Title II, Cranston-Gonzalez National Affordable Housing Act, Public Law No. 101-625, 104 Stat. 4079 (1990), 24 C.F.R. Part 92) (the "HOME Program"), a participating jurisdiction or the entity administering the HOME Program on its behalf ("PJ") must impose resale and/or recapture requirements on each housing unit financed and/or subsidized with HOME Program funds. Housing that is for purchase by a family qualifies as affordable housing only if the housing:

- a. Has an initial purchase price that does not exceed 95% of the median purchase price for the type of single family housing (1-4 family residence, condominium unit, cooperative unit, combination manufactured home and lot, or manufactured home lot) for the jurisdiction as determined by HUD and has an estimated appraised value at acquisition, if standard, or after any repair needed to meet property standards in 92.251, that does not exceed that limit; and
- b. Will be the principal residence of an owner whose family qualifies as a low-income (*as defined in 24 CFR 5.609, Part 5 Income Eligibility*) family at the time of purchase for existing housing, when agreement is signed for lease-purchase housing, when contract is signed for housing to be constructed, and is made available for initial purchase only to qualified low-income homebuyers; and
- c. Is subject - for minimum periods of: five years where the per unit amount of HOME funds provided is less than \$15,000; ten years where the per unit amount of HOME funds provided is \$15,000 to \$40,000; and 15 years where the per unit amount of HOME funds provided is greater than \$40,000 - to the Authority's resale restrictions/recapture provisions as set forth in this Agreement and determined appropriate by HUD.

CPD 12-003 Notice, issued January 2012, "Guidance on Resale and Recapture Provision Requirements" under the HOME Program states the written resale and/or recapture provisions that a PJ submits in its Annual Action Plan must clearly describe the terms of the resale and/or recapture provisions, the specific circumstances under which these provisions will be used (if more than one set of provisions is described), and how the PJ will enforce the provisions. CRHA will utilize recapture provisions, pursuant to 24 CFR Part 92.254(a)(5)(ii)(A)(1) through (7), where the HOME Program funds are provided as a direct subsidy to the homebuyer in the form of down payment assistance and (ii) resale provisions, pursuant to 24 CFR Part 92.254(a)(5)(i)(A) and (B), where HOME Program funds are used to subsidize rehabilitation costs. Set forth below are draft recapture and resale provisions to ensure compliance with the requirements of the HOME Program.

**OPTION #1 - RECAPTURE:**

**"Homeowner's Investment Returned First:"**

The Property [Home/Unit, etc.] which is the subject of this sales contract (the "Agreement") between Chesapeake Redevelopment and Housing Authority ("CRHA") and Buyer is financed by a loan (the "Loan"), made pursuant to the HOME Investment Partnerships Program and the regulations issued thereunder (Title II, Cranston-Gonzalez National Affordable Housing Act, Public Law No. 101-625, 104 Stat. 4079 (1990), 24 C.F.R. Part 92) (the "HOME Program"), to provide down payment assistance to the Buyer. The Property is subject to the following periods of affordability (each a "Period of Affordability") based on the principal amount of the Loan provided to the Buyer: If the original principal amount of the Loan is less than Fifteen Thousand Dollars (\$15,000.00), the Period of Affordability shall be five (5) years. If the original principal amount of the Loan is between Fifteen Thousand Dollars (\$15,000.00) and Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be ten (10) years. If the original principal amount of the Loan is greater than Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be fifteen (15) years.

In the event that the original HOME recipient sells the Property at any time during the applicable Period of Affordability, the Loan will be due and payable to the extent that net proceeds of the sale ("Net Proceeds") are available to repay the Loan. For purposes of this Agreement, the term Net Proceeds shall mean the sales price minus (i) the payoff of any non-HOME Program loans and (ii) any reasonable closing costs. If the Net Proceeds from the sale of the Property are insufficient to pay the Loan in full, CRHA shall forgive repayment of the amount of the Loan in excess of the Net Proceeds and accept the available Net Proceeds as payment in full of the Loan. After repayment of the Loan, the Buyer shall be repaid, to the extent Net Proceeds are available, for his or her investment in the Property (the "Homeowner's Investment"). Homeowner's Investment is defined as the Buyer's down payment plus the value of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan. If the net proceeds exceed the amount necessary to repay both the original HOME Loan and the Homeowner's investment, the closing agent should disburse the balance of the net proceeds to the seller (who is the original HOME recipient of funds).

