

City of Chesapeake Class Title: Water Treatment Plant Operator II (Class II)

Job Class Code: 3140	FLSA Status: Non-exempt
Pay Basis: Salary (Annual)	EEO Category: 7

GENERAL DESCRIPTION OF CLASS

The purpose of the class is to operate and maintain water treatment equipment. The class is responsible for monitoring water treatment processes, adjusting chemical or physical processes, maintaining logs and records, and general plant maintenance. The class works according to some procedures; decides how and when to do things under general supervision.

TYPICAL TASKS

- Calibrates plant equipment to standards to ensure accurate measurement of water treatment processes.
- Monitors water treatment processes including operation of chemical and physical processes.
- Runs laboratory test on water processes; analyzes test results and plant equipment operation; adjusts chemical or physical operation as required.
- Performs maintenance on water treatment or general plant equipment and systems; assists with or performs general clean up of plant.
- Coordinates with other offices or activities to operate and maintain distribution or collection systems.
- Interfaces with customers by answering questions and providing information.
- Performs routine office tasks, such as typing, maintaining training and other records, faxing, phoning, and copying.
- Performs other related duties as assigned.

GENERAL STANDARDS

Data Involvement	Summarizes, tabulates, or formats data or information in accordance with a prescribed schema or plan.
Interpersonal/People Involvement	Gives information, guidance, or assistance to people to directly facilitate task accomplishment; may give instructions or assignments to helpers or assistants.
Reasoning Requirements	Performs semi-skilled work involving set procedures but solves frequent problems.
Mathematical Requirements	Uses basic algebra involving variables and formulas, basic geometry involving plane and solid figures, such as circumferences, areas, and volumes, and computes ratios, rates, percents, or other parameters.
Language Requirements	Reads routine sentences, instructions, regulations, procedures, or work orders; writes routine sentences and completes routine job forms and incident reports, speaks routine sentences using proper grammar.
Mental Requirements	Performs clerical, manual, and technical tasks requiring a wide range of procedures and requiring intensive understanding of a restricted field or complete familiarity with the functions of a unit or small division of an operating agency; requires normal attention with short periods of concentration for accurate results or occasional exposure to unusual pressure.
Decisions/Supervisory Control	Guides others making a few decisions, affecting the individual and a few coworkers.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

Vocational/Educational Requirement	Requires high school diploma or GED and any combination of education and experience equivalent to satisfactory completion of one year of college education in biology, chemistry, or a closely related field.
Experience	In addition to satisfying the vocational/educational standard, this class requires a minimum of one year of related, full-time equivalent experience.

City of Chesapeake Class Title: Water Treatment Plant Operator II (Class II)

Special Certifications and Licenses

Requires a valid driver's license and a driving record that is in compliance with City Driving Standards. Special skills or equipment operator or other certification may be required.

AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

This is a class specification and not an individual position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.