

**City of Chesapeake Class Title: Water Treatment Plant Operator I (Class III)**

<b>Job Class Code: 3130</b>	<b>FLSA Status: Non-exempt</b>
<b>Pay Basis: Salary (Annual)</b>	<b>EEO Category: 7</b>

**GENERAL DESCRIPTION OF CLASS**

The purpose of the class is to operate and maintain water treatment equipment. The class is responsible for monitoring water treatment processes, adjusting chemical or physical processes, maintaining logs and records, and general plant maintenance. The class works according to some procedures; decides how and when to do things under general supervision.

**TYPICAL TASKS**

- Assists with calibration or calibrates plant equipment to standards to ensure accurate measurement of water treatment processes.
- Monitors water treatment processes including operation of chemical and physical processes.
- Runs laboratory test on water processes; analyzes test results and plant equipment operation; adjusts chemical or physical operation as required.
- Performs maintenance on water treatment or general plant equipment and systems; assists with or performs general clean up of plant.
- Interfaces with customers by answering questions and providing information.
- Performs routine office tasks, such as typing, maintaining training and other records, faxing, phoning, and copying.
- Performs other related duties as assigned.

**GENERAL STANDARDS**

<b>Data Involvement</b>	Compares or inspects items against a standard.
<b>Interpersonal/People Involvement</b>	Speaks or signals to people to convey or exchange information.
<b>Reasoning Requirements</b>	Performs semi-routine work solving occasional problems.
<b>Mathematical Requirements</b>	Uses basic algebra involving variables and formulas, basic geometry involving plane and solid figures, such as circumferences, areas, and volumes, and computes ratios, rates, percents, or other parameters.
<b>Language Requirements</b>	Reads routine sentences, instructions, regulations, procedures, or work orders; writes routine sentences and completes routine job forms and incident reports, speaks routine sentences using proper grammar.
<b>Mental Requirements</b>	Performs clerical, manual, and technical tasks prescribed by standard practices but which may require computation, the use of several procedures, and the use of independent judgment with obvious choices; requires normal attention for accurate results.
<b>Decisions/Supervisory Control</b>	Makes a few decisions, affecting only the individual.

**EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS**

<b>Vocational/Educational Requirement</b>	Requires high school diploma or GED and any combination of education and experience equivalent to satisfactory completion of one year of college education.
<b>Experience</b>	In addition to satisfying the vocational/educational standard, this class requires a minimum of six months of related, full-time equivalent experience.
<b>Special Certifications and Licenses</b>	Requires a valid driver's license and a driving record that is in compliance with City Driving Standards. Special skills or equipment operator or other certification may be required.

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**AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS**

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

*This is a class specification and not an individual position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.*