

RETIREMENT BENEFITS

Individualized counseling is available to any City employee to assist in planning for retirement. The Department of Human Resources offers seminars addressing how to best plan your retirement, as well as providing individualized counseling for those anticipating an upcoming retirement. **Remember – No retirement benefits are paid automatically.** There are specific forms and required information that is needed before any action can be taken. Retirement forms should be sent to the Virginia Retirement System approximately ninety (90) days prior to your expected retirement date. For additional retirement information, refer to your VRS Handbook for Members or their website at www.varetire.org.