Enforcement (to be included in every Sales Contract/Note with recapture provisions): Recapture provisions contained herein shall be enforced through a mortgage duly filed with the Clerk of the Circuit Court of the City of Chesapeake and the requirements of such provisions shall be triggered upon sale or transfer of the HOME Program-assisted property.

**OPTION #2 - RESALE:**

The Property [Home/Unit, etc.] which is the subject of this Sales Contract (the "Agreement") between Chesapeake Redevelopment and Housing Authority ("CRHA") and Buyer is financed by a loan (the "Loan"), made pursuant to the HOME Investment Partnerships Program and the regulations issued thereunder (Title II, Cranston-Gonzalez National Affordable Housing Act, Public Law No. 101-625, 104 Stat. 4079 (1990), 24 C.F.R. Part 92) (the "HOME Program"), to provide funds to cover rehabilitation costs. The Property is subject to the following periods of affordability (each a "Period of Affordability") based on the total amount of HOME Program rehabilitation funds invested in the Property: If the total investment of HOME Program funds is less than Fifteen Thousand Dollars (\$15,000.00), the Period of Affordability shall be five (5) years. If the total investment of HOME Program funds is between Fifteen Thousand Dollars (\$15,000.00) and Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be ten (10) years. If the total investment of HOME Program funds is greater than Forty Thousand Dollars (\$40,000.00), the Period of Affordability shall be fifteen (15) years.

It is understood and agreed that, during the applicable Period of Affordability, the Buyer will sell only to a new buyer (i) whose family qualifies as an income-eligible family, as defined herein, and (ii) who will use the Property as its principal residence. For purposes of this Agreement, the Section 8 program definition of annual income, as contained in 24 CFR Part 5.609 (the "Section 8 Method"), shall be used to measure whether subsequent buyers are income-eligible ("Income-Eligible"). The Buyer further agrees that the Property shall be sold at a maximum resale price which is "affordable to a reasonable range of low-income homebuyers." For purposes of this Agreement, "affordable to a reasonable range of low-income homebuyers" shall be defined as a price affordable to families earning between seventy percent (70%) to eighty percent (80%) of the area median income and paying no more than thirty percent (30%) of income for the fixed costs of owning a home, which costs shall include principal payments, interest payments, property taxes and insurance ("PITI"). The maximum resale price shall be calculated by CRHA on an annual basis and included in the CRHA Annual Action Plan.

If the Buyer sells the Property during the applicable Period of Affordability, the Buyer is entitled to receive a return in the amount of the buyer's investment in the Property (the "Homeowner's Investment") plus a fair return on that investment (the "Fair Return") out of any profit realized when the Property is sold. The Fair Return is calculated by multiplying (i) the average change in the Consumer Price Index ("CPI") over the Buyer's period of ownership by

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(ii) the Homeowner's Investment, which is defined as the Buyer's down payment plus the costs of any capital improvements to the Property. Capital improvements shall include any major remodeling or permanent structural improvements to the Property which can be accurately documented. (A more comprehensive list of eligible capital improvements and the process for verifying the cost of such improvements is contained in the CRHA Annual Action Plan.) Buyer understands and acknowledges that the total return he or she is eligible to receive upon sale of the Property cannot exceed the Homeowner's Investment plus the Fair Return. Buyer further understands that if the Property sells for less than, or the same price as, the original purchase price, Buyer may receive neither a return of the Homeowner's Investment nor a Fair Return.

Enforcement (to be included in every Sales Contract/Note with resale provisions): Resale provisions contained herein shall be enforced through a deed restriction duly filed with the Clerk of the Circuit Court of the City of Chesapeake and the requirements of such provisions shall be triggered upon sale or transfer of the HOME Program-assisted property.

**GENERAL PROVISIONS (applicable to both resale and recapture):**

The Property must be occupied as the principal residence of the Buyer during the applicable Period of Affordability. Buyer shall confirm that the Property remains his or her family's principal residence by responding annually to CRHA's written request for occupancy status. Subject to the terms of this Agreement, if the Buyer fails to maintain the Property as his or her principal residence during the applicable Period of Affordability, the Loan shall immediately become due and payable in full. The Buyer is not allowed to sublease the Property (exceptions can be made for military families with prior written approval from CRHA). In the event of a Loan default and subsequent foreclosure, the principal residence limitation shall no longer apply.

Refinancing restrictions apply to the HOME Program financing of the Property. During the applicable Period of Affordability, the Buyer is not permitted to refinance the Property without prior written approval from CRHA. CRHA will allow the subordination of its lien interest only for the sole purpose of reducing the interest rate of the Buyer's first mortgage and/or reducing the monthly payments of the Buyer's first mortgage. The Buyer must make payment to CRHA of the unforgiven amount of the principal balance of the Loan at the time of refinancing if cash or equity is removed from the Property by the Buyer.

It is understood and agreed that these recapture/resale provisions may terminate upon the occurrence of a Loan default and subsequent foreclosure or transfer in lieu of foreclosure. The Buyer will hereby acknowledge receipt of a copy of the provisions of the CRHA HOME Program resale and recapture requirements by executing of an acknowledgement of receipt document per signature line illustrated below:

*Signature:* \_\_\_\_\_ *Date of Receipt:* \_\_\_\_\_

# **APPENDIX B**

## **BARRIERS TO AFFORDABLE HOUSING - FAIR HOUSING (UPDATE)**

The City of Chesapeake in compliance with HUD and efforts to both identify and develop actions to eliminate barriers to affordable housing has, along with the cities of Hampton, Newport News, Norfolk, Portsmouth, Suffolk and Virginia Beach contracted with the consulting firm of Mullin & Lonergan Associates Incorporated to update the Analysis of Impediments to Fair Housing Choice. The final Regional Fair Housing Analysis of Impediments (FHAI) was prepared November 30, 2011. The following is the potential impediments identified in the report and the City of Chesapeake proposed actions to eliminate the impediments.

### **POTENTIAL IMPEDIMENTS IDENTIFIED AND PROPOSED ACTIONS**

Based on the findings included in the FHAI report, the following potential impediments to fair housing choice in the City of Chesapeake were identified. Proposed actions follow the potential impediments.

#### ***Public Sector***

**FHAI Potential Impediment # 1)** The City lacks an over-arching fair housing policy that establishes the foundation for a comprehensive integration policy in Chesapeake. With a dissimilarity index of 52.6, the City of Chesapeake is the third most segregated city in the Hampton Roads region and the 14<sup>th</sup> most segregated municipality in Virginia. Although the City is implementing many programs and projects in a non-discriminatory manner acknowledging that fair housing and civil rights enforcement are basic municipal services would foster a greater commitment to integration.

***Proposed Action 1:*** The City of Chesapeake Staff will continue to encourage City Council to promote the month of April as Fair Housing Month with a Proclamation from City Council.

**The City Council proclaimed April 2013 as Fair Housing Month.**

***Proposed Action 2:*** The City of Chesapeake Staff will evaluate fair housing and housing choice policies within City housing and development policies such as the comprehensive plan and strive to strengthen these policies in future updates. Policies that clearly state the City's commitment to integration, incorporates a vision of diversity, and the promise that the City of Chesapeake will enable the private sector to provide all persons and households with fair housing choice. The City will encourage the right balance of reinvestment and revitalization in older, impacted neighborhoods versus the development of new affordable rental housing in non-impacted areas.

**The Housing chapter of the City's 2026 Comprehensive Plan includes a primary goal stating that "in all parts of Chesapeake, the City will foster the development and maintenance of a diverse, safe and high quality housing stock for people of all ages, ethnic groups, races, special needs and incomes, including housing that is affordable to all people who live or work in the City." Various action strategies are included to support this primary goal. City staff has finalized a Public Hearing Draft of the 2035 Comprehensive Plan, which is under review by the Planning Commission and City Council. The Housing section of the Draft 2035 Comprehensive Plan is integrated into a new chapter entitled "Quality Of Life," which emphasizes the importance of promoting safe, decent, and affordable housing for all citizens. Enhanced language regarding the need to accommodate multi-family developments of various sizes is included, as well as promoting affordable housing opportunities for households of all sizes and types. The Draft 2035 Comprehensive Plan also promotes the construction of mixed-use,**

**mixed-income residential developments where appropriate, that are well designed and encourage affordability and sustainability.**

**Proposed Action 3:** Continue to participate in the Hampton Roads Community Housing Resource Board through the Chesapeake Redevelopment & Housing Authority (CRHA). This regional entity provides a vehicle for education, community outreach, community participation and problem solving for the seven cities.

**CRHA continues to participate on the Hampton Roads Community Housing Resource Board.**

**FHAI Potential Impediment # 2)** There is a lack of housing units available to accommodate larger families. The available housing stock across the City does not meet the needs of larger households, which are more common among minority families. The zoning ordinance does not limit the number of related family members who may live together, but housing choice for families who require three or more bedrooms is limited by the lack of rental units of this size.

**Proposed Action 1:** The City of Chesapeake will research State of Virginia legislation to determine whether mandating specific housing dwelling types for the privately developed property is an authorized power.

**City staff researched the feasibility of mandating specific housing dwelling types and found that it is not an authorized power.**

**Proposed Action 2:** For publicly financed housing developments, the City of Chesapeake will set a goal for a larger supply of rental dwelling units consisting of three or more bedrooms to adequately house larger families. For example, for every five rental units planned, one unit should consist of three or more bedrooms.

**At this time of serious fiscal issues in the country and uncertain federal funding, the City is not contemplating any new publicly financed housing developments. In the future, if the City contemplates publicly financed housing then the goals of a larger supply of three or more bedroom units to accommodate larger families will be considered.**

**A comprehensive review of the City's affordable housing supply in 2005 found that the City has a significant affordable housing resource in its existing housing supply. This supply is predominantly single family detached dwellings, for rent, with three or more bedrooms. Specific strategies have been adopted and are being implemented to preserve this supply. The City will continue to implement these strategies.**

**FHAI Potential Impediment # 3)** Minorities have comparatively low homeownership rates. Minority households in Chesapeake have greater difficulty becoming homeowners. The homeownership rate is significantly higher for White households than for Black and Hispanic households.

**Proposed Action I:** The City of Chesapeake will continue to support CRHA in provision of extensive training for prospective home owners (credit counseling, post-purchase education), increasing lending, credit and banking services in LMI census tracts and minority census tracts, and increasing marketing and outreach efforts of affordable, fair mortgage products that are targeted to residents of LMI census tracts, LMI residents and minorities.

**CRHA continues to be a HUD-Approved Housing Counseling Agency. VHDA Homeownership Education classes, which are free to the public, are still facilitated by two of CRHA staff members who hold certifications with the Virginia Association of Housing Counselors. Due to**

reductions in Community Development staff, CRHA has lost three (3) of its housing counselors thereby finding the need to reduce the number of VHDA Homeownership Education classes it offers from ten (10) per program year to two (2). Phone calls and emails from the public, when staff are unable to provide the housing counseling need, are referred to other local agencies specializing in assisting those facing foreclosure or seeking credit repair. CRHA also has an active Homebuyer Club that includes a session on credit repair.

**Proposed Action 2:** The City of Chesapeake will continue to provide financial assistance and technical assistance, including funds for capacity-building, to non-profit affordable housing developers. **The City provides HOME funding for Community Housing Development Organizations (CHDO) which provides funds for capacity building for non-profit housing developers.**

**Proposed Action 3:** The City of Chesapeake will research methods to strengthen partnerships with local lenders to offer homebuyer incentives to purchase homes in the City of Chesapeake. **It is not anticipated that strengthening partnerships with local lenders will increase minority homeownership. The City in conjunction with the Hampton Roads Community Housing Resource Board Partnership (HRCHRB) supports HUD approved Housing Counseling agencies that provide credit and housing counseling to educate and better prepare minority potential first time homebuyers.**

**FHAI Potential Impediment # 4)** There is an inadequate supply of housing accessible to persons with disabilities in Chesapeake. Disability advocates emphasized the critical demand for affordable housing that is accessible to persons with physical disabilities; Persons with disabilities often spend years waiting for an accessible dwelling to become available. For many, the wait is endless.

**Proposed Action 1:** The City of Chesapeake will research Virginia State legislation and identify whether accessibility requirements can be increased for newly constructed multi-family housing above current ADA and Virginia State building code requirements.

**The City is not authorized to increase accessibility requirements. However, while the City cannot mandate it, the City's draft Comprehensive Plan promotes and encourages universal design.**

**Proposed Action 2:** The City of Chesapeake will work with disability advocates to sponsor workshops and other educational opportunities for the City's building and housing staff and real estate agents/brokers to increase knowledge of various accessibility and visitability design features and cost-effective ways of incorporating such features into newly constructed or substantially rehabilitated housing units.

**The City met with disability advocate(s) on these issues and the discussion is on-going. This year the City completed construction of a Single Room Occupancy building for homeless individuals, Heron's Landing, which has 6 units which are completely accessible and incorporates universal design features for the entire building (60 units) to improve accessibility for all residents.**

**Additionally, the Endependence Center, Inc., a member of the HRCHRB is working on an annual regional fair housing training, in collaboration with other disability organizations, targeted to landlords, property management agencies, developers, builders, architects, and local inspectors to be held next year. The training would consist of two parts - one on Fair Housing**

**Accessibility Guidelines and the other on reasonable accommodations and reasonable modifications.**

**FHAI Potential Impediment # 5)** Hispanic persons and persons with disabilities are underrepresented on appointed citizen boards and commissions. The City should recruit qualified individuals to fill the seats on local boards and commissions. The involvement of members of the protected classes in the housing decision-making process will further expand housing choice in Chesapeake.

**Proposed Action 1:** At this time, ethnicity information for members of appointed citizen boards and commissions is not collected; therefore it is premature for the FHAI to determine the aforementioned persons are underrepresented. The City of Chesapeake will request this information from each member of appointed citizen boards and commissions and then determine whether FHAI Potential Impediment #5 findings are accurate.

**The Chesapeake City Clerk's Office is responsible for monitoring and managing the City's authorities, boards, commissions, and committees, including the processing of applications to serve on these bodies and appointments made by the City Council or Mayor. The City Clerk's Office maintains a Boards and Commissions Name Bank and makes an application form available to the general public on a continual basis to apply to serve. The City periodically advertises the status of vacancies on various boards and commissions and invites the public to apply for service. These vacancies are generally advertised on the City's public access cable channel (WCTV-48), via newspaper ads, and as part of the agendas for City Council meetings. The City Clerk has been approached regarding the feasibility of collecting ethnicity information for members of appointed boards and commissions. This matter is still under consideration by the City Clerk's Office, including options for identifying ethnicity, such as a survey.**

**FHAI Potential Impediment # 6)** Persons with limited English proficiency (LEP) may not be able to fully access federally funded services provided by the City. Recent Census data indicate there are 1,866 native Spanish-speakers residing in Chesapeake who do not speak English very well. Another 1,331 Asian and Pacific Island persons reside in the City and do not speak English very well. The native language for the majority of these persons is Tagalog. Significant segments of these population groups may face language barriers which prevent access to federally funded services provided by the City.

**Proposed Action:** The City of Chesapeake and CRHA will collaborate to perform the four-factor analysis to determine if it must prepare a Language Access Plan with the intent of evaluating the extent to which various language groups with limited English proficiency (LEP) need access to vital government documents. The purpose of the plan is to take meaningful steps toward ensuring access to City programs for LEP persons in accordance with Executive Order 13 166 of 2001 and Section V of the Federal Register, Volume 72, No. 13 (2007). Complying with HUD's LEP requirements involves the completion of a four-factor analysis and subsequent implementation of the Language Access Plan if warranted.

**The City is working with Procurement on contracting the four factor analysis and expects the contract to be issued fall/winter 2013.**

**FHAI Potential Impediment # 7)** Assisted housing units, including Section 8 housing units, are concentrated in the northern areas of the City. The majority of Section 8 Housing Choice Voucher holders occupy rental units in the

older, denser neighborhoods that surround the City's commercial core. Also located in this area are two privately assisted housing developments and three public housing communities. The concentration of assisted rental housing in these areas limits housing choice for members of the protected classes.

**Proposed Action 1:** The City of Chesapeake will support CRHA efforts for a more aggressive mobility program to expand housing choice for LMI minorities. Seeking landlords in "neighborhoods of opportunity" outside areas of minority and LMI concentration is a positive first step. Accompanying voucher holders to visit units located in these neighborhoods can go a long way toward deconcentration. Section 8 Housing Choice Voucher holders may require "hands-on" assistance in becoming familiar with outlying neighborhoods beyond the inner city impacted areas. The City of Chesapeake will continue to support CRHA's current ongoing efforts of Section 8 staff assisting voucher holders in determining the location of schools, shopping facilities, cultural amenities, health care facilities, public transportation availability and other necessities in life.

**With current funding and budget constraints, CRHA cannot accompany voucher holders to visit units. The HCV department maintains a list, entitled "Section 8 Available Housing List" which contains apartments, duplexes, townhouses and single family detached homes available for rent throughout the entire City of Chesapeake and does assist voucher holders to determine area resources with the intention that voucher holders consider areas outside of areas of minority and LMI concentration. If additional funding becomes available CRHA would consider providing a more aggressive mobility program.**

**Proposed Action 2:** The City of Chesapeake will continue to support CRHA's current ongoing efforts to foster new rental housing opportunities for families outside areas of racial and ethnic concentration.

**CRHA holds an annual Landlord/Tenant Breakfast with the aim of recruiting new landlords into the Housing Choice Voucher (HCV) program. Also in November each year CRHA also places a LANDLORDS NEEDED advertisement in local newspapers, the Chesapeake TV station, local community bulletin boards, libraries, and so on in search of potential new HCV landlords. As a result last year they added at least six (6) new landlords.**

**FHAI Potential Impediment # 8)** The City's zoning ordinance prohibits the placement of mobile homes on individual lots. While the definition for a mobile home indicates that it is designed for use as a single-family dwelling, the City's zoning ordinance permits the placement of a freestanding mobile home for use as a single-family dwelling only in agricultural zoning districts. Outside of the agricultural zoning districts, mobile homes must be in a mobile home subdivision. This restriction on mobile homes does not specifically impede housing choice by members of the protected classes; however, the restriction may disproportionately impact members of the protected classes.

**Proposed Action:** Mobile homes are not viewed as appropriate housing for sustaining, developing or redeveloping areas of the city as it is a non-permanent structure with a significantly reduced life cycle compared to traditional housing. Mobile homes do not encourage or promote homeownership as it is a depreciating asset and therefore does not gain value for the owner. The City of Chesapeake's zoning ordinance identifies agricultural districts as appropriate districts for mobile homes as it allows housing in rural areas that does not permanently alter the landscape or encourage development sprawl.

**City staff continues to explore alternative methods, practices and ownership options that will advance fair housing initiatives and promote homeownership.**

## ***Private Sector***

**FHAI Potential Impediment # 9)** Mortgage loan denials and high-cost lending disproportionately affect minority applicants. Denial rates of mortgage loan applications were significantly higher among minority applicants than White applicants. Most notably, denial rates were higher among upper income minority applicants than lower income White applicants. Similarly, minorities were more likely to have high-cost loans than White households. Together, these actions have the effect of limiting access to conventional mortgage products for minority households and are consistent with patterns of discrimination.

***Proposed Action 1:*** Because credit history is a major reason for denial of home mortgage applications in Chesapeake, there are opportunities for lenders to undertake initiatives aimed at expanding home ownership opportunities for minorities. The following are actions that lenders need to consider in order to reduce the rate of denial of home mortgage applications based on credit history:

- Lenders should share with the applicant the specific information on the credit report on which the denial was based.
- Lenders should give the applicant the opportunity to investigate questionable credit information prior to denial of a home mortgage application by the bank.
- Lenders should allow the applicants to offer alternative credit references in lieu of the standard traditional references.
- Lenders should take the unique credit practices of various cultures into account when considering applications.
- Lenders should refer applicants for credit counseling or other readily available services in the community.

**The suggested actions are not under the purview of the City. Federal and state banking oversight agencies have jurisdiction over lenders. Only such agencies could provide guidance to lenders on changes to credit history requirements.**

***Proposed Action 2:*** Engage HUD-certified housing counselors to target credit repair education through existing advocacy organizations that work extensively with minorities.

**CRHA continues to be a HUD-Approved Housing Counseling Agency. VHDA Homeownership Education classes, which are free to the public, are still facilitated by two of CRHA staff members who hold certifications with the Virginia Association of Housing Counselors. Due to reductions in Community Development staff, CRHA has lost three (3) of its housing counselors thereby finding the need to reduce the number of VHDA Homeownership Education classes it offers from ten (10) per program year to two (2). Phone calls and emails from the public, when staff are unable to provide the housing counseling need are referred to other local agencies specializing in assisting those facing foreclosure or seeking credit repair. CRHA also has an active Homebuyer Club that includes a session on credit repair.**

***Proposed Action 3:*** Conduct a more in-depth analysis of Home Mortgage Disclosure Act (HMDA) data to determine if discrimination is occurring against minority applicant households. Consider contracting with an experienced fair housing advocacy organization to conduct mortgage loan testing.

**Pending.**

***Proposed Action 4:*** Engage in a communication campaign that markets home ownership opportunities to all minorities regardless of income including middle and higher income minorities. The campaign could promote the value of living in a diverse community such as

Chesapeake. The campaign could also provide information to lenders in an effort to demonstrate the high denial rates of mortgage applications for all minorities regardless of income.

**The HUD HOME funded Downpayment Assistance (DPA) Program, administered by the CRHA, has been popular over the years but due to reduced HUD funding, the program was not budgeted in PY38. As a member of the Hampton Roads Housing Consortium (HRHC), CRHA has in the past, participated in a Housing Fair that was open to the public and held workshops for first time homebuyers. This consortium is a voluntary association of governmental, private and non-profit organizations committed to improving housing opportunities for low and moderate income households in Hampton Roads. CRHA's continued membership in the HRHC will be an action in lieu of engaging in a communication campaign that markets home ownership opportunities to all minorities regardless of income, as it is believed that this action would be cost prohibitive and only a limited amount of unspent prior year funds are available for the DPA program.**

**FHAI Potential Impediment # 10) Foreclosures appear to disproportionately affect minority households in Chesapeake. Between January 2007 and June 2008, an estimated 1,781 foreclosure filings were recorded in the City, representing a rate of 3.1%. Seven of the City's 38 census tracts had a foreclosure rate of 6.2%, or twice the overall City rate. All seven of these tracts were areas of racial concentration.**

***Proposed Action:*** The City of Chesapeake will support CRHA to provide increased buyer education and counseling to mitigate the impacts of foreclosure. The City of Chesapeake will encourage CRHA to focus its resources in areas most affected by foreclosures to forestall further neighborhood decline. Fair housing and affirmative marketing policies will factor into the disposition of residential properties abandoned as a result of foreclosure.

**The City of Chesapeake continues to encourage CRHA to focus its resources in areas most affected by foreclosures to forestall further neighborhood decline. CRHA administers the Neighborhood Stabilization Program (NSP) for the City which is designed to forestall further neighborhood decline for target areas identified in the program. The target areas include 6 of the 7 census tracts that were identified in the FHAI to have foreclosure rates of 6.2% or greater and also areas of minority concentration. The NSP program is designed to stabilize neighborhoods of greatest need with an 8 to 12 percent foreclosure rate with an emphasis placed on projects that retain the fabric of the existing neighborhoods. The one census tract not included in the NSP program, 200.02, is in close proximity to those census tracts included in the NSP program. The program has been successful as the original grant amount has been exhausted and CRHA is operating on program income. City Staff will continue to encourage CRHA staff to monitor foreclosure rates in the city and City Staff will research alternative methods to stabilize these specific census tracts.